



**City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority**

AGENDA

Wednesday

Regular

**Closed Session 5:30 p.m.
Regular Session 6:00 p.m.**

June 17, 2015

**City Hall
100 West California Avenue
Ridgecrest CA 93555**

(760) 499-5000

**Peggy Breeden, Mayor
James Sanders, Mayor Pro Tempore
Lori Acton, Vice Mayor
Eddie B. Thomas, Council Member
Mike Mower, Council Member**

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**AMENDED ON
06/12/2015**

LAST ORDINANCE NO. 15-03
LAST RESOLUTION NO. 15-50

CITY OF RIDGECREST

**CITY COUNCIL
REDEVELOPMENT SUCCESSOR AGENCY
HOUSING AUTHORITY
FINANCING AUTHORITY**

AGENDA

Regular Council
Wednesday June 17, 2015

CITY COUNCIL CHAMBERS CITY HALL

100 West California Avenue
Ridgecrest, CA 93555

Closed Session – 5:30 p.m.

Regular Session – 6:00 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT – CLOSED SESSION

CLOSED SESSION

GC54956.9 (d) (4) Conference With Legal Counsel – Existing Litigation – City Of Ridgecrest v. Matasantos

GC54956.9 (d) (4) Conference With Legal Counsel – Existing Litigation – Christopher Calvi v. City Of Ridgecrest

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- Closed Session
- Other

PUBLIC COMMENT

CONSENT CALENDAR

1. Adopt A Resolution To Approve The Professional Service Agreement With The Firm Willdan Engineering To Provide Environmental Assessment, Surveying, And Design Engineering, For Street Improvements And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review Speer
2. Adopt A Resolution To Approve The Professional Services Agreement With The Firm Of Willdan Engineering To Provide Environmental Assessment, Surveying, and Design Engineering For The Richmond Road Bike Path Project And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review Speer
3. Adopt A Resolution To Approve A Professional Service Agreement With The Firm Of Willdan Engineering To Provide A Multi-Year Sewer Repair Program, Design Engineering, And Construction Management First Year Replacement Program And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review Speer
4. Adopt A Resolution To Approve The Professional Service Agreement With The Engineering Firm Of Quad Knopf Inc To Provide Environmental, Geotechnical, Surveying, And Design Engineering Services, For The East Drummond Avenue Project And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review Speer
5. Adopt A Resolution Of The City Council Of The City Of Ridgecrest To Levy And Collect Sewer Fees On The General Tax Rolls For Fiscal Year 2015-2016 Speer
6. Adopt A Resolution Of The Ridgecrest City Council Approving Budget Amendment #15-03 Increasing Appropriations And Estimated Revenues In The Annual Budget McQuiston

7. Adopt Resolution Approving The City's Appropriations Limit Of \$20,378,371 For Fiscal Year 2014-15 (GANN Limit) McQuiston
8. Adopt A Resolution Of The Ridgecrest City Council Adopting A Paid Sick Leave Policy Pursuant To Ab 1522 For Part-Time/Seasonal Employees McQuiston
9. Approve Draft Minutes Of The Ridgecrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Authority Meeting Dated June 3, 2015 Ford
10. Approve Draft Minutes Of The Special Ridgecrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Authority Meeting Dated June 5, 2015 Ford
11. Approve Draft Minutes Of The Special Ridgecrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Authority Meeting Dated June 6, 2015 Ford
12. Approve Draft Minutes Of The Special Ridgecrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Authority Meeting Dated June 10, 2015 Ford

PUBLIC HEARING

13. Public Hearing And Adopt A Resolution Of The Ridgecrest City Council Adopting A Mitigated Negative Declaration For The Ridgecrest Commercial Specific Plan Offsite Improvements Project Parsons
14. Public Hearing And Adopt A Resolution Of The Ridgecrest City Council Certifying The Negative Declaration Prepared For The Housing Element Update As Adequate Under The California Environmental Quality Act, Adopting The Updated Housing Element Of The General Plan For 2015 – 2023, And Directing Staff To Submit The Updated Housing Element To The State Department Of Housing And Community Development For Certification Alexander

DISCUSSION AND OTHER ACTION ITEMS

15. Adopt A Resolution Of The Ridgecrest City Council, The Ridgecrest Redevelopment Successor Agency, Ridgecrest Housing Authority And Ridgecrest Financing Authority Adopting The Annual Budget For Fiscal Year 2015-16, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended McQuiston
16. Adopt A Resolution Of The Ridgecrest City Council Approving Continuing Appropriations And Year-End Transfers McQuiston
17. Adopt A Resolution Designating The Voting Delegate And Alternates To The 2015 League Of California Cities Annual Conference Ford

COMMITTEE REPORTS

(Committee Meeting dates are subject to change and will be announced on the City website)

City Organization and Services Committee

Members: Lori Acton; Mike Mower
Meeting: 4th Wednesday each month at 5:00 p.m. as needed
Location: Council Conference Room B

Infrastructure Committee

Members: Jim Sanders; Mike Mower
Meeting: 3rd Thursday each month at 5:00 p.m. as needed
Location: Council Conference Room B

❖ Ad Hoc Water Conservation Committee

Members: Jim Sanders; Peggy Breeden
Meeting: 1st Monday each month at 5:00 p.m. as needed
Location: Conference Room B

Parks, Recreation, and Quality of Life Committee

Members: Eddie Thomas; Lori Acton
Meeting: 1st Tuesday each month at 12:00 p.m. as needed
Location: Kerr-McGee Center Meeting Rooms

❖ Ad Hoc Youth Advisory Council

Members: Eddie Thomas
Meeting: 2nd Wednesday of each month, 12:00 p.m. as needed
Location: Kerr-McGee Center Meeting Rooms

Activate Community Talents and Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Eddie Thomas; Lori Acton
Meeting: 3rd Tuesday every other month at 4:00 p.m. as needed
Location: Kerr McGee Center Meeting Rooms

Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Lori Acton and Eddie Thomas
Meetings: 1st Wednesday Of The Month, 8:00 A.M.
Next Meeting: To Be Announced

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

CITY MANAGER REPORT

MAYOR AND COUNCIL COMMENTS

ADJOURNMENT

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

A Resolution To Approve The Professional Service Agreement With The Firm Willdan Engineering To Provide Environmental Assessment, Surveying, and Design Engineering, For Street Improvements And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

The City of Ridgecrest requires the services of an engineering consulting firm to provide environmental assessment, surveying, and design engineering, on five Street Improvement Projects funded by Tax Allocation Bond Funds. They are as follows: Gateway Boulevard between Upjohn Avenue and East Ridgecrest Boulevard; Richmond Road between Upjohn Avenue and East Ridgecrest Boulevard; Bowman Road between Downs Street and S. China Lake Boulevard; Bowman Road between South Sunland Street and Primrose Avenue; West Rader Avenue between Nevada Street and South Downs Street. The specific project includes road rehabilitation and resurfacing. The proposed services are on a time and materials basis not to exceed.

The fees for the projects are Sixty-Two Thousand Dollars (\$62,000) and will be expended from Tax Allocation Funds when the project numbers are set up in the Capital Improvement Accounts.

Staff recommends that the City Council approves the agreement and authorizes the City Manager, Dennis Speer, to execute the agreement with the engineering firm Willdan Engineering upon the City Attorney's review and approval.

FISCAL IMPACT:

\$62,000.00

Reviewed by Finance Director

ACTION REQUESTED:

Adopt A Resolution To Approve The Professional Service Agreement With The Engineering Firm Of Willdan Engineering To Provide Environmental Assessment, Surveying, and Design Engineering, For Street Improvements And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Karen Harker
(Rev. 02/13/12)

Action Date: June 17, 2015

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RESOLUTION NO. 15-xx

A RESOLUTION TO APPROVE THE PROFESSIONAL SERVICE AGREEMENT WITH THE FIRM WILLDAN ENGINEERING TO PROVIDE ENVIRONMENTAL ASSESSMENT, SURVEYING, AND DESIGN ENGINEERING, FOR STREET IMPROVEMENTS AND AUTHORIZE THE CITY MANAGER, DENNIS SPEER, TO SIGN THE AGREEMENT UPON THE CITY ATTORNEY'S REVIEW

WHEREAS, The City of Ridgecrest requires the services of an engineering consulting firm to provide environmental assessment, surveying, and design engineering, for Street Improvement Projects; and

WHEREAS, the street improvements are on Gateway Boulevard between Upjohn Avenue and East Ridgecrest Boulevard; Richmond Road between Upjohn Avenue and East Ridgecrest Boulevard; Bowman Road between Downs Street and S. China Lake Boulevard; Bowman Road between South Sunland Street and Primrose Avenue; West Rader Avenue between Nevada Street and South Downs Street; and

WHEREAS, the five Street Improvement Projects are being funded by Tax Allocation Bond Funds; and

WHEREAS, specific project includes road rehabilitation and resurfacing; and

WHEREAS, the proposed services are on an time and materials basis not to exceed; and

WHEREAS, the fees for the projects are Sixty-Two Thousand Dollars (\$62,000) and will be expended from Tax Allocation Funds when the project numbers are set up in the Capital Improvement Accounts.

;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest hereby:

1. Authorizes the Approval of a Professional Service Agreement with the Consulting Firm of Willdan Engineering; and
2. Authorizes the Finance Director to amend the budget to reflect all appropriate expenditures, revenue and transfer accounts; and
3. Authorizes the City Manager, Dennis Speer, to execute the agreement upon the city attorney's review and approval of the agreement.

APPROVED AND ADOPTED this 17th day of June 2015 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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May 13, 2015
(Revised June 5, 2015)

Mr. Loren E. Culp
City Engineer
City of Ridgecrest
100 West California Avenue
Ridgecrest, CA 93555

Subject: Proposal for Street Improvement and Bike Path Design Projects

Dear Mr. Culp:

Willdan Engineering is pleased to submit this proposal to the City of Ridgecrest to provide professional engineering and environmental compliance services for street improvement and bike path design on the TAB, Measure L and TDA funded projects identified in the City's RFP.

Willdan Engineering (Willdan) is especially qualified to provide environmental and design engineering services for the City of Ridgecrest's special funding projects. Our firm has over 50 years of experience providing similar services to client cities throughout California – including the City of Ridgecrest – and the western United States. Our extensive experience with a variety of bond measure, local tax and state funded projects makes us particularly strong as a partner on this important endeavor.

Willdan is the ideal consultant to provide the desired services because of our extensive knowledge of the City's streets. Our team members represented in this proposal are the same as those included in our previously submitted statement of qualifications. They are also the same team members that have previously completed the City's Pavement Management System update and have provided or are providing design services for the following street improvements, which are similar in scope to the services being requested in the subject RFP:

- Drummond Avenue Street Resurfacing, between Norma Street and China Lake Boulevard.
- Sunland Street Pavement Rehabilitation Project
- Cycle 3 Safe Routes to School Project
- Downs Street Widening Project
- South China Lake Blvd Rehabilitation Project, between Upjohn Avenue and Bowman Road.

Willdan has an outstanding team of experts ready to serve the City of Ridgecrest. We have gathered a team who has worked together to successfully complete similar projects, developed a typical scope of work and schedule to successfully complete the environmental compliance, funding compliance, and design services requested by the City.

Ms. Roxanne Hughes, PE, will be the project manager for this project. She was responsible for project management and preparation of the City's Pavement Management Report Update and the Drummond Avenue Street Resurfacing plans. Ms. Hughes has extensive experience in pavement maintenance and rehabilitation street design, making her the perfect fit for this assignment.

Willdan's proposed Deputy Project Manager, Mike Bustos, PE, has also recently completed, or is currently providing, Design services on the City's Sunland Street Rehabilitation, Cycle 3 Safe Routes to School, S. China Lake Rehabilitation, and Downs Street Widening projects, and Construction Management services on the City's Drummond Avenue Street Resurfacing, College Heights Boulevard Roadway Improvements, Cycles 8 and 9 Safe Routes to School, and West Ridgecrest Blvd Reconstruction projects. Willdan's team brings critical knowledge of the City's street system, an understanding of the City's design expectations, and proven performance for the City of Ridgecrest on similar projects.

We have teamed with a survey subconsultant who we have worked with on other successful projects and provided specialized services, with particular familiarity with the Ridgecrest area.

- ESP, Inc. is a certified DBE providing surveying services primarily to governmental agencies and has been added to provide surveying services. We have worked with this firm previously and are please to involve them again in this possible assignment.

The enclosed proposal includes Willdan's proposed project team members, scope of work, individual project schedules and individual project fees as requested in the city's RFP.

We appreciate this opportunity to submit our proposal for your consideration and look forward to discussing your needs and our qualifications. If you have any questions, please contact Ms. Roxanne Hughes at (805) 653-6597 x1010 or via email at rhughes@willdan.com.

Respectfully submitted,
WILLDAN ENGINEERING



David L. Hunt, PE
Sr. Vice President/Director of Engineering

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Project Management

A successful partnership for this type of project requires expertise in environmental compliance, design engineering, State and Local funding compliance, constructability services and effective coordination with the City staff, Caltrans, adjacent communities, school district, and other project stakeholders to ensure the project reflects the expectations of its stakeholders. Willdan understands that key personnel assigned on City projects shall not be reassigned without prior written approval from the City.

Although overall firm credentials and experience are important, the key to a successful project is the caliber and depth of experience of the individuals assigned to the team. Willdan offers the City of Ridgecrest a highly qualified team of in-house professionals with the technical qualifications and diverse capabilities necessary to undertake the services requested for the City's public infrastructure projects.

Brief biographies of our project team detailing their experience and their roles for similar, relevant projects are provided herein.

Ms. Roxanne Hughes, PE, will be the **Project Manager and main point of contact** for the project. She was responsible for project management of the City's Pavement Management System Report Update, the Drummond Avenue Street Resurfacing Project, Sewer System GIS Mapping, and on call plan checking services. Ms. Hughes has extensive experience in street improvements design and ADA compliance, including street and bike paths projects similar to those identified by the City's RFP. Her involvement in preparation of the City's Pavement Management System Update and street improvements design for Drummond Avenue and Sunland Street, and her city engineering experience, provides her with the background knowledge of City's design requirements, staff, procedures, and goals necessary to complete the desired services and deliver a successful project.

As Project Manager, Ms. Hughes will:

- Work with city staff and lead key team members to jointly prepare a strategy for pursuing the assigned projects.
- Establish appropriate internal coordination activities to best provide the services needed.
- Monitor, review and report on the project's status to the City at regular intervals.
- Solicit information from and coordinate reviews by the City.
- Be the primary contact and focus of project correspondence in order to maximize communications between the City, Caltrans other agencies, and the Willdan team.
- Monitor the general progress of the project, and will thoroughly review all major documents prior to submittal to the City.

Mr. Douglas Wilson, PE, will serve as our **QA Manager**. He is a principal project manager in the City Engineering Group and is the Program Manager for Willdan's on call contract with the City of Ridgecrest. Mr. Wilson has established excellent working relationships with various Public Works team members at the City and will continue to provide ongoing project and staff support for work assignments pursuant to this contract.

In accordance with Willdan's QA program, Mr. Wilson will oversee the implementation of this contract's specific QA activities. Mr. Wilson will meet quarterly with the City's Public Works Director and/or City Engineer to review the progress and performance. Any identified performance issues will be addressed.

Mr. Wilson will administer the QA/QC program for this contract, and will work closely with our Project Manager, Ms. Hughes, to ensure our services to the City and its citizens are top quality.

Identification of Resources

Environmental Compliance Team

Mr. Dean Sherer, AICP, ENV SP will serve as the **Lead Environmental Planner**. Mr. Sherer is an urban and environmental planner specializing in environmental documentation and analysis, land use planning, and general plan element preparation. Mr. Sherer has over 30 years of experience in the management and preparation of planning studies, public policy plans, and environmental documents pursuant to CEQA and NEPA. Mr. Sherer has served as the Project Manager for numerous projects. His environmental planning experience encompasses capital improvement projects, long-range plans, and discretionary entitlement projects. He has worked extensively with Caltrans in preparing NEPA environmental documents for a variety of Local Assistance projects including bridge widening and replacements, roadway and intersection safety improvements, and other infrastructure related improvement projects.

Mr. Robert Sun, Senior Planner, will serve as **Environmental Planner**. Mr. Sun has 17 years of experience in local government planning, emphasizing discretionary case processing and long-range advance planning programs. He also has prepared CEQA and NEPA-related environmental studies for various kinds of projects including highway improvement projects, road widening, road overlays and bridge replacement projects.

Civil Engineering Design Team

Mr. Michael D. Bustos, PE, will serve as **Deputy Project Manager**. He brings more than 13 years of experience as a project manager, designer, and construction manager on public works, contract administration, and construction management projects. He has managed a variety of design and construction projects from water wells to street overlays, including federally-funded and grant-funded projects. Mr. Bustos' extensive design experience includes curb, gutter, and sidewalk improvements, ADA improvements, street overlays, water and wastewater systems, grading, and drainage improvements. Mr. Bustos is familiar with the City's staff, design requirements and expectations through his recent involvement in nearly a dozen City projects over the past 5 years.

Mr. Tyrone Peter, PE, will serve as the **Lead Design Engineer** and will assist Mr. Bustos in preparation of plans and specifications for construction of the proposed improvements. He brings over 8 years of experience in design and project management of public works projects, utilizing a mix of funding sources. Mr. Peter's diversified experience includes new roadway design, street widening, storm drain improvements, pavement rehabilitation, pedestrian enhancement projects including ADA compliance, and Safe Routes to School projects. Mr. Peter is currently assisting Mr. Bustos with the City's Downs Street Widening project design.

Ms. Vanessa Muñoz, PE, TE, PTOE will serve and **Lead Traffic Engineer** for the proposed signing and striping. Ms. Muñoz has 17 years of experience in traffic design and management. Her areas of expertise include traffic signal, street lighting, signing and striping. Ms. Muñoz has secured funding through the Safe Routes to School (SR2S) and Highway Safety Improvement Program (HSIP) grants and has managed and designed numerous projects that include federal funds such as SRTS, HSIP, ARRA, and STPL. Ms. Muñoz is extremely familiar with the local assistance procedures manual and has coordinated the approval of NEPA/CEQA. She understands the procedures for allocation of construction funds and the issuing of the E-76 form. Ms. Muñoz is currently assisting the City with four HSIP projects at various locations throughout the City, and has been involved in past City designs for traffic related aspects of the City's Cycle 3 SRTS, Sunland Street Rehabilitation, and Downs Street Widening projects.

Mr. Jeffrey Lau will assist Ms. Muñoz in preparation of signing and striping plans and specifications. Mr. Lau offers 8 years of traffic-related experienced in traffic engineering design and is proficient in both MicroStation and AutoCAD. Mr. Lau has provided support for various traffic design jobs including fieldwork, CAD services for street lighting, traffic signals, and signing and striping.

Mr. Edward Cox will serve as the **Utility Coordinator** and will be responsible for coordination with local utility agencies whose facilities may be affected by the proposed construction projects. Utility coordination will play a critical role in minimizing construction delays, change orders, and preventing damage to existing utilities within the project areas. Therefore, Willdan has assigned Mr. Cox to focus solely on utility research and coordination.

Subconsultants

Land Surveying

ESP, Inc. is a full service land surveying firm established in 1991 based in Fresno, with an office in Sacramento. They have been added to our team to provide surveying services. The firm is a certified DBE with the City of Fresno, UDBE with Caltrans, Small Business with the Department of General Services, and certified WMBE (women minority business enterprise) with CPUC. Their firm is also self certified for federal work as a SBE (small business enterprise), WOSB (woman-owned small business), and a SDB (small disadvantage business).

ESP's surveying division consists of a professional staff with expertise in various aspects of land surveying, which includes boundary, topography, construction, and ALTA surveys. Their full CAD capability enables them to prepare parcel maps, subdivision maps, record-of-survey maps, topography maps, right-of-way maps, and volume calculations. Their professional staff includes licensed surveyors, registered engineers, construction managers, and administration.

Members of the team have previously worked together with Willdan Engineering to successfully complete projects for the City of Ridgecrest.

Availability to Respond in a Timely Manner

Willdan is committed to providing the staffing and resources required to complete the City’s project on schedule and within the allotted and agreed upon budget. Willdan’s internal project management procedures call for preparing labor requirements for each active project and integrating that data into a labor projections and resource allocations database for all projects. The projections for each project are aggregated by technical disciplines to produce company-wide labor needs and to identify shortages or surpluses. Willdan’s workload is reviewed on a weekly, monthly, and quarterly basis.

A breakdown of our team's availability is provided herein.

Staff	Position	Availability
Roxanne Hughes, PE	Project Manager	25%
Douglas Wilson, PE	QA Manager	10%
Dean Sherer, AICP	Lead Environmental Planner	25%
Robert Sun	Environmental Planner	15%
Michael Bustos, PE	Deputy Project Manager/Resident Engineer	33%
Tyrone Peter, PE	Lead Design Engineer	33%
Vanessa Muñoz, PE, TE, PTOE	Lead Traffic Engineer	30%
Jeffrey Lau	Traffic Engineer	60%
Edward Cox	Utility Coordinator	10%

General Approach to the Projects

Project Understanding

Willdan understands the city has selected the below described street segments for pavement rehabilitation plus the establishment of Class I and Class II bike paths along South Richmond Road.

1. TAB and Measure L Projects

- a. Gateway Boulevard [Arterial] between Upjohn Avenue and E. Ridgecrest Boulevard.
 - a. ½ mile long, ~149,240 square feet
 - b. 47' wide (Upjohn Ave to Church Ave)
 - c. 66' wide (Church Ave to Ridgecrest Blvd)
- b. Richmond Road [Arterial w/Class 2 Bicycle Lane] between Upjohn Avenue and E. Ridgecrest Boulevard.
 - a. ½ mile long, ~100,000 square feet
 - b. 37' wide
- c. Bowman Road [Arterial] between Downs Street and S. China Lake Boulevard.
 - a. 1 mile long, ~147,100 square feet
 - b. 26' wide (Downs St to 860' west of China Lake Blvd)
 - c. 38' wide (860' west of China Lake Blvd to China Lake Blvd)
- d. Bowman Road [Arterial] between S. Sunland Street and Primrose.
 - a. 2,000 feet long, ~52,000 square feet
 - b. 26' wide
- e. W. Rader Avenue [Local Road] between Nevada and S. Downs Street.
 - a. 310 feet long, ~11,200 square feet
 - b. 36' wide

2. TDA Project

- a. Class I bike path along South Richmond Road [Arterial] ~3,600 feet between Bowman Bike Path and E. Ridgecrest Boulevard.

The pavement rehabilitation strategy recommended in the City's 2011 PMS Update for all street segments is a 2.5" AC Overlay with targeted removal and reconstruction of failed areas. However, the PMS field rating was conducted in 2010, over five years ago. The deterioration on the streets has progressed to varying degrees. As such, Willdan will perform a current field review of the existing conditions, including observation of drainage patterns and edge conditions, and prepare rehabilitation alternatives based on current conditions. Using our knowledge of the City street system and recent design and construction experiences in the City, Willdan will work with the City team to quickly identify the most cost effective rehabilitation strategy for each project segment.

Since project segments 1b and 2a involve much of the same street segment improvement, and if the accomplishment of the bike paths necessitate widening of the street pavement on part of Richmond Road, then field survey with cross sections and additional design details would be appropriate. This is an issue to be included in the strategy discussions during the initial project kick-off meeting.

After developing the individual project strategies, and performing an initial street segment reconnaissance, then the necessary environmental work can be started while the utility identifications and field survey services are being performed. It is anticipated that all the street work and the bike path will entail preparation of a CEQA Categorical Exemption (CE) form. The preceding services will identify potential factors to be considered in the conceptual design and preparation of the Preliminary Design Report. Once the report is approved, the construction plans and specifications can be prepared.

Scope of Work

Project Management

Ms. Hughes will maintain contact with the City Engineer primarily through bi-weekly email updates on project status. It is our experience this communication activity results in early identification and resolution of potential problems that could otherwise cause the project to get off track.

Upon receipt of Notice to Proceed, a project kick-off meeting will be conducted to meet with City Staff and concur on the project goals, timeline, and scope of work. Each aspect of the project will be discussed, including the pavement rehabilitation, design criteria, utility coordination, traffic control, Caltrans Encroachment Permit (Ridgecrest Blvd), ADA issues, environmental clearance, plan preparation and specifications, cost estimates, submittal reviews, and any anticipated construction issues.

Willdan will obtain any necessary or updated supporting documentation such as GIS and aerial photo files (Willdan has some aerial photos in the project areas), utility contacts, record drawings, existing drainage reports, and current/changed boilerplate specification documents from the City at this time.

Throughout the duration of the project, Willdan will coordinate the work of our staff and any subconsultants and monitor progress against the schedule and implement corrective actions if there are signs of the schedule slipping or the budget being overrun.

One additional meeting will follow submittal of the Preliminary Design Report. At that time, the project team will receive direction from the City for implementation of the final design.

Project Management Deliverables

- Meeting Attendance Rosters and Notes
- Detailed Project Schedule
- Phone Logs
- Bi-weekly Status Emails

Survey and Base Plan Preparation

The City of Ridgecrest will furnish to Willdan copies of any available public works improvement plans within the project limits, including street, storm drain, culvert, sewer, signing and striping, traffic signal, landscape, any existing survey and aerials and other data necessary to complete the base mapping within the limits of the project. These will be necessary to supplement the aerial photos that are in Willdan's possession for use on the assigned project work.

Willdan will prepare base plan sheets utilizing available aerial photos with supplements from existing improvement records for the project area. And since the proposed improvements are for existing pavement rehabilitation and prolonging service life, we do not anticipate need for traditional field survey on the TAB and Measure L funded project segments. However, **if** some supplemental survey is necessary, we have the right survey sub-consultant through which we can arrange for supplemental field survey as an additional cost.

For the Richmond Road segment, between Bowman Bike Path and E. Ridgecrest Blvd, if pavement widening is necessary to facilitate the bike path, then the following survey efforts will apply for the affected Richmond Road segment of the project:

A ground survey will be conducted to establish centerline control, identification of survey monuments, visible surface utilities, edge of pavements, and grade breaks, and to provide supplemental shots in identified areas of concern based on our initial reconnaissance. Willdan has opted to utilize the services of ESP Surveying, a certified DBE, for this purpose. Through ESP, Willdan will perform ground surveys

necessary to design the intended street construction where field survey is necessary. Our surveyor will set a recoverable benchmark and horizontal control on site.

The specifications will require the Contractor to recover and coordinate existing street centerline intersection monuments along each segment of South Richmond Road. The City's Benchmark Index will be used for control and no record of survey will be necessary for this project. The coordinated centerline intersections will be used as control for the stationing required on the construction documents.

ESP, Inc. will provide cross sections at 100-foot intervals. The sections will be completed from street centerline to the easterly right of way and will extend to 100 feet on intersecting streets. The ground surveys will include shots on the centerline, grade breaks, edges of pavement, all BCRs, ECRs, angle points, cross gutters, and to a distance of ten feet (10') beyond right-of-way in order to establish the features of each cross section. The survey will also establish horizontal and vertical control needed for the topographic survey, and establish line and grade of existing street improvements, including curb, gutter, sidewalk, and asphalt pavement. Existing topography, such as utilities, street furniture, trees, and storm drainage facilities will be collected during the survey where proposed improvements are to join the existing improvements. All ground survey shots will be provided in CAD format and in ASCII format.

Willdan will prepare a base plan with the existing right-of-way and proposed improvements for the project. From the base plan, we will prepare construction plans. Willdan will prepare a plan view of the proposed street improvements at a scale no greater than 1"=40' horizontal. The base plans and typical cross sections will be prepared electronically in AutoCAD® 2014 digital format or equal.

Survey and Base Plan Preparation Deliverables

- Base Plan

Field Investigations/Research

Willdan's lead designer will perform a comprehensive field review for familiarity with the assigned street segments. Photographs will be taken to catalog existing site conditions and additional field measurements may be collected for design.

Utility Notice and Coordination

Willdan's experienced utility specialists work with the utilities on a regular basis. This results in timely communications and decreases the time that may be required to obtain information from the utilities. Identifying and avoiding utility conflicts during our design will minimize the potential for costly delays during construction. During the initial information gathering task of this project, Willdan will submit utility request notices to each of the locally identified serving utility providers. Willdan has an updated list of utility companies to use for this purpose. Upon receipt of their plans, Willdan will develop a digital master file depicting the location of known utilities within the project limits. This file will be referenced into the base plans used in the development of the preliminary and final design documents.

Follow-up correspondence and coordination with utilities will be ongoing and will be incorporated into our design at all stages. A second utility notice will be sent out at the 60 percent design milestone with an 11-inch by 17-inch set of the plan sheet layouts showing the utility base plan to ensure confidence in the location of all utilities.

Willdan will be responsible for the following:

- Notify and coordinate with the utility agencies regarding the project-related modification of their facilities. Determine special requirements for utility facilities, including protection, right-of-way, and construction methods within the vicinity of the utility.

- Provide a second utility notification letter (prepare to relocate) and a third utility notification letter (notice to relocate), along with the 100 percent submittal PS&E.
- Submit a preliminary and final set of plans to each utility company that identifies the location of the utility, and any conflict area clouded to show the utility companies the areas that conflict.
- Verify that the project's final design is compatible with known utilities in the project area to be installed, relocated, adjusted, or otherwise modified, including adding utility relocation windows into the city's construction schedule if necessary.

Utility Notice and Coordination Deliverables

- Copies of transmittals, submittals, and letters sent to utilities and agencies regarding the project.
- A summary of utility coordination status upon delivery of final construction contract documents to the City.

Environmental Documentation

We understand the identified street segments will rely on local and State transportation funds. As such, the California Environmental Quality Act (CEQA) criteria will be applied. More specifically, the application of provisions under Article 19 – Categorical Exemptions (CE). It is anticipated that all of the projects, including street rehabilitation and bike path, will only require CE. Bike lanes to be constructed within existing City Right of Way and will not require the removal of any mature, healthy or scenic trees are covered as “Minor Alterations to Land” CEQA exemption 15304. The TDA funded bike path along South Richmond should comply with this category.

Environmental Clearance Deliverables

- CEQA Categorical Exemption – Notice of Exemption Forms

Preliminary Design Report

Willdan will compile a preliminary design report (PDR) with the 10 percent design submittal for review and approval by the City. The report will contain a summary of the initial reconnaissance notes, utility provided information, field survey findings, any photographs of conditions for discussion, and the base design concept with preliminary construction cost estimate. The report will be discussed with city representatives in order to make reliable, cost effective decisions with regard to the proposed street improvements. During preparation of the PDR, Willdan will review existing information, such as the pavement management report and field review of the street to make recommendations regarding the construction needs. In addition, the report will address the disposition of existing utilities and coordination, and anticipated requirements.

Preliminary Design Report Deliverables

- Three (3) hard copies of the Preliminary Design Report (10% design submittal)

Plans, Specifications and Engineer's Cost Estimate (PS&E)

Upon approval of the PDR and agreement on the final design approach, Willdan will prepare engineering drawings for the street pavement rehabilitation and Class I bike path. Plans will be prepared on 22-inch by 34-inch layout, and submitted half size on bond at the 10%, 60% and on both half and full size bond at 100% submittals for City review and comment. Final approved drawings will be submitted on Mylar, wet stamped and signed by the engineer of record.

Final Design Documents

Street Construction Plans

The assigned street segment(s) construction plans will include 40 scale plan views (double pane) for any pavement slurry or overlay rehabilitation work, and a 40 scale plan and profile view of the S. Richmond Rd segment with typical cross-sections. The plan set will also contain: location maps, general and construction notes, survey controls, quantity tables, and details sufficient to support successful bid and construction of the improvements.

The project plans will be prepared in AutoCAD 2014 on the City's standard title block. Drafting of the plans will be performed in accordance with City drafting standards, format, and conventions. An appropriate horizontal and vertical scale (e.g., horizontal 1" = 40' and vertical 1" = 4') will be used to clearly convey the design. The City will provide City standard plans, drafting standards (layers, colors, text properties, pen-tables, etc.), title and base sheet, and sample plans. Willdan will develop standard details as necessary for inclusion into the project plans to delineate construction of the improvements.

Utility Plans

Willdan will incorporate identified utility features and locations provided by the serving utilities on the respective street improvement plans. The plans will also include any utilities that are to be constructed within the respective street segment areas, as well as those to be relocated by others, where applicable.

Pavement Delineation and Signing

Pavement delineation and signing plans will be prepared based on the new street design layout, coordinating ties into the existing striping at the joins to existing streets. Pavement delineation and signing plans will be included in the 60- and 100-percent design submittals.

Traffic Control Plans Option

Street construction and resurfacing projects typically require traffic control plans (TCP) to be furnished by the contractor as part of the construction contract. The City maintains control over the traffic handling through appropriate specifications in the contract documents and requiring TCP approval by the City Engineer. This approach provides the most economical and also allows the traffic handling to be adapted with specificity for the final order of work that the contractor will implement. However, if the City would like to include engineered TCP in the bid set for particular areas of concern, Willdan will prepare them for additional compensation.

The project plans will be prepared in AutoCAD 2014 on the City's standard title block. Drafting of the plans will be performed in accordance with City drafting standards, format, and conventions. An appropriate horizontal and vertical scale (e.g., horizontal 1" = 20' and vertical 1" = 4') will be used to clearly convey the design. The City will provide City standard plans, drafting standards (layers, colors, text properties, pen-tables, etc.), title and base sheet, and sample plans. Willdan will develop standard details as necessary for inclusion into the project plans to delineate construction of the improvements.

Specifications

Utilizing the City-provided boilerplate Willdan will prepare the project's Specifications, complete and ready for bidding purposes using the latest edition the State of California Department of Transportation Standard Plans and Specifications. Willdan's specifications will support the selected overlay and construction strategies. Willdan will be responsible for compiling project specifications that are complete and ready for bidding purposes and that are signed by a civil engineer registered in the State of California. A full set of specifications will be provided at 60 and 100 percent design levels. Willdan will address traffic control requirements in the contract documents and specifications to construct the improvements. A copy of Caltrans EP for Ridgecrest Boulevard will be included in an appendix.

Engineer's Cost Estimate

Willdan Engineering will prepare a detailed engineer's estimate of probable costs in Microsoft Excel spreadsheet format. The items will be arranged in chronological order of construction and will identify the bid items to be included in the contractors' bid forms. The estimate will be based upon recent bid prices for similar street construction projects in Ridgecrest and vicinity. Backup quantity calculations will be provided showing detailed computations for accuracy of the quantities upon request. The engineer's construction cost estimate will be based on plan sheet quantities and will be furnished at 60-percent, and final 100-percent design milestones.

Constructability Review

Between the 60% and 100% design submittals, Willdan will provide a constructability review of this project as part of the design process. This review is a standard quality control measure used by Willdan to help limit contract change orders and potential claims against this project.

PS&E Deliverables

- A PDF set and one (1) full size and three (3) half size sets of plans at 60, and 100 percent design completion
- A MSWord file and three (3) hard copies of complete Specifications at 60, and 100 percent design completion
- An Excel file and three (3) hard copies of estimated quantities and Engineer's Estimate of Probable Costs at 60, and 100 percent design completion

Project Schedule

TAB and Measure L Projects Schedule

The street work is recommended to be completed as one design project to be advertised as one construction project. This will provide the best design schedule and design cost, as well as leveraging the best construction pricing due to increased quantity of street work to be included in one contract. The following is Willdan’s proposed project schedule for completing the above described scope of work for all street segments identified in the TAB and Measure L funded projects list:

Deliverable	Weeks from NTP
NTP/Kickoff Meeting	1
Field Investigation/Research	4
Draft Preliminary Design Report (10% Design Submittal)	6
Review and Comment by City	8
Final Preliminary Design Report	9
60% Engineers Report (Draft PS&E)	12
Review and Comment by City	13
Environmental Compliance (CEQA CE – NOE)	13
100% Engineer’s Report (Final PS&E)	15

TDA Project: South Richmond Bike Path:

The TDA funded bike path design is expected to be a stand-alone design project. The following is Willdan’s proposed project schedule for completing the above described scope of work for the TDA funded bike path work on South Richmond:

Deliverable	Weeks from NTP
NTP/Kickoff Meeting	1
Field Investigation/Research	2
Topographic Survey	6
Draft Preliminary Design Report (10% Design Submittal)	8
Review and Comment by City	10
Final Preliminary Design Report	11
60% Engineers Report (Draft PS&E)	14
Review and Comment by City	16
Environmental Compliance (CEQA CE – NOE)	16
100% Engineer’s Report (Final PS&E)	18

Project Fee

City of Ridgecrest
Street Improvement and Bike Path Design
TAB and Measure L Projects – Street Improvement Projects
 Proposed Hours and Fee Schedule
 April 13, 2015
 Revised June 5, 2015

<i>WILLDAN ENGINEERING</i>													
	Principal PM	Principal Planner	GIS Analyst III	Senior Engineer	Senior Planner	Utility Coordr	Design Engineer II	Technical Aide	Admin Clerical	Sub- Consultant	Direct Expenses	Total Hours	Total Fee
Rate:	\$185	\$155	\$155	\$154	\$138	\$133	\$127	\$90	\$69	ESP (Survey)			(\$)
SUMMARY TASK													
PRELIMINARY TASKS													
Kickoff Meeting	4			6								10	\$1,664
Site Visit/Field Survey	4			6								10	\$1,664
¹ Right of Way Research			4		2		2					8	\$1,150
Preliminary Tasks Subtotal	8	0	4	12	2	0	2	0	0	\$0	\$0	28	\$4,478
ENVIRONMENTAL COMPLIANCE													
Environmental Clearance - CEQA													
² Notice of Categorical Exemption		2			2							4	\$586
Environmental Compliance Subtotal	0	2	0	0	2	0	0	0	0	\$0	\$0	4	\$586
DESIGN ENGINEERING													
Project Management													
Project Coordination	4			16								20	\$3,204
Meetings/Conference Calls (2)	1			8							\$250	9	\$1,667
Preliminary Design Report (10%) Submittal	1			1			2	2	2		\$100	8	\$1,011
60% PSE Submittal	1			1			2	2	2		\$100	8	\$1,011
100 % PSE Submittal	1			2			2	2	2		\$100	9	\$1,165
Caltrans Coordination (Encroachment Permits at Ridgecrest Blvd)				8			4					12	\$1,740
Subtotal	8	0	0	36	0	0	10	6	6	\$0	\$550	66	\$9,798
Survey and Base Plan Preparation													
Aerial Imagery/Base Maps			4	2			32	16				54	\$6,432
³ Ground Survey										\$5,315		0	\$5,847
Subtotal	0	0	4	2	0	0	32	16	0	\$5,315	\$0	54	\$12,279
Utility Notice and Coordination													
Utility Research and Coordination						16	16				\$300	32	\$4,460
Utility Notices (up to 3 notices per agency)						4	4		6			14	\$1,454
Subtotal	0	0	0	0	0	20	20	0	6	\$0	\$300	46	\$5,914
Preliminary Design Report													
Utilities				1			4					5	\$662
Pavement Section Design	3			2			4					9	\$1,371
Traffic Handling								1				1	\$90
Construction Cost Estimate				1			1	1				3	\$371
Report Preparation	1			1			2	2	2			8	\$911
Subtotal	4	0	0	5	0	0	11	4	2	\$0	\$0	26	\$3,405
⁴ Plans Preparation													
Title Sheet/Key Map (1 sheet)				1			4	10				15	\$1,562
Overlay Plan Sheets - Dual Plan View(Gateway - 2 sheets)				2			24	12				38	\$4,436
Overlay Plan Sheets - Dual Plan View(Bowman - 2 sheets)				2			24	12				38	\$4,436
Overlay Plan Sheets - Dual Plan View(Richmond/Rader - 2 sheets)				2			30	18				50	\$5,738
Quantities & Details (1 sheet)				2			16	16				34	\$3,780
Subtotal	0	0	0	9	0	0	98	68	0	\$0	\$0	175	\$19,952
⁵ Complete Specifications													
60% Specifications	2			2			12	4	2			22	\$2,700
100% Specifications	2			4			1	4	2			13	\$1,611
Subtotal	4	0	0	6	0	0	12	8	4	\$0	\$0	35	\$4,311
Engineer's Cost Estimate													
60% Estimate				1			3	3				7	\$805
100% Estimate	1			1			3	3				8	\$990
Subtotal	1	0	0	2	0	0	6	6	0	\$0	\$0	15	\$1,795
Design Engineering Subtotal	17	0	4	60	0	20	189	108	18	\$5,315	\$850	391	\$57,454
Fee Total All Scoped Services	\$4,625	\$310	\$1,240	\$11,088	\$552	\$2,660	\$24,257	\$9,720	\$1,242	\$5,315	\$850		\$62,600

¹ Assumes that GIS data available from Kern County website will be used for right of way linework
² Assumes Categorical Exemption for street resurfacing/maintenance under Section 15301: Class 1: Existing Facility.
³ Assumes one day of topographic survey for PCC repairs. Actual scope of survey to be required will be determined during preliminary design. Additional compensation may be warranted upon agreement on final scope of survey work.
⁴ Proposal does not include preparation of striping plans. Assumes striping will be replaced in kind.
⁵ Proposal assumes that one set of specifications will be prepared for all street segments included in the project.

City of Ridgcrest
Street Improvement and Bike Path Design
TDA Project – Richmond Bike Path
 Proposed Hours and Fee Schedule
 April 13, 2015
 Revised June 5, 2015

WILLDAN ENGINEERING																
	Deputy Director	Principal PM	Principal Planner	GIS Analyst III	Senior Engineer	Associate Engineer	Senior Planner	Utility Coordr	Designer II	Design Engineer II	Technical Aide	Admin Clerical	Sub-Consultant	Direct Expenses	Total Hours	Total Fee
Rate:	\$195	\$185	\$155	\$155	\$154	\$143	\$138	\$133	\$127	\$127	\$90	\$69	ESP (Survey)			(\$)
SUMMARY TASK																
PRELIMINARY TASKS																
Kickoff Meeting					2										2	\$308
Site Visit/Field Survey					2										2	\$308
¹ Right of Way Research				1											1	\$155
Preliminary Tasks Subtotal	0	0	0	1	4	0	0	0	0	0	0	0	\$0	\$0	5	\$771
ENVIRONMENTAL COMPLIANCE																
Environmental Clearance - CEQA																
² Notice of Categorical Exemption			2				2								4	\$586
Environmental Compliance Subtotal	0	0	2	0	0	0	2	0	0	0	0	0	\$0	\$0	4	\$586
DESIGN ENGINEERING																
Project Management																
Project Coordination					4										4	\$616
Conference Calls (2)	1				1										2	\$349
Preliminary Design Report (10%) Submittal		1									1	1		\$50	3	\$394
60% PSE Submittal		1									1	1		\$50	3	\$394
100% PSE Submittal		1									1	1		\$50	3	\$394
Caltrans Coordination (Ridgcrest Blvd Encroachment Permit)					1										1	\$154
Subtotal	1	3	0	0	6	0	0	0	0	0	3	3	\$0	\$150	16	\$2,301
Survey and Base Plan Preparation																
Aerial Imagery/Base Map				1	1				2		2				6	\$743
Ground Survey				1	1				2		2		\$500		0	\$550
Subtotal	0	0	0	1	1	0	0	0	2	0	2	0	\$500	\$0	6	\$1,293
Utility Notice and Coordination																
Utility Research and Coordination								2							2	\$266
Utility Notices (up to 3 notices per agency)								2				2			4	\$404
Subtotal	0	0	0	0	0	0	0	4	0	0	0	2	\$0	\$0	6	\$670
Preliminary Design Report																
Pavement Section Design		1			1					1					3	\$456
Construction Cost Estimate										1	1				2	\$217
Report Preparation					1							1			2	\$223
Subtotal	0	1	0	0	2	0	0	0	0	2	1	1	\$0	\$0	7	\$906
Plans Preparation ⁴																
Title Sheet (1 sheet)					1						4				5	\$514
Bike Path Plan/Profile/Striping Sheets (3 sheets)	4				8	6			28	28	8				82	\$10,702
Details (1 sheet)					2	2				5	12				22	\$2,436
Subtotal	4	0	0	0	11	8	0	0	28	34	24	0	\$0	\$0	109	\$13,652
Complete Specifications																
60% Specifications	1				1					2	2	1			7	\$852
100% Specifications		1			1					2	2	1			7	\$842
Subtotal	1	1	0	0	2	0	0	0	0	4	4	2	\$0	\$0	14	\$1,694
Engineer's Cost Estimate																
60% Estimate					1					1	1				3	\$371
100% Estimate		1			1					1	1				4	\$556
Subtotal	0	1	0	0	2	0	0	0	0	2	2	0	\$0	\$0	7	\$927
Design Engineering Subtotal	6	6	0	1	24	8	0	4	30	42	36	8	\$500	\$150	158	\$21,443
Fee Total All Scoped Services	\$1,170	\$1,110	\$310	\$310	\$4,312	\$1,144	\$276	\$532	\$3,810	\$5,334	\$3,240	\$552	\$500	\$150		\$22,800

¹ Assumes that GIS data available from Kern County website will be used for right of way linework
² Assumes Categorical Exemption for addition of bike lanes, under Section 15304: Class 4(h): Minor Alterations to Land.
³ Assumes that topographic survey will be required from Bowman Bike Path to Ridgcrest Blvd, in order to construct a Class II bike path. Actual scope of survey to be required will be determined during preliminary design. Compensation may require adjustment upon agreement on final scope of survey work.
⁴ Assumes that striping will be shown on the street improvements plan view

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

A Resolution To Approve The Professional Services Agreement With The Firm Of Willdan Engineering To Provide Environmental Assessment, Surveying, and Design Engineering For The Richmond Road Bike Path Project And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

The City of Ridgecrest requires the services of an engineering consulting firm to provide environmental assessment, surveying, and design engineering, for the Richmond Road Bike Path Project.

The Richmond Road Bike Path Project, which is funded by Transportation Development Act Funds (TDA), will consist of extending the existing Bowman Bike Path north and south along Richmond Road to the Park and Ride at the intersection of Richmond Road and East Ridgecrest Boulevard. Both Class I and Class II bike pathways will be used for this project. The total project is funded at one hundred percent not to exceed \$262,384.00.

The fee for this phase of the project is Twenty-Two Thousand Eight Hundred Dollars (\$22,800.00).

Staff recommends that the City Council approves the agreement and authorizes the City Manager, Dennis Speer, to execute the agreement with the engineering firm Willdan Engineering upon the City Attorney's review and approval.

FISCAL IMPACT:

\$22,800.00

Reviewed by Finance Director

ACTION REQUESTED:

Adopt A Resolution To Approve The Agreement With The Engineering Firm Of Willdan Engineering To Provide Environmental Assessment, Surveying, and Design Engineering for The Richmond Road Bike Path Project And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

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RESOLUTION NO. 15-XX

A RESOLUTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH THE FIRM OF WILLDAN ENGINEERING TO PROVIDE ENVIRONMENTAL ASSESSMENT, SURVEYING, AND DESIGN ENGINEERING FOR THE RICHMOND ROAD BIKE PATH PROJECT AND AUTHORIZE THE CITY MANAGER, DENNIS SPEER, TO SIGN THE AGREEMENT UPON THE CITY ATTORNEY'S REVIEW

WHEREAS, The City of Ridgecrest requires the services of an engineering consulting firm to provide environmental assessment, surveying, and design engineering, for the Richmond Road Bike Path Project; and

WHEREAS, the project will consist of extending the existing Bowman Bike Path north and south along Richmond Road to the Park and Ride at the intersection of Richmond Road and East Ridgecrest Boulevard; and

WHEREAS, Both Class I and Class II bike pathways will be used for this project; and

WHEREAS, The Richmond Road Bike Path Project, is funded by Transportation Development Act Funds (TDA); and

WHEREAS, the fee for this phase is Twenty-Two Thousand Eight Hundred Dollars (\$22,800.00) and is on a time and materials basis not to exceed; and

WHEREAS, the total project is funded at one hundred percent not to exceed \$262,384.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest hereby:

Authorizes the Approval of a Professional Service Agreement with the Consulting Firm of Willdan Engineering; and

Authorizes the Finance Director to amend the budget to reflect all appropriate expenditures, revenue and transfer accounts; and

Authorizes the City Manager, Dennis Speer, to execute the agreement upon the city attorney's review and approval of the agreement.

APPROVED AND ADOPTED this 17th day of June 2015 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Peggy Breeden, Mayor

Rachel J. Ford, CMC, City Clerk

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May 13, 2015
(Revised June 5, 2015)

Mr. Loren E. Culp
City Engineer
City of Ridgecrest
100 West California Avenue
Ridgecrest, CA 93555

Subject: Proposal for Street Improvement and Bike Path Design Projects

Dear Mr. Culp:

Willdan Engineering is pleased to submit this proposal to the City of Ridgecrest to provide professional engineering and environmental compliance services for street improvement and bike path design on the TAB, Measure L and TDA funded projects identified in the City's RFP.

Willdan Engineering (Willdan) is especially qualified to provide environmental and design engineering services for the City of Ridgecrest's special funding projects. Our firm has over 50 years of experience providing similar services to client cities throughout California – including the City of Ridgecrest – and the western United States. Our extensive experience with a variety of bond measure, local tax and state funded projects makes us particularly strong as a partner on this important endeavor.

Willdan is the ideal consultant to provide the desired services because of our extensive knowledge of the City's streets. Our team members represented in this proposal are the same as those included in our previously submitted statement of qualifications. They are also the same team members that have previously completed the City's Pavement Management System update and have provided or are providing design services for the following street improvements, which are similar in scope to the services being requested in the subject RFP:

- Drummond Avenue Street Resurfacing, between Norma Street and China Lake Boulevard.
- Sunland Street Pavement Rehabilitation Project
- Cycle 3 Safe Routes to School Project
- Downs Street Widening Project
- South China Lake Blvd Rehabilitation Project, between Upjohn Avenue and Bowman Road.

Willdan has an outstanding team of experts ready to serve the City of Ridgecrest. We have gathered a team who has worked together to successfully complete similar projects, developed a typical scope of work and schedule to successfully complete the environmental compliance, funding compliance, and design services requested by the City.

Ms. Roxanne Hughes, PE, will be the project manager for this project. She was responsible for project management and preparation of the City's Pavement Management Report Update and the Drummond Avenue Street Resurfacing plans. Ms. Hughes has extensive experience in pavement maintenance and rehabilitation street design, making her the perfect fit for this assignment.

Willdan's proposed Deputy Project Manager, Mike Bustos, PE, has also recently completed, or is currently providing, Design services on the City's Sunland Street Rehabilitation, Cycle 3 Safe Routes to School, S. China Lake Rehabilitation, and Downs Street Widening projects, and Construction Management services on the City's Drummond Avenue Street Resurfacing, College Heights Boulevard Roadway Improvements, Cycles 8 and 9 Safe Routes to School, and West Ridgecrest Blvd Reconstruction projects. Willdan's team brings critical knowledge of the City's street system, an understanding of the City's design expectations, and proven performance for the City of Ridgecrest on similar projects.

We have teamed with a survey subconsultant who we have worked with on other successful projects and provided specialized services, with particular familiarity with the Ridgecrest area.

- ESP, Inc. is a certified DBE providing surveying services primarily to governmental agencies and has been added to provide surveying services. We have worked with this firm previously and are please to involve them again in this possible assignment.

The enclosed proposal includes Willdan's proposed project team members, scope of work, individual project schedules and individual project fees as requested in the city's RFP.

We appreciate this opportunity to submit our proposal for your consideration and look forward to discussing your needs and our qualifications. If you have any questions, please contact Ms. Roxanne Hughes at (805) 653-6597 x1010 or via email at rhughes@willdan.com.

Respectfully submitted,
WILLDAN ENGINEERING



David L. Hunt, PE
Sr. Vice President/Director of Engineering

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Project Management

A successful partnership for this type of project requires expertise in environmental compliance, design engineering, State and Local funding compliance, constructability services and effective coordination with the City staff, Caltrans, adjacent communities, school district, and other project stakeholders to ensure the project reflects the expectations of its stakeholders. Willdan understands that key personnel assigned on City projects shall not be reassigned without prior written approval from the City.

Although overall firm credentials and experience are important, the key to a successful project is the caliber and depth of experience of the individuals assigned to the team. Willdan offers the City of Ridgecrest a highly qualified team of in-house professionals with the technical qualifications and diverse capabilities necessary to undertake the services requested for the City's public infrastructure projects.

Brief biographies of our project team detailing their experience and their roles for similar, relevant projects are provided herein.

Ms. Roxanne Hughes, PE, will be the **Project Manager and main point of contact** for the project. She was responsible for project management of the City's Pavement Management System Report Update, the Drummond Avenue Street Resurfacing Project, Sewer System GIS Mapping, and on call plan checking services. Ms. Hughes has extensive experience in street improvements design and ADA compliance, including street and bike paths projects similar to those identified by the City's RFP. Her involvement in preparation of the City's Pavement Management System Update and street improvements design for Drummond Avenue and Sunland Street, and her city engineering experience, provides her with the background knowledge of City's design requirements, staff, procedures, and goals necessary to complete the desired services and deliver a successful project.

As Project Manager, Ms. Hughes will:

- Work with city staff and lead key team members to jointly prepare a strategy for pursuing the assigned projects.
- Establish appropriate internal coordination activities to best provide the services needed.
- Monitor, review and report on the project's status to the City at regular intervals.
- Solicit information from and coordinate reviews by the City.
- Be the primary contact and focus of project correspondence in order to maximize communications between the City, Caltrans other agencies, and the Willdan team.
- Monitor the general progress of the project, and will thoroughly review all major documents prior to submittal to the City.

Mr. Douglas Wilson, PE, will serve as our **QA Manager**. He is a principal project manager in the City Engineering Group and is the Program Manager for Willdan's on call contract with the City of Ridgecrest. Mr. Wilson has established excellent working relationships with various Public Works team members at the City and will continue to provide ongoing project and staff support for work assignments pursuant to this contract.

In accordance with Willdan's QA program, Mr. Wilson will oversee the implementation of this contract's specific QA activities. Mr. Wilson will meet quarterly with the City's Public Works Director and/or City Engineer to review the progress and performance. Any identified performance issues will be addressed.

Mr. Wilson will administer the QA/QC program for this contract, and will work closely with our Project Manager, Ms. Hughes, to ensure our services to the City and its citizens are top quality.

Identification of Resources

Environmental Compliance Team

Mr. Dean Sherer, AICP, ENV SP will serve as the **Lead Environmental Planner**. Mr. Sherer is an urban and environmental planner specializing in environmental documentation and analysis, land use planning, and general plan element preparation. Mr. Sherer has over 30 years of experience in the management and preparation of planning studies, public policy plans, and environmental documents pursuant to CEQA and NEPA. Mr. Sherer has served as the Project Manager for numerous projects. His environmental planning experience encompasses capital improvement projects, long-range plans, and discretionary entitlement projects. He has worked extensively with Caltrans in preparing NEPA environmental documents for a variety of Local Assistance projects including bridge widening and replacements, roadway and intersection safety improvements, and other infrastructure related improvement projects.

Mr. Robert Sun, Senior Planner, will serve as **Environmental Planner**. Mr. Sun has 17 years of experience in local government planning, emphasizing discretionary case processing and long-range advance planning programs. He also has prepared CEQA and NEPA-related environmental studies for various kinds of projects including highway improvement projects, road widening, road overlays and bridge replacement projects.

Civil Engineering Design Team

Mr. Michael D. Bustos, PE, will serve as **Deputy Project Manager**. He brings more than 13 years of experience as a project manager, designer, and construction manager on public works, contract administration, and construction management projects. He has managed a variety of design and construction projects from water wells to street overlays, including federally-funded and grant-funded projects. Mr. Bustos' extensive design experience includes curb, gutter, and sidewalk improvements, ADA improvements, street overlays, water and wastewater systems, grading, and drainage improvements. Mr. Bustos is familiar with the City's staff, design requirements and expectations through his recent involvement in nearly a dozen City projects over the past 5 years.

Mr. Tyrone Peter, PE, will serve as the **Lead Design Engineer** and will assist Mr. Bustos in preparation of plans and specifications for construction of the proposed improvements. He brings over 8 years of experience in design and project management of public works projects, utilizing a mix of funding sources. Mr. Peter's diversified experience includes new roadway design, street widening, storm drain improvements, pavement rehabilitation, pedestrian enhancement projects including ADA compliance, and Safe Routes to School projects. Mr. Peter is currently assisting Mr. Bustos with the City's Downs Street Widening project design.

Ms. Vanessa Muñoz, PE, TE, PTOE will serve and **Lead Traffic Engineer** for the proposed signing and striping. Ms. Muñoz has 17 years of experience in traffic design and management. Her areas of expertise include traffic signal, street lighting, signing and striping. Ms. Muñoz has secured funding through the Safe Routes to School (SR2S) and Highway Safety Improvement Program (HSIP) grants and has managed and designed numerous projects that include federal funds such as SRTS, HSIP, ARRA, and STPL. Ms. Muñoz is extremely familiar with the local assistance procedures manual and has coordinated the approval of NEPA/CEQA. She understands the procedures for allocation of construction funds and the issuing of the E-76 form. Ms. Muñoz is currently assisting the City with four HSIP projects at various locations throughout the City, and has been involved in past City designs for traffic related aspects of the City's Cycle 3 SRTS, Sunland Street Rehabilitation, and Downs Street Widening projects.

Mr. Jeffrey Lau will assist Ms. Muñoz in preparation of signing and striping plans and specifications. Mr. Lau offers 8 years of traffic-related experienced in traffic engineering design and is proficient in both MicroStation and AutoCAD. Mr. Lau has provided support for various traffic design jobs including fieldwork, CAD services for street lighting, traffic signals, and signing and striping.

Mr. Edward Cox will serve as the **Utility Coordinator** and will be responsible for coordination with local utility agencies whose facilities may be affected by the proposed construction projects. Utility coordination will play a critical role in minimizing construction delays, change orders, and preventing damage to existing utilities within the project areas. Therefore, Willdan has assigned Mr. Cox to focus solely on utility research and coordination.

Subconsultants

Land Surveying

ESP, Inc. is a full service land surveying firm established in 1991 based in Fresno, with an office in Sacramento. They have been added to our team to provide surveying services. The firm is a certified DBE with the City of Fresno, UDBE with Caltrans, Small Business with the Department of General Services, and certified WMBE (women minority business enterprise) with CPUC. Their firm is also self certified for federal work as a SBE (small business enterprise), WOSB (woman-owned small business), and a SDB (small disadvantage business).

ESP's surveying division consists of a professional staff with expertise in various aspects of land surveying, which includes boundary, topography, construction, and ALTA surveys. Their full CAD capability enables them to prepare parcel maps, subdivision maps, record-of-survey maps, topography maps, right-of-way maps, and volume calculations. Their professional staff includes licensed surveyors, registered engineers, construction managers, and administration.

Members of the team have previously worked together with Willdan Engineering to successfully complete projects for the City of Ridgecrest.

Availability to Respond in a Timely Manner

Willdan is committed to providing the staffing and resources required to complete the City’s project on schedule and within the allotted and agreed upon budget. Willdan’s internal project management procedures call for preparing labor requirements for each active project and integrating that data into a labor projections and resource allocations database for all projects. The projections for each project are aggregated by technical disciplines to produce company-wide labor needs and to identify shortages or surpluses. Willdan’s workload is reviewed on a weekly, monthly, and quarterly basis.

A breakdown of our team's availability is provided herein.

Staff	Position	Availability
Roxanne Hughes, PE	Project Manager	25%
Douglas Wilson, PE	QA Manager	10%
Dean Sherer, AICP	Lead Environmental Planner	25%
Robert Sun	Environmental Planner	15%
Michael Bustos, PE	Deputy Project Manager/Resident Engineer	33%
Tyrone Peter, PE	Lead Design Engineer	33%
Vanessa Muñoz, PE, TE, PTOE	Lead Traffic Engineer	30%
Jeffrey Lau	Traffic Engineer	60%
Edward Cox	Utility Coordinator	10%

General Approach to the Projects

Project Understanding

Willdan understands the city has selected the below described street segments for pavement rehabilitation plus the establishment of Class I and Class II bike paths along South Richmond Road.

1. TAB and Measure L Projects

- a. Gateway Boulevard [Arterial] between Upjohn Avenue and E. Ridgecrest Boulevard.
 - a. ½ mile long, ~149,240 square feet
 - b. 47' wide (Upjohn Ave to Church Ave)
 - c. 66' wide (Church Ave to Ridgecrest Blvd)
- b. Richmond Road [Arterial w/Class 2 Bicycle Lane] between Upjohn Avenue and E. Ridgecrest Boulevard.
 - a. ½ mile long, ~100,000 square feet
 - b. 37' wide
- c. Bowman Road [Arterial] between Downs Street and S. China Lake Boulevard.
 - a. 1 mile long, ~147,100 square feet
 - b. 26' wide (Downs St to 860' west of China Lake Blvd)
 - c. 38' wide (860' west of China Lake Blvd to China Lake Blvd)
- d. Bowman Road [Arterial] between S. Sunland Street and Primrose.
 - a. 2,000 feet long, ~52,000 square feet
 - b. 26' wide
- e. W. Rader Avenue [Local Road] between Nevada and S. Downs Street.
 - a. 310 feet long, ~11,200 square feet
 - b. 36' wide

2. TDA Project

- a. Class I bike path along South Richmond Road [Arterial] ~3,600 feet between Bowman Bike Path and E. Ridgecrest Boulevard.

The pavement rehabilitation strategy recommended in the City's 2011 PMS Update for all street segments is a 2.5" AC Overlay with targeted removal and reconstruction of failed areas. However, the PMS field rating was conducted in 2010, over five years ago. The deterioration on the streets has progressed to varying degrees. As such, Willdan will perform a current field review of the existing conditions, including observation of drainage patterns and edge conditions, and prepare rehabilitation alternatives based on current conditions. Using our knowledge of the City street system and recent design and construction experiences in the City, Willdan will work with the City team to quickly identify the most cost effective rehabilitation strategy for each project segment.

Since project segments 1b and 2a involve much of the same street segment improvement, and if the accomplishment of the bike paths necessitate widening of the street pavement on part of Richmond Road, then field survey with cross sections and additional design details would be appropriate. This is an issue to be included in the strategy discussions during the initial project kick-off meeting.

After developing the individual project strategies, and performing an initial street segment reconnaissance, then the necessary environmental work can be started while the utility identifications and field survey services are being performed. It is anticipated that all the street work and the bike path will entail preparation of a CEQA Categorical Exemption (CE) form. The preceding services will identify potential factors to be considered in the conceptual design and preparation of the Preliminary Design Report. Once the report is approved, the construction plans and specifications can be prepared.

Scope of Work

Project Management

Ms. Hughes will maintain contact with the City Engineer primarily through bi-weekly email updates on project status. It is our experience this communication activity results in early identification and resolution of potential problems that could otherwise cause the project to get off track.

Upon receipt of Notice to Proceed, a project kick-off meeting will be conducted to meet with City Staff and concur on the project goals, timeline, and scope of work. Each aspect of the project will be discussed, including the pavement rehabilitation, design criteria, utility coordination, traffic control, Caltrans Encroachment Permit (Ridgecrest Blvd), ADA issues, environmental clearance, plan preparation and specifications, cost estimates, submittal reviews, and any anticipated construction issues.

Willdan will obtain any necessary or updated supporting documentation such as GIS and aerial photo files (Willdan has some aerial photos in the project areas), utility contacts, record drawings, existing drainage reports, and current/changed boilerplate specification documents from the City at this time.

Throughout the duration of the project, Willdan will coordinate the work of our staff and any subconsultants and monitor progress against the schedule and implement corrective actions if there are signs of the schedule slipping or the budget being overrun.

One additional meeting will follow submittal of the Preliminary Design Report. At that time, the project team will receive direction from the City for implementation of the final design.

Project Management Deliverables

- Meeting Attendance Rosters and Notes
- Detailed Project Schedule
- Phone Logs
- Bi-weekly Status Emails

Survey and Base Plan Preparation

The City of Ridgecrest will furnish to Willdan copies of any available public works improvement plans within the project limits, including street, storm drain, culvert, sewer, signing and striping, traffic signal, landscape, any existing survey and aerials and other data necessary to complete the base mapping within the limits of the project. These will be necessary to supplement the aerial photos that are in Willdan's possession for use on the assigned project work.

Willdan will prepare base plan sheets utilizing available aerial photos with supplements from existing improvement records for the project area. And since the proposed improvements are for existing pavement rehabilitation and prolonging service life, we do not anticipate need for traditional field survey on the TAB and Measure L funded project segments. However, **if** some supplemental survey is necessary, we have the right survey sub-consultant through which we can arrange for supplemental field survey as an additional cost.

For the Richmond Road segment, between Bowman Bike Path and E. Ridgecrest Blvd, if pavement widening is necessary to facilitate the bike path, then the following survey efforts will apply for the affected Richmond Road segment of the project:

A ground survey will be conducted to establish centerline control, identification of survey monuments, visible surface utilities, edge of pavements, and grade breaks, and to provide supplemental shots in identified areas of concern based on our initial reconnaissance. Willdan has opted to utilize the services of ESP Surveying, a certified DBE, for this purpose. Through ESP, Willdan will perform ground surveys

necessary to design the intended street construction where field survey is necessary. Our surveyor will set a recoverable benchmark and horizontal control on site.

The specifications will require the Contractor to recover and coordinate existing street centerline intersection monuments along each segment of South Richmond Road. The City's Benchmark Index will be used for control and no record of survey will be necessary for this project. The coordinated centerline intersections will be used as control for the stationing required on the construction documents.

ESP, Inc. will provide cross sections at 100-foot intervals. The sections will be completed from street centerline to the easterly right of way and will extend to 100 feet on intersecting streets. The ground surveys will include shots on the centerline, grade breaks, edges of pavement, all BCRs, ECRs, angle points, cross gutters, and to a distance of ten feet (10') beyond right-of-way in order to establish the features of each cross section. The survey will also establish horizontal and vertical control needed for the topographic survey, and establish line and grade of existing street improvements, including curb, gutter, sidewalk, and asphalt pavement. Existing topography, such as utilities, street furniture, trees, and storm drainage facilities will be collected during the survey where proposed improvements are to join the existing improvements. All ground survey shots will be provided in CAD format and in ASCII format.

Willdan will prepare a base plan with the existing right-of-way and proposed improvements for the project. From the base plan, we will prepare construction plans. Willdan will prepare a plan view of the proposed street improvements at a scale no greater than 1"=40' horizontal. The base plans and typical cross sections will be prepared electronically in AutoCAD® 2014 digital format or equal.

Survey and Base Plan Preparation Deliverables

- Base Plan

Field Investigations/Research

Willdan's lead designer will perform a comprehensive field review for familiarity with the assigned street segments. Photographs will be taken to catalog existing site conditions and additional field measurements may be collected for design.

Utility Notice and Coordination

Willdan's experienced utility specialists work with the utilities on a regular basis. This results in timely communications and decreases the time that may be required to obtain information from the utilities. Identifying and avoiding utility conflicts during our design will minimize the potential for costly delays during construction. During the initial information gathering task of this project, Willdan will submit utility request notices to each of the locally identified serving utility providers. Willdan has an updated list of utility companies to use for this purpose. Upon receipt of their plans, Willdan will develop a digital master file depicting the location of known utilities within the project limits. This file will be referenced into the base plans used in the development of the preliminary and final design documents.

Follow-up correspondence and coordination with utilities will be ongoing and will be incorporated into our design at all stages. A second utility notice will be sent out at the 60 percent design milestone with an 11-inch by 17-inch set of the plan sheet layouts showing the utility base plan to ensure confidence in the location of all utilities.

Willdan will be responsible for the following:

- Notify and coordinate with the utility agencies regarding the project-related modification of their facilities. Determine special requirements for utility facilities, including protection, right-of-way, and construction methods within the vicinity of the utility.

- Provide a second utility notification letter (prepare to relocate) and a third utility notification letter (notice to relocate), along with the 100 percent submittal PS&E.
- Submit a preliminary and final set of plans to each utility company that identifies the location of the utility, and any conflict area clouded to show the utility companies the areas that conflict.
- Verify that the project's final design is compatible with known utilities in the project area to be installed, relocated, adjusted, or otherwise modified, including adding utility relocation windows into the city's construction schedule if necessary.

Utility Notice and Coordination Deliverables

- Copies of transmittals, submittals, and letters sent to utilities and agencies regarding the project.
- A summary of utility coordination status upon delivery of final construction contract documents to the City.

Environmental Documentation

We understand the identified street segments will rely on local and State transportation funds. As such, the California Environmental Quality Act (CEQA) criteria will be applied. More specifically, the application of provisions under Article 19 – Categorical Exemptions (CE). It is anticipated that all of the projects, including street rehabilitation and bike path, will only require CE. Bike lanes to be constructed within existing City Right of Way and will not require the removal of any mature, healthy or scenic trees are covered as “Minor Alterations to Land” CEQA exemption 15304. The TDA funded bike path along South Richmond should comply with this category.

Environmental Clearance Deliverables

- CEQA Categorical Exemption – Notice of Exemption Forms

Preliminary Design Report

Willdan will compile a preliminary design report (PDR) with the 10 percent design submittal for review and approval by the City. The report will contain a summary of the initial reconnaissance notes, utility provided information, field survey findings, any photographs of conditions for discussion, and the base design concept with preliminary construction cost estimate. The report will be discussed with city representatives in order to make reliable, cost effective decisions with regard to the proposed street improvements. During preparation of the PDR, Willdan will review existing information, such as the pavement management report and field review of the street to make recommendations regarding the construction needs. In addition, the report will address the disposition of existing utilities and coordination, and anticipated requirements.

Preliminary Design Report Deliverables

- Three (3) hard copies of the Preliminary Design Report (10% design submittal)

Plans, Specifications and Engineer's Cost Estimate (PS&E)

Upon approval of the PDR and agreement on the final design approach, Willdan will prepare engineering drawings for the street pavement rehabilitation and Class I bike path. Plans will be prepared on 22-inch by 34-inch layout, and submitted half size on bond at the 10%, 60% and on both half and full size bond at 100% submittals for City review and comment. Final approved drawings will be submitted on Mylar, wet stamped and signed by the engineer of record.

Final Design Documents

Street Construction Plans

The assigned street segment(s) construction plans will include 40 scale plan views (double pane) for any pavement slurry or overlay rehabilitation work, and a 40 scale plan and profile view of the S. Richmond Rd segment with typical cross-sections. The plan set will also contain: location maps, general and construction notes, survey controls, quantity tables, and details sufficient to support successful bid and construction of the improvements.

The project plans will be prepared in AutoCAD 2014 on the City's standard title block. Drafting of the plans will be performed in accordance with City drafting standards, format, and conventions. An appropriate horizontal and vertical scale (e.g., horizontal 1" = 40' and vertical 1" = 4') will be used to clearly convey the design. The City will provide City standard plans, drafting standards (layers, colors, text properties, pen-tables, etc.), title and base sheet, and sample plans. Willdan will develop standard details as necessary for inclusion into the project plans to delineate construction of the improvements.

Utility Plans

Willdan will incorporate identified utility features and locations provided by the serving utilities on the respective street improvement plans. The plans will also include any utilities that are to be constructed within the respective street segment areas, as well as those to be relocated by others, where applicable.

Pavement Delineation and Signing

Pavement delineation and signing plans will be prepared based on the new street design layout, coordinating ties into the existing striping at the joins to existing streets. Pavement delineation and signing plans will be included in the 60- and 100-percent design submittals.

Traffic Control Plans Option

Street construction and resurfacing projects typically require traffic control plans (TCP) to be furnished by the contractor as part of the construction contract. The City maintains control over the traffic handling through appropriate specifications in the contract documents and requiring TCP approval by the City Engineer. This approach provides the most economical and also allows the traffic handling to be adapted with specificity for the final order of work that the contractor will implement. However, if the City would like to include engineered TCP in the bid set for particular areas of concern, Willdan will prepare them for additional compensation.

The project plans will be prepared in AutoCAD 2014 on the City's standard title block. Drafting of the plans will be performed in accordance with City drafting standards, format, and conventions. An appropriate horizontal and vertical scale (e.g., horizontal 1" = 20' and vertical 1" = 4') will be used to clearly convey the design. The City will provide City standard plans, drafting standards (layers, colors, text properties, pen-tables, etc.), title and base sheet, and sample plans. Willdan will develop standard details as necessary for inclusion into the project plans to delineate construction of the improvements.

Specifications

Utilizing the City-provided boilerplate Willdan will prepare the project's Specifications, complete and ready for bidding purposes using the latest edition the State of California Department of Transportation Standard Plans and Specifications. Willdan's specifications will support the selected overlay and construction strategies. Willdan will be responsible for compiling project specifications that are complete and ready for bidding purposes and that are signed by a civil engineer registered in the State of California. A full set of specifications will be provided at 60 and 100 percent design levels. Willdan will address traffic control requirements in the contract documents and specifications to construct the improvements. A copy of Caltrans EP for Ridgecrest Boulevard will be included in an appendix.

Engineer's Cost Estimate

Willdan Engineering will prepare a detailed engineer's estimate of probable costs in Microsoft Excel spreadsheet format. The items will be arranged in chronological order of construction and will identify the bid items to be included in the contractors' bid forms. The estimate will be based upon recent bid prices for similar street construction projects in Ridgecrest and vicinity. Backup quantity calculations will be provided showing detailed computations for accuracy of the quantities upon request. The engineer's construction cost estimate will be based on plan sheet quantities and will be furnished at 60-percent, and final 100-percent design milestones.

Constructability Review

Between the 60% and 100% design submittals, Willdan will provide a constructability review of this project as part of the design process. This review is a standard quality control measure used by Willdan to help limit contract change orders and potential claims against this project.

PS&E Deliverables

- A PDF set and one (1) full size and three (3) half size sets of plans at 60, and 100 percent design completion
- A MSWord file and three (3) hard copies of complete Specifications at 60, and 100 percent design completion
- An Excel file and three (3) hard copies of estimated quantities and Engineer's Estimate of Probable Costs at 60, and 100 percent design completion

Project Schedule

TAB and Measure L Projects Schedule

The street work is recommended to be completed as one design project to be advertised as one construction project. This will provide the best design schedule and design cost, as well as leveraging the best construction pricing due to increased quantity of street work to be included in one contract. The following is Willdan’s proposed project schedule for completing the above described scope of work for all street segments identified in the TAB and Measure L funded projects list:

Deliverable	Weeks from NTP
NTP/Kickoff Meeting	1
Field Investigation/Research	4
Draft Preliminary Design Report (10% Design Submittal)	6
Review and Comment by City	8
Final Preliminary Design Report	9
60% Engineers Report (Draft PS&E)	12
Review and Comment by City	13
Environmental Compliance (CEQA CE – NOE)	13
100% Engineer’s Report (Final PS&E)	15

TDA Project: South Richmond Bike Path:

The TDA funded bike path design is expected to be a stand-alone design project. The following is Willdan’s proposed project schedule for completing the above described scope of work for the TDA funded bike path work on South Richmond:

Deliverable	Weeks from NTP
NTP/Kickoff Meeting	1
Field Investigation/Research	2
Topographic Survey	6
Draft Preliminary Design Report (10% Design Submittal)	8
Review and Comment by City	10
Final Preliminary Design Report	11
60% Engineers Report (Draft PS&E)	14
Review and Comment by City	16
Environmental Compliance (CEQA CE – NOE)	16
100% Engineer’s Report (Final PS&E)	18

Project Fee

City of Ridgecrest
Street Improvement and Bike Path Design
TAB and Measure L Projects – Street Improvement Projects
 Proposed Hours and Fee Schedule
 April 13, 2015
 Revised June 5, 2015

<i>WILLDAN ENGINEERING</i>	Principal PM	Principal Planner	GIS Analyst III	Senior Engineer	Senior Planner	Utility Coordr	Design Engineer II	Technical Aide	Admin Clerical	Sub- Consultant	Direct Expenses	Total Hours	Total Fee
Rate:	\$185	\$155	\$155	\$154	\$138	\$133	\$127	\$90	\$69	ESP (Survey)			(\$)
SUMMARY TASK HOURS													
PRELIMINARY TASKS													
Kickoff Meeting	4			6								10	\$1,664
Site Visit/Field Survey	4			6								10	\$1,664
¹ Right of Way Research			4		2		2					8	\$1,150
Preliminary Tasks Subtotal	8	0	4	12	2	0	2	0	0	\$0	\$0	28	\$4,478
ENVIRONMENTAL COMPLIANCE													
Environmental Clearance - CEQA													
² Notice of Categorical Exemption		2			2							4	\$586
Environmental Compliance Subtotal	0	2	0	0	2	0	0	0	0	\$0	\$0	4	\$586
DESIGN ENGINEERING													
Project Management													
Project Coordination	4			16								20	\$3,204
Meetings/Conference Calls (2)	1			8							\$250	9	\$1,667
Preliminary Design Report (10%) Submittal	1			1			2	2	2		\$100	8	\$1,011
60% PSE Submittal	1			1			2	2	2		\$100	8	\$1,011
100 % PSE Submittal	1			2			2	2	2		\$100	9	\$1,165
Caltrans Coordination (Encroachment Permits at Ridgecrest Blvd)				8			4					12	\$1,740
Subtotal	8	0	0	36	0	0	10	6	6	\$0	\$550	66	\$9,798
Survey and Base Plan Preparation													
Aerial Imagery/Base Maps			4	2			32	16				54	\$6,432
³ Ground Survey										\$5,315		0	\$5,847
Subtotal	0	0	4	2	0	0	32	16	0	\$5,315	\$0	54	\$12,279
Utility Notice and Coordination													
Utility Research and Coordination						16	16				\$300	32	\$4,460
Utility Notices (up to 3 notices per agency)						4	4		6			14	\$1,454
Subtotal	0	0	0	0	0	20	20	0	6	\$0	\$300	46	\$5,914
Preliminary Design Report													
Utilities				1			4					5	\$662
Pavement Section Design	3			2			4					9	\$1,371
Traffic Handling								1				1	\$90
Construction Cost Estimate				1			1	1				3	\$371
Report Preparation	1			1			2	2	2			8	\$911
Subtotal	4	0	0	5	0	0	11	4	2	\$0	\$0	26	\$3,405
⁴Plans Preparation													
Title Sheet/Key Map (1 sheet)				1			4	10				15	\$1,562
Overlay Plan Sheets - Dual Plan View(Gateway - 2 sheets)				2			24	12				38	\$4,436
Overlay Plan Sheets - Dual Plan View(Bowman - 2 sheets)				2			24	12				38	\$4,436
Overlay Plan Sheets - Dual Plan View(Richmond/Rader - 2 sheets)				2			30	18				50	\$5,738
Quantities & Details (1 sheet)				2			16	16				34	\$3,780
Subtotal	0	0	0	9	0	0	98	68	0	\$0	\$0	175	\$19,952
⁵Complete Specifications													
60% Specifications	2			2			12	4	2			22	\$2,700
100% Specifications	2			4			1	4	2			13	\$1,611
Subtotal	4	0	0	6	0	0	12	8	4	\$0	\$0	35	\$4,311
Engineer's Cost Estimate													
60% Estimate				1			3	3				7	\$805
100% Estimate	1			1			3	3				8	\$990
Subtotal	1	0	0	2	0	0	6	6	0	\$0	\$0	15	\$1,795
Design Engineering Subtotal	17	0	4	60	0	20	189	108	18	\$5,315	\$850	391	\$57,454
Fee Total All Scoped Services	\$4,625	\$310	\$1,240	\$11,088	\$552	\$2,660	\$24,257	\$9,720	\$1,242	\$5,315	\$850		\$62,600

¹ Assumes that GIS data available from Kern County website will be used for right of way linework
² Assumes Categorical Exemption for street resurfacing/maintenance under Section 15301: Class 1: Existing Facility.
³ Assumes one day of topographic survey for PCC repairs. Actual scope of survey to be required will be determined during preliminary design. Additional compensation may be warranted upon agreement on final scope of survey work.
⁴ Proposal does not include preparation of striping plans. Assumes striping will be replaced in kind.
⁵ Proposal assumes that one set of specifications will be prepared for all street segments included in the project.

City of Ridgcrest
Street Improvement and Bike Path Design
TDA Project – Richmond Bike Path
 Proposed Hours and Fee Schedule
 April 13, 2015
 Revised June 5, 2015

WILLDAN ENGINEERING																
	Deputy Director	Principal PM	Principal Planner	GIS Analyst III	Senior Engineer	Associate Engineer	Senior Planner	Utility Coordr	Designer II	Design Engineer II	Technical Aide	Admin Clerical	Sub-Consultant	Direct Expenses	Total Hours	Total Fee
Rate:	\$195	\$185	\$155	\$155	\$154	\$143	\$138	\$133	\$127	\$127	\$90	\$69	ESP (Survey)			(\$)
SUMMARY TASK																
PRELIMINARY TASKS																
Kickoff Meeting					2										2	\$308
Site Visit/Field Survey					2										2	\$308
¹ Right of Way Research				1											1	\$155
Preliminary Tasks Subtotal	0	0	0	1	4	0	0	0	0	0	0	0	\$0	\$0	5	\$771
ENVIRONMENTAL COMPLIANCE																
Environmental Clearance - CEQA																
² Notice of Categorical Exemption			2				2								4	\$586
Environmental Compliance Subtotal	0	0	2	0	0	0	2	0	0	0	0	0	\$0	\$0	4	\$586
DESIGN ENGINEERING																
Project Management																
Project Coordination					4										4	\$616
Conference Calls (2)	1				1										2	\$349
Preliminary Design Report (10%) Submittal		1									1	1		\$50	3	\$394
60% PSE Submittal		1									1	1		\$50	3	\$394
100% PSE Submittal		1									1	1		\$50	3	\$394
Caltrans Coordination (Ridgcrest Blvd Encroachment Permit)					1										1	\$154
Subtotal	1	3	0	0	6	0	0	0	0	0	3	3	\$0	\$150	16	\$2,301
Survey and Base Plan Preparation																
Aerial Imagery/Base Map				1	1				2		2				6	\$743
Ground Survey				1	1				2		2		\$500		0	\$550
Subtotal	0	0	0	1	1	0	0	0	2	0	2	0	\$500	\$0	6	\$1,293
Utility Notice and Coordination																
Utility Research and Coordination								2							2	\$266
Utility Notices (up to 3 notices per agency)								2				2			4	\$404
Subtotal	0	0	0	0	0	0	0	4	0	0	0	2	\$0	\$0	6	\$670
Preliminary Design Report																
Pavement Section Design		1			1					1					3	\$456
Construction Cost Estimate										1	1				2	\$217
Report Preparation					1							1			2	\$223
Subtotal	0	1	0	0	2	0	0	0	0	2	1	1	\$0	\$0	7	\$906
Plans Preparation ⁴																
Title Sheet (1 sheet)					1						4				5	\$514
Bike Path Plan/Profile/Striping Sheets (3 sheets)	4				8	6			28	28	8				82	\$10,702
Details (1 sheet)					2	2				5	12				22	\$2,436
Subtotal	4	0	0	0	11	8	0	0	28	34	24	0	\$0	\$0	109	\$13,652
Complete Specifications																
60% Specifications	1				1					2	2	1			7	\$852
100% Specifications		1			1					2	2	1			7	\$842
Subtotal	1	1	0	0	2	0	0	0	0	4	4	2	\$0	\$0	14	\$1,694
Engineer's Cost Estimate																
60% Estimate					1					1	1				3	\$371
100% Estimate		1			1					1	1				4	\$556
Subtotal	0	1	0	0	2	0	0	0	0	2	2	0	\$0	\$0	7	\$927
Design Engineering Subtotal	6	6	0	1	24	8	0	4	30	42	36	8	\$500	\$150	158	\$21,443
Fee Total All Scoped Services	\$1,170	\$1,110	\$310	\$310	\$4,312	\$1,144	\$276	\$532	\$3,810	\$5,334	\$3,240	\$552	\$500	\$150		\$22,800

¹ Assumes that GIS data available from Kern County website will be used for right of way linework
² Assumes Categorical Exemption for addition of bike lanes, under Section 15304: Class 4(h): Minor Alterations to Land.
³ Assumes that topographic survey will be required from Bowman Bike Path to Ridgcrest Blvd, in order to construct a Class II bike path. Actual scope of survey to be required will be determined during preliminary design. Compensation may require adjustment upon agreement on final scope of survey work.
⁴ Assumes that striping will be shown on the street improvements plan view

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: A Resolution To Approve A Professional Service Agreement With The Firm Of Willdan Engineering To Provide A Multi-Year Sewer Repair Program, Design Engineering, and Construction Management First Year Replacement Program And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

The City of Ridgecrest requires the services of an engineering consulting firm to provide a Multi-Year Sewer Repair Program, design engineering, and construction management for the Category 5 defects in the first year replacement program.

Existing videos have identified multiple sewer segments that are classified as having Category 5 defects showing cracking, subsidence, root intrusion, obstructions, and construction defects. There are 101 such identified locations shown on a map that was provided with the Request for Proposal.

An engineer's estimate will be prepared focusing on the Category 5 pipe segments and any high risk manholes conditions identified and Willdan will recommend the method best suited for repair/replacement/slip lining and prepare a multiyear program for the sewer line works. This report will be the (basis) for a longer term sewer asset management tool.

Willdan will also coordinate with the City to determine a Phase 1 priority construction project(s) and prepare the design drawings and construction documents for bidding purposes.

The fee for the project is \$130,042.00 and will be expended through the Sewer Collection System Account 005-4554-455-2106.

Staff recommends that the City Council approves the proposal and authorizes the City Manager, Dennis Speer, to execute the agreement with the engineering firm Willdan Engineering upon the City Attorney's review and approval.

FISCAL IMPACT:

\$130,042.00

Reviewed by Finance Director

ACTION REQUESTED: Adopt A Resolution To Approve A Professional Service Agreement With The Firm Of Willdan Engineering To Provide A Multi-Year Sewer Repair and Repair Program, Design Engineering, and Construction Management First Year Replacement Program And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Karen Harker
(Rev. 02/13/12)

Action Date: June 17, 2015

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RESOLUTION NO. 15-xx

A RESOLUTION TO APPROVE A PROFESSIONAL SERVICE AGREEMENT WITH THE FIRM OF WILLDAN ENGINEERING TO PROVIDE A MULTI-YEAR SEWER REPAIR PROGRAM, DESIGN ENGINEERING, AND CONSTRUCTION MANAGEMENT FIRST YEAR REPLACEMENT PROGRAM AND AUTHORIZE THE CITY MANAGER, DENNIS SPEER, TO SIGN THE AGREEMENT UPON THE CITY ATTORNEY'S REVIEW

WHEREAS, The City of Ridgecrest requires the services of an engineering consulting firm to provide a multi-year sewer repair and development program, design engineering, and construction management for the first year replacement program; and

WHEREAS, existing videos have identified multiple sewer segments that are classified as having Category 5 defects showing cracking, subsidence, root intrusion, obstructions, and construction defects; and

WHEREAS, there are 101 such identified locations shown on a map that was provided with the Request for Proposal; and

WHEREAS, an engineer's estimate will be prepared focusing on the Category 5 pipe segments and any high risk manholes conditions identified; and

WHEREAS, Willdan will recommend the method best suited for repair/replacement/slip lining and prepare a multiyear program for the sewer line repair work; and

WHEREAS, this report will be the (basis) for a longer term sewer asset management tool; and

WHEREAS, Willdan will also coordinate with the City to determine a Phase 1 priority construction project(s) and prepare the design drawings and construction documents for bidding purposes

WHEREAS, the fee for the project is \$130,042.00 and will be expended through the Sewer Collection System Account 005-4554-455-2106.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest hereby:

1. Authorizes the Approval of a Professional Service Agreement with the Consulting Firm of Willdan Engineering; and
2. Authorizes the Finance Director to amend the budget to reflect all appropriate expenditures, revenue and transfer accounts; and
3. Authorizes the City Manager, Dennis Speer, to execute the agreement upon the city attorney's review and approval of the agreement

APPROVED AND ADOPTED this 17th day of June 2015 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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May 20, 2015
Revised June 5, 2015

Mr. Loren E. Culp
City Engineer
City of Ridgecrest
100 West California Avenue
Ridgecrest, CA 93555

Subject: Proposal for Sewer Line, Repair, Replacement, Slip Lining, Program

Dear Mr. Culp:

Willdan Engineering is pleased to submit this proposal to the City of Ridgecrest to provide professional engineering services for the sewer line, repair, replacement, slip lining project as identified in the City's RFP.

Willdan Engineering (Willdan) is especially qualified to provide environmental compliance, evaluation, design, bidding assistance, construction management, and inspection services for the City of Ridgecrest. Our firm has over 50 years of experience providing similar services to client cities throughout California and the western United States. Our current team members also have extensive experience with local agencies sewer issues which makes us particularly strong as a partner on this important endeavor.

Willdan is the ideal consultant to provide the desired services because of our extensive knowledge of the City's streets and sewer collection system. The team members represented in this proposal are the same as those included in our previously submitted statement of qualifications. They are also the same team members that have recently completed several street improvement and sewer related projects for the City.

Willdan has an outstanding team of experts ready to serve the City of Ridgecrest. We have gathered a team who has previously worked together to successfully complete similar projects working together, developed a typical scope of work and schedule to successfully complete the environmental compliance, design, and construction phase services requested by the City.

Mr. Ray Wellington, PE, will be the project manager for this project. Mr. Wellington has extensive experience with sewer replacement and rehabilitation projects, and with sewer system management plans and operational audits. He has served both public and private entities in such roles as designer, project manager, construction manager, city engineer, public works director, general manager, and consulting firm owner. Mr. Wellington assisted with oversight of the City's recently completed sewer system GIS mapping and CCTV inspection inventory.

Willdan's proposed Deputy Project Manager, Mike Bustos, PE, has been responsible for project management, design, and construction management for over a dozen City projects within the last five years. Mr. Bustos has extensive experience with the City and pipeline rehabilitation and installation, making him the perfect fit for this assignment. He also has extensive experience with utility installation and rehabilitation projects. Willdan's team brings critical knowledge of the City's sewer system, an

understanding of the City's design expectations, and proven performance for the City of Ridgecrest on similar projects.

We have teamed with a specialty subconsultant who we have worked with on other successful projects and provided specialized services, with particular familiarity with the Ridgecrest area.

- ESP, Inc. is a certified DBE providing surveying services primarily to governmental agencies and has been added to provide surveying services.
- Trenchless Resources International brings 35 years of pipeline rehabilitation expertise, both nationally and internationally, to the accomplishment of a sustainable pipeline project.

The enclosed proposal includes Willdan's proposed project team members, scope of work, schedule and fee as we see is necessary to provide the City of Ridgecrest with the requested services, based on our vast experience completing similar services to numerous agencies throughout California.

We appreciate this opportunity to submit our proposal for your consideration and look forward to discussing your needs and our qualifications. If you have any questions, please contact Mr. Mike Bustos at (805) 653-6597 or mbustos@willdan.com.

Respectfully submitted,
WILLDAN ENGINEERING

A handwritten signature in black ink that reads "David L. Hunt". The signature is written in a cursive style with a large initial "D" and a long horizontal stroke at the end.

David L. Hunt, PE
Sr. Vice President/Director of Engineering

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Project Team

A successful partnership for this type of project requires expertise in environmental compliance, design engineering, Local funding compliance, constructability services and effective coordination with the City staff, Caltrans, adjacent communities, school district, and other project stakeholders to ensure the project accomplishes the needs of its stakeholders. Willdan understands that key personnel assigned on City projects shall not be reassigned without prior written approval from the City.

Although overall firm credentials and experience are important, the key to a successful project is the caliber and depth of experience of the individuals assigned to the team. Willdan offers the City of Ridgecrest a highly qualified team of in-house professionals with the technical qualifications and diverse capabilities necessary to undertake the services requested for the City's public infrastructure projects.

Brief biographies of our project team detailing their experience and their roles for similar, relevant projects are provided herein.

Project Manager

Mr. Ray Wellington, PE joined Willdan in 2006 and brought an extensive and diverse background to the team. He has served both public and private entities in such roles as designer, inspector, traffic engineer, project manager, construction manager, consulting engineer, city engineer, public works director, and as general manger. These various roles have involved coordination with boards, councils, commissions, clients, committees, staffs and stakeholder interest groups, and a variety of infrastructure planning, funding, design and improvement construction. Within these roles he has addressed development siting, project economics and funding, rates and fees, subdivision mapping, agreements, facility integration, construction, occupancy, and maintenance of facilities. During his tenure with Willdan he has overseen projects involving more than 40,000 linear feet of sewer rehabilitation, replacement, and new construction, and is currently finalizing a repair lining and replacements project involving more than 16,000 linear feet of cracked and defective sewer pipe. He has also prepared sewer system evaluations and management plans for ten agencies encompassing more 1,000 miles of community sanitary sewer pipelines. Periodically he has dealt with matters of litigation, negotiation, regional wastewater agreements, water conservation issues, water facilities planning, design and construction, recycled water usage, historic water rights in groundwater basins and surface flows, plus groundwater management and negotiations with basin pumpers.

Mr. Douglas Wilson, PE, will serve as our QA Manager. He is a principal project manager in the City Engineering Group and is the Program Manager for Willdan's on call contract with the City of Ridgecrest. Mr. Wilson has established excellent working relationships with various Public Works team members at the City and will continue to provide ongoing project and staff support for work assignments pursuant to this contract.

In accordance with Willdan's QA program, Mr. Wilson will oversee the implementation of this contract's specific QA activities. Mr. Wilson will meet quarterly with the City's Public Works Director and/or City Engineer to review the progress and performance. Any identified performance issues will be addressed.

Mr. Wilson will administer the QA/QC program for this contract, and will work closely with our Project Manager, Mr. Wellington, to ensure our services to the City and its citizens are top quality.

Identification of Resources

Environmental Compliance Team

Mr. Dean Sherer, AICP, ENV SP will serve as the **Lead Environmental Planner**. Mr. Sherer is an urban and environmental planner specializing in environmental documentation and analysis, land use planning, and general plan element preparation. Mr. Sherer has over 30 years of experience in the management and preparation of planning studies, public policy plans, and environmental documents pursuant to CEQA and NEPA. Mr. Sherer has served as the Project Manager for numerous projects. His environmental planning experience encompasses capital improvement projects, long-range plans, and discretionary entitlement projects. He has worked extensively with Caltrans in preparing NEPA environmental documents for a variety of Local Assistance projects including bridge widening and replacements, roadway and intersection safety improvements, and other infrastructure related improvement projects.

Civil Engineering

Mr. Michael D. Bustos, PE, will serve as **Deputy Project Manager**. Mr. Bustos is a Senior Engineer in Willdan's Ventura office and is responsible for the design and preparation of plans, specifications, and estimates for such types of projects as booster pump stations, water distribution pipelines, gravity sewers, potable water wells, pipeline rehabilitation, force mains, booster pump stations, pavement engineering, and grading. Mr. Bustos also has gained valuable experience in on-site construction management, off-site construction administration, and periodic construction observation of public works projects during his ten years with the Willdan team.

He has completed a pipeline assessment project and preparation of pipeline rehabilitation PS&E for the City of Bakersfield's 33-inch RCP Q Street trunk sewer. Mr. Bustos coordinated all field efforts for CCTV inspection and pipeline assessment according to NASSCO's PACP rating system. He was also responsible for detailed review of the CCTV inspection video, research of available pipeline and manhole rehabilitation methods, and preparation of a Preliminary Design Report which provided the City with recommendations for rehabilitation. Following the Preliminary Design Report, he teamed with Willdan's on-call pipeline rehabilitation expert, Mr. John Jurgens, to complete the rehabilitation specifications and provide construction support during installation of a Cured-in-Place Pipe (CIPP) liner. Mr. Bustos' past project management experience on this type of project, knowledge of available pipeline rehabilitation methods, familiarity with the Project Team, and water/wastewater design experience will all prove beneficial to the success of this Project.

Mr. Kenneth Krieger will serve as the **Lead Designer** and will assist Mr. Bustos in preparation of plans and specifications for construction of the selected Phase I improvements. He brings over 20 years of experience in analysis and design of public works sewer and drainage projects. Mr. Krieger's diversified experience include: storm water drainage hydrology and hydraulics, sewer system evaluations and design, street improvements, flood plain studies, channel scour and protection, and multiple plan and report reviews for various land development types. Mr. Krieger has recently assisted Mr. Wellington with both sanitary sewer system and storm water system evaluations and design.

Mr. Edward Cox will serve as the **Utility Coordinator** and will be responsible for coordination with local utility agencies whose facilities may be affected by the proposed construction projects. Utility coordination will play a critical role in minimizing construction delays, change orders, and preventing damage to existing utilities within the project areas. Therefore, Willdan has assigned Mr. Cox to focus solely on utility research and coordination.

Mr. Ross Khiabani, PE, GE, will serve as **Geotechnical Engineer**. Mr. Khiabani has 30 years of experience in performing diversified geotechnical assignments involving soil mechanics and foundation engineering, soil stabilization, landslide analysis and stabilization, settlement evaluations, liquefaction studies, temporary and permanent slope stability analyses, laboratory testing, and onshore/offshore exploration. His familiarity with seismic-related geotechnical computer programs has enabled efficient slope stability, liquefaction, and site-response analyses. He will be responsible for overseeing soil borings and laboratory testing as required to complete the pipeline improvement designs.

Pipe Rehabilitation Specialist – Subconsultant

Trenchless Resources International – John Jurgens has a contract with Willdan as an extension of our engineering staff. He provides consultation services to Willdan as a pipe rehabilitation specialist. He will be responsible for review and assessment of the CCTV inspection, and drafting recommendations for rehabilitation/replacement of the pipelines. He has over 35 years of experience in the area of pipeline rehabilitation, with over 40 articles published, in addition to papers concerning trenchless pipeline rehabilitation and system maintenance based upon his field experiences. He has participated in field trenchless rehabilitation of hundreds of miles of rehabilitation, with over 200 miles of CIPP projects alone. During the past 20 years, he has helped several clients select appropriate trenchless pipeline rehabilitation methods, as well as educating contractors and inspectors on field issues affecting infield operations. He has been active with APWA, ASCE, WEF, NASTT and NASSCO and is a founding core team member of NASSCO's PACP and Inspector training programs. He is also a PACP Master Trainer conducting ongoing PACP educational programs for agency, consulting engineering firms and contractor personnel on trenchless pipeline rehabilitation. His services include technology evaluation, television inspection and interpretation, field coordination, contract administration and quality control

Mr. Jurgens has teamed with Willdan in a similar supporting capacity on the City of Bakersfield's Q Street Sewer Rehabilitation and the Channel Islands Beach Community Services District's Force Main Rehabilitation Project (at Kiddie and Hobie Beaches). Both projects resulted in the successful installations of CIPP liners in existing sewers. The City of Bakersfield project also included the rehabilitation of fifteen manholes within the project area. Mr. Jurgens' project responsibilities included review of CCTV inspection video, review and approval of CIPP design thickness calculations, preparation of rehabilitation specifications, and construction support services.

Construction Management and Inspection Team

Mr. Michael D. Bustos, PE, will also serve as **Construction Manager**. Mr. Bustos has intimate knowledge of the City's requirements and will ensure the project files are kept in accordance with the City's expectations. He has provided construction management services for over a dozen City projects in the last five years. He has completed design or managed the construction of over a dozen sewer projects during his career with Willdan, including pipeline assessment and rehabilitation projects. Mr. Bustos is familiar with the project areas and City staff. He will provide the project continuity required for a successful project through his involvement in both the design and construction phases of this project.

Mr. Timothy Scheffer will serve as **Public Works Inspector**. He has over 34 years of construction experience involving installations of sewer, water, storm drain, and dry utilities. He has the ability to communicate with a wide variety of people, to devise solutions to project problems in a timely manner, to see safety issues before they become a problem, and to confer with manufacturers and suppliers on new materials. Mr. Scheffer has an OSHA competent person's certificate and is permitted for confined space entry.

Mr. Ross Khiabani, PE, GE, will serve as **Materials Testing Engineer** during construction. Mr. Khiabani has 30 years of experience in performing diversified geotechnical assignments involving soil mechanics and foundation engineering, soil stabilization, and laboratory testing. He has obtained a familiarity with City's local conditions and expectations through his involvement in over a dozen completed City projects.

Subconsultant

Land Surveying

ESP, Inc. is a full service land surveying firm established in 1991 based in Fresno, with an office in Sacramento. They have been added to our team to provide surveying services. The firm is a certified DBE with the City of Fresno, UDBE with Caltrans, Small Business with the Department of General Services, and certified WMBE (women minority business enterprise) with CPUC. Their firm is also self certified for federal work as a SBE (small business enterprise), WOSB (woman-owned small business), and a SDB (small disadvantage business).

ESP's surveying division consists of a professional staff with expertise in various aspects of land surveying, which includes boundary, topography, construction, and ALTA surveys. Their full CAD capability enables them to prepare parcel maps, subdivision maps, record-of-survey maps, topography maps, right-of-way maps, and volume calculations. Their professional staff includes licensed surveyors, registered engineers, construction managers, and administration.

Members of the team have previously worked together with Willdan Engineering to successfully complete projects for the City of Ridgecrest.

Availability to Respond in a Timely Manner

Willdan is committed to providing the staffing and resources required to complete the City's project on schedule and within the allotted and agreed upon budget. Willdan's internal project management procedures call for preparing labor requirements for each active project and integrating that data into a labor projections and resource allocations database for all projects. The projections for each project are aggregated by technical disciplines to produce company-wide labor needs and to identify shortages or surpluses. Willdan's workload is reviewed on a weekly, monthly, and quarterly basis.

A breakdown of our team's availability is provided herein.

Staff	Position	Availability
Ray Wellington, PE	Project Manager	15%
Douglas Wilson, PE	QA Manager	10%
Dean Sherer, AICP	Lead Environmental Planner	25%
Michael Bustos, PE	Deputy Project Manager/Construction Manager	20%
Kenneth Krieger	Lead Designer	33%
Edward Cox	Utility Coordinator	10%
John Jurgens	Pipe Rehabilitation Specialist	25%
Ross Khiabani, GE, PE	Geotechnical Engineer/Materials Testing	10%
Timothy Scheffer	Public Works Inspector	100%

Related Experience

Project: *Q Street Sewer Rehabilitation*

Client: City of Bakersfield

Contact: Arnold Ramming, Civil Engineer IV (661) 326-3724

Willdan provided pipeline assessment and pipeline rehabilitation design services for the 33-inch Q Street trunk sewer. Mr. Bustos managed Willdan's subconsultant, Downstream Services, Inc., and coordinated all field efforts for the cleaning and video logging of the line condition. The pipeline's condition was evaluated according to the National Association of Sewer Service Companies' (NASSCO) Pipeline Assessment and Certification Program (PACP) condition rating system. Willdan reviewed the inspection video and NASSCO PACP report to prepare a preliminary design report with a summary of findings and recommended pipeline and manhole rehabilitation methods. The detailed PACP report included photographs of all discovered problem areas within the length of pipeline inspected, noting their location and a description of the condition discovered, distinguishing between structural and maintenance issues.

Following closed circuit television (CCTV) inspection, pipeline assessment, and recommendations for rehabilitation, the City retained the services of Willdan to prepare PS&E for the pipeline rehabilitation. Our team prepared the plans and specifications for construction of a cured-in-place-pipe (CIPP) liner for approximately 3,850 LF of existing 33-inch RCP sewer and polyurethane coating of fifteen existing manholes. Design services included preparation of sewer rehabilitation specifications, traffic control plans, sewage bypass system, and procurement of Caltrans encroachment permit for trenching bypass piping across State Route 204 and Highway 178. Pipeline rehabilitation specialist, John Jurgens, assisted Mr. Bustos in preparing the technical specifications and providing construction support services to the City for the CIPP installation.

Project: *Sewer System Master Plan Replacements*

Client: City of Covina

Contact: Laura Lara, Assistant Civil Engineer, (626) 384-5483

Willdan was responsible for research, design, and preparation of contract documents for replacing approximately 31,200 lineal feet of insufficient capacity sewer pipelines throughout the City's sewer system. The replacement method options for construction were pipe bursting and pulling of designed capacity size HDPE or PVC pipe or a combination of some pipe bursting along with using traditional open trench installation method for the capacity upgrades. The awarded project included pipe bursting 86% of the total mileage and 14% by open trench, with total cost savings of just about 50% of the open trench method alternate. There were issues involving incorrect and improper buried utilities, an easement obstruction, unnecessary demolition, and unexpected delay, but an overall beneficial project that won an APWA award for the City.

Project: *Force Main Rehabilitation Project (at Kiddie and Hobie Beaches)*

Client: Channel Islands Beach Community Services District

Contact: Jared Bouchard, General Manager (805) 985-6021

Willdan prepared plans and specifications for rehabilitation of approximately 10,000 LF of 8- and 12-inch sewer force main with Cured In-Place Pipe (CIPP). The force main consisted of deteriorated AC, ductile iron and techite pipe. The varying materials along the length of the pipeline generally reflected segments of the force main that had been replaced at different points in time during its service life.

Willdan provided an evaluation to the district comparing various construction techniques for rehabilitation of the pipeline including new open cut construction, slip lining, pipe bursting, directional drilling, and cured-in-place pipe (CIPP). CIPP was chosen as a recommendation to control construction costs due to the unknown location of various underground utilities and also reduce the traffic impacts to the district and surrounding community. The project included a full system bypass during construction and included CCTV during the pre-construction phase of the project. Responsibilities included PS&E preparation and coordination with surrounding stakeholders including Port Hueneme, City of Oxnard and the County of Ventura. This project additionally had high environmental / permitting risks including rehabilitation of pipeline across two bridges spanning over two portions of Channel Islands Harbor navigable waterways. The infrastructure replacements/upgrades provided the district with a new life expectancy for the system and allowed CIBCSO to maintain a system using best management practices with goals of minimizing environmental impacts for years to come.

Project: *Sanitary Sewer Condition Assessment Services*

Client: City of Palmdale

Contact: Michael J. Mischel, Director of Public Works, (661) 267-5272

Willdan was responsible for evaluation of maintenance and CCTV inspection records and findings involving 111 miles (28 percent) of the community sewer system. Willdan's team synthesized (reviewed as necessary) and documented the investigation record ratings, established a ranked listing of improvement projects necessary to correct structural defects identified in the mainline sewers, and established a like ranked listing of maintenance deficiencies for corrective action to preclude overflow potential. The report findings were also used to trend potential defects/deficiencies in the remainder of the sewer system for long term programming purposes in the city's sewer operations and capital improvements budgeting.

Project: *Sanitary Sewer Improvements, MCAS Yuma, AZ [Design-Build]*

Client: Reyes Construction, Inc. from the Naval Facilities Engineering Command

Contact: Tom Beutler, PE, Program Manager, (619) 409-6906

This is a NAVFAC design/build project for the replacement of existing sanitary sewer pipes, manholes and lateral connections within the station. The design services include: utility locating by scanning, field survey, geotechnical investigation, materials testing, CCTV investigation of the pipes to be replaced (utilizing pipe bursting methods), replacement of affected surface improvements, and the required review meetings and submittals prior to construction. Engineering during construction was also provided to include: submittal reviews, materials testing, and as-built records preparation.

Project: *Sewer Man Hole Surface Inspection Program*

Client: Costa Mesa Sanitation District

Contact: Steve Cano, Sewer Maintenance Supervisor, (949) 548-7505

Our team built upon the District's existing GIS database for capturing the requested inspection data and cooperated with the District's GIS consultant to ensure the new inspection data could be seamlessly integrated into the GIS MH data layer at the conclusion of the inspection effort. We were retained to assess the existing manhole covers, frames, concrete rings, and adjacent pipe trench and pavement surface conditions. We prepared a data collection plan including a customized field data collection application linking data entry to the base map using ESRI ArcPad software. We incorporated the ability to allow editing of CMSD's existing manhole GIS features and creation of new features when previously undocumented manholes were encountered in the field. After testing the data collector application, we trained the in-field data collector and provided field support. Field data was uploaded weekly and checked for QA. The assessment results were documented both for reference use and to establish an

initial repair plan and budget for correcting the higher risk repair needs to reduce risks of allegations that CMSD facilities within the public travelway are causing damage to vehicles. The Costa Mesa Sanitary District's sewer system contains over 5,000 manholes and encompasses an area of 15.8 square miles in size.

Project: *Sewer System Management Plans (SSMP)*

Clients: **Cities of Sierra Madre, South Gate, Covina, La Cañada Flintridge, West Covina, Lynwood, Paramount, Agoura Hills, Torrance, Westlake Village**

Willdan provided research, coordination, and development of the required SSMP for numerous agencies in response to the 2006 order of the SWRCB (2006-0003-DWQ). The objective was development of a composite reference and guide for regular use by the city in meeting its sewer operations and maintenance criteria which included policies and procedures to reduce the risks associated with sewer system overflow (SSO) impacts on the community. Development involved review and evaluation of all sewer system related codes, policies, design practices, mapping, reporting, financing, and public information and involvement. For some, the development process involved utilizing two subcontractors to clean, CCTV inspect and perform selected flow monitoring of the sewer system prior to modeling the hydraulics and to assist in evaluating various operations and maintenance issues. Most projects involved updating the city's GIS map file for the sewer system. For those agencies who are members of the County's regional consolidated sewer maintenance district (CSMD) with its partial elements of the SSMP responsibility, Willdan prepared the remaining required elements in a coordinated and complementary manner.

General Approach

Project Understanding

The City has recently completed a CCTV inventory of their sewer collection system. Existing pipeline conditions were evaluated in accordance with the National Association of Sewer Service Companies' (NASSCO) Pipeline Assessment and Certification Program (PACP) condition rating system. As a result of the video inspections, multiple segments have been identified as being structurally deficient in various degrees. The City is seeking recommendations for a multi-phase sewer repair program based upon review and evaluation of the recently completed video inspections. The City is also seeking design, bidding, and construction engineering services for Phase 1 of the recommended program.

The proposed project entails evaluation of existing manhole conditions (number is not specified) and sewer line video and sewer line structural pipeline rating index, (SPRI), in order to prepare an Engineer's Report for a repair/replacement/ slip lining program and manholes repairs/replacements. Once the rehabilitation program is approved, the project will include preparation of phase I design drawings for priority pipe segments for repair/replacement/slip lining and corresponding manhole repairs. The project will be funded by City funds collected from the Sewer Availability fees assessed each year to Ridgecrest sewer customers.

The existing sewer videos and SPRI reports identify multiple sewer segments that are classified as having Category 5 defects showing cracking, subsidence, root intrusion, obstructions, construction defects, etc. or otherwise called structural defects (There are a total of **101** such identified locations shown on the map provided with the RFP). Additionally the City has requested that existing manhole conditions within the project segments be determined (Quantity unknown at this time). The proposed Preliminary Engineer's Report (PER) will focus on the Category 5 pipe segments, analysis of the videos, and any high risk manholes conditions identified, and then we will recommend the method of repair, replacement, slip lining, and develop cost estimates and prepare a preliminary multiyear program for the sewer line repairs. The resulting PER can be the start (basis) of a longer term sewer asset management tool for the city's facility investment. Willdan will also coordinate with the City to determine a phase I priority construction project(s) and prepare the design drawings and construction documents for bidding purposes.

Project Approach

Pipeline Assessment

Willdan's designers and pipe rehabilitation specialist will focus our review on the CCTV inspection reports of Grade 5 structural defects (and videos as necessary) to properly address those as recorded by the CCTV investigator. The PACP numbering system will serve as the primary role in determining a course of action. Order of repairs will be based upon the PACP ratings for each pipe segment. Each segment will need to be evaluated by our team to determine the severity of defects and geographical location relative to other Category 5 structural defects in order to develop a phased repair program.

Rehabilitation methods including cured in-place pipe, pipe bursting, slip lining, spot repairs, and any other available and proven techniques will be reviewed for applicability. Likewise the manhole condition findings will be ranked and addressed in the engineers report. The evaluation of these findings and correction methods will include construction constraints, access to the pipe, utility conflicts, segment lengths, depth of cover, loading, age and condition of existing facilities, traffic impacts, sewage bypass requirements, roundness of the pipe and capacity reductions.

While "trenchless" rehabilitation methods are an option, there are other options to consider which would fall under the category of "less trench" than open cut construction methods. Pipe bursting, as an example, may provide benefits other processes lack and may have some site specific merit in selecting the best method to use.

Manhole Assessment

Manholes are a critical component of wastewater systems and inspection and rehabilitation of those within the project area (approximately 100) has been included in this proposal. To address the city's concerns for a visual inspection without a full confined space entry condition, we recommended that manholes be visually inspected from the top surface to determine what extent of rehabilitation, if any, is required. Manhole features that can be obtained by reviewing the city's sewer GIS files (such as: depths, diameters, number of inlets/outlets) will be combined with features observable from the surface with the cover removed (such as: signs of surcharging, condition of steps (if any), cover, frame, concrete, brick, shaft & cone, base) and will be noted during inspection. Results of the manhole inspections will be reviewed by our pipeline rehabilitation design staff, and deficiencies will be reported in the PER to the City. If mutually deemed appropriate by the City and Willdan, design of manhole rehabilitation methods can then be added to our design scope of work for those manholes deemed at higher risk level. Available rehabilitation methods include structural grouting, polyurethane or epoxy coating, T-lock liners, and fiberglass inserts. Each manhole would be evaluated on a case-by-case basis to determine the most appropriate and cost effective method of rehabilitation. The details of the manhole repairs could then be included in the plans and specifications for the pipeline rehabilitation.

Preliminary Engineer's Report

After Willdan's review of available records, the CCTV inspection results, and performing condition evaluation of the selected manhole structures, we will submit a Preliminary Engineers Report (PER) which will provide a summary of all identified deficiency findings and recommendations for rehabilitation methods for the sewer segments included in the Project. This report will also include preliminary construction cost estimates and a priority ranking of the pipe segments and manholes to help in establishing a multiyear program for the city.

The multiyear program's priority rankings will consider both likelihood of failure (LOF) and cost of failure (COF) for each segment. Likelihood of failure will be dependent on age, material, and type of defect. Cost of failure will take into consideration the potential collateral damage of a failure at that location, including impacts of sewage backup on flooding of a school or hospital, or collateral damage in terms of location relative to major arterials or impacts to other nearby utilities. In conjunction with City staff, a matrix will be created to assign critical, high, medium, and low severity locations within the City's wastewater collection system, as they pertain to LOF and COF.

Following submission of the PER, Willdan will attend an initial design review meeting with City staff to discuss the recommendations presented in the PER and develop a final rehabilitation/reconstruction plan to be used as the City's multiyear program and a basis for preparation of the Phase I plans, specifications, and estimate for the pipeline improvements.

Pipeline Rehabilitation Phase I – Plans and Specifications

Willdan will prepare appropriate plans of the existing sewer lines and proposed new construction according to the approved PER recommendations. The plans will identify the limits and type of rehabilitation or reconstruction, existing utilities, staging areas for equipment setup, and any details required for clarification of construction components. The City's established naming convention for

sewer segments and manholes will be used to identify existing sewer improvements on the plans. Technical specifications will be prepared for construction of the sewer rehabilitation project.

Survey

The final extent of ground survey required for pipeline improvements will be based upon the approved PER recommendations. Base maps prepared for pipe replacement plans require more detailed survey data than pipe lining plans, due to additional concerns regarding utility conflicts on pipe reconstruction projects. The City's GIS layers for the project area will be used to create the base map for the pipe lining segments.

Geotechnical Investigation

Based upon preliminary discussions with city representatives on the prevailing soil conditions and types, there is no geotechnical work proposed at this time. If pipe bursting is recommended in the Preliminary Engineer's Report, and accepted by the City as the proposed replacement method, then geotechnical investigations may be required at that time.

Sewage Bypass and Traffic Control Plans

Many pipeline rehabilitation methods require that a sewage bypass system be installed to divert wastewater flows around pipelines while they are being rehabilitated. Bypass system requirements will be provided with the pipeline improvements bid package and will specify general bypass system requirements, such as location of conduit (above- or below-grade), alignment, anticipated peak flows, and provisions for crossing driveways or intersections, and phasing. A site-specific bypass plan will be specified as a required Contractor submittal that must conform to the general bypass system parameters specified and must be reviewed and approved by Willdan and the City prior to installation. In addition, the Contractor will be required to submit traffic control plans, for the proposed bypass system and pipeline rehabilitation, to the City Engineer and Willdan for review and approval.

When specifying the sewage bypass system, it will be critical to have accurate flow data for the sewer lines prior to preparing specifications. If accurate flow data is not available for the project area, flow monitoring may be necessary to identify average and peak flows in lines requiring a sewage bypass. Having an understanding of the peak flows will be critical in specifying a bypass system that will not overflow or backup, as bypass pipeline diameter and pump sizes will be dependent on flow.

Scope of Work

Project Management

Mr. Wellington will maintain contact with the City Engineer primarily through bi-weekly email updates or a phone conversation on project status. It is our experience this communication activity results in early identification and resolution of potential problems that could otherwise cause the project to get off track.

Upon receipt of Notice to Proceed, a project kick-off meeting will be conducted to meet with City Staff and concur on the project goals, timeline, and scope of work. Each aspect of the project will be discussed, including the design criteria, utility coordination, traffic control, environmental clearance, plan preparation and specifications, cost estimates, submittal reviews, and any anticipated construction issues.

Willdan will obtain any necessary or updated supporting documentation such as GIS and aerial photo files, utility contacts, record drawings, and current/changed boilerplate specification documents from the City at this time.

Throughout the duration of the project, Willdan will coordinate the work of our staff and any subconsultants and monitor progress against the schedule and implement corrective actions if there are signs of the schedule slipping or the budget being overrun.

One additional meeting will follow submittal of the Preliminary Design Report. At that time, the project team will receive direction from the City for implementation of the final design. Once design services are under way, we anticipate the 60% and 100% submittal reviews will be conducted by teleconference discussion in the interest of efficiency.

Research Phase

During this phase, the Willdan team will obtain and review relevant records, interview appropriate City personnel, conduct site visits, photo log pertinent information, and conduct utility research.

Specific proposed actions are as follows:

- A. A project kick-off meeting will be conducted with City staff to introduce project team members, formalize project communications, review project requirements and constraints, review City procedures and standards, discuss schedules, and review and confirm the Scope of Work. During this event we will also conduct our first work site visits to take field notes, measurements, and photographs, as needed for design purposes.
- B. All relevant data records will be obtained from the City including, but not limited to, available as-builts, studies, GIS data, geotechnical data, inspection reports, CCTV video, maintenance records, and all other available data the City may have in its possession relative to the project.
- C. Utility research will be conducted in the Research Phase to identify all known existing utilities in the project area. Existing utility information will be obtained from all affected agencies and utility companies in areas where pipelines are to be rehabilitated or reconstructed.

Investigation Phase

This phase will take the information gathered within the project research phase and focus our approach and execution on accomplishing the intent and reducing costs to the City where possible. By including the initial site visit experience with the reviewing of the city's CCTV reports (and videos of the designated pipe segments as necessary), the project team can evaluate and formulate recommendations for the draft PER. Concurrently, the team members will be evaluating the city designated manholes to be included in the project by performing necessary inspections of the facilities to be sure our design parameters and recommendations are will defined.

Specific proposed manhole evaluation actions are as follows:

- A. Provide street level inspection (performed by National Plant Services) of approximately 100 manholes within the project area, including documenting of manhole ID number, lid and frame condition, confirming diameter and depth of manholes, confirming number and sizes of inlets and outlets, assessing surcharging conditions, if any, and the soundness of the manhole structure based upon the surface level observation assessment and length of reach into the manhole for evaluating the upper level conditions. Manhole inspections will also document street surface drainage patterns in locations where inflow may be contributing occurring at manhole lids (i.e. if manholes are in the path of stormwater runoff).

Evaluation Phase

Based upon the CCTV inspection results and the manhole inspection results, an evaluation of available pipeline and manhole rehabilitation methods will be performed within this phase including construction feasibility, cost and notable risk with each.

- A. Project team members will review the information, provided by the City, during the research phase of this project and results of the CCTV and manhole inspections.
- B. Rehabilitation methods including cured in-place pipe, pipe bursting, slip lining, and any other available and established techniques will be reviewed for applicability to the pipe segments, and likewise we will consider the methods of manhole rehabilitation for the best results. The applicability of these methods will include construction constraints, access, utility conflicts, segment lengths, depth of cover, loading, existing conditions, traffic impacts, sewage bypass requirements, and roundness of the pipe and capacity reductions.
- C. A draft PER will be prepared for the City's review and will summarize the video inspection findings, evaluate rehabilitation alternatives, and provide an analysis for each alternative. Pros and cons for each alternative will be discussed, along with associated costs, risks and schedule to complete each alternative. The recommended alternative(s) will be clearly identified.
- D. Engineer's Cost Estimates will be provided for applicable rehabilitation methods.
- E. Willdan will attend a PER Review meeting with City staff to review the recommendations presented in the draft PER, discuss the pipe rehabilitation strategy. City comments will be incorporated into the Final Engineering Report (FER).

Recommendation Phase

- A. A FER will be prepared and submitted to the City. The recommended alternative(s) will be clearly identified. The FER will incorporate comments from the City's review of the draft PER.
- B. A final engineer's cost estimate will be provided for recommended rehabilitation methods. The final cost estimate will incorporate comments from the City's review of the draft estimate.
- C. After approval of the FER, it may be necessary to meet with City staff to review the impacts of the approved rehabilitation recommendations on the Consultant's scope of work for ground survey and geotechnical borings to determine if a budget reduction or increase is appropriate.

Design Phase

Following City approval of the FER, Willdan will prepare Plans, Specifications, and Estimate for repair, replacement, or rehabilitation of pipelines and manholes as recommended in the FER. Design submittals will be provided to the City for review and comment at 60% and 100% design levels.

Survey and Base Mapping

Willdan will provide supplemental topographic survey, from right-of-way to right-of-way, for those locations which require open cut construction for new sewer facilities, as this method will require detailed ground survey of existing improvements, establishment of horizontal and vertical survey control, and profiles. Ground survey will include surface topography features, shots of centerline controls and edges at 100 foot stations or even divisions between manholes, and dipping of manholes. The actual amount of topographic survey that will be needed is not known at this time; however, we have included an initial guesstimate in the proposal as submitted. Ground survey will not be provided for sewer lines which are to be lined or burst in place.

Mapping of those locations where sewer facilities are to be rehabilitated in place will be done using GIS layers and available aerial imagery for the base maps. Where open cut is necessary, the supplemental field survey data will be utilized.

Engineering Drawings and Details

- A. All drawings for pipeline and manhole improvements will be prepared to scale in plan view and section or profile and details as required for clarification and estimating.
- B. The drawings will include both existing and proposed improvements, a clear definition and precise description of all bid items, and will meet industry standards for bidding and construction purposes.
- C. Plan and profile sheets will be provided for all reaches where the existing sewer lines will be replaced in accordance with the approved FER.
- D. Double pane plan view sheets will be provided for all existing sewer lines which will be rehabilitated.
- E. Preparation of engineered traffic control plans and bypass plans will be the responsibility of the pipe rehabilitation Contractor. Willdan will specify general traffic control and bypass system requirements in the technical specifications, and the Contractor will be required to submit traffic control plans and bypass plans to the Engineer and City for review and approval prior to start of construction.

Specifications

- A. Willdan will prepare the technical specifications required for the bidding and construction of the proposed pipeline and manhole improvements. Technical specifications will be prepared in accordance with City standard plans, current Standard Specifications for Public Works Construction ("Greenbook"), and state and federal standards.
- B. Willdan will prepare a Bid Schedule, providing clear division between pay items as required to construct the pipeline and manhole improvements and compensate the Contractor for all items of work. The Bid Schedule will also provide approximate quantities for each bid item for the purposes receiving relevant and comparable bids from all bidders.
- C. Willdan will provide the Technical Specifications and Bid Schedule to the City in electronic format and the City will compile the complete specifications package, including Notice Inviting Bids, bid forms, sample agreement, General Provisions, etc.

Constructibility Review and Quality Control Review

1. Conduct a thorough review of the construction plans and specifications. Review the schedule section of the proposed project specification for conformance with Caltrans standards, where applicable.
2. Prepare a list of the following, including potential recommended corrections:
 - a. Difficulties of completing any element of construction;
 - b. Conflicts between elements or the environment;
 - c. Elements of construction that could be substituted with more efficient materials and associated methods;
 - d. Elements of the construction that are not appropriately compensated by the bid schedule;

- e. Review project quantities, bid items, and engineer's estimate of the proposed work;
 - f. Verify method for determining weather related construction delays is included in the contract.
 - g. Verify that specifications require Contractor to submit monthly schedule updates with progress payment requests, and weekly submission of 2-week look-ahead schedules.
 - h. Verify that specifications include appropriate language requiring On-the-Job Training and minority business criteria (if applicable).
3. Verify through design support consultation that each identified item of concern is being interpreted properly.
 4. Once a set of recommended corrections is developed, verify that time constraints do not impact their implementation.
 5. Prepare descriptions of findings, with recommendations to reconcile issues discovered and generally to expedite the project.

Design Submittals

- A. Two sets of Construction Plans and Technical Specifications design submittals will be provided as a hard copy at the 60% and 100% design levels for City review and comment. The design submittals will also be accompanied by an Engineer's Estimate of Probable Construction Cost. Electronic copies (.dwg, .pdf, and/or Microsoft Word) of the Final Plans and Specifications, and Estimate will be provided to the City.
- B. After the City has reviewed and prepared comments on design submittals, Willdan will participate in Design Review discussions with City staff to review and discuss the City's comments and any new schedule or funding constraints, and address any outstanding action items.

Bidding Assistance

1. During the Bidding Phase, Willdan will be available to answer questions regarding the technical provisions of the contract special provisions, the design drawings, or design issues brought up during the bidding process. The preparation of addenda regarding actual omissions or conflicts in the design will be prepared at no charge to the City.
2. Attend and conduct pre-bid meeting, if requested.
3. Response to up to three requests for information (RFIs).
4. Issuance of up to two addendums during bid advertisement.
5. Review the submitted bid results and assist the city in evaluation.
6. Verify the low bidder's qualifications, prepare the bid summary, prepare a recommendation of contract award, and prepare the notice of award.

Construction Management Support

1. Provide a thorough review of the construction schedule provided by the contractor.
2. Coordinate design revisions, RFI's, and other appurtenant work.

3. Assist the City with public awareness and in-formation program to keep residents and local stakeholders advised of project status along with the impacts to traffic flow circulation, including answering questions from the public about the project.
4. Prepare the construction file. A copy of Willdan's LAPM file checklist is provided immediately following the Scope of Work section.
5. Ensure that the contractor distributes public construction notices and places construction and information signs.
6. Prepare special concerns to be presented at the preconstruction conference.
7. Conduct preconstruction meeting and prepare notes and distribute to attendees.
8. Review contractor's safety program in consultation with City staff.
9. Through Willdan's system of project control, monitor activities related to the project such that the project is constructed pursuant to contract documents, LAPM, and in a timely fashion.
10. Log, track, review, and process submittals, RFIs, RFCs, CCOs, field directives, NOPCs, Non-Conformance Reports (NCRs), construction schedule, and detailed traffic control plan.
11. Closely review schedule and advise contractor to take action on schedule slippage.
12. Document contractor's 20-day notices, mechanic's liens, and stop notices.
13. Monitor and coordinate activities of design engineering support, surveying, testing, and work by utilities or other agencies.
14. Prepare weekly statement of working days and submit to the contractor and the City.
15. Provide claims mitigation monitoring, including proactively applying foresight to discover unforeseen conflicts prior to contractor encounter.
16. Assist the City with evaluation and response to the contractor's re-requests for clarification of plans and specifications.
17. Ensure that all questions, conflicts, and issues are immediately brought to the City's attention and addressed with appropriate directives to the contractor.
18. Perform quantity, time, and cost analyses required for negotiation of contract changes. At the end of the project, provide a "balancing" change order to cover all bid items over/under their original bid amounts.
19. Negotiate and prepare change orders, including memorandum of explanation and cost estimates to substantiate change order costs and provide to City for review. Review the Contractor's labor rate schedule for conformance with current prevailing wages. Utilize the Caltrans rate rental book ("Bluebook") for change order costs associated with equipment utilized on the project.
20. Monitor and perform immediate and thorough analysis of validity of all potential claims that arise.
21. Maintain all data for change orders and record information with regard to the time of dispute, time of notification by the contractor, and action taken by the inspector.
22. Monitor materials documentation and testing results and enforce corrections.

23. Review for approval the contractor's progress payment requests, including verifying LAPM compliance status and impact on payment; negotiate differences over the amount with the contractor; and process payments through the City's project manager.
24. Monitor preparation of a punch list at substantial completion and follow up.
25. Routinely review construction files to ensure conformance to City standards and good construction management practice.
26. Ensure City received as-built set of drawings at completion.
27. Assist City with stop notices and release of retention. Verify lien releases have been received from contractor for all subcontractors and suppliers. Prepare and submit Notice of Completion.
28. Provide memorandum of clearance to issue the notice of completion.
29. Finalize and deliver all construction files and supplies to the City for their records.

Construction Inspection

1. Review plans, specifications, and all other contract and construction-related documents.
2. Conduct a field investigation of the project area to become familiar with the existing facilities and the project environment.
3. Become familiar with traffic control plans, construction schedule, construction sequence, and permit requirements from other agencies.
4. Verify that the contractor conforms to the de-sign survey line and grades.
5. Assist the City's inspection efforts by providing part-time as-needed construction inspection, of the work to monitor materials and methods for compliance with plans, specifications, and contract documents; address and document non-conforming items as they are discovered. City staff will serve as primary inspection staff.
6. Monitor compliance with Cal OSHA requirements and compliance with all local, state, and federal regulations. Although Willdan will monitor the activities, it is the contractor's sole responsibility to provide workers with a safe working environment.
7. Coordinate with Contractor to receive certified payroll records and place copies in project file.
8. Monitor compliance with the Clean Air Act and the Clean Water Act (National Pollutant Discharge Elimination System – NPDES best management practices).
9. Meet with the contractor at the beginning of each day Willdan inspection staff is on site and review the proposed work plan, including specific details that may affect progress.
10. Conduct daily measurements of quantities of work with the contractor.
11. Review actual contractor performance throughout the day and discuss discrepancies with the contractor as they occur.
12. Assist in coordination of engineering support, surveying, specialty inspections, and fieldwork by utility companies.
13. Ensure compliance of Underground Service Alert notification/delineation.
14. Evaluate the contractor's operation and production with respect to quality and progress and report to the Construction Manager.

15. Photograph continuous property frontages along the street alignment once prior to construction and once immediately following construction. Maintain a photographic record of key elements of each major operation of work each day, with increased detail in situations of potential changes or claims.
16. Closely monitor testing results and require the contractor to provide corrective measures to achieve compliance.
17. Maintain copies of all permits needed to construct the project and enforce special requirements of each.
18. Prepare and maintain detailed daily diary inspector reports on construction progress.
19. Prepare clear and concise letters and memoranda, as needed. Establish a solid paper trail.
20. Maintain field file bound workbooks during construction, including a cumulative record of quantities constructed, daily and weekly re-ports, working day reports, change order documentation, photographs, and other documentation.
21. Review the construction schedule and enforce requirements for updating schedules and maintaining appropriate progress of the work.
22. Analyze delays and review claims on a timely basis and make recommendations to the construction manager.
23. Assist with the review and evaluation of change order work.
24. Provide complete measurements and calculations documented to administer progress payments.
25. Maintain and submit a clean set of plans marked in red for as-built corrections on record drawings to be filed with the City.
26. Prepare a punch list at substantial completion and follow up with the contractor regarding progress of corrections.
27. Schedule a final inspection with the City and applicable agencies; prepare, distribute, and inspect corrections to the final punch list for completion; and recommend final acceptance.
28. Prepare documentation for final payment to the contractor.
29. Upon project completion, provide the finished set of project workbooks to the City.

Project Schedule

The Phase 1 sewer repair and replacement work is recommended to be completed as one design project to be advertised as one construction project. This will provide the best design schedule and design cost, as well as leveraging the best construction pricing due to increased quantity of sewer utility work to be included in one contract. The following is Willdan's proposed project schedule for completing the above described scope of work for all sewer segments and manholes identified in the projects list:

Deliverable	Weeks from NTP
NTP/Kickoff Meeting	1
Field Investigation/Research	4
Draft Engineers Report (10% Design Submittal)	8
Review and Comment by City	10
Final Engineers Report	12
Supplemental Topographic Survey	14
60% design level for phase I (Draft PS&E)	17
Review and Comment by City	19
Environmental Compliance (CEQA CE – NOE)	19
100% design level for phase I (Final PS&E)	21
Bidding	22-26
Construction	30-

Project Fee

City of Ridgecrest
Sewer Line, Repair, Replacement, Slip Lining, Program
 Proposed Hours and Fee Schedule

Page 1 of 2

WILLDAN ENGINEERING	Pipe Rehab Specialist	Principal Geotechnical Engineer	Deputy Director PM	Principal Planner	GIS Analyst III	Senior Engineer	Senior Planner	Senior Designer	Sr. Staff Engineer/-Geologist	Utility Coordr	Labor Compliance Manager	Designer II	Design Engineer II	Sr Public Wx Obsv	Soils Technician	Technical Aide	Admin Clerical	Sub- Consultant	Sub- Consultant	Direct Expenses	Total Hours	Total Fee	
Rate:	\$240	\$195	\$195	\$155	\$155	\$154	\$138	\$138	\$135	\$133	\$107	\$127	\$127	\$100	\$100	\$90	\$69	Survey	Drilling/ Traffic Cntrl			(\$)	
SUMMARY TASK HOURS																							
PRELIMINARY TASKS																							
Kickoff Meeting & Site Recon			8			8															\$270	16	\$3,089
Preliminary Tasks Subtotal	0	0	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$270	16	\$3,089	
ENVIRONMENTAL COMPLIANCE																							
Environmental Clearance - CEQA																							
¹ Notice of Categorical Exemption				1			1															2	\$293
Environmental Compliance Subtotal	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	2	\$293	
DESIGN ENGINEERING																							
Project Management																							
Project Coordination			2			12																14	\$2,238
Meetings (2) /Conference Calls (2)			2			10																12	\$2,227
Draft Engineers Report Submittal			1			1										1						3	\$522
Engineers Report (10%)Submittal			1			1										1						3	\$522
60% PSE Submittal			2			1										1						4	\$717
100 % PSE Submittal			2			1										1						4	\$717
Subtotal	0	0	10	0	0	26	0	0	0	0	0	0	0	0	0	4	0	\$0	\$0	\$570	40	\$6,941	
Engineers Report																							
CCTV Evaluation (Approx 72 Segments)	20		4			6		20														50	\$9,264
² Manhole Inspection/Evaluations	2		2			2								100							\$2,400	106	\$13,818
Prelim Const Cost Estimate			1			1		6					6			8	8					8	\$1,177
Report Preparation	1		3			6		24														56	\$7,095
Subtotal	23	0	10	0	0	15	0	50	0	0	0	0	6	100	0	8	8	\$0	\$2,400	\$0	220	\$31,354	
Survey and Base Plan Preparation																							
³ Aerial Imagery/Base Map					4							12										16	\$2,144
⁴ Supplemental Ground Survey, as needed												5									\$4,000	5	\$4,635
Subtotal	0	0	0	0	4	0	0	0	0	0	0	17	0	0	0	0	0	\$4,000	\$0	\$0	21	\$6,779	
Utility Notice and Coordination																							
Utility Research and Coordination										8		8										16	\$2,080
Utility Notices (up to 3 notices per agency)										4		4					4				\$200	12	\$1,536
Subtotal	0	0	0	0	0	0	0	0	0	12	0	12	0	0	0	0	4	\$0	\$0	\$200	28	\$3,616	
Geotechnical Investigation⁴																							
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	0	\$0	
Plans Preparation⁵																							
Title Sheet (1 sheet)						1						6										7	\$916
Sewer Reconstruction Plans (Plan & Profile -Assumed 4 sheets)						12		32				56	32									132	\$17,440
Pipeline Rehabilitation Plans (Dbl pane views - 4 sheets)						8		24				24	32			24						112	\$13,816
Notes & Details (Assume 2 sheets)						4						12	20			10						46	\$5,580
Subtotal	0	0	0	0	0	25	0	56	0	0	0	98	84	0	0	34	0	\$0	\$0	\$0	297	\$37,752	
Complete Specifications																							
60% Specifications	2					2		4					4			4	2					18	\$2,346
100% Specifications						2		4					4			4	2					16	\$1,866
Subtotal	2	0	0	0	0	4	0	8	0	0	0	0	8	0	0	8	4	\$0	\$0	\$0	34	\$4,212	
Engineer's Cost Estimate																							
60% Estimate						1						2	3									6	\$789
100% Estimate				1		1						2	2									6	\$857
Subtotal	0	0	1	0	0	2	0	0	0	0	0	4	5	0	0	0	0	\$0	\$0	\$0	12	\$1,646	
Preliminary & Design Engineering Subtotal	25	0	29	1	4	80	1	114	0	12	0	131	103	100	0	54	16	\$4,000	\$2,400	\$1,040	670	\$95,682	

City of Ridgecrest
Sewer Line, Repair, Replacement, Slip Lining, Program
 Proposed Hours and Fee Schedule

WILLDAN ENGINEERING	Pipe Rehab Specialist	Principal Geotechnical Engineer	Deputy Director PM	Principal Planner	GIS Analyst III	Senior Engineer	Senior Planner	Senior Designer	Sr. Staff Engineer/-Geologist	Utility Coordr	Labor Compliance Manager	Designer II	Design Engineer II	Sr Public Wx Obsv	Soils Technician	Technical Aide	Admin Clerical	Sub- Consultant	Sub- Consultant	Direct Expenses	Total Hours	Total Fee
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SUMMARY TASK																						
CONSTRUCTION ENGINEERING⁶																						
Constructability & Q/C Reviews																						
Field Review						4								8							8	\$800
Plan and Specifications Review			8											4							16	\$2,576
Subtotal	0	0	8	0	0	4	0	0	0	0	0	0	0	12	0	0	0	\$0	0	\$0	24	\$3,376
Bidding Assistance																						
Pre Bid Meeting						4										1					5	\$706
Bid Phase RFIs (3)						1		2					3								6	\$811
Addendums (2)						1		2								3	1				7	\$769
Attend Bid Opening						4															4	\$616
Bid Review and Tabulation										4											4	\$428
Recommendation for Award			1			1										1	1				4	\$508
Subtotal	0	0	1	0	0	11	0	4	0	0	4	0	3	0	0	5	2	\$0	0	\$0	30	\$3,838
Construction Phase Design Support																						
RFIs (3)	2					1		3					3								9	\$1,429
Submittal Reviews (5)	2					1		5					5								13	\$1,959
Site Visit (1)								8													8	\$1,104
Subtotal	4	0	0	0	0	2	0	16	0	0	0	0	8	0	0	0	0	\$0	0	\$0	30	\$4,492
Contract Administration/Construction Management																						
Preconstruction Meeting						8		4						4		2					18	\$2,364
Progress Payments						8							6			2	2				18	\$2,312
Change Orders Negotiations and Processing						8							6								14	\$1,994
Change Order, Submittal, & RFI Logs						2										6					8	\$848
Certified Payroll Filing											4										4	\$428
Claims Mitigation Monitoring						2															2	\$308
Subtotal	0	0	0	0	0	28	0	4	0	0	4	0	12	4	0	10	2	\$0	\$0	\$0	64	\$8,254
Inspection Services																						
Construction Observation (part-time)														144							144	\$14,400
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	144	0	0	0	\$0	\$0	\$0	144	\$14,400
Materials Testing [Contractor's obligation]																						
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0
Construction Phase Support Services	4	0	9	0	0	45	0	24	0	0	8	0	23	160	0	15	4	\$0	\$0	\$0	292	\$34,360
Fee Total All Scoped Services	\$6,960	\$0	\$7,410	\$155	\$620	\$19,250	\$138	\$19,044	\$0	\$1,596	\$856	\$16,637	\$16,002	\$26,000	\$0	\$6,210	\$1,380	\$4,000	\$2,400	\$1,040	962	\$130,042

¹ Assumes Categorical Exemption for sewer repairs & replacements under Section 15301: Class 1: Existing Facility
² Assumes no confined space entry with inspection from surface only for 120 manholes
³ Assumes that GIS data available from Kern County website will be used for right of way linework
⁴ Geotechnical investigation will only be required if pipe bursting is specified. This proposal assumes no pipe bursting is included. Compensation may require adjustment based upon on final recommendations in Preliminary Engineers Report.
⁵ Actual fee will be dependent upon the City-approved Phase 1 program scope of work. Compensation may require adjustment upon agreement on final scope of work.
⁶ This proposal is based on a 45 working day construction contract, with 16 hours of inspection per week. It is assumed that City staff will assist with inspection. Actual construction duration cannot be determined until City approval of Phase 1 program. Compensation may require adjustment upon agreement on final scope of work

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

A Resolution To Approve The Professional Service Agreement With The Engineering Firm Of Quad Knopf Inc To Provide Environmental, Geotechnical, Surveying, and Design Engineering Services, For The East Drummond Avenue Project And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

The City of Ridgecrest requires the services of an engineering consulting firm to provide environmental, geotechnical, surveying, and design engineering work, for the East Drummond Avenue Project from South China Lake Boulevard to Chelsea Street.

This section of East Drummond Avenue has experienced serious street subsidence in three separate locations that will require geotechnical investigation with findings and recommendations, along with design and construction management. The specific project will require road rehabilitation.

The proposed services are on a time and materials basis not to exceed.

The fee for the project is \$153,198.00 and will be expended through Tax Allocation Bond Funds.

Staff recommends that the City Council approves the agreement and authorizes the City Manager, Dennis Speer, to execute the agreement with the engineering firm Quad Knopf Engineering upon the City Attorney's review and approval.

FISCAL IMPACT:

\$153,198.00

Reviewed by Finance Director

ACTION REQUESTED:

Adopt A Resolution To Approve The Professional Service Agreement With The Engineering Firm Of Quad Knopf Inc To Provide Environmental, Geotechnical, Surveying, and Design Engineering Services, For The East Drummond Avenue Project And Authorize The City Manager, Dennis Speer, To Sign The Agreement Upon The City Attorney's Review

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Karen Harker
(Rev. 02/13/12)

Action Date: June 17, 2015

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RESOLUTION NO. 15-XX

A RESOLUTION TO APPROVE THE PROFESSIONAL SERVICE AGREEMENT WITH THE ENGINEERING FIRM OF QUAD KNOPF INC TO PROVIDE ENVIRONMENTAL, GEOTECHNICAL, SURVEYING, AND DESIGN ENGINEERING SERVICES, FOR THE EAST DRUMMOND AVENUE PROJECT AND AUTHORIZE THE CITY MANAGER, DENNIS SPEER, TO SIGN THE AGREEMENT UPON THE CITY ATTORNEY'S REVIEW

WHEREAS, The City of Ridgecrest requires the services of an engineering consulting firm to provide environmental, geotechnical, surveying, and design engineering, for the East Drummond Avenue Project from South China Lake Boulevard to Chelsea Street; and

WHEREAS, this section of East Drummond Avenue has experienced serious street subsidence in three separate locations that will require geotechnical investigation with findings and recommendations, along with design and construction management ; and

WHEREAS, this specific project will require road rehabilitation; and

WHEREAS, the proposed services are on an time and materials basis not to exceed; and

WHEREAS, the fee for the project is \$153,198.00 and will be expended through Tax Allocation Bond Funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest hereby:

1. Authorizes the Approval of a Professional Service Agreement with the Consulting Firm of Quad Knopf; and
2. Authorizes the Finance Director to amend the budget to reflect all appropriate expenditures, revenue and transfer accounts; and
3. Authorizes the City Manager, Dennis Speer, to execute the agreement upon the city attorney's review and approval of the agreement.

APPROVED AND ADOPTED this 17th day of June 2015 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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Project Understanding & Detailed Scope of Work

Project Understanding

The City of Ridgecrest intends to reconstruct portions of East Drummond Avenue between N. China Lake Blvd. and Chelsea Street within the existing street right-of-way. The area of concern has experienced abnormal subsidence due to what is believed to be underlying abandoned US Navy dump sites. The US Army Corp of Engineers (USACE) on behalf of the Navy has conducted preliminary investigations on the sites that determined the presence of three parallel trenches used as dump sites within the project limits, underneath and perpendicular to East Drummond Avenue. A fourth dump site has been located further east, parallel to and beneath Drummond Avenue, but outside the project limits, and will not form part of the remediation efforts for this project. The USACE report confirms that no hazardous materials were located in the dump site investigation, and no ordinance was found.

East Drummond Avenue connects Burroughs High School to North China Lake Boulevard and provides access to surrounding shopping and the regional hospital. According to the preliminary investigation by the USACE on behalf of the Navy, portions of the local dump sites were remediated in the K-Mart parking lot, although no remedial work has been performed to the dump sites under Drummond Avenue.

The project will be funded by local Tax Allocation Bond proceeds and Measure L funds, and is not subject to the same demands as a FHWA project would encounter. Included in the project funding will be costs to remediate the abandoned Navy dump sites. Since the project is funded through local funds and no DBE goals are mentioned in the RFP, we have assumed that there is no required DBE goal for this project. For purposes of this proposal, we have also assumed that street improvements including remediation work will be limited to the existing street right-of-way.

Our previous experience with City staff and our involvement in previous and current street projects will assist to provide local knowledge and experience to be applied to this project resulting in a quality work product and final project. Quad Knopf has completed the designs for the Downs Street projects from Drummond Avenue to Inyokern Road. In addition we are providing similar services for the South Sunland Street Improvement Project between Upjohn Avenue and Bowman Avenue, North Warner Street Improvement Project between Drummond Avenue and Howell Avenue, and the Graaf Avenue Project between Sierra View Street and Norma Street. We understand the unique challenges faced by the City of Ridgecrest and other desert communities. For example, we have included requirements in specifications regarding the acceptable temperature and wind conditions for paving as well as specific asphalt concrete and emulsion material testing requirements to address some of the issues encountered by the City in addition to the Caltrans standards.

Quad Knopf will coordinate with the Navy, Caltrans, Utility providers and City public works staff as necessary to perform the work.

It is understood that the City will provide existing plans, studies and pertinent information that are to be used by Quad Knopf for the design of Drummond Avenue improvements along the current alignment and within the existing right-of-way. Some of the studies and information to be provided by the City includes as-built plans for the streets, improvement plans for developments adjacent to East Drummond Avenue and any underground sanitary sewer and storm drainage plans along the East Drummond alignment.

If during the course of the project, it is determined that additional or supplemental studies or information is needed to complete the work, Quad Knopf will provide a separate proposal and fee for those additional or supplemental services.

Project Approach

Our approach and proposed scope of services is intended to provide the City of Ridgecrest with an overall project team that can perform environmental, geotechnical, survey, civil engineering and construction management services outlined in the RFP. These services will produce the Environmental Compliance documents, Geotechnical Investigation, Preliminary Engineering, Final Engineering including plans, specifications and estimates (PS&E), Bid Documents and Construction Management as described in the RFP. Throughout the project our team will also be coordinating the work, including all required permits and authorizations with the City, US Navy, Caltrans and affected Utilities. Utilizing all of the tools and processes identified in our previous SOQ, Quad Knopf will provide an overall project manager and team as described in the "Project Management" section of this proposal.

We intend to prepare environmental compliance documents as described in the scope of work that will cover the entire project to be designed by Quad Knopf.

We will, through our subconsultant BSK and Associates, review the preliminary reports provided by the Navy and the USACE, and conduct an on-site geotechnical investigation to determine the extents of the existing dump sites, the extents of the subsidence on Drummond Avenue, and correlate these two data sets. That analysis shall form the basis of recommendations to remediate the affected areas.

Quad Knopf will coordinate with the City Engineer, Naval Public Works, Caltrans and the Street Superintendent to develop a project strategy to implement the approved recommendations through our design efforts. We will review the existing street plans, and will coordinate utility locations and conflict surveys with local utility providers and the City public works department. Some site investigation involving pot-holing may be required to locate underground utilities; at this time such on-site work is not included, but we will discuss scope adjustments should the need for such services be warranted.

We will prepare and submit a Preliminary Design Report complete with conceptual designs, findings, recommendations and cost estimates, and will update it at the 10%, 60% and 100% levels. We will perform necessary topographic surveys encompassing existing improvements, utilities, drainage and monumentation within the limits of the project.

We will coordinate with Caltrans for an encroachment permit for all planned work adjacent to or within North China Lake Blvd. (Hwy 395). We will coordinate with affected Utilities and local businesses and residents for utility outages and relocations, and road closures.

We will provide construction plans appropriate for major street improvements including utility profiles with sufficient detail to allow the contractor to successfully bid and construct the project.

The improvement plans will be designed on 24"x36" plan and profile sheets with the appropriate level of information and detail to allow the contractor to construct the proposed new improvements, asphalt pavement sections, concrete surfacing, grading, drainage, street striping, signage, markings, sewer mains, and utility relocations required along the affected roadway. These plans will include:

- ◆ Topographic survey information as described in the scope of work;
- ◆ Delineate existing pavement or concrete to be removed;
- ◆ Delineate location of dump site remediation efforts;
- ◆ Location, grade and elevations of new improvements, including ADA compliant driveways, sidewalks and utility relocations;
- ◆ Roadway construction plans, construction details and construction staging and traffic control plans; and
- ◆ Striping, signage, and pavement marking plans.

Project Understanding & Detailed Scope of Work

As discussed in the Project Understanding, Quad Knopf will provide environmental services, geotechnical investigation services, survey and civil engineering design services, and bid services and construction management services under this proposal based on assumptions noted on the following scope of work.

Scope of Work

Based on our Project description and our experience with the City of Ridgecrest, we propose the following scope of work to complete the anticipated project.

TASK 1 ENVIRONMENTAL COMPLIANCE

Subtask 1.1 Kick-off Meeting and Field Review

Quad Knopf will meet with the City Engineer and Street Superintendent and our geotechnical subconsultant to review the available information and visit the site to confirm our project understanding, the limits of the work and other pertinent project assumptions. We will establish lines of communication between City and Quad Knopf and subconsultant staff. Meeting will be attended by Quad Knopf project, engineering and environmental staff.

Subtask 1.2 Environmental Compliance Documents

According to the DTSC EnviroStor website, per CEQA 15300.2, the site is not on the Cortese list as a hazardous waste site (Govt. Code Section 65962.5). Based on the RFP and our understanding of the proposed street improvement project, it is anticipated that a Categorical Exemption under CEQA Guidelines Section 15301 (c) (repair/alteration to existing streets, sidewalks, gutters, bicycle trails, and similar facilities) will be the appropriate CEQA document for the project. Quad Knopf will prepare the Exemption, post it with the State Clearinghouse, and assist the City Clerk with processing.

TASK 2 CIVIL ENGINEERING AND SURVEY SERVICES

Subtask 2.1 Geotechnical Investigation

Quad Knopf will retain the service of BSK & Associates to perform the geotechnical investigation and analysis for the project. As previously mentioned, they will be involved at the kick-off meeting to ensure that their expertise is fully considered in the preliminary design. BSK will perform the field investigation and prepare a geotechnical study report that will include the map of subsidence areas within the project limits, analysis, and recommendations.

Subtask 2.2 Boundary and Topographic Survey

Based on the project scope outlined in the kick-off meeting, Quad Knopf will perform a topographic survey with incorporation of monuments confirmed in the field and used for the survey, as the basis for design and construction of anticipated pavement improvements along with associated concrete improvements such as curb, gutter, sidewalk, curb return ramps, and other surface improvements within the existing right-of-way. The survey information will include:

- ♦ Street centerline control and existing street rights-of-way in the project area from record data and existing monumentation;
- ♦ Perform a horizontal and vertical control survey of proposed project alignment, in order to bring all data onto same datum;

- ◆ Obtain sufficient information to map existing facilities and surface features as identified in the scope of work, to facilitate the design of anticipated street improvements mentioned earlier.
- ◆ Right-of-way verification will consist of a review of available information from existing roadway right-of-way provided by the City, existing record of surveys, and topographic and boundary survey.
- ◆ A base map depicting the information collected will be prepared, which will consist of existing right-of-way information obtained during this phase by our Licensed Surveyor.

Subtask 2.3: Utility Coordination

Quad Knopf will provide Utility Coordination Services in support of engineering services on this project. Existing buried utility locations will need to be identified early in the design phase in order to determine if potential conflicts exist with the construction of the project requiring adjustments or relocations, and aid in the design.

Early coordination efforts have been proven to reduce costly delays during the construction phase of a project. Identifying conflicts in the design phase, rather than in the construction phase can assist with keeping a project on schedule. The utility research and coordination effort will include both a written and personal contact process, and will include the following tasks:

- ◆ Request utility plat maps showing locations of existing infrastructure for the purpose of locating facilities, coordinating potential relocations, and to aid in the preliminary design phase of the project.
- ◆ Field visit to verify utility locations, if required. (If potholing and/or private utility location services are required, Quad Knopf will provide a separate proposal for those services.)
- ◆ Identify potential conflicts.
- ◆ Prepare and submit a Letter of Notification to each utility advising them of the City's intention to construct the improvements.
- ◆ Submit Improvement Plans to the respective utility (power, phone, gas, water, & cable TV) companies with an Owner Notification Letter.
- ◆ Request each utility review the Improvement Plans and provide a response back to Quad Knopf should they determine the project(s) jeopardizes the integrity of their infrastructure.
- ◆ Prepare and process agreements, as required, with each utility to confirm the commitments of each utility for relocation, adjustment, modification and/or protection of their facilities during construction. (City will provide the letter agreement form to be used.)
- ◆ Any plans for relocation, adjustment, modification, and/or protection prepared by the utility company will be included for reference in the bid documents.
- ◆ Coordinate required relocations with affected utilities prior and/or during construction, as required.
- ◆ Complete required applications for the new service connections, and/or relocations, as required.

Subtask 2.4 Preliminary Engineering and Survey Coordination

The preliminary engineering and survey services will be outlined in this task to determine the scope of work and establish the expectations of the project.

Project Understanding & Detailed Scope of Work

- ◆ Quad Knopf to hold project kick-off meeting with City staff, and BSK (and Caltrans District 9 and Naval Public Works, if necessary) to confirm the scope of work to be performed and the project schedule.
- ◆ Utilize the existing information in the Naval Weapons Center Closure Plan (Feb 1988) packet, and the U.S. Army Corp of Engineers Report (Aug 1994) packet to inform and guide.
- ◆ Obtain any additional existing information, if any, from the City and Naval Public Works, such as Record Drawings, other details of registered clean-up sites.
- ◆ Discuss the underlying subsidence issues.
- ◆ Discuss with Caltrans District 9 requirement to streamline the Encroachment Permit process and approval.
- ◆ Discuss with Caltrans District 9 requirement on traffic signal modifications work including reinstalling the advance and crosswalk vehicle detection system due to street reconstruction.
- ◆ Discuss existing known utilities and utility companies' requirements to protect or relocate those infrastructures.
- ◆ Verify existing business accesses and circulation.
- ◆ Verify the latest City's street improvements standards.
- ◆ Establish the information to be included in the Preliminary Design Report.
- ◆ Prepare Engineer's Preliminary Design Report to be revisited and updated with each scheduled submittal. This report will include the following information:
 - Project description and background.
 - Survey information determined for right of way limits and existing monuments into a base map to determine project limits.
 - Findings and recommendations of geotechnical analysis.
 - Existing utility improvements (valves, manholes, vaults, pedestals, poles, etc.) based on existing available information, topographic survey, and utility research.
 - Current condition of surface drainage facilities (cross gutters, curb and gutters, etc.).
 - Preliminary evaluation of proposed improvements such as curb and gutter, median curb, pavement cross slopes, cross gutter, pave outs and curb return ramps at the tie in points of the project limits.
 - Conceptual civil designs and preliminary opinion of probable construction costs.

Subtask 2.5 Civil Engineering Design - Plans, Specifications, and Cost Estimates (PS&E)

Based on the reviews and comments by the City on Preliminary Design Report, Quad Knopf will begin preparation of the final design and construction documents. Preparation of the plans, specifications and construction costs estimates will include:

- ◆ Design improvements for all items listed in the RFP including plan sheets as preferred by the City showing limits of street reconstruction, surface improvements, existing City underground utilities, existing dry utilities, paving plans, pavement striping and markings, and adhering to ADA requirements that apply to the designed improvements.
- ◆ 60% PS&E: Prepare plans, specifications, and construction costs estimates (PS&E) to the 60% level based on the approved project scope and PDR for review and comment by the City of Ridgecrest. An encroachment permit will be prepared and submitted to Caltrans for their review and comment as well.
- ◆ Final (100%) PS&E: Prepare final plans, specifications, and construction costs estimates (PS&E) to the 100% level and address comments received from the 60% PS&E to be reviewed and approved by the City of Ridgecrest and Caltrans. Final Engineer's Design Report (FDR) with detailed engineer's cost estimate will be submitted for approval by the City of Ridgecrest.
- ◆ Prepare and submit the PS&E package with approved signed plans on 24"x36" sheets on bond paper, one unbound signed set of specifications and bid documents, and a disc containing the entire PS&E package in .pdf format.
- ◆ Approved Caltrans Encroachment Permit will be provided to the City to be included in the bid documents.
- ◆ Conduct a final meeting with the stakeholders to ensure that updates and design parameters have been incorporated in the FDR.

TASK 3 CONSTRUCTION ENGINEERING/MANAGEMENT

Subtask 3.1 Bid Assistance

We will assist the City of Ridgecrest in soliciting bids from contractors for the projects. Quad Knopf will prepare any addendum required. Pre-bid meetings and associated job walks are not anticipated for this project. Quad Knopf will review and evaluate the bid results of all bidders, including verifying that the three lowest bidders are qualified. This will include verifying licensing and qualifications of the three lowest bidders, and preparing a recommendation of award to the lowest responsible bidder for the project.

The following services will be included in this task:

- ◆ Coordination with Quad Knopf design team with any design revisions, additions, questions, RFIs, construction disputes, etc.
- ◆ Review three lowest bids
- ◆ Verify low bidder's qualifications
- ◆ Prepare bid summary
- ◆ Prepare recommendation for award of contract
- ◆ Prepare Notice of Award

After the award of the project Quad Knopf will prepare and transmit the contract documents to the contractor. After the contractor has executed the documents, Quad Knopf will review the contracts, bonds and insurance and forward the contracts to the City Attorney for review and execution by the City of Ridgecrest.

Subtask 3.2 Construction Management/Contract Administration

Following the execution of the contracts by the City, Quad Knopf will prepare and forward a notice to proceed to the contractor and schedule a preconstruction meeting with City representatives, Quad Knopf representatives, the Contractor and his sub contractors. Representatives from the Navy, Caltrans, and local utilities will be invited. The purpose of the meeting will be to discuss the project details and any special requirements of the City, contractor, testing labs and project engineer. This meeting provides an opportunity for all the parties involved to discuss the project and their expectations, the contractor approach and review his preliminary schedule.

Our Construction Management Team will perform all work in conformance with the approved QAP and construction documents.

During the course of construction, expected to be complete within a three-month period, Quad Knopf will perform construction management, which includes, schedule and submittal reviews, payment request reviews and recommendations, negotiating and recommending contract change orders, and conflict resolution between contractor and the City. Quad Knopf will provide labor compliance which will include review of certified payroll for the project, and conducting employee interviews during construction. The above described services and the following services will be included in this task:

- ◆ Prepare for and attend pre-construction meeting
- ◆ Review contractor's schedule and schedule of values, monitor progress and require schedule updates
- ◆ Prepare agenda for and chair weekly construction coordination meetings; prepare minutes
- ◆ Obtain & review contractor's rate sheet for T&M work.
- ◆ Agree upon source for weather forecast and criteria for establishing a weather delays in advance of storms.
- ◆ Prepare and update drawing revision log
- ◆ Log, review and respond to contractor's submittals
- ◆ Log, review and respond to contractor's Requests for Information (RFIs)
- ◆ Log, review and process contractor's change order request; prepare change order for Owner & Contractor approval, if applicable.
- ◆ Establish and maintain weather day log.
- ◆ Review the Contractor's Quality Assurance Program reports and perform (via sub consultant) additional quality assurance testing of soils and materials as may be needed. Report all findings as required.
- ◆ Review and sign daily inspection report and prepare weekly Resident Engineer diary/report
- ◆ Review material submittals and various other construction related items
- ◆ Resident Engineer field visits to job site during construction
- ◆ Respond to various issues that may arise during construction

- ◆ Provide communication and correspondence with Contractor and the City
- ◆ Review certified payroll submittals from contractor & subcontractors
- ◆ Conduct & document contractor employee interviews
- ◆ Review and verify progress & final payments requests by contractor; make recommendations for payment or denials
- ◆ Following City authorization, process progress & final payment requests

Copies of the following Quad Knopf sample construction management documents can be made available for your review:

- ◆ Construction Services File Setup;
- ◆ RFI Log form;
- ◆ Submittal Log form;
- ◆ Progress Payment Tracking form; and
- ◆ Contract Change Order form.

These can be modified as needed to meet the City's specific needs.

Subtask 3.3 Field Services during Construction

Quad Knopf will provide a field construction observer during the project. The observer will observe and monitor the project; prepare site observation reports on the progress of the work, that will include manpower, equipment and weather; gather certificate of compliance documents and material weight tags. Our field observer will also coordinate with the BSK & Associates, our Geotechnical Consultant, for all assurance testing.

The services provided under this task are shown below:

- ◆ Perform technical construction observation services for asphalt placement, concrete construction and earthwork activities.
- ◆ Provide daily reports including materials, subcontractors, equipment, manpower, weather, activities, etc.
- ◆ Take and catalog construction progress photos for record.

Subtask 3.4 Quality Assurance Testing

BSK Associates will provide the quality assurance testing in accordance with the project specifications and the City's current QAP. The scope of services will consist of the following:

- ◆ Soils and materials sampling as required by the project;
- ◆ Associated laboratory testing;
- ◆ Hot Mix Asphalt/Concrete sampling and laboratory testing; and
- ◆ Report summarizing the test results.

Since the precise scope of work is unknown at this time, we have made allowance for materials assurance testing of the equivalent of 6 full days over the life of the project. Should the investigation identify a scope of remediation requiring a larger presence, we will reassess this allowance through a contract amendment.

Subtask 3.5 Close-out Documents

At the completion of the project Quad Knopf will schedule the final inspection, prepare the notice of completion and review the final pay request. Quad Knopf will also gather the as-built drawings from the contractor and prepare a digital record of the complete project. The digital record will be compatible with AutoCAD Civil 3D version 2014. The digital files will be provided by the City from the design engineer. In addition to the digital drawings, a 24"x36" stamped mylar original of the plans will be produce from the Cities records.

The services provided under this task are shown below:

- ◆ Prepare final balancing change order
- ◆ Field review completed project construction and create punch list
- ◆ Process & complete Final Construction report and other paperwork
- ◆ Review contractor's invoices for submittal to the City
- ◆ Prepare Notice of Completion
- ◆ Receive and review contractor's as-built red-line drawings and specifications
- ◆ Prepare Record drawings, submit on 24" x 36" mylars stamped and signed, also in digital format compatible with Auto Cad Civil 3D version 2014.

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: A Resolution Of The City Council Of The City Of Ridgecrest To Levy And Collect Sewer Fees On The General Tax Rolls For Fiscal Year 2015-2016

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

The City Council will direct the City Clerk to furnish the Kern County Board of Supervisors and the County Auditor with a description of the for parcel both residential and commercial sewer flat charges. This is an annual requirement to allow for the collection of the flat rate charge on the property tax bill. The parcels billed by the flat rate charges are shown in Exhibit "A".

The rates were established for five years beginning in 2013 and are shown in Exhibit B from a Prop 218 hearing that passed on June 5, 2013.

This report shall be furnished on or before August 10, 2015.

The revenues derived from the subject charge shall be used only for construction, expansion, maintenance and operation of the City's wastewater treatment and collection facilities. This resolution complies with the applicable provisions of Article XIID of the California Constitution and California Government Code 54984 and has authority to adopt a sewer user charge for use of City sanitation facilities pursuant to Health and Safety Code Section 5471, et. seq. and Government Code Section 51334.

The Council will also direct City Staff to bill and collect service charges for those properties whose status is tax exempt and not on the County tax rolls; therefore, are not a part of this resolution.

FISCAL IMPACT:

None

Reviewed by Finance Director

ACTION REQUESTED:

Adopt A Resolution Of The City Council Of The City Of Ridgecrest To Levy And Collect Sewer Fees On The General Tax Rolls For Fiscal Year 2015-2016

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST TO LEVY AND COLLECT SEWER FEES ON THE GENERAL TAX ROLLS FOR FISCAL YEAR 2015-2016

WHEREAS, The City Council will direct the City Clerk to furnish the Kern County Board of Supervisors and the County Auditor with a description of the parcel for both residential and commercial sewer flat charges; and

WHEREAS, this is an annual requirement to allow for the collection of the flat rate charge on the property tax bill; and

WHEREAS, the parcels billed by the flat rate charges are shown in Exhibit "A"; and

WHEREAS, the rates were established for five years beginning in 2013 and are shown in Exhibit B from a Prop 218 hearing that passed on June 5, 2013; and

WHEREAS, **The Board of Supervisors and the County Tax Collector** are hereby requested to levy and collect the charge as a part of the annual General County Tax Bill; and

WHEREAS, The Council will also direct City Staff to bill and collect service charges for those properties whose status is tax exempt and not on the County tax rolls; therefore, are not a part of this resolution.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest Adopts A Resolution To Levy And Collect Sewer Fees On The General Tax Rolls For Fiscal Year 2015-2016.

APPROVED AND ADOPTED this 17th day of June 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST

Peggy Breeden, Mayor

Rachel J. Ford, CMC, City Clerk

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FUND 20455 City of Ridgcrest Flat Rate Code "00" Exhibit A

20455	8002044008	C	00	37128.00
20455	4180200300	C	00	20950.80
20455	41802004003	C	00	10077.60
20455	41901016002	C	00	19624.80
20455	41902006006	C	00	14851.20
20455	41902036003	C	00	32089.20
20455	41902039002	C	00	18033.60
20455	41902040004	C	00	14851.20
20455	41904146005	C	00	2652.00
20455	42001002001	C	00	35536.80
20455	47802007000	C	00	12729.60
20455	47805407007	C	00	1326.00
20455	47808116001	C	00	4773.60
20455	47808409002	C	00	1591.20
20455	3307047008	C	00	7049.12
20455	3306003007	C	00	1786.70
20455	3306004000	C	00	531.07
20455	3306005003	C	00	9861.28
20455	3307004003	C	00	356.50
20455	3307025004	C	00	356.50
20455	3307026007	C	00	3520.88
20455	3307027000	C	00	1108.39
20455	3307038002	C	00	1303.19
20455	3307040007	C	00	2696.98
20455	3307044009	C	00	14227.75
20455	3307050006	C	00	643.78
20455	6701006008	C	00	3400.88
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20455	6703115007	C	00	1001.41
20455	6703116000	C	00	1574.13
20455	6703117003	C	00	356.50
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20455	6703202006	C	00	356.50
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20455	6703413002	C	00	1060.59
20455	6703505006	C	00	580.68
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20455	6712102005	C	00	356.50
20455	6712120007	C	00	5987.44
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20455	6715033007	C	00	356.50
20455	6715037009	C	00	620.83
20455	6715038002	C	00	462.14
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20455	6715042003	C	00	356.50
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20455	6719502004	C	00	356.50
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20455	6719604007	C	00	2058.48
20455	6719606003	C	00	1426.00
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20455	45301110001	C	00	356.50
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20455	45303205000	C	00	356.50
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20455	45306115001	C	00	356.50
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20455	47806216002	C	00	916.67
20455	47806319008	C	00	991.76
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20455	50902022008	C	00	1944.17
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	2014	2015	2016	2017	2018
Single Family Residential	\$14.15	\$21.22	\$29.71	\$30.60	\$31.52
Multi-Family Residential	\$12.33	\$18.50	\$25.90	\$26.68	\$27.48
Mobile Homes	\$10.52	\$15.78	\$22.10	\$22.76	\$23.44

Commercial Rates

	2014	2015	2016	2017	2018
Annual Fixed Fee*	\$169.76	\$254.64	\$356.50	\$367.20	\$378.21
Volumetric Charge (per hundred cubic feet)**					
Auto: Repair Shop and Service Station	\$1.40	\$2.10	\$2.94	\$3.03	\$3.12
Auto: Steam Cleaning	\$3.00	\$4.50	\$6.31	\$6.49	\$6.69
Bakery and Food Preparation	\$2.16	\$3.24	\$4.54	\$4.67	\$4.81
Bars w/o Dining Facilities	\$1.31	\$1.97	\$2.76	\$2.84	\$2.93
Car Wash	\$1.17	\$1.76	\$2.46	\$2.53	\$2.61
Commercial & Institutional - Other	\$1.16	\$1.74	\$2.44	\$2.51	\$2.59
Department and Retail Store	\$1.23	\$1.85	\$2.59	\$2.66	\$2.74
Hospital and Convalescent	\$1.22	\$1.83	\$2.56	\$2.64	\$2.71
Hotel with dining facilities	\$1.93	\$2.89	\$4.05	\$4.17	\$4.30
Hotel/Motel without dining	\$1.27	\$1.91	\$2.67	\$2.75	\$2.83
Institutional and Professional: Restrooms Only	\$1.14	\$1.71	\$2.39	\$2.46	\$2.54
Laundromat	\$1.18	\$1.78	\$2.49	\$2.56	\$2.64
Laundry: Commercial	\$1.48	\$2.22	\$3.10	\$3.20	\$3.29
Laundry: Industrial	\$2.10	\$3.15	\$4.42	\$4.55	\$4.68
Market with Garbage Grinders	\$2.31	\$3.46	\$4.84	\$4.99	\$5.14
Mortuary	\$2.31	\$3.46	\$4.84	\$4.99	\$5.14
Restaurant	\$2.16	\$3.24	\$4.54	\$4.67	\$4.81
Soft Water Service	\$1.05	\$1.58	\$2.21	\$2.27	\$2.34
Septic System or No Plumbing	No Fixed Fee or Charge				
Exempt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
China Lake Naval Air Weapons Station	\$1.50	\$2.25	\$3.15	\$3.24	\$3.34

*The annual fixed fee includes the first 71 hundred cubic feet of water flow per year.

** Based on 80% of potable water consumption to account for water not returned to the sewer with except of NAWS which has its sewage metered directly.

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:
APPROVAL OF INCREASED APPROPRIATIONS TO THE FISCAL YEAR 2014-2015 BUDGET

PRESENTED BY:

Rachelle McQuiston, Finance Director/Agency Treasurer

BACKGROUND:

On June 4, 2014, the Fiscal Year 2014-2015 budget was adopted and appropriations established. During the year, unanticipated expenses have occurred requiring increased appropriations to settle the obligations for Risk Management and Redevelopment investment costs. Due to a high number of risk management claims, an appropriation increase of \$125,000 is requested. An increase of \$7,000 is requested to settle investment costs.

Therefore, the Finance Director requests that the Council increase appropriations to:

110-6195-619.28-04	\$ 125,000
939-4460-446.21-09	\$ 7,000

FISCAL IMPACT: \$132,000
Reviewed by Finance Director

ACTION REQUESTED:

Approval of the attached resolution

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Rachelle McQuiston Finance Director

Action Date: 06/17/2015

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE RIDGECREST CITY COUNCIL APPROVING BUDGET AMENDMENT #15-02 INCREASING APPROPRIATIONS AND ESTIMATED REVENUES IN THE ANNUAL BUDGET

WHEREAS, the City Council of the City of Ridgecrest has duly adopted its annual budget per resolution;

WHEREAS, resolution XX-XX spells out the circumstances whereby total fund appropriations may be and can be increased; and

WHEREAS, certain increases in annual appropriations and estimated revenues to the budget require City Council Resolution prior to implementation; and

WHEREAS, a high number of risk management claims; and

WHEREAS, increased investment costs; and

WHEREAS, sufficient cash balance is available to meet these obligations;

NOW, THEREFORE, BE IT RESOLVED, The appropriation budget adjustments as listed below are herein approved

110-6195-619.28-04	\$ 125,000	Damages and Judgments
939-4460-446.21-09	\$ 7,000	Professional Services

APPROVED AND ADOPTED, this 17^h day of June 2015 by the following vote:

AYES:

NOES: None

ABSTAIN: None

ABSENT: None

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

A RESOLUTION TO ESTABLISH THE APPROPRIATION LIMIT FOR FISCAL YEAR 2015/2016 AND DETERMINING COMPLIANCE WITH GOVERNMENT CODE SECTION 7910.

PRESENTED BY:

Rachelle McQuiston, Finance Director/Agency Treasurer

BACKGROUND:

In November of 1979, the voters of California passed Proposition IV which specified that government appropriations may increase annually by a factor comprised of change in population combined with either the Consumer Price Index (CPI) or the change in the per capita personal income. This measure was intended to provide citizen control of government spending and taxation.

The adoption of the Gann Appropriation Limit is an annual requirement. The City of Ridgecrest's Gann Limit is currently calculated to be \$20,378,371. The General Fund tax proceeds subject to the Gann Limit are estimated to be \$10,197,620. Like past budget years, the City of Ridgecrest is well within the appropriations limit for Fiscal Year 2015/2016.

ANALYSIS:

The Gann limit calculation begins with the total forecasted General Fund revenues for Fiscal Year 2015/2016. Of the total forecasted revenues, revenue "proceeds" and "non-proceeds" are summarized in separate columns. Revenue proceeds are those revenue sources that are subject to the Gann Limit including most tax measures and intergovernmental revenue. Non-proceed revenues include most local fees, fines, and permits and are not subject to the Gann Limit.

Total General Fund revenues for Fiscal Year 2015/2016 are forecasted to be \$13,632,796. Of the \$13,632,796 amount, \$10,197,620 is calculated to be proceeds revenues or revenues subject to the Gann Limit and \$3,435,176 is calculated to be non-proceed revenue not subject to the Gann Limit.

Interest income has been allocated based on the weighted average of each category.

The Council adopted Gann Limit for Fiscal Year 2014/2015 was \$19,667,895. Each year, the City is required to adjust Ridgecrest's Gann Limit by both the prior year per capita personal income increment and the prior year change in population. This information is received from the State Department of Finance (please see the attached letter). The Fiscal Year 2014/2015 Gann Limit was adjusted by a per capita personal increment factor of 1.0382 and a population change factor of 0.9980. The Fiscal Year 2015/2016 Gann Limit is calculated to be \$20,378,371.

The forecasted General Fund proceed revenues subject to the Gann Limit is \$10,197,620, leaving \$10,180,751 (\$20,378,371 - \$10,197,620) of unused appropriation limit. Ridgecrest is well within the Gann Limit.

FISCAL IMPACT: None

Reviewed by Finance Director

ACTION REQUESTED:

Approval of the attached resolution

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Rachelle McQuiston, Finance Director

Action Date: 06/17/2015

(Rev. 6/12/09)

RESOLUTION NO. 15-XX

RESOLUTION APPROVING THE CITY'S APPROPRIATIONS LIMIT OF \$20,378,371 FOR FISCAL YEAR 2014-15 (GANN LIMIT)

WHEREAS, Article XIII of the California Constitution and Section 7900 et seq. of the California Government Code require cities to adopt limits on appropriations for each fiscal year, and

WHEREAS, the Appropriation Limit has been calculated for the fiscal year 2015-2016 and is set forth in that certain document 2015 Appropriation Limit Calculation, Attachment A, attached hereto and made a part hereof, and

WHEREAS, the staff report and the documentation used in determining the Appropriations Limit and the appropriations subject to limit have been made available to the public as required by law,

NOW, THEREFORE, BE IT RESOLVED by the Ridgecrest City Council that:

1. The adjustment factors selected for calculating this Appropriations Limit are based on California Per Capita Income change of 3.82% and the City of Ridgecrest population change of -0.20%;
2. The Appropriation Limit for 2015-2016 fiscal year is established at \$20,378,371; and
3. The City Council reserves the right to recalculate this Appropriations Limit utilizing Non-Residential Assessed Valuation.

APPROVED AND ADOPTED this 17th day of June, 2015, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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CALCULATION OF LIMITATION

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
PRIOR YEAR APPROPRIATIONS LIMIT	15,025,458	15,946,893	16,759,073	17,120,983	16,883,003	17,554,253	18,405,495	19,566,487	19,667,895
POPULATION FACTOR - RIDGECREST	1.0164	1.0077	1.0153	1.0118	1.0143	1.0104	1.0113	1.0075	0.9980
ECONOMIC FACTOR	1.0442	1.0429	1.0062	0.9746	1.0251	1.0377	1.0512	0.9977	1.0382
TOTAL ADJUSTMENT RATIO	1.0613	1.0509	1.0216	0.9861	1.0398	1.0485	1.0631	1.0052	1.0361
NEW YEAR APPROPRIATIONS LIMIT	15,946,892	16,759,074	17,120,983	16,883,006	17,554,253	18,405,495	19,566,487	19,667,895	20,378,371

CALCULATION OF APPROPRIATIONS SUBJECT TO THE APPROPRIATION LIMIT

General Fund		Forecasted			Allocated
		Revenues	Proceeds	Non-Proceeds	
	Taxes				
	Property Tax	1,812,000	1,812,000	-	-
	Sales Tax	5,545,000	5,545,000	-	-
	Sales Tax-public safety	230,000	230,000	-	-
	Real property transfer	47,000	47,000	-	-
	Business tax	160,000	160,000	-	-
	Franchise Tax	689,500	689,500	-	-
	Transient occupancy tax	1,280,000	1,280,000	-	-
	Total Taxes	9,763,500	9,763,500	-	-
	Intergovernmental Revenues				
	Motor vehicle in lieu tax	-	-	-	-
	Homeowner Prop Tax Relief	3,000	3,000	-	-
	Other State reimbursements	267,193	267,193	-	-
	Other County Reimbursements	58,927	58,927	-	-
	Other Federal Reimbursements	103,500	103,500	-	-
	POST Reimbursements	20,000	-	20,000	-
	Total intergovern	452,620	432,620	20,000	-
	Licenses and Permits				
	Construction Permits	365,000	-	365,000	-
	Dog Licenses	23,200	-	23,200	-
	Other permits	18,400	-	18,400	-
	Total licenses anc	406,600	-	406,600	-
	Fines and forfeitures				
	Animal Control Fines	30,000	-	30,000	-
	Parking citations	25,000	-	25,000	-
	Other Fines	800	-	800	-
	Asset Seizure	3,500	-	3,500	-
	Total fines and fo	59,300	-	59,300	-
	Use of Money and Property				
	Interest	2,000	1,500	500	-
	Concession fees P&R Rentals	4,093	-	4,093	-
	Pool/Scout/Town Hall rentals	307,953	-	307,953	-
	Total use of mon	314,046	1,500	312,546	-
	Charges for Services				
	Planning and zoning fees	15,000	-	15,000	-
	Kern Building Contract	44,440	-	44,440	-
	Recreation fees	148,024	-	148,024	-
	Police Services	133,686	-	133,686	-
	Animal Control fees	53,930	-	53,930	-
	Administrative Fees	48,850	-	48,850	-
	Total charges for	443,930	-	443,930	-
	Other Financing Sources				
	Overhead allocation	1,914,600	-	1,914,600	-
	Total other financing sources	278,200	-	278,200	-
	Total Other	2,192,800	-	2,192,800	-
	Total General Fund		10,197,620	3,435,176	13,632,796



May 2015

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

KEELY M. BOSLER
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

2015-16:

Per Capita Cost of Living Change = 3.82 percent
Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio: $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16: $1.0382 \times 1.0093 = 1.0479$

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Alameda				
Alameda	0.90	74,735	75,410	76,638
Albany	0.59	18,457	18,565	18,565
Berkeley	1.19	117,383	118,780	118,780
Dublin	5.24	51,614	54,316	55,844
Emeryville	0.85	10,481	10,570	10,570
Fremont	1.09	224,116	226,551	226,551
Hayward	1.22	151,047	152,889	152,889
Livermore	1.39	84,815	85,990	85,990
Newark	0.87	43,821	44,204	44,204
Oakland	1.21	405,703	410,603	410,603
Piedmont	0.93	11,011	11,113	11,113
Pleasanton	2.49	73,028	74,850	74,850
San Leandro	0.89	87,661	88,441	88,441
Union City	0.88	72,109	72,744	72,744
Unincorporated	0.91	145,390	146,706	146,787
County Total	1.30	1,571,371	1,591,732	1,594,569

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County	Percent Change	--- Population Minus Exclusions ---		Total
City	2014-2015	1-1-14	1-1-15	1-1-2015
Alpine				
Unincorporated	-0.09	1,122	1,121	1,121
County Total	-0.09	1,122	1,121	1,121

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
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January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Amador				
Amador	1.67	180	183	183
Ione	0.64	3,900	3,925	6,763
Jackson	0.92	4,544	4,586	4,586
Plymouth	-0.92	976	967	967
Sutter Creek	0.61	2,442	2,457	2,457
Unincorporated	0.50	21,186	21,291	21,356
County Total	0.54	33,228	33,409	36,312

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Butte				
Biggs	3.44	1,688	1,746	1,746
Chico	1.15	88,614	89,634	89,634
Gridley	0.31	6,759	6,780	6,780
Oroville	1.07	16,025	16,197	16,197
Paradise	0.20	26,182	26,235	26,235
Unincorporated	0.12	83,633	83,731	83,731
County Total	0.64	222,901	224,323	224,323

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Calaveras				
Angels City	0.24	3,802	3,811	3,811
Unincorporated	0.27	41,659	41,770	41,857
County Total	0.26	45,461	45,581	45,668

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
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January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Colusa				
Colusa	-0.23	6,205	6,191	6,191
Williams	-1.41	5,392	5,316	5,316
Unincorporated	0.22	10,186	10,208	10,208
County Total	-0.31	21,783	21,715	21,715

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Contra Costa				
Antioch	1.51	106,691	108,298	108,298
Brentwood	3.04	54,824	56,493	56,493
Clayton	0.70	11,209	11,288	11,288
Concord	1.09	124,709	126,069	126,069
Danville	1.12	43,206	43,691	43,691
El Cerrito	0.72	24,115	24,288	24,288
Hercules	0.71	24,601	24,775	24,775
Lafayette	1.88	24,690	25,154	25,154
Martinez	1.34	36,788	37,281	37,384
Moraga	0.63	16,363	16,466	16,466
Oakley	1.74	38,124	38,789	38,789
Orinda	2.78	18,109	18,612	18,612
Pinole	0.71	18,813	18,946	18,946
Pittsburg	1.73	66,479	67,628	67,628
Pleasant Hill	0.72	33,917	34,162	34,162
Richmond	0.90	106,388	107,346	107,346
San Pablo	0.78	29,499	29,730	29,730
San Ramon	1.49	77,410	78,561	78,561
Walnut Creek	0.83	66,319	66,868	66,868
Unincorporated	1.04	166,510	168,239	168,323
County Total	1.28	1,088,764	1,102,684	1,102,871

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Del Norte				
Crescent City	-0.23	4,268	4,258	6,889
Unincorporated	0.11	21,028	21,052	21,142
County Total	0.06	25,296	25,310	28,031

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
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January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	— Population Minus Exclusions —		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
El Dorado				
Placerville	0.62	10,607	10,673	10,673
South Lake Tahoe	0.85	21,555	21,738	21,738
Unincorporated	0.93	150,996	152,396	152,506
County Total	0.90	183,158	184,807	184,917

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Fresno				
Clovis	2.39	101,908	104,339	104,339
Coalinga	0.42	12,064	12,115	16,529
Firebaugh	0.00	7,779	7,779	7,779
Fowler	1.60	5,863	5,957	5,957
Fresno	0.76	516,052	519,995	520,159
Huron	0.00	6,817	6,817	6,817
Kerman	0.17	14,289	14,314	14,314
Kingsburg	0.58	11,643	11,711	11,711
Mendota	0.23	11,185	11,211	11,211
Orange Cove	-0.17	9,374	9,358	9,358
Parlier	0.88	14,964	15,095	15,095
Reedley	1.81	25,035	25,488	25,488
Sanger	1.24	24,820	25,128	25,128
San Joaquin	0.00	4,041	4,041	4,041
Selma	0.08	23,893	23,912	23,912
Unincorporated	0.38	168,367	169,013	170,459
County Total	0.85	958,094	966,273	972,297

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Glenn				
Orland	0.48	7,777	7,814	7,814
Willows	-0.32	6,226	6,206	6,206
Unincorporated	0.12	14,593	14,610	14,708
County Total	0.12	28,596	28,630	28,728

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Humboldt				
Arcata	0.31	17,842	17,898	17,898
Blue Lake	-0.24	1,263	1,260	1,260
Eureka	-0.39	27,052	26,946	26,946
Ferndale	-0.07	1,370	1,369	1,369
Fortuna	0.32	11,994	12,032	12,032
Rio Dell	-0.18	3,378	3,372	3,372
Trinidad	-0.27	364	363	363
Unincorporated	-0.52	71,326	70,956	71,158
County Total	-0.29	134,589	134,196	134,398

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Imperial				
Brawley	1.18	25,967	26,273	26,273
Calexico	0.93	40,653	41,033	41,033
Calipatria	0.98	3,683	3,719	7,466
El Centro	1.08	44,366	44,847	44,847
Holtville	1.10	6,178	6,246	6,246
Imperial	4.08	16,762	17,446	17,446
Westmorland	0.95	2,311	2,333	2,333
Unincorporated	0.64	33,904	34,121	37,785
County Total	1.26	173,824	176,018	183,429

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u> 2014-2015	<u>Population Minus Exclusions</u>		<u>Total Population</u> 1-1-2015
		1-1-14	1-1-15	
Inyo				
Bishop	0.05	3,879	3,881	3,881
Unincorporated	-0.08	14,612	14,600	14,693
County Total	-0.05	18,491	18,481	18,574

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Kern				
Arvin	0.10	20,092	20,113	20,113
Bakersfield	1.10	365,471	369,476	369,505
California City	-0.26	11,745	11,714	13,165
Delano	-0.32	43,940	43,799	52,222
Maricopa	-0.26	1,172	1,169	1,169
McFarland	2.54	12,383	12,698	14,037
Ridgecrest	-0.20	27,709	27,654	28,419
Shafter	1.32	17,172	17,398	17,970
Taft	-0.29	6,610	6,591	9,456
Tehachapi	-0.27	8,863	8,839	13,028
Wasco	1.10	21,040	21,271	26,130
Unincorporated	-0.02	306,590	306,514	309,050
County Total	0.53	842,787	847,236	874,264

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Kings				
Avenal	-0.48	9,139	9,095	13,159
Corcoran	-0.17	12,658	12,637	22,084
Hanford	1.03	55,234	55,804	55,804
Lemoore	0.40	25,225	25,325	25,325
Unincorporated	-1.65	26,808	26,365	33,349
County Total	0.13	129,064	129,226	149,721

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Lake				
Clearlake	-0.39	15,036	14,977	14,977
Lakeport	-0.61	4,728	4,699	4,699
Unincorporated	0.57	44,892	45,149	45,242
County Total	0.26	64,656	64,825	64,918

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u> 2014-2015	<u>Population Minus Exclusions</u>		<u>Total Population</u> 1-1-2015
		1-1-14	1-1-15	
Lassen				
Susanville	0.73	9,063	9,129	15,509
Unincorporated	0.66	14,847	14,945	16,583
County Total	0.69	23,910	24,074	32,092

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Los Angeles				
Agoura Hills	0.64	20,635	20,767	20,767
Alhambra	0.95	84,736	85,545	85,545
Arcadia	0.41	57,526	57,761	57,761
Artesia	0.41	16,695	16,763	16,849
Avalon	0.47	3,822	3,840	3,840
Azusa	2.11	48,405	49,425	49,425
Baldwin Park	0.39	76,749	77,047	77,047
Bell	0.41	35,987	36,135	36,135
Bellflower	0.42	77,777	78,106	78,106
Bell Gardens	0.45	42,685	42,875	42,875
Beverly Hills	0.40	34,693	34,833	34,833
Bradbury	0.46	1,082	1,087	1,087
Burbank	0.46	105,595	106,084	106,084
Calabasas	1.08	23,953	24,212	24,212
Carson	0.51	92,677	93,148	93,148
Cerritos	0.42	49,761	49,968	49,968
Claremont	0.97	35,932	36,282	36,282
Commerce	0.38	13,010	13,060	13,060
Compton	0.39	98,126	98,506	98,506
Covina	0.49	48,640	48,876	48,876
Cudahy	0.49	24,152	24,270	24,270
Culver City	0.44	39,597	39,773	39,773
Diamond Bar	0.43	56,426	56,668	56,668
Downey	0.43	113,417	113,900	113,900
Duarte	0.75	21,677	21,839	21,839
El Monte	0.57	115,118	115,774	115,774
El Segundo	0.57	16,903	17,000	17,000
Gardena	0.51	60,110	60,414	60,414
Glendale	1.67	195,903	199,182	199,182
Glendora	0.29	51,313	51,463	51,463
Hawaiian Gardens	0.57	14,462	14,545	14,545
Hawthorne	1.12	86,685	87,657	87,657
Hermosa Beach	0.07	19,758	19,772	19,772
Hidden Hills	-0.05	1,902	1,901	1,901
Huntington Park	0.43	59,058	59,312	59,312
Industry	0.23	439	440	440
Inglewood	0.43	111,847	112,333	112,333
Irwindale	0.41	1,467	1,473	1,473

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
La Canada Flintridge	0.23	20,544	20,592	20,592
La Habra Heights	0.31	5,422	5,439	5,439
Lakewood	0.42	81,261	81,601	81,601
La Mirada	0.66	49,198	49,521	49,521
Lancaster	0.65	155,090	156,099	160,784
La Puente	0.48	40,496	40,690	40,690
La Verne	2.48	32,241	33,042	33,042
Lawndale	0.48	33,242	33,403	33,403
Lomita	0.45	20,640	20,733	20,733
Long Beach	0.48	470,501	472,779	472,779
Los Angeles	1.09	3,911,307	3,953,775	3,957,022
Lynwood	0.52	71,012	71,381	71,381
Malibu	0.50	12,871	12,935	12,935
Manhattan Beach	0.36	35,633	35,763	35,763
Maywood	0.41	27,769	27,884	27,884
Monrovia	0.61	37,179	37,406	37,406
Montebello	0.86	63,555	64,104	64,104
Monterey Park	0.42	61,805	62,063	62,063
Norwalk	0.42	105,997	106,439	107,166
Palmdale	0.82	155,734	157,009	157,009
Palos Verdes Estates	0.44	13,670	13,730	13,730
Paramount	0.41	55,076	55,302	55,302
Pasadena	0.40	140,949	141,510	141,510
Pico Rivera	0.44	63,902	64,182	64,182
Pomona	0.49	151,683	152,419	152,419
Rancho Palos Verdes	0.44	42,360	42,547	42,564
Redondo Beach	0.51	67,749	68,095	68,095
Rolling Hills	0.42	1,896	1,904	1,904
Rolling Hills Estates	0.42	8,189	8,223	8,223
Rosemead	0.42	54,786	55,017	55,017
San Dimas	1.84	34,086	34,713	34,713
San Fernando	1.35	24,232	24,558	24,558
San Gabriel	0.46	40,332	40,517	40,517
San Marino	0.50	13,347	13,414	13,414
Santa Clarita	1.91	209,231	213,231	213,231
Santa Fe Springs	1.57	17,311	17,582	17,627
Santa Monica	1.14	92,229	93,283	93,283
Sierra Madre	0.32	11,098	11,133	11,133
Signal Hill	1.49	11,415	11,585	11,585
South El Monte	1.99	20,435	20,841	20,841

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
South Gate	0.46	96,101	96,547	96,547
South Pasadena	0.58	26,022	26,174	26,174
Temple City	0.34	36,152	36,275	36,275
Torrance	0.44	147,782	148,427	148,427
Vernon	0.82	122	123	123
Walnut	0.44	30,124	30,257	30,257
West Covina	0.48	107,879	108,401	108,401
West Hollywood	2.09	35,090	35,825	35,825
Westlake Village	0.41	8,389	8,423	8,423
Whittier	0.43	86,577	86,948	86,948
Unincorporated	0.45	1,046,288	1,050,987	1,051,872
County Total	0.82	10,044,719	10,126,867	10,136,559

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**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Madera				
Chowchilla	0.52	12,020	12,082	18,542
Madera	1.51	63,008	63,961	63,961
Unincorporated	1.27	72,452	73,375	73,375
County Total	1.31	147,480	149,418	155,878

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Marin				
Belvedere	0.71	2,106	2,121	2,121
Corte Madera	0.63	9,432	9,491	9,491
Fairfax	0.70	7,581	7,634	7,634
Larkspur	1.48	12,167	12,347	12,347
Mill Valley	0.74	14,333	14,439	14,439
Novato	0.71	52,907	53,285	53,575
Ross	0.73	2,475	2,493	2,493
San Anselmo	0.69	12,583	12,670	12,670
San Rafael	0.60	58,863	59,214	59,214
Sausalito	1.19	7,214	7,300	7,300
Tiburon	0.67	9,139	9,200	9,200
Unincorporated	0.71	63,908	64,364	68,488
County Total	0.73	252,708	254,558	258,972

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Fiscal Year 2015-16

Attachment B
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January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u> 2014-2015	<u>Population Minus Exclusions</u>		<u>Total Population</u> 1-1-2015
		1-1-14	1-1-15	
Mariposa				
Unincorporated	-0.25	17,741	17,697	17,791
County Total	-0.25	17,741	17,697	17,791

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Mendocino				
Fort Bragg	0.66	7,295	7,343	7,343
Point Arena	0.00	450	450	450
Ukiah	0.01	16,072	16,073	16,073
Willits	0.06	4,899	4,902	4,902
Unincorporated	0.36	59,706	59,923	60,095
County Total	0.30	88,422	88,691	88,863

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Fiscal Year 2015-16

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Merced				
Atwater	0.41	28,905	29,023	29,023
Dos Palos	0.20	5,013	5,023	5,023
Gustine	0.21	5,606	5,618	5,618
Livingston	0.28	13,696	13,735	13,735
Los Banos	0.38	37,003	37,145	37,145
Merced	0.67	81,176	81,722	81,722
Unincorporated	0.86	91,548	92,331	93,868
County Total	0.63	262,947	264,597	266,134

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u> 2014-2015	<u>Population Minus Exclusions</u>		<u>Total Population</u> 1-1-2015
		1-1-14	1-1-15	
Modoc				
Alturas	-1.09	2,753	2,723	2,723
Unincorporated	-0.75	6,635	6,585	6,676
County Total	-0.85	9,388	9,308	9,399

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Fiscal Year 2015-16

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January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u> 2014-2015	<u>Population Minus Exclusions</u>		<u>Total Population</u> 1-1-2015
		1-1-14	1-1-15	
Mono				
Mammoth Lakes	0.42	8,375	8,410	8,410
Unincorporated	0.57	6,118	6,153	6,285
County Total	0.48	14,493	14,563	14,695

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Monterey				
Carmel-By-The-Sea	0.00	3,747	3,747	3,747
Del Rey Oaks	-0.06	1,661	1,660	1,660
Gonzales	-0.07	8,363	8,357	8,357
Greenfield	-0.05	16,879	16,870	16,870
King City	1.81	13,179	13,417	13,417
Marina	3.21	20,222	20,872	20,872
Monterey	-0.23	24,207	24,151	28,163
Pacific Grove	-0.04	15,394	15,388	15,388
Salinas	-0.06	154,815	154,720	154,720
Sand City	5.85	342	362	362
Seaside	0.42	29,358	29,482	33,672
Soledad	-0.07	16,253	16,241	24,540
Unincorporated	0.23	102,853	103,085	103,645
County Total	0.26	407,273	408,352	425,413

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Napa				
American Canyon	0.80	19,989	20,149	20,149
Calistoga	0.79	5,220	5,261	5,261
Napa	0.93	78,242	78,971	78,971
St Helena	2.09	5,941	6,065	6,065
Yountville	1.49	2,017	2,047	3,017
Unincorporated	0.80	25,480	25,684	26,899
County Total	0.94	136,889	138,177	140,362

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January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Nevada				
Grass Valley	0.44	12,869	12,925	12,925
Nevada City	4.07	3,069	3,194	3,194
Truckee	0.77	16,087	16,211	16,211
Unincorporated	0.11	65,703	65,778	65,863
County Total	0.39	97,728	98,108	98,193

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total Population
		1-1-14	1-1-15	1-1-2015
Orange				
Aliso Viejo	0.53	49,939	50,204	50,204
Anaheim	0.88	348,352	351,416	351,433
Brea	2.22	42,389	43,328	43,328
Buena Park	0.53	82,330	82,767	82,767
Costa Mesa	1.48	111,513	113,159	113,455
Cypress	0.63	48,874	49,184	49,184
Dana Point	0.52	34,031	34,208	34,208
Fountain Valley	0.58	56,690	57,021	57,021
Fullerton	0.66	140,120	141,042	141,042
Garden Grove	0.48	173,935	174,774	174,774
Huntington Beach	1.21	196,009	198,389	198,389
Irvine	3.18	242,676	250,384	250,384
Laguna Beach	0.59	23,219	23,355	23,355
Laguna Hills	0.47	30,848	30,994	30,994
Laguna Niguel	0.60	64,449	64,836	64,836
Laguna Woods	0.46	16,575	16,652	16,652
La Habra	0.61	61,705	62,079	62,079
Lake Forest	1.19	79,125	80,070	80,070
La Palma	0.47	15,890	15,965	15,965
Los Alamitos	0.46	11,725	11,779	11,779
Mission Viejo	1.40	95,320	96,652	96,652
Newport Beach	0.44	86,870	87,249	87,249
Orange	0.59	139,268	140,094	140,094
Placentia	0.66	52,084	52,427	52,427
Rancho Santa Margarita	0.62	48,823	49,125	49,125
San Clemente	0.82	64,865	65,399	65,399
San Juan Capistrano	0.93	35,891	36,223	36,223
Santa Ana	0.87	332,386	335,264	335,264
Seal Beach	0.45	24,022	24,131	24,684
Stanton	0.68	38,954	39,219	39,219
Tustin	1.60	78,347	79,601	79,601
Villa Park	0.47	5,932	5,960	5,960
Westminster	0.51	91,637	92,106	92,106
Yorba Linda	0.99	67,055	67,719	67,719
Unincorporated	2.10	121,458	124,014	124,014
County Total	1.08	3,113,306	3,146,789	3,147,655

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Placer				
Auburn	0.01	13,817	13,818	13,818
Colfax	-0.30	2,000	1,994	1,994
Lincoln	1.28	45,259	45,837	45,837
Loomis	0.09	6,617	6,623	6,623
Rocklin	0.85	59,746	60,252	60,252
Roseville	0.97	127,153	128,382	128,382
Unincorporated	0.41	112,086	112,548	112,548
County Total	0.76	366,678	369,454	369,454

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Plumas				
Portola	-0.88	2,038	2,020	2,020
Unincorporated	-0.59	17,644	17,540	17,540
County Total	-0.62	19,682	19,560	19,560

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total Population
		1-1-14	1-1-15	1-1-2015
Riverside				
Banning	0.61	30,306	30,491	30,491
Beaumont	3.99	40,853	42,481	42,481
Blythe	0.52	13,522	13,592	18,909
Calimesa	1.56	8,225	8,353	8,353
Canyon Lake	0.78	10,817	10,901	10,901
Cathedral City	0.64	52,519	52,854	52,903
Coachella	0.72	43,601	43,917	43,917
Corona	0.74	159,109	160,287	160,287
Desert Hot Springs	0.53	27,986	28,134	28,134
Eastvale	2.51	59,151	60,633	60,633
Hemet	0.90	81,520	82,253	82,253
Indian Wells	1.19	5,133	5,194	5,194
Indio	2.22	82,375	84,201	84,201
Jurupa Valley	1.17	97,738	98,885	98,885
Lake Elsinore	3.07	56,543	58,281	58,426
La Quinta	1.72	39,023	39,694	39,694
Menifee	2.03	83,686	85,385	85,385
Moreno Valley	0.71	199,257	200,670	200,670
Murrieta	0.83	106,393	107,279	107,279
Norco	0.53	23,295	23,418	25,891
Palm Desert	1.25	50,424	51,053	51,053
Palm Springs	1.03	46,135	46,611	46,611
Perris	1.17	72,063	72,908	72,908
Rancho Mirage	0.85	17,739	17,889	17,889
Riverside	0.98	314,162	317,248	317,307
San Jacinto	0.79	45,537	45,895	45,895
Temecula	2.51	106,256	108,920	108,920
Wildomar	1.34	33,696	34,148	34,148
Unincorporated	1.29	363,736	368,441	368,823
County Total	1.29	2,270,800	2,300,016	2,308,441

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Sacramento				
Citrus Heights	0.71	84,550	85,147	85,147
Elk Grove	1.35	160,723	162,899	162,899
Folsom	1.96	68,399	69,737	74,909
Galt	1.33	24,285	24,607	24,607
Isleton	0.74	814	820	820
Rancho Cordova	1.87	67,841	69,112	69,112
Sacramento	0.89	475,871	480,105	480,105
Unincorporated	0.91	568,132	573,313	573,313
County Total	1.04	1,450,615	1,465,740	1,470,912

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
San Benito				
Hollister	1.02	36,927	37,305	37,305
San Juan Bautista	0.68	1,917	1,930	1,930
Unincorporated	0.23	19,065	19,109	19,109
County Total	0.75	57,909	58,344	58,344

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total Population
		1-1-14	1-1-15	1-1-2015
San Bernardino				
Adelanto	2.07	31,779	32,438	33,084
Apple Valley	1.00	70,687	71,396	71,396
Barstow	0.68	22,826	22,981	23,407
Big Bear Lake	0.98	5,115	5,165	5,165
Chino	4.80	74,901	78,493	84,465
Chino Hills	2.03	76,055	77,596	77,596
Colton	0.72	53,002	53,384	53,384
Fontana	1.14	202,013	204,312	204,312
Grand Terrace	0.65	12,272	12,352	12,352
Hesperia	0.83	91,417	92,177	92,177
Highland	0.66	53,975	54,332	54,332
Loma Linda	0.62	23,529	23,675	23,751
Montclair	3.02	37,332	38,458	38,458
Needles	0.73	4,904	4,940	4,940
Ontario	0.92	167,240	168,777	168,777
Rancho Cucamonga	1.10	172,168	174,064	174,064
Redlands	0.84	69,814	70,398	70,398
Rialto	0.75	101,329	102,092	102,092
San Bernardino	0.65	211,014	212,377	213,933
Twentynine Palms	0.86	17,370	17,520	25,846
Upland	0.95	75,074	75,787	75,787
Victorville	0.78	115,525	116,426	121,168
Yucaipa	0.65	52,598	52,942	52,942
Yucca Valley	1.55	21,030	21,355	21,355
Unincorporated	0.63	288,283	290,101	299,110
County Total	1.09	2,051,252	2,073,538	2,104,291

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
San Diego				
Carlsbad	0.69	109,900	110,653	110,653
Chula Vista	1.06	255,282	257,989	257,989
Coronado	0.47	16,538	16,616	23,497
Del Mar	0.40	4,221	4,238	4,238
El Cajon	0.44	101,003	101,444	101,444
Encinitas	0.78	61,042	61,518	61,518
Escondido	0.38	146,742	147,294	147,294
Imperial Beach	-1.22	26,603	26,278	26,761
La Mesa	0.34	58,615	58,813	58,813
Lemon Grove	1.33	25,856	26,199	26,199
National City	1.09	54,289	54,881	59,827
Oceanside	0.52	170,791	171,682	171,682
Poway	0.40	48,847	49,041	49,041
San Diego	1.61	1,328,602	1,350,049	1,368,061
San Marcos	0.98	89,946	90,827	90,827
Santee	0.26	55,658	55,805	55,805
Solana Beach	0.34	13,059	13,104	13,104
Vista	0.56	95,877	96,413	96,413
Unincorporated	1.48	456,121	462,860	504,330
County Total	1.18	3,118,992	3,155,704	3,227,496

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
San Francisco				
San Francisco	1.22	834,671	844,868	845,602
County Total	1.22	834,671	844,868	845,602

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
San Joaquin				
Escalon	1.46	7,306	7,413	7,413
Lathrop	2.97	19,766	20,353	20,353
Lodi	0.35	63,496	63,719	63,719
Manteca	1.49	72,701	73,787	73,787
Ripon	0.67	14,822	14,922	14,922
Stockton	2.13	298,676	305,048	306,999
Tracy	0.42	84,937	85,296	85,296
Unincorporated	0.88	143,013	144,274	147,022
County Total	1.43	704,717	714,812	719,511

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
San Luis Obispo				
Arroyo Grande	0.77	17,295	17,428	17,428
Atascadero	1.55	27,646	28,075	29,169
El Paso De Robles	0.33	30,423	30,522	30,522
Grover Beach	0.19	13,119	13,144	13,144
Morro Bay	0.29	10,254	10,284	10,284
Pismo Beach	0.30	7,688	7,711	7,711
San Luis Obispo	0.70	45,484	45,802	45,802
Unincorporated	0.90	115,165	116,196	120,233
County Total	0.78	267,074	269,162	274,293

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total Population
		1-1-14	1-1-15	1-1-2015
San Mateo				
Atherton	0.20	6,921	6,935	6,935
Belmont	0.66	26,573	26,748	26,748
Brisbane	2.41	4,434	4,541	4,541
Burlingame	0.64	29,700	29,890	29,890
Colma	0.61	1,471	1,480	1,480
Daly City	0.64	105,141	105,810	105,810
East Palo Alto	0.65	28,949	29,137	29,137
Foster City	0.63	32,187	32,390	32,390
Half Moon Bay	2.76	11,727	12,051	12,051
Hillsborough	1.37	11,266	11,420	11,420
Menlo Park	1.09	32,771	33,128	33,273
Millbrae	1.24	22,617	22,898	22,898
Pacifica	0.62	38,315	38,551	38,551
Portola Valley	0.98	4,483	4,527	4,527
Redwood City	1.26	80,818	81,838	81,838
San Bruno	2.69	43,247	44,409	44,409
San Carlos	0.72	29,238	29,449	29,449
San Mateo	1.26	100,170	101,429	101,429
South San Francisco	0.68	65,749	66,193	66,193
Woodside	0.71	5,500	5,539	5,539
Unincorporated	0.62	64,216	64,615	64,615
County Total	1.00	745,493	752,978	753,123

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Santa Barbara				
Buellton	0.41	4,911	4,931	4,931
Carpinteria	0.44	13,487	13,547	13,547
Goleta	1.54	30,298	30,765	30,765
Guadalupe	0.47	7,171	7,205	7,205
Lompoc	3.93	39,971	41,541	43,479
Santa Barbara	0.53	90,592	91,068	91,088
Santa Maria	0.69	101,383	102,087	102,087
Solvang	2.01	5,381	5,489	5,489
Unincorporated	0.96	134,472	135,765	139,052
County Total	1.11	427,666	432,398	437,643

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Santa Clara				
Campbell	-0.03	41,871	41,857	41,857
Cupertino	-0.04	59,777	59,756	59,756
Gilroy	1.41	52,264	53,000	53,000
Los Altos	0.51	29,884	30,036	30,036
Los Altos Hills	0.13	8,330	8,341	8,341
Los Gatos	0.20	30,443	30,505	30,505
Milpitas	3.87	69,903	72,606	72,606
Monte Sereno	0.35	3,439	3,451	3,451
Morgan Hill	1.70	41,079	41,779	41,779
Mountain View	1.74	76,582	77,914	77,914
Palo Alto	0.33	66,682	66,905	66,932
San Jose	1.38	1,002,274	1,016,151	1,016,479
Santa Clara	0.03	120,942	120,973	120,973
Saratoga	0.00	30,798	30,799	30,799
Sunnyvale	0.89	146,724	148,028	148,028
Unincorporated	-0.04	86,026	85,994	87,182
County Total	1.13	1,867,018	1,888,095	1,889,638

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Santa Cruz				
Capitola	0.48	10,004	10,052	10,052
Santa Cruz	1.48	62,860	63,789	63,789
Scotts Valley	1.08	11,800	11,928	11,928
Watsonville	0.41	51,874	52,087	52,087
Unincorporated	0.77	132,686	133,704	133,790
County Total	0.87	269,224	271,560	271,646

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Shasta				
Anderson	-0.08	10,277	10,269	10,269
Redding	0.09	90,940	91,022	91,110
Shasta Lake	-0.24	10,044	10,020	10,020
Unincorporated	-0.28	67,357	67,171	67,274
County Total	-0.08	178,618	178,482	178,673

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Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Sierra				
Loyalton	-0.68	738	733	733
Unincorporated	-0.63	2,387	2,372	2,372
County Total	-0.64	3,125	3,105	3,105

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Fiscal Year 2015-16

**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Siskiyou				
Dorris	0.00	939	939	939
Dunsmuir	0.00	1,647	1,647	1,647
Etna	0.27	739	741	741
Fort Jones	0.00	716	716	716
Montague	-0.35	1,443	1,438	1,438
Mount Shasta	-0.12	3,398	3,394	3,394
Tulelake	0.00	1,013	1,013	1,013
Weed	-8.85	2,961	2,699	2,699
Yreka	-0.06	7,854	7,849	7,849
Unincorporated	0.33	24,521	24,603	24,683
County Total	-0.42	45,231	45,039	45,119

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Fiscal Year 2015-16

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Solano				
Benicia	0.71	27,495	27,689	27,689
Dixon	0.68	19,029	19,158	19,158
Fairfield	1.78	105,657	107,540	111,891
Rio Vista	3.11	7,946	8,193	8,193
Suisun City	1.05	28,589	28,888	28,888
Vacaville	1.19	87,644	88,684	94,702
Vallejo	0.75	118,797	119,683	119,683
Unincorporated	0.80	18,403	18,550	19,348
County Total	1.17	413,560	418,385	429,552

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Fiscal Year 2015-16

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Sonoma				
Cloverdale	0.60	8,656	8,708	8,708
Cotati	0.60	7,302	7,346	7,346
Healdsburg	1.06	11,564	11,687	11,687
Petaluma	0.65	59,154	59,540	59,540
Rohnert Park	0.63	40,819	41,077	41,077
Santa Rosa	1.23	170,974	173,071	173,071
Sebastopol	0.71	7,454	7,507	7,507
Sonoma	1.04	10,821	10,933	10,933
Windsor	0.64	27,161	27,335	27,335
Unincorporated	0.57	147,092	147,931	149,049
County Total	0.84	490,997	495,135	496,253

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Stanislaus				
Ceres	0.84	46,596	46,989	46,989
Hughson	1.19	7,137	7,222	7,222
Modesto	0.63	207,878	209,186	209,186
Newman	0.54	10,695	10,753	10,753
Oakdale	1.27	21,499	21,773	21,773
Patterson	0.55	20,979	21,094	21,094
Riverbank	0.77	23,305	23,485	23,485
Turlock	0.97	70,362	71,043	71,043
Waterford	0.54	8,639	8,686	8,686
Unincorporated	0.90	111,067	112,066	112,066
County Total	0.78	528,157	532,297	532,297

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**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Sutter				
Live Oak	0.22	8,527	8,546	8,546
Yuba City	1.23	65,557	66,363	66,363
Unincorporated	-2.84	21,655	21,039	21,039
County Total	0.22	95,739	95,948	95,948

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Tehama				
Corning	-0.24	7,656	7,638	7,638
Red Bluff	0.15	14,238	14,260	14,260
Tehama	0.00	420	420	420
Unincorporated	0.32	41,671	41,804	42,005
County Total	0.21	63,985	64,122	64,323

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**Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	<u>Percent Change</u> 2014-2015	<u>Population Minus Exclusions</u>		<u>Total Population</u> 1-1-2015
		1-1-14	1-1-15	
Trinity				
Unincorporated	-0.33	13,507	13,463	13,571
County Total	-0.33	13,507	13,463	13,571

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Tulare				
Dinuba	1.55	23,601	23,966	23,966
Exeter	0.63	10,506	10,572	10,572
Farmersville	0.06	10,901	10,908	10,908
Lindsay	0.50	12,615	12,678	12,678
Porterville	0.55	55,161	55,467	55,852
Tulare	1.03	61,725	62,363	62,363
Visalia	0.98	129,481	130,753	130,753
Woodlake	0.20	7,687	7,702	7,702
Unincorporated	0.47	146,635	147,320	147,395
County Total	0.75	458,312	461,729	462,189

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Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Tuolumne				
Sonora	0.83	4,839	4,879	4,879
Unincorporated	1.05	46,310	46,796	49,458
County Total	1.03	51,149	51,675	54,337

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	Percent Change 2014-2015	-- Population Minus Exclusions --		Total
		1-1-14	1-1-15	Population 1-1-2015
Ventura				
Camarillo	0.66	66,715	67,154	67,154
Fillmore	0.70	15,333	15,441	15,441
Moorpark	1.62	35,158	35,727	35,727
Ojai	0.25	7,593	7,612	7,612
Oxnard	1.31	203,474	206,148	206,148
Port Hueneme	0.82	19,947	20,110	22,768
San Buenaventura	0.42	108,823	109,278	109,338
Santa Paula	0.40	30,435	30,556	30,556
Simi Valley	0.21	126,215	126,483	126,483
Thousand Oaks	0.32	128,942	129,349	129,349
Unincorporated	0.33	94,679	94,992	97,497
County Total	0.66	837,314	842,850	848,073

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Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2014-2015	1-1-14	1-1-15	1-1-2015
Yolo				
Davis	-0.07	66,802	66,757	66,757
West Sacramento	0.72	50,908	51,272	51,272
Winters	-0.23	6,970	6,954	6,954
Woodland	-0.17	57,307	57,211	57,525
Unincorporated	2.38	26,259	26,885	26,885
County Total	0.40	208,246	209,079	209,393

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	Percent Change 2014-2015	--- Population Minus Exclusions ---		Total
		1-1-14	1-1-15	Population 1-1-2015
Yuba				
Marysville	-3.58	12,078	11,646	12,051
Wheatland	0.53	3,419	3,437	3,437
Unincorporated	0.08	56,520	56,568	58,588
County Total	-0.51	72,017	71,651	74,076

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	Percent Change	— Population Minus Exclusions —	
	2014-15	1-1-14	1-1-15
Alameda			
Incorporated	1.34	1,425,981	1,445,026
County Total	1.30	1,571,371	1,591,732
Alpine			
Incorporated	0.00	0	0
County Total	-0.09	1,122	1,121
Amador			
Incorporated	0.63	12,042	12,118
County Total	0.54	33,228	33,409
Butte			
Incorporated	0.95	139,268	140,592
County Total	0.64	222,901	224,323
Calaveras			
Incorporated	0.24	3,802	3,811
County Total	0.26	45,461	45,581
Colusa			
Incorporated	-0.78	11,597	11,507
County Total	-0.31	21,783	21,715
Contra Costa			
Incorporated	1.32	922,254	934,445
County Total	1.28	1,088,764	1,102,684
Del Norte			
Incorporated	-0.23	4,268	4,258
County Total	0.06	25,296	25,310
El Dorado			
Incorporated	0.77	32,162	32,411
County Total	0.90	183,158	184,807

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	<u>Percent Change</u> 2014-15	<u>— Population Minus Exclusions —</u>	
		1-1-14	1-1-15
Fresno			
Incorporated	0.95	789,727	797,260
County Total	0.85	958,094	966,273
<hr/>			
Glenn			
Incorporated	0.12	14,003	14,020
County Total	0.12	28,596	28,630
<hr/>			
Humboldt			
Incorporated	-0.04	63,263	63,240
County Total	-0.29	134,589	134,196
<hr/>			
Imperial			
Incorporated	1.41	139,920	141,897
County Total	1.26	173,824	176,018
<hr/>			
Inyo			
Incorporated	0.05	3,879	3,881
County Total	-0.05	18,491	18,481
<hr/>			
Kern			
Incorporated	0.84	536,197	540,722
County Total	0.53	842,787	847,236
<hr/>			
Kings			
Incorporated	0.59	102,256	102,861
County Total	0.13	129,064	129,226
<hr/>			
Lake			
Incorporated	-0.45	19,764	19,676
County Total	0.26	64,656	64,825
<hr/>			
Lassen			
Incorporated	0.73	9,063	9,129
County Total	0.69	23,910	24,074
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*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	<u>Percent Change</u>	<u>— Population Minus Exclusions —</u>	
	2014-15	1-1-14	1-1-15
Los Angeles			
Incorporated	0.86	8,998,431	9,075,880
County Total	0.82	10,044,719	10,126,867
Madera			
Incorporated	1.35	75,028	76,043
County Total	1.31	147,480	149,418
Marin			
Incorporated	0.74	188,800	190,194
County Total	0.73	252,708	254,558
Mariposa			
Incorporated	0.00	0	0
County Total	-0.25	17,741	17,697
Mendocino			
Incorporated	0.18	28,716	28,768
County Total	0.30	88,422	88,691
Merced			
Incorporated	0.51	171,399	172,266
County Total	0.63	262,947	264,597
Modoc			
Incorporated	-1.09	2,753	2,723
County Total	-0.85	9,388	9,308
Mono			
Incorporated	0.42	8,375	8,410
County Total	0.48	14,493	14,563
Monterey			
Incorporated	0.28	304,420	305,287
County Total	0.26	407,273	408,352

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	Percent Change	— Population Minus Exclusions —	
	2014-15	1-1-14	1-1-15
Napa			
Incorporated	0.97	111,409	112,493
County Total	0.94	136,889	138,177
Nevada			
Incorporated	0.95	32,025	32,330
County Total	0.39	97,728	98,108
Orange			
Incorporated	1.03	2,991,848	3,022,775
County Total	1.08	3,113,306	3,146,789
Placer			
Incorporated	0.91	254,592	256,906
County Total	0.76	366,678	369,454
Plumas			
Incorporated	-0.88	2,038	2,020
County Total	-0.62	19,682	19,560
Riverside			
Incorporated	1.29	1,907,064	1,931,575
County Total	1.29	2,270,800	2,300,016
Sacramento			
Incorporated	1.13	882,483	892,427
County Total	1.04	1,450,615	1,465,740
San Benito			
Incorporated	1.01	38,844	39,235
County Total	0.75	57,909	58,344
San Bernardino			
Incorporated	1.16	1,762,969	1,783,437
County Total	1.09	2,051,252	2,073,538

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	<u>Percent Change</u>	<u>— Population Minus Exclusions —</u>	
	2014-15	1-1-14	1-1-15
San Diego			
Incorporated	1.13	2,662,871	2,692,844
County Total	1.18	3,118,992	3,155,704
San Francisco			
Incorporated	1.22	834,671	844,868
County Total	1.22	834,671	844,868
San Joaquin			
Incorporated	1.57	561,704	570,538
County Total	1.43	704,717	714,812
San Luis Obispo			
Incorporated	0.70	151,909	152,966
County Total	0.78	267,074	269,162
San Mateo			
Incorporated	1.04	681,277	688,363
County Total	1.00	745,493	752,978
Santa Barbara			
Incorporated	1.17	293,194	296,633
County Total	1.11	427,666	432,398
Santa Clara			
Incorporated	1.19	1,780,992	1,802,101
County Total	1.13	1,867,018	1,888,095
Santa Cruz			
Incorporated	0.97	136,538	137,856
County Total	0.87	269,224	271,560
Shasta			
Incorporated	0.04	111,261	111,311
County Total	-0.08	178,618	178,482

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	<u>Percent Change</u>	<u>— Population Minus Exclusions —</u>	
	2014-15	1-1-14	1-1-15
Sierra			
Incorporated	-0.68	738	733
County Total	-0.64	3,125	3,105
Siskiyou			
Incorporated	-1.32	20,710	20,436
County Total	-0.42	45,231	45,039
Solano			
Incorporated	1.18	395,157	399,835
County Total	1.17	413,560	418,385
Sonoma			
Incorporated	0.96	343,905	347,204
County Total	0.84	490,997	495,135
Stanislaus			
Incorporated	0.75	417,090	420,231
County Total	0.78	528,157	532,297
Sutter			
Incorporated	1.11	74,084	74,909
County Total	0.22	95,739	95,948
Tehama			
Incorporated	0.02	22,314	22,318
County Total	0.21	63,985	64,122
Trinity			
Incorporated	0.00	0	0
County Total	-0.33	13,507	13,463
Tulare			
Incorporated	0.88	311,677	314,409
County Total	0.75	458,312	461,729

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015

County	<u>Percent Change</u>	<u>— Population Minus Exclusions —</u>	
	2014-15	1-1-14	1-1-15
Tuolumne			
Incorporated	0.83	4,839	4,879
County Total	1.03	51,149	51,675
<hr/>			
Ventura			
Incorporated	0.70	742,635	747,858
County Total	0.66	837,314	842,850
<hr/>			
Yolo			
Incorporated	0.11	181,987	182,194
County Total	0.40	208,246	209,079
<hr/>			
Yuba			
Incorporated	-2.67	15,497	15,083
County Total	-0.51	72,017	71,651
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*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Approving a Paid Sick Leave Policy Pursuant to AB 1522 for Part-Time, Temporary and Seasonal Employees.

PRESENTED BY:

Rachelle McQuiston, Finance Director

SUMMARY:

On September 10, 2014 the Governor signed AB 1522 enacting the Healthy Workplaces, Healthy Families Act of 2014 to provide paid sick leave to employees who work in California for 30 or more days within a year and who are not covered by a valid collective bargaining agreement. This law authorizes an employer to limit an employee's use of paid sick days to 24 hours or 3 days in each year of employment. Currently part-time employees are not under a collective bargaining group and are not provided paid sick-leave.

AB 1522 sets the definition of who is covered under this law and under what conditions an employee can accrue and use this sick leave. AB 1522 leaves some flexibility in how each agency/business implements the law. By enacting this paid sick leave policy for part-time employees, the City defines a specific method of accrual and use of this time as well as guidelines for consistent implementation of the AB 1522.

FISCAL IMPACT:

The financial impact of implementing AB 1522 is unknown at this time; however any additional costs would be limited to covering services performed by part-time staff during sick leave absences. Currently there are 38 part time employees and 14 of them are eligible to use the sick leave on July 1st because they have been employed by the City longer than 90 days.

Reviewed by Finance Director/City-Agency Treasurer:

ACTION REQUESTED:

Adopt the resolution approving the paid sick leave policy (Attachment A) for part-time, temporary and seasonal employees, pursuant to AB 1522, Healthy Workplaces, and Healthy Families Act of 2014. The Policy would be effective July 1, 2015

CITY MANAGER 'S RECOMMENDATION:

Action as requested:

Submitted by: Tess Sloan

Action Date: June 17, 2015

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RESOLUTION NO. 15-xx

A RESOLUTION OF THE RIDGECREST CITY COUNCIL ADOPTING A PAID SICK LEAVE POLICY PURSUANT TO AB 1522 FOR PART-TIME/SEASONAL EMPLOYEES

WHEREAS, on September 10, 2014 the Governor of the State of California signed the Healthy Workplaces, Healthy Families Act of 2014 (AB 1522) providing paid sick leave for covered employees effective July 1, 2015; and

WHEREAS, the paid sick leave provisions of AB 1522 are to take effect July 1, 2015; and

WHEREAS, the City of Ridgecrest wishes to establish a paid sick leave policy pursuant to AB 1522 for part-time, temporary and seasonal employees; and

WHEREAS, part-time, temporary and seasonal employees are not covered by any existing collective bargaining agreement, compensation plan nor any benefits resolutions policy; and

WHEREAS, AB 1522 allows the City to establish the accrual method and the minimum usage increment for paid sick leave:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest hereby adopts the provisions under the City of Ridgecrest's Sick Leave Policy for Part-Time, Temporary and Seasonal Employees shown as Attachment A.

APPROVED AND ADOPTED this 17th day of June, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Peggy Breeden, Mayor

ATTEST:

Rachel Ford, City Clerk

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Department: Finance
Policy No.: FN 15-XX

Sick Leave Policy for Part-time, Seasonal, Temporary and any other employees not covered by MOU, compensation plan & employment agreement

I. Purpose and Scope

A. Purpose

In accordance with the Healthy Workplaces/Healthy Families Act of 2014, the City of Ridgecrest recognizes that employees will need days off from work from time to time to address their medical needs. This document establishes the policies and procedures the City of Ridgecrest shall adhere to with regards to paid sick time in accordance with California Labor Code section 245 *et seq.*

B. Applicability

This policy applies to temporary, part-time, and seasonal employees (exempt and non-exempt) who, on or after July 1, 2015, work for the City of Ridgecrest for 30 or more days within 12 months from the beginning of employment and who are not eligible for any form of “comprehensive leave” benefit provided by the City to other employee groups.

C. Exclusions

Employees not covered by this policy are those who are eligible for the more generous “comprehensive leave” benefit provided by the City pursuant to a memorandum of understanding (represented employees), employee compensation plan (non-represented employees) or employment agreement.

II. Policy

A. Entitlement

Employees covered by this policy (“Employees”) are entitled to 3 days or 24 hours of paid sick time annually which may be used within a 12 month period or term of employment. Twenty-four (24) hours shall be the maximum benefit except in situations where a day in an Employee’s regular work schedule is longer than an 8-hour day (e.g. an

Employee who works four, 10-hour days per week.) In such cases, a “day” shall be the equivalent of the hours in the Employee’s regularly-scheduled work day.

Paid sick leave made available under this policy has no cash value, and the City of Ridgecrest does not pay Employees for available sick leave at separation.

B. Usage

- An Employee may use available paid sick days beginning on the 90th day of employment. However, at its sole discretion, the City of Ridgecrest may allow the use of paid sick leave to an Employee in advance of the 90th day of employment.
- The City of Ridgecrest shall allow the use of paid sick days upon the oral or written request of an Employee for themselves or a family member for the diagnosis, care or treatment of an existing health condition or preventative care, or specified purposes for an Employee who is a victim of domestic violence, sexual assault, or stalking, the purposes described in Labor Code section 230(c) and Labor Code section 230.1(a).
- “Family member” for purposes of this paid sick leave policy means:
 - A child (biological, adopted, or foster child, stepchild, legal ward, or child to whom the Employee stands in loco parentis, regardless of the age or dependency status);
 - A biological, adoptive, or foster parent, stepparent, or legal guardian of an Employee or the employee’s spouse or registered domestic partner, or a person who stood in loco parentis when the Employee was a minor child;
 - A spouse;
 - A registered domestic partner;
 - A grandparent;
 - A grandchild;
 - A sibling.

The Employee must provide reasonable advance notification, orally or in writing, of the need to use sick leave, if foreseeable. If the need to use sick leave is not foreseeable, the Employee must provide notice as soon as practical. The City of Ridgecrest will not condition the use of sick leave on the Employee finding someone to cover his/her work.

- Paid sick leave hours will be paid at the employee’s current hourly wage rate.
- Employees must use sick leave in at least one hour increments.
- Employees will only receive paid sick time for the number of hours they would have worked during their scheduled shift. For example, if the Employee was scheduled for a four hour shift, they will be compensated with four hours of paid sick time only.

- The City of Ridgecrest will limit the use of paid sick days to 24 hours or three days in each year of employment.
- Employees will be provided the total amount of sick leave that may be used per year—24 hours or 3 days—at the beginning of each fiscal year beginning July 1, or the first date of employment, whichever is later, therefore *no* accrual or carry-over is permitted.
- For returning seasonal Employees or for any temporary employees who have a break in service of less than one year, paid sick time will be provided as outlined above. However, returning seasonal Employees (or any Employee that has a break in service and returns to work for the City within one year from their last day worked) do not need to wait until the 90th day of employment to use their paid sick leave. They will have access to their available sick leave for that fiscal year immediately upon re-employment with the City, provided their returning start date is within 12 months of their previous departure date.
- Sick leave is not hours worked and is not counted in the calculation of overtime pay.

Approved by City Council per Resolution 15-____ on June 17, 2015

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
HOUSING AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 3, 2015

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 3, 2015

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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**MINUTES OF THE REGULAR MEETING OF THE
RIDGECREST CITY SUCCESSOR AGENCY,
FINANCING AUTHORITY, AND HOUSING AUTHORITY**

**City Council Chambers
100 West California Avenue
Ridgecrest, California 93555**

**June 3, 2015
6:00 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council/Redevelopment Agency. Meetings are recorded solely for the purpose of preparation of minutes.

CALL TO ORDER – 6:00 p.m.

ROLL CALL

Council Present: Mayor Peggy Breeden; Mayor Pro Tempore James Sanders; Vice Mayor Lori Acton; Council Members Eddie B. Thomas, and Mike Mower

Council Absent: None

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; City Attorney Keith Lemieux (via Teleconference), and other staff

APPROVAL OF AGENDA

Motion To Approve Agenda Made By Council Member Mower, Second By Council Member Thomas. Motion Carried By Roll Call Vote Of 5 Ayes (Mayor Breeden, Council Members Sanders, Acton, Thomas, And Mower); 0 Noes; 0 Abstain; And 0 Absent

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- No Report

PUBLIC COMMENT

Dave Matthews

- Commented on the small size of the agenda.

Mike Neel

- Commented on planning commission item regarding pre-abatement hearing on property owned by elderly limited income couple with health disability.
- Stated hope that City is not losing compassion for the people in the town.
- Reviewed the abatement citation process.
 - Peggy Breeden – responded with information regarding the back yard conditions and couple refused to accept help from family members and other citizens.
- Asked City to offer help in cases with similar circumstances.
- Invited Council Members to take a stroll in a wheelchair down Ridgecrest Blvd. to experience first-hand what handicapped persons face daily.
- Commented on reducing the width of bulb outs which would address the problem.
 - Lori Acton – clarified locations.
- Issue of left hand turn vehicles sharing occupancy with wheelchair.
 - Eddie Thomas – reminded Mr. Neel about Handicap Access Committee.

Bill Logan

- Volunteered persons from Immanuel Baptist Church to assist with code enforcement clean up.

Chip Holloway

- Representing Chamber of Commerce and role will be ending shortly.
- Referencing Kosmont, net savings would only be \$8000 annually so will not be pursuing the issue.
- Chamber's role was not to be adversarial, it is to spread the message on behalf of Council. ideas, issues and things council deal with exceed comprehension.
- Chamber will seek out opportunities that can help the community and council.
- Seeking ways to increase general fund revenues.
- Goal was not to embarrass council, but to encourage council to pursue these opportunities.
- Desert valley's credit union, presenting pins to council from the credit union.
- Volunteered Ridge project and other organizations to assist with code enforcement.
- Will always try to help council as much as I can.
 - Peggy Breeden – has learned a lot from Chip and will continue to learn.

PRESENTATIONS

1. Presentation Of Employee Service Award Council

Council presented certificates to employees who have reached certain milestones in years of service.

CONSENT CALENDAR

2. Receive And File The Investment Report For Four Month Period Ending April 30, 2015 McQuiston
3. Adopt A Resolution Of The Ridgcrest City Council Authorizing The Application For And Acceptance Of The Department Of Alcoholic Beverage Control, Grant Assistance Program Strand
4. Approve Draft Minutes Of The Ridgcrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Authority Meeting Dated May 20, 2015 Ford

Items removed from consent calendar

- Item no 3

Motion To Approve Item Nos. 2 And 4 Of The Consent Calendar Made By Council Member Sanders, Second By Council Member Acton. Motion Carried By Roll Call Vote Of 5 Ayes (Mayor Breeden, Council Members Sanders, Acton, Thomas, And Mower); 0 Noes; 0 Abstain; And 0 Absent

Item No. 3 Discussion

Dave Matthews

- Understand City needs funds however there are two actions within this grant that I feel are unconstitutional.
- Realize aimed toward juveniles but do not know that the constitution differentiates between senior adults and children
- Young adults have a right to assemble
- Decoy program concerns, is same as entrapment
- Hope council will agree with me
- The shoulder tap program may also be a concern
- Need to find a better way to do this, don't think ABC bureau has the constitutional right to do this type of program, should be up to the police or federal agency.
- There is a better way to get funding than apply for these grants.

Ron Strand

- Shoulder tap program is designed to stop adults from buying alcohol for minors
- The decoy is to keep adults from buying alcohol for kids. The persons approached are adult to adult.
- The minor decoy is a minor attempting to purchase alcohol to ensure owners are obeying the laws.
- This does not violate constitutional rights because it is not lawful to sell alcohol to minors.

Mike Neel

- Observed that military members are under 21 so they get the privilege to go into the battlefield to die but can't enjoy full privileges of being an adult.
 - Peggy Breeden – takes exception to the comments, being enlisted is a choice. It is the choice of the state that says the drinking age is 21, it is our responsibility to ensure they follow the law.
- Commented on the number of drunk drivers and suggested asking military members for their opinion.

Mrs. Neel

- Mr. Matthews was questioning whether this is the type of grant we should be pursuing.
- If we are concerned about our community and young people, then we should put our own money forward or find other ways to address the issue.
 - Ron Strand – past six years have reduced the numbers of minor arrests due to alcohol. Have the teen court which aid in reducing the juvenile issues. Important to keep alcohol out of the hands of children, if grant money will assist in this effort then Ridgecrest police will pursue it.

Mike Mower

- Requested explanation of the conducted tap
 - Ron Strand – complied, large parties and pursuing the persons hosting large parties. Each year police support safe grad party because of a local teen who was killed by driving drunk.

Lori Acton

- This has saved two teenagers lives that I know of and am grateful for the police for their efforts.

Eddie Thomas

- Asked about the offenses related to the minor tap
 - Ron Strand – adult is charged with providing alcohol. Is a felony. Business establishments will pay fines and could lose their license.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - REGULAR

June 3, 2015

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Dave Matthews

- I don't condone teenage drinking; my objection is that the items mentioned are unconstitutional.

Jim Sanders

- Asked about party patrol, what if alcohol is not being served.
 - Ron Strand – most attendance is due to complaints, if no alcohol is present then attendees are told to quiet it down. If alcohol is present then address as needed.
- Sensitive to views of unconstitutional and do not see anything in the provisions of this grant that violate a person's constitutional right.
- If business owners are told ahead of time and reminded about the law then no problem
 - Keith Lemieux – spoke on the constitutional concept of entrapment would be viewed on a case by case basis, nothing here indicates constitutional entrapment

Motion To Approve Item No. 3 Of The Consent Calendar Made By Council Member Acton, Second By Council Member Thomas. Motion Carried By Roll Call Vote Of 5 Ayes (Mayor Breeden, Council Members Sanders, Acton, Thomas, And Mower); 0 Noes; 0 Abstain; And 0 Absent

COMMITTEE REPORTS

(Committee Meeting dates are subject to change and will be announced on the City website)

City Organization and Services Committee

Members: Lori Acton; Mike Mower
Meeting: 4th Wednesday each month at 5:00 p.m. as needed
Location: Council Conference Room B

Lori Acton

- Covered impact fees and are reviewing other fees which have been referred back to staff for next meeting. Looking for cohesiveness in getting building permits.

Mike Mower

- Study of our fees shows ours are lower than comparable cities. Continuing the discussion.

Infrastructure Committee

Members: Jim Sanders; Mike Mower
Meeting: 3rd Thursday each month at 5:00 p.m. as needed
Location: Council Conference Room B

No Report

❖ **Ad Hoc Water Conservation Committee**

Members: Jim Sanders; Peggy Breeden
Meeting: 1st Monday each month at 5:00 p.m. as needed
Location: Conference Room B

- No report, need to set date for July

Parks, Recreation, and Quality of Life Committee

Members: Eddie Thomas; Lori Acton
Meeting: 1st Tuesday each month at 12:00 p.m. as needed
Location: Kerr-McGee Center Meeting Rooms

- No report

❖ **Ad Hoc Youth Advisory Council**

Members: Eddie Thomas
Meeting: 2nd Wednesday of each month, 12:00 p.m. as needed
Location: Kerr-McGee Center Meeting Rooms

- No report

Activate Community Talents and Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Eddie Thomas; Lori Acton
Meeting: 3rd Tuesday every other month at 4:00 p.m. as needed
Location: Kerr McGee Center Meeting Rooms

- No report

Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Lori Acton and Eddie Thomas
Meetings: 1st Wednesday Of The Month, 8:00 A.M.
Next Meeting: To Be Announced

- No report, next meeting in July.

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

Peggy Breeden

- Last kern COG meeting there was survey taken by their consultant that reported questions about communities. Answers were broken down into supervisor districts so I want to get a copy of the survey for our area. Air quality was not addressed on this side of the valley; they volunteered to come here and give the presentation and would like to invite them to come here possibly July.
- China Lake Blvd. will be done by September, tired of the Blvd. being blocked and would like to ask Caltrans if they can block only sections that are currently being worked instead of the entire road. Would like this taken to Caltrans.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - REGULAR

June 3, 2015

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Peggy Breeden *(continued)*

- Thanked Jessica for her article about the Banners, we have received several responses, Elks and Rotary, in addition to individuals. Want to set up a meeting with all volunteers so after budget hearings will get together with these people. Thanked everyone who helped make this happen. Jerry Taylor will work with the groups to share issues he experienced while working with the banner program
 - Dennis Speer – street department will take down the banners that are damaged.
- Have attended every planning commission meeting. Proud of the commission. I see the packets they have gone thru and they helped me understand why they are doing the things they do. Proud of the commission and staff who are making the effort to make our communities look better. Some of the changes are less dramatic than others but some are very dramatic and we are making progress.
- Establishing a gateway beautification committee and have asked for council members to participate so Lori and I will be attending these meetings.
- Looking forward to budget hearings, can't wait to see what is happening. Expect it to be good news.

CITY MANAGER REPORT

Dennis Speer

- Budget hearings Friday at 1:00 and will continue Saturday from 10:00a.m.to 2:00 p.m.

MAYOR AND COUNCIL COMMENTS

Jim Sanders

- No comments

Eddie Thomas

- Commented on the growth of Ridgecrest, looking forward to seeing China Lake Blvd. when done. If we are going to continue to grow Ridgecrest then need to continue to let this develop. My email and Facebook gets hit by complaints but think it will turn out good just like Ridgecrest Blvd.
- Asked about a solar plant in Ridgecrest that generates revenue.
 - Dennis Speer – have a solar park which significantly reduces City electric bill. SCE does not have capacity to buy electricity.
 - Speaker- commented on SCE and ground squirrels, and Diane Feinstein getting in the way. There is a project in the planning stage but have to take care of the little wildlife. Spoke on multiple projects and solar millennium leaving because of Barbara Boxer and Diane Feinstein.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - REGULAR

June 3, 2015

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Mike Mower

- China Lake Blvd concerns about left hand turns. Hard to traverse the street and no construction in the areas. Agree with talking to Caltrans about the issue.

Lori Acton

- Suggested putting solar back into the community rather than storing.
 - Speaker – spoke on 10 gigawatts being shipped away.
- With help of Former Senator Ashburn the desert tortoise was removed from the endangered list. Suggested contacting him for issues with the Mojave ground squirrel
- BLM WEMO comments due in tomorrow.

Peggy Breeden

- Announced Wednesday, June 10 at 6:00 p.m. Town Hall meeting regarding Economic Development with Cedrick Knight mediating the meeting.

ADJOURNMENT at 7:12 p.m.

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
HOUSING AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 5, 2015

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 5, 2015

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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**MINUTES OF THE SPECIAL MEETING OF THE
RIDGECREST CITY SUCCESSOR AGENCY,
FINANCING AUTHORITY, AND HOUSING AUTHORITY**

**City Council Chambers
100 West California Avenue
Ridgecrest, California 93555**

**June 5, 2015
1:00 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council/Redevelopment Agency. Meetings are recorded solely for the purpose of preparation of minutes.

CALL TO ORDER – 1:00 p.m.

ROLL CALL

Council Present: Mayor Peggy Breeden; Mayor Pro Tempore James Sanders; Vice Mayor Lori Acton; Council Members Eddie B. Thomas, and Mike Mower

Council Absent: None

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; and other staff

SPECIAL SESSION – 1:00 p.m.

- Pledge Of Allegiance
- Invocation

DISCUSSION AND OTHER ACTION ITEMS

1. Discussion Of Draft Budget For Fiscal Year 2015-2016

McQuiston

Dennis Speer

- Presented Staff PowerPoint Report *(copy available in the City Clerk's office)*

Peggy Breeden

- Concerned about direction, not in position to give direction without having time to review the numbers. Clarified continuing resolution should budget not be adopted by July 1. Want to study the numbers and gain public input before revising and adopting.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 5, 2015

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Mike Mower

- Questioned timeline for adopting a budget and discussed a continuing resolution if necessary.

Rachelle McQuiston

- Today is opportunity to present what is being proposed and tomorrow can discuss further then hopefully adopt on June 17.
- Presented PowerPoint summary of the FY2105-2016 proposed budget.
- Discussed the payback to Kern County. Explained to Council the conditions which resulted in City payments to Kern County for RDA.
 - Mike Mower – questioned the timeframe of payments and status of County review of the paybacks.
 - Lori Acton – would like follow-up on the status of review of the payback payments.
- Staff has not reviewed the formula for accuracy.
- Spoke on future budget process once new financial management system is installed and operational. System will be financed at the rate a previous HVAC loan was funded which is now paid in full. Currently negotiating the loan rates.

Reviewed City Council Budget

- Reviewed proposed budget numbers. *(handout available in the City Clerk's office)*
 - Mike Mower – Questioned the benefit amounts for Council
 - Rachelle McQuiston – reviewed refund for retirement on Council who has opted out
 - Jim Sanders - Reviewed staffing estimates and training and meetings for City Council

Reviewed City Manager Budget

Peggy Breeden

- Suggested using temp services as labor options.
 - Rachelle McQuiston – cautionary that some positions deal with confidential information therefore cannot use temp services. Will explore for other areas.

Reviewed Human Resources Budget

Jim Sanders

- Questioned staffing.

Reviewed City Clerk Budget

Eddie Thomas

- Asked about the workload of staff
 - Dennis Speer – replied.

Reviewed City Attorney Budget

Jim Sanders

- Commented on importance of issues and understanding the increased expenditure from originally budgeted. Concerned the proposed amount is not high enough based on issues currently being pursued by the State which could result in additional lawsuits.
 - Dennis Speer – responded.

Peggy Breeden

- Asked about costs spent for attorney to attend meetings. Suggested teleconference as means of reducing costs.
 - Dennis Speer – trying to do more of this, travel cost is not paid unless for a litigation. Opinion letters and litigations outside the retainer are increased costs. RDA attorney costs are paid by ROPS and the total cost for legal counsel is split between other divisions.
- Confirmed total legal costs and services

Jim Sanders

- Interested in having discussion with Mr. Lemieux, have concerns.

Peggy Breeden

- Asked about a scheduled RFP for legal services
 - Dennis Speer – until litigation with department of finance is concluded would be best to continue but will eventually do RFP and survey the possibility of an in-house attorney. Would still have to bring in outside counsel for litigation.

Lori Acton

- Previous mayor did look at this and the best value for city was to keep the service we have at this time.

Reviewed Finance Department Budget

Rachelle McQuiston

- Anticipate some salary savings during recruitment for new finance director
- Audit services increased to cover upcoming mandatory audits.

Eddie Thomas

- Questioned increase in services and supplies
 - Rachelle McQuiston – auditing, new finance system, and interim director.

Lori Acton

- Questioned hiring an interim when there is an assistant finance director on staff.
 - Dennis Speer – primarily end of year close-out combined with inputting the new budget is very stressful.

- Rachelle McQuiston – asking her to take of my position at the same time as closing books, auditing, and preparing the CAFR.
- Have strong feelings about if you are going to be an assistant then be prepared to step in and cover during absences.

Reviewed Building Maintenance Budget

Rachelle McQuiston

- Original request was for increase however this was reduced to a maintenance level.
- Last year expenditures were higher than budgeted due to unanticipated costs of new doors and water well pumps.

Peggy Breeden

- Questioned the reduction to salary
 - Rachelle McQuiston – lost a staff member and hired new at a lower rate, additional staff have been moved to other budget lines.
- Reviewed Capital outlay.

Reviewed Information Technology

Rachelle McQuiston

- Two staff members could use more.
- Hoping to upgrade computers.

Lori Acton

- Regarding templates and forms, are we building these in-house or using forms?
Asked for information tomorrow.

Jim Sanders

- Suggested interface with public who are not able to attend council meetings.
Asked about type of changes needed to allow this.
 - Dennis Speer – will get attorney opinion and Rachelle will look at what it would take to implement.
- Would like to see impact and have the discussion.

Reviewed Advertising Budget

Rachelle McQuiston

- Previously gave funds to RACVB and Chamber, currently budgeting \$10,000 for Petroglyph Festival.
 - Lori Acton – glad we are keeping this in here but confused about the numbers being lower than anticipated.
- Rachelle McQuiston – event covered one weekend, previous year numbers reflected a utility conference that lasted longer. Would not be able to get restaurant detail. Only see the total on sales tax. Hoping with continued popularity we can maintain and increase travel to the area.

- Jim Sanders – asked if the group has come forward this year with a business plan.
 - Rachelle McQuiston – have not received a business plan, have the capability of putting condition on the funds requiring a business plan before they can spend the money.
- Lori Acton – goal is to eventually be a week long, as it grows each year will increase. Last year outreach was schools and this year expanding the outreach perimeter. Already getting a demand throughout the country for people wanting to see the petroglyphs. Not opening more sites but the base has agreed to open tours to 3000 people this year. Second canyon opened last year. Last year opened the floodgates to people wanting to see the petroglyphs.
- Jim Sanders – intent is not to pull back the money, just make sure they have a plan in place.
- Peggy Breeden – the base community day is the same as petroglyphs and in future planning air demonstrations.
- Mike Mower – understand there is an increase to vendors

Reviewed General Government Budget

Rachelle McQuiston

- These are items such as postage, property tax, training dollars. Things we cannot identify for a specific budget unit. Reduction reflects cancellation of Nossaman contract.
- Normally this is where Measure 'L' revenue is reflected, currently not showing all the revenue or expenditures.
 - Peggy Breeden – reviewed numbers, Property Tax we get .5 cents per dollar. Asked how many dollars are received from internet sales tax. When I look at the numbers, we are dying. When you have a company like Walmart come in they will sell the same as current businesses. Commented on hurting ourselves.
 - Mike Mower - Discount stores replacing a retail store tax may go down however people may buy more items.

Chip Holloway

- Asked about consultant coming to talk again about sales tax. There is a unique distinction on auto sales and internet sales. Think it would be good when going forward to renew Measure 'L'. Think would be good to hear that conversation.

Jim Sanders

- Looks like revenue is steadily increasing.
 - Rachelle McQuiston – reviewed pass-thru monies and refund from County. Measure 'L' makes all the difference.

Reviewed Police budget

Lori Acton

- Requested review of services and charges
 - Rachelle – considerable grant funding shows increases.
- Large capital outlay for animal control but also grant and impact fees funded.

Peggy Breeden

- Of \$11 million budget, \$7 million going toward police budget.
 - Rachelle McQuiston – under totals police spend \$6.8 million. With Measure 'L' and other revenue offsets the expenditures.

Eddie Thomas

- Asked about the reduction to ISF
 - Rachelle McQuiston – police vehicles were reduced from ISF and police will fund maintenance thru contracts due to only one mechanic. Eliminated all ISF except fleet and risk management.

Lori Acton

- Previous ISF were not fair to all departments so the funds were eliminated.
- Only have one mechanic so police vehicles are being outsourced under package maintenance funds.

Eddie Thomas

- Asked about new cars and amount of maintenance necessary
 - Ron Strand – currently updating fleet but this budget process will be stalled, have several vehicles at corp. yard that have not been repaired. Have purchased 9 police vehicles and 3 admin vehicles thru the DMV grant process. Current plan was to purchase new vehicles under the ford maintenance plan.

Jim Sanders

- Asked about expenditure differences between previous budgets and this proposed budget.
 - Ron Strand – have other sources of funding but have not had any capital purchases. Spoke on projects the police are looking at. Humane society collaboration to upgrade radio system and improve the animal shelter.
- Asked about code enforcement
 - Ron Strand – complied.

Lori Acton

- Commented on cameras being required. Asked about costs.
 - Ron Strand – would need some funds to implement. Part issue is video, storage of video and management of the video. If implemented would require another full time employee. Biggest hold back is how to protect the video. Referenced a company creating private databases.

Lori Acton *(continued)*

- Commented on protecting victims.
 - Ron Strand – redacting items would require additional staff.

Peggy Breeden

- Commented on significant work load, your portion of the budget and your portion of visibility to the community is the same. Asked if there is anything you should be doing but aren't due to budget.
 - Ron Strand – need enough officers to maintain public safety. For these times believe we are where we need to be. Not asking for more staff at this time.

5 minute recess

Reviewed Disaster Preparedness Budget

Rachelle McQuiston

- Commented on minimal size of budget

Peggy Breeden

- Asked about how city would pay if there is an actual emergency

Eddie Thomas

- Asked what this budget covered
 - Ron Strand – covers registration on generators and maintenance. Police budget covers disaster preparation training. Some grants available for preparation and radio communication.

Jim Sanders

- What would you like to be able to do with a budget?
 - Ron Strand – could be funds for additional training. At this time the budget is appropriate. Most improvements are being paid with grant funding. Reviewed upgrades previously made in communications.

Lori Acton

- Commented on HAMM radio operators.
 - Ron Strand – we have MOU's with other agencies and are up to date on emergency preparedness plan.

Eddie Thomas

- Asked about agencies sharing the responsibility of training.
 - Ron Strand – work with primary partners and utilities. Have not had a full city drill but have worked with the base on their drills.

Reviewed Fire Protection Budget

Rachelle McQuiston

- Have a contract with Kern County thru fiscal year 2016-2017. We pay additional \$400k above what they receive from property tax. In future may want to negotiate lower rate.

Lori Acton

- Most of the calls are for EMT and would be fine with one station.
 - Rachelle McQuiston – discussed the non-fire calls and was informed that regardless of what type of calls they charge the same.

Building And Safety Service Budget

Rachelle McQuiston

- This covers building inspection services for permits. Anticipating revenue bump due to Wal-Mart. Staffing levels stay the same and service charges are dependent on number of plans sent out. Staff salaries come from the revenues.

Mike Mower

- Are these fees paid to County for services
 - Rachelle McQuiston – have not received a bill in 5 years, contacted them and been told they will get to it. Have not put into the budget, if we do receive a bill then can put into the next year's budget. County pays us regularly but do not bill us. They cannot expect timely payment if they are not going to bill timely.

Economic Development Budget

Rachelle McQuiston

- Asked council to keep in mind the current assumption is will be paid out of TAB funds for 'soft' costs.
- Reviewed the budget

Jim Sanders

- Requested explanation between industrial and retail
 - Gary Parsons – reviewed each category and what is budgeted such as contracts, travel, hosted visits, publications, website design and maintenance, and trade shows. Reviewed demographic information packet software for real estate and industrial information.

Peggy Breeden

- I believe economic development and tourism is the most important thing we can do to grow the community. Talked about the board of trade pursuing a grant to support tourism and we need to be a part of this. Spoke on attending the Kern economic development board meeting and if we don't participate then we will not get anything back. We receive minimal tax dollars and need to participate to gain the benefit.
 - Dennis Speer – they make considerable marketing data available.
 - Gary Parsons – responded we did participate until RDA went away and budget went away. Most active in the IWVEDC which represents the entire county. If we want to do economic development, we can't just put it in the boundaries of Ridgecrest, will benefit from something in the county.
- Spoke on proportionality. We need to support the organization who is working closely with several organizations locally.
 - Gary Parsons – a portion of the IWVEDC works closely with retaining the base which is important to the City.

Lori Acton

- I support the base, however when talking about economic development for the City I support the entire area. China lake alliance has done a very good job. Want to see us grow smartly and need to look at industries outside the military. Want to shift some of the focus to industries that will support us if the base is every lost. Medical industry and alternative industries are exploding, think we should look at giving them some money.

Peggy Breeden

- Agree with Lori and support looking for economic development opportunities that are separate from the base.

Dennis Speer

- This is proposed as a TAB soft cost. If you recommend dollars it will come out of TAB and not the general fund.

Gary Parsons

- Original proposal was for \$61,000 to fund all the organizations. Can change the amounts.

Peggy Breeden

- I want to do this, this is our money and if we don't spend it then the State takes it.
 - Gary Parsons – original allocations may need to be adjusted, cannot exceed the soft cost allowance. Any costs that lead to actual projects they are hard costs and if they don't they hurt us.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 5, 2015

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Lori Acton

- Not taking action today but want to hear from the public going forward, perhaps at the Town Hall meeting.

Jim Sanders

- Not against the \$50,000 but want to be convinced on the amount.

Lori Acton

- Is for considerable grant writing and hiring a staff persons to assist the city staff on economic development

Peggy Breeden

- \$5,000 isn't enough to invest in grants. Give them a period of time and if they haven't done it then cut them off. This group started as IWV2000 and was instrumental in BRAC and Geriatric medicine. I am convinced that what these people did 20 years ago can't defend what they haven't done recently but they have a strong board and want to move forward. Spoke about the website positive response.

Jim Sanders

- Don't doubt this is a good organization just want more specifics of what will be done with the money.

Reviewed RDA Budget

Rachelle McQuiston

- funds received from the state and pays salaries and legal costs, bond counsel
 - Gary Parsons – reviewed ROPS and Administrative costs. Originally bond counsel was in ROPS and Lemieux in the Administrative cost. DOF stated could not have legal counsel in ROPS unless a litigation. We switched them. Only legal costs coming from Administrative Costs is the Bond Counsel.

Reviewed Planning Budget

Rachelle McQuiston

- Added a planning intern and there is a request for additional \$2000 for training. Increased by \$13,000

Lori Acton

- Glad to see the increase.

Reviewed Planning Commission Budget

Rachelle McQuiston

- Request for planners to attend training, otherwise basically the same.

Solid Waste Administration Budget

Rachelle McQuiston

- Consultant HFH for preparing solid waste reports and providing services.

Dennis Speer

- Reviewed HFH consulting services

Peggy Breeden

- Asked if Waste Management paid sales tax
 - Rachelle McQuiston – no sales tax just a franchise fee.
- Benz said they paid sales tax
 - Dennis Speer – sales of propane and rentals.

Reviewed Parks And Recreation Administration Budget

Rachelle McQuiston

- Reviewed the budget, minor change is moved recreation supervisor moved from Parks to Recreation budget, also 2 full time employees. Budget covers office supplies and training.

Reviewed Recreation Budget

Rachelle McQuiston

- This year's costs were not fully covered by revenue. If programs are cut then revenues also go down so there is no gain. Some cost increases was online registration software.

Lori Acton

- Would like to see a breakdown of cost to run each program.

Mike Mower

- That goes back to if you want to cut a service you need to see the revenue to make an informed decision.

Rachelle McQuiston

- Next year will be the first full year and provide exact data

Eddie Thomas

- Asked if Piney Pool is part of this program and who maintains it.
 - Dennis Speer – pool is city owned and operated, there are plans to maintain and upgrade the pool with TAB funds, not build a new aquatic park.

Lori Acton

- Want to do this with TAB funds and upgrade to increase revenue.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 5, 2015

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Eddie Thomas

- Asked if schools will continue to benefit with the pool and will they be contributing with the upgrades.
 - Dennis Speer – at this time council may choose to approach the school but the plan does not include contribution from the schools

Mike Mower

- Commented on experience with a pool in hometown that was bonded and is full every day.

Lori Acton

- Several hundred people did not know we had a city pool. Marketing has not been the best and hope to fix that with the upgrades.

Jim Sanders

- Expressed issue with only having pool open during summer months and suggested a longer season.
 - Dennis Speer – can discuss however lifeguards are generally students who go back to school.

ADJOURNMENT to 10:00 a.m. on June 6, 2015 at 4:56 p.m.

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
HOUSING AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 6, 2015

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 6, 2015

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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**MINUTES OF THE SPECIAL MEETING OF THE
RIDGECREST CITY SUCCESSOR AGENCY,
FINANCING AUTHORITY, AND HOUSING AUTHORITY**

**City Council Chambers
100 West California Avenue
Ridgecrest, California 93555**

**June 6, 2015
10:00 a.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council/Redevelopment Agency. Meetings are recorded solely for the purpose of preparation of minutes.

CALL TO ORDER – 10:00 a.m.

ROLL CALL

Council Present: Mayor Peggy Breeden; Mayor Pro Tempore James Sanders; Vice Mayor Lori Acton; Council Members Eddie B. Thomas, and Mike Mower

Council Absent: None

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; and other staff

SPECIAL SESSION – 10:00 a.m.

- Pledge Of Allegiance
- Invocation

PUBLIC COMMENT

- None Presented

DISCUSSION AND OTHER ACTION ITEMS

1. Discussion Of Draft Budget For Fiscal Year 2015-2016

McQuiston

Rachelle McQuiston

- Presented Staff Report

Reviewed Parks Maintenance Budget

Rachelle McQuiston

- Unexpected costs for water pumps on the parks wells.
- Removed contingencies to balance the budget and have left some funding for building maintenance.

Peggy Breeden

- Referenced discussion from water ad hoc committee and a landscaping consultant who has offered to identify locations where turf can be removed to reduce water use.
 - Dennis Speer – with regard to the budget this has not been incorporated, however future studies could help with costs.

Lori Acton

- Agree with Peggy, suggested smartly removing some sod and using it to patch areas of need in the parks. Then xeriscape by city hall.
 - Dennis Speer – responded.

Mike Mower

- Asked about capital outlay coming from TAB funds
 - Rachelle McQuiston – none of the things repaired recently were funded by TAB, not typically allowed.
 - Dennis Speer – TAB has to be projects, not used for maintenance.
- How can TAB be used to make these repairs
 - Dennis Speer – must be part of a plan and be bid as a separate project. It can be done.
- Commented on the Downs Street project and the idea of expanding the fields.
 - Dennis Speer – that has to come back to Council. Original amount has been reduced to \$2.5 million and the next step is for HLA consultant to update the parks master plan and bring back to Council for revision or approval.
 - Lori Acton – contract with county at Leroy Jackson parks is expiring so may lose those facilities and may need to expand the current fields to service the organizations. Want to use TAB funds on pool and parks.

Jim Sanders

- Asked about the reduction to Capital Outlay
 - Rachelle McQuiston – don't have the budget for it, they are getting more than spent in 2013-14 but in order to balance the budget could not give the additional \$200k requested.
 - Dennis Speer – remarked on experience at Tulare county not allowing contingencies. If something happens then come back to Council.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 6, 2015

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Jim Sanders *(continued)*

- In favor of that philosophy however am worried about the reserve being so low and the timeframe necessary to fix things in an emergency.
 - Dennis Speer – there are times under City Manager authority that funds are adjusted for unanticipated costs. If moving between funds then Council makes the decision.

Reviewed Engineering Budget

Rachelle McQuiston

- Used to have more staff, reviewed current staffing levels. Consulting services and new engineer paid by Measure 'L'.

Jim Sanders

- Going down in salaries and wages
 - Dennis Speer – moving forward with sewer line replacement consultant so now a portion of staff time can be split and shifted to other budget areas.

Mike Mower

- Questioned services and charges increase
 - Rachelle McQuiston – engineering and professional services and a new copier.
 - Dennis Speer – commented on engineering and design services and use of consultants to prepare applications due to reductions to staff. Do not have a design team and do not have the funds to support a design team.

Peggy Breeden

- Asked about shared services with California City.
 - Dennis Speer – not for engineering services. This type of work you have to be on site. Investigating the option with regard to building and plan check services. Intend to bring this back to infrastructure or Council.

Reviewed Transfers Budget

- Rachelle McQuiston – explained transfers out such as benefits for workers compensation and revenues such as overhead for administration from other budget unit funds.

Reviewed Gas Tax Fund

- Rachelle McQuiston – reviewed nominal increase for added street lights.
- Dennis Speer – commented on street light requirements for intersections and concern of amount received from gas tax being reduced. Current street lights needed for traffic is 25% and the remaining lights are for public safety.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 6, 2015

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Jim Sanders

- Asked about the landscape and lighting district funds
 - Rachelle – if in a district is a pass thru from property tax to pay the bill.
 - Dennis – municipal code requires a district for any new development but this was never done. This would have covered hundreds of lights had the developers form the districts.

Lori Acton

- Asked if there was a way that districts can be formed if developments change hands
 - Dennis Speer – reviewed options available for a citywide district. SCE will shut lights off for 6 months during which time you push for a benefit assessment district. This gives an opportunity for residents to see what it is like without the lights.

Mike Mower

- Commented on a strong LED light run by solar on each pole.
 - Dennis Speer – to do this the installation would require pole replacement and initial capital outlay. If the pole is a stand-alone pole and not a transmission or distribution line pole, or a substandard wooden pole, then can be converted.

Lori Acton

- Suggested cost of poles can be added to establishing a district.

Jim Sanders

- Clarified that we currently pay for the service with gas tax
 - Dennis Speer – correct plus a tariff. Related previous discussion with SCE and the LS1 rate.

Lori Acton

- Countywide dark skies ordinance, is it being followed.
 - Dennis Speer – yes. Commented on reduced rate, midnight rate, and lights come on at sundown and then go off at a specified time. Public safety concern is promotion of crime.

Peggy Breeden

- Asked about other costs associated with lights.
 - Dennis Speer – between \$15 and \$18 per month per light. Explained LS1 rates and comparison with other rates.
- Requested Dennis to update his report and bring to Council to see options available for saving dollars.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 6, 2015

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Jim Sanders

- Asked about residents paying for lights individually and paying gas tax. Suggested a benefit assessment.
 - Rachelle McQuiston – explained the process for protest hearings. Referenced electric rates in county. When people receive a ballot to raise taxes then will get an automatic no vote. Suggested the process of turning lights off first may help get the yes vote.
 - Dennis Speer – related experiences with outreach from Tulare. Must be a majority vote for assessment districts.

Lori Acton

- Asked what would be included, such as lights, street sweeping, etc.
 - Dennis Speer – lighting and landscaping is unique. Benefit assessments are for benefits, maintenance assessment covers things such as maintenance on streets. Street sweeping can be rolled into waste management services, proposal is currently outdated. Will have to do a prop 218 hearing and amend their contract since there will be an additional cost to the customers.

Mike Mower

- Asked about the landscaping and lighting district, appalled with the amount of landscaping and asked if they are responsible to pull the weeds. Who is in charge?
 - Rachelle McQuiston – whoever controls the district, in this case the city would hire a landscaper and pay out of the assessment.

Jim Sanders

- Suggested discussing at infrastructure.
 - Mike Mower – suggested the PUC needs to change some of their regulations. No problem putting this on the agenda.

Reviewed Traffic Signal Budget

Rachelle McQuiston

- We are responsible for repair and maintenance of traffic lights.

Mike Mower

- Last year's budget went up but actuals don't reflect.
 - Dennis Speer – budgeted extra but did not expend the money. Spoke on problems at Drummond near school and the sensor camera issues with sun glare.
- Commented on issue with car stopping too far back and not triggering the sensor camera to change the light.

Lori Acton

- Asked if the synchronization of lights got resolved.
 - Dennis Speer – responded that Caltrans is not on board to work with us on the synchronization. We will only be able to synchronize to West Ridgecrest Blvd.

Eddie Thomas

- Asked about contract to have a certain number of lights installed per year.
 - Dennis Speer – only as we qualify under the program. Next signal scheduled is Bowman and S. China Lake Blvd. Have submitted for Upjohn and Downs but may be a delay because of no curb and gutter installed.
- Once we qualify who funds.
 - Dennis Speer – normal match is 11.5% for program money. No match if bids come in less than what they were going to give us.

Reviewed Street Maintenance Budget

Rachelle McQuiston

- Reviewed expenditures higher than expected, much of TAB funds have gone to construction fund.
- Materials and supplies is attempt to maintain \$1.5 million annually to keep streets repaired.
- Commented on receiving more gas tax fund than anticipated but not sure what will happen with this fund so watching closely.

Dennis Speer

- Distinguished TAB leverage between maintenance.
- Reviewed types of micro surfacing
- TAB money is for projects as opposed to maintenance techniques.
- Misconception is the \$1.5 million was for projects but is actually for maintenance. The 5 year list referred to by some individuals was prepared by consultant as a guide on how to approach maintaining the streets. Assumption was to spend \$15 million to get roads to certain level then \$1.5 million annually to maintain the roads.
- Commented on experiments with micro-seal and cap-seal.
- Took list prepared by Willdan and contractor evaluated the list to see if micro-seal could be done on some of these streets. Have created a 3 year list for maintenance. What could not be done in this manner still need to be done by TAB funding?
 - Mike Mower – requested copy of 3 year list.

Lori Acton

- Asked about property
 - Rachelle McQuiston – interest earned on revenue. Have recently invested in tax exempt bonds with a little more interest. Very conservative but will see a little increase. Getting a high of 2% on some investments and as little as $\frac{3}{4}$ of a percent on others.

Eddie Thomas

- Asked if the roads are seasonal.
 - Dennis Speer – explained traditional paving season.
- Asked if we are on target to get this year's streets completed.
 - Dennis Speer – moving forward at a good rate.

Jim Sanders

- Clarified micro-pave system
 - Dennis Speer – explained and compared costs and funding sources for streets already completed and reduced costs using micro-surfacing.
- If getting more miles of paved road, does this equate to need for more dollars for maintenance?
 - Dennis Speer – we could always use more dollars for maintenance. There is a prioritization of how to expend the funds. Typically the PCI has to be above 40 to have good roads. Ours are less. Expectation is the PCI will be increased with the next PMS. Last PMS was only trying to get us to the 50's or 60's and was a multi-million price tag. To get it higher was over \$130 million dollars.
- Need a new PMS to get the updated numbers, fear is if we don't put the proper maintenance funds toward taking care of the new roads then will be right back where we started.
 - Dennis Speer – normally first year can be skipped but needs to be seal coated.
- Past budgets cut because roads had not been built. Now we have new roads then concerned we need to budget more maintenance funds.
 - Dennis Speer – try to preserve roads in the best condition then as funds become available can reconstruct the worst roads.

Peggy Breeden

- Confirmed trying to take care of best roads first.
 - Dennis Speer – clarified.
- In a limited economy, in theory you might never be able to repair the bad roads.

Reviewed Street Sweeping Budget

Rachelle McQuiston

- Used to spend more on street sweeping but due to the cost of taking to the dump as hazardous waste could not continue.

Dennis Speer

- Clarified the EPA decision that the debris from street sweeping was ruled hazardous materials and could run off into water systems. Costs increased to over \$200k or more per year.

Rachelle McQuiston

- Do budget small amount for use if there is a hazardous condition that needs to be cleaned.

Lori Acton

- Related experience of debris from storm runoff.

Reviewed Accounting Transfers Budget

Rachelle McQuiston

- Explained construction transfers and TDA transfers for streets.

Dennis Speer

- Explained TDA allocation based on population and first dollars have to go to support transit and any remaining funds go to roads.

Lori Acton

- Asked about county contributions
 - Rachelle McQuiston – no, separate agencies.

7 Minute Recess

Reviewed Public Transit Budget

Rachelle McQuiston

- Budget higher due to funding for garage in capital outlay
- Added 6 part time drivers due to staffing needs

Dennis Speer

- No direct changes because they don't work at the same time, only work as needed for backup.
- The bus garage was originally included in the corporate yard plans and came in too high so was modified and downsized. City engineer has been instructed to be done separate due to a time line to spend those funds. Will be rebid separately than corporate yard.

Jim Sanders

- Requested clarification of amount set aside for garage.
 - Dennis Speer – responded.
 - Rachelle McQuiston – I may have budgeted garage twice, will correct. There is \$300k for new buses.

Lori Acton

- Asked about the need for more buses.
 - Dennis Speer – required having 25% spare ratio should a bus go down.

Eddie Thomas

- Asked if the ISF support would be affected.
 - This is the amount allocated.

Jim Sanders

- Asked for breakdown of capital outlay
 - Dennis Speer – garage, rolling stock, security, projector cameras and VCR.
 - Rachelle McQuiston – read itemized list for capital outlay.
 - Dennis Speer – commented on the importance of camera system for risk management. Related experience of complaint and how cameras alleviated potential claims.

Reviewed Transfers Budget

Rachelle McQuiston

- Reviewed transfers in and out as workers compensation and revenues.

Reviewed Wastewater Budget

Rachelle McQuiston

- Enterprise fund so has to cover expenses or have a reserve.
- Services and charges are mainly for engineering services for new plant and doing the line inspections and repair.
- Increased revenues for this year only cover costs for line repair.

Dennis Speer

- Chief plant operator is looking forward to having a new plant. Currently unanticipated repairs resulting from the age and condition of the existing plant being 60 years old. City has expensed several million dollars for new parts but everything else is old.

Eddie Thomas

- Questioned services and charges
 - Rachelle McQuiston – mistakenly put engineering services there and had put it in all at once so adjusted, actual may be spent over a couple years.
 - Dennis Speer – consultant doing new plant design is a multi-year contract and was introduced as an annual expenditure. Contract has been reduced and work will be completed in October with presentation to Council. Two proposals will be presented including cost differences between original plant proposal and new tertiary component. Commented on current rates not including a tertiary plant and based on observation may be necessary to review the rates with a tertiary plant.

Jim Sanders

- Currently working on a 5 years plan with rate increases and this year will be the last big jump. Final two years are cost of living increases.

Peggy Breeden

- Commented about email received and cost for staffing. Asked about appropriateness of hiring someone.
 - Dennis Speer – spoke on requirements to staff during peak use times. If studying salaries need to do across the board. Possible we don't pay enough. Finding that once we bring people in and train them they leave for more money elsewhere. Have been running 3 positions below was is necessary for some time. We can't require someone stay if we bring them on.

Lori Acton

- Asked about special license requirement
 - Dennis Speer – responded with explanation of license.

Eddie Thomas

- Commented on base intern program with education and requirement to stay on job for certain number of years.
 - Rachelle McQuiston – federal has more weight to do more than we can.
 - Dennis Speer – we are required to follow state law and the base isn't. Exemplified stockpile regulations on waste that the base is not required to adhere to.

Peggy Breeden

- Asked Dennis to check with water district for contract when providing training.

Jim Sanders

- Council establishes classification plan
 - Dennis Speer – can do this but some represented employees would argue their pay needs increased. May be important enough to bring just this position back to Council.
 - Rachelle McQuiston – you will get kickback because this fund has enough money to pay them however this is health and welfare public safety. The unions will give kickback.
 - Dennis Speer – with exception of plant operator the other employees fall under UFCW union.

Eddie Thomas

- Asked amount of overtime costs.
 - Rachelle McQuiston – approximately \$110k
- Need to look at this.

Reviewed Collection Budget

Dennis Speer

- Work plan for replacement and repair of sewer lines. Videos have been reviewed and lines that are category 5 will develop a work plan for these lines for replacement and develop a plan for other lines that can be repaired. Part of the total repair and replacement of lines.

Rachelle McQuiston

- Clarified the \$2.2 million is for engineering of new plant.

Reviewed Treatment Budget

Rachelle McQuiston

- Staff required for treatment.
 - Dennis Speer – operational cost for treatment at the plant.

Mike Mower

- Asked why salaries were going down.
 - Dennis Speer – new employee that is paid less than the person replaced.

Reviewed Reclamation Budget

Rachelle McQuiston

- Doesn't cost a lot but is a requirement. Do receive some revenue for sale of alfalfa from the fields. Inadvertently put it in a different budget line and in future will put into this line.

Eddie Thomas

- Asked about debt service
 - Rachelle McQuiston – loan payment

Mike Mower

- Noted the amount is on the wrong line.

Jim Sanders

- Requested explanation for requirement to do this process.
 - Dennis Speer – part of Lahontan requirements. If Council moves to tertiary plant then have gone a step higher so they won't care.
- Operating at a loss. Took a tour of the plant this year which was educational and asked why hay. They stated want to get thru the water as fast as they can. No problem selling the hay.
 - Dennis Speer – there are limitations on recycled water and types of crops.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

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Jim Sanders *(continued)*

- Suggested a third party using the water.
 - Dennis Speer – related experience at Tulare and farmers inquiring. Some was developed for certain plants. County required adjacent farmer to get permit from the regional board and chamber treatment before dispensing on crops. It can be done.

Peggy Breeden

- Clarified the relationship between Lahontan and the base for golf course.
 - Dennis Speer – base has first right to certain amount of water for golf course. They don't use the amount they could take over a year.

Mike Mower

- In the 1980's city was under a cease and desist order from Lahontan because on windy days the water would slosh out of the ponds. We did the hay fields to resolve the problem. Now use is down so not as big a problem.

Jim Sanders

- If we could work out a deal with some of the farmers nearby then would be a better use of the water.
 - Dennis Speer – transporting the water could be an issue. The new cost for tertiary facility does not include distribution. You have to have storage and pumps.

Peggy Breeden

- Searles Valley Minerals has a huge need.

Jim Sanders

- Perhaps we need to address the distribution issue and possibly spend the capital expense to distribute the product then farmers could tie into it as needed.

Reviewed Transfers Budget

Rachelle McQuiston

- Transfers out are for workers comp and other benefits, transfers in come from reserve as needed and will be used to build the plant. Certain cash balance will be needed to build the new plant.

Jim Sanders

- Asked for fund 5 cash balance
 - Rachelle McQuiston – explained \$12 million current.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

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Eddie Thomas

- Asked about other department overtime.
 - Rachelle McQuiston – PD has a substantial overtime budget but it is offset by grants. If you reduce officers then overtime will increase. If they work holidays the cost is higher for holiday overtime.
 - Dennis Speer – one primary reason for overtime is to transport to Bakersfield and still have officers on the street.
 - Rachelle McQuiston – currently budgeting overtime for police at \$450k and could go higher if the county shuts the jail. There is some overtime covered by grants such as for DUI checkpoints.
- This helps explain why majority of budget is for public safety.

Rachelle McQuiston

- Explained options
- ISF funds review and minor funds
- Can prepare documents for review and on meeting of June 17 can discuss and/or adopt.
- RDA budget is set and we can review but cannot amend.
- Can set separate meeting to discuss minor fund or Council review between now and June 17.

Dennis Speer

- Asked for specific units that Council would like revise? Suggested meeting next week to address revisions and minor funding units.

Special Meeting schedule for Monday, June 15 at 6:00 p.m. in Conference Room B

ADJOURNMENT at 12:38 p.m. to 6:00 p.m. on Monday, June 15

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
HOUSING AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 10, 2015

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 10, 2015

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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**MINUTES OF THE SPECIAL MEETING OF THE
RIDGECREST CITY SUCCESSOR AGENCY,
FINANCING AUTHORITY, AND HOUSING AUTHORITY**

**City Council Chambers
100 West California Avenue
Ridgecrest, California 93555**

**June 10, 2015
6:00 p.m.**

CALL TO ORDER – 6:00 p.m.

ROLL CALL

Council Present: Mayor Peggy Breeden; Council Members Eddie B. Thomas, and Mike Mower

Council Absent: None

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; and other staff

DISCUSSION ITEM

1. Town Hall Discussion of Economic Development for City of Ridgecrest

Peggy Breeden

- Opened the meeting and introduced the moderator, Cedric Knight of NDTI.
- Attendees introduced their selves.

Cedric Knight

- Facilitated public comments and assisted with organizing ideas and comments pertaining to Economic Development within the City of Ridgecrest
- Citizens provided ideas of constraints that exist presently to prohibit economic development in the community
- Citizens provided ideas of enablers that can aid increasing economic development in the community.
- Suggestion was made for a small group of people volunteer to take the current data and synthesize it to be brought back for further discussion in one month.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - SPECIAL

June 10, 2015

Page 2 of 2

- Mayor Breeden distributed information pertaining to the idea of annexing additional property to increase tax dollars.

ADJOURNMENT at 8:00 p.m.

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Conduct A Public Hearing To Consider The Adoption Of A Mitigated Negative Declaration For The Ridgecrest Commercial Specific Plan Offsite Improvements Project

PRESENTED BY:

Gary Parsons

SUMMARY:

The City of Ridgecrest has been in the process of working with Wal Mart to bring a new Wal Mart Super Center to this community for over a decade. This effort resulted in the development of the Ridgecrest Specific Plan which was a qualified voter sponsored initiative adopted without alteration by the city council on February 3, 2010. This plan governs approximately 28.5 acres of vacant land at the southeast corner of South China Lake Boulevard and East Bowman Road and allows for the development of a 205,000 square foot major tenant proposed to be a Wal Mart Super Center, a 16 pump fueling station and a 500 square foot building, a 25,000 square foot retail building and a 5,000 square foot retail building.

A complete description of the proposed project, its location and issues of potential environmental concern are presented in the attached project (IS/MND).

In the case of the proposed project, the analysis presented in this initial Study indicates that the mitigation measures included in the (IS/MND) will reduce all identified potentially significant affects to a level of insignificance. There is no substantial evidence, in light of the whole record before the agency, that project may have a significant effect on the environment.

On this basis, staff recommends that council hold a public hearing to discuss the adoption of the attached Mitigated Negative Declaration for the project pursuant to 15072 of the California environmental Quality Act guidelines.

FISCAL IMPACT:

None to the general fund.

ACTION REQUESTED:

Approve a resolution adopting the Mitigated Negative Declaration for the Ridgecrest Commercial Specific Plan as presented and attached

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: recommend approval

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE RIDGECREST CITY COUNCIL ADOPTING A MITIGATED NEGATIVE DECLARATION FOR THE RIDGECREST COMMERCIAL SPECIFIC PLAN OFFSITE IMPROVEMENTS PROJECT

WHEREAS, the City of Ridgecrest adopted a qualified voter sponsored initiative entitled the Ridgecrest Commercial Specific Plan Offsite Improvement Project on February 3, 2010, and;

WHEREAS, the plan governs approximately 28.5 acres of vacant land at the southeast corner of South China Lake Boulevard and East Bowman Road and allows for the development of a 205,000 square foot major tenant, proposed to be a Walmart Super Center; a 16 pump fueling station with a 500 square foot building, a 25,000 square foot retail building and a 5,000 square foot retail building, and;

WHEREAS, A complete description of the proposed project, its location and issues of potential environmental concern, are presented in Attachment A, the Initial Study/Mitigated Negative Declaration, and;

WHEREAS, the study indicates that the mitigation measures included in the Mitigated Negative Declaration will reduce all identified potentially significant affects to a level of insignificance, and;

WHEREAS, there is no substantial evidence, in light of the whole record before the agency, that the project may have a significant effect on the environment.

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Ridgecrest does hereby adopts the Mitigated Negative Declaration for the project pursuant to 15072 of the California environmental Quality Act guidelines.

APPROVED AND ADOPTED this 17th day of June, 2015 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Peggy Breeden, Mayor

ATTEST:

Rachel Ford, City Clerk

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Ridgecrest Commercial Specific Plan Offsite Improvements Project Mitigated Negative Declaration

Prepared for:



**City of Ridgecrest
100 West California Avenue
Ridgecrest, CA 93555**

Prepared by:



February 2015

Initial Study/Mitigated Negative Declaration

for the

Ridgecrest Commercial Specific Plan Offsite Improvements

Prepared for:

City of Ridgecrest
100 West California Avenue
Ridgecrest, CA 93555

Prepared by:

Applied Planning, Inc.
5817 Pine Avenue, Suite A
Chino Hills, CA 91709

February 2015

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Appendix A : Biological Site Assessment Report

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1.0 INTRODUCTION

1.0 INTRODUCTION

1.1 DOCUMENT PURPOSE AND SCOPE

This Initial Study/Mitigated Negative Declaration (IS/MND, MND) addresses potential impacts associated with the proposed Ridgecrest Commercial Specific Plan Offsite Improvements Project (Project). The Project proposes the construction of drainage and street improvements related to the development of the Ridgecrest Commercial Specific Plan. Further description of the Project is presented at Section 2.0, “Project Description.”

This IS/MND was prepared pursuant to Section 15063 of the *California Environmental Quality Act (CEQA) Guidelines*. Although this document was prepared with consultant support, all analysis, conclusions, findings and determinations presented in the Initial Study fully represent the independent judgment and position of the City of Ridgecrest, acting as Lead Agency under CEQA. In accordance with the provisions of CEQA, and the State and local CEQA Guidelines, as the Lead Agency, the City is solely responsible for approval of the proposed Project. As part of the decision-making process, the City is required to review and consider the potential environmental effects that could result from the Project.

Article 6 of the *CEQA Guidelines* discusses the Mitigated Negative Declaration Process, which is applicable to the Project. Article 6 states in pertinent part:

“A public agency shall prepare or have prepared a proposed negative declaration or mitigated negative declaration for a project subject to CEQA when:

- (a) The initial study shows that there is no substantial evidence, in light of the whole record before the agency, that the project may have a significant effect on the environment, or
- (b) The initial study identified potentially significant effects, but:
 - (1) Revisions in the project plans or proposals made by or agreed to by the applicant before a proposed mitigated negative declaration and initial study are released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effects would occur, and
 - (2) There is no substantial evidence, in light of the whole record before the agency, that the project as revised may have a significant effect on the environment.”

As supported by the Initial Study presented herein, the City has determined that the Project may result in or cause potentially significant effects. However, compliance with existing policies, plans and regulations, and applicable revisions to the Project plans, together with design features and mitigation measures incorporated in the proposal would avoid the effects or mitigate the effects to a point where no significant impacts would occur. The City has consequently determined that a Mitigated Negative Declaration (MND) should be prepared for the proposed Ridgecrest Commercial Specific Plan Offsite Improvements Project.

The City has the authority to review and approve the proposed Project. This IS/MND is intended to be an informational document, providing the City’s decision-makers, other public agencies, and the public with an objective assessment of the potential environmental impacts that could result from implementation of the proposed Project.

1.2 DOCUMENT ORGANIZATION

This IS/MND includes the following sections.

Introduction: This Section (1.0) describes the format of the IS/MND and provides summary findings of the environmental analysis

Project Description: This Section (2.0) describes the Project and its objectives, and outlines the existing regulations that will affect development of the Project.

Environmental Evaluation: This Section (3.0) presents the Initial Study Environmental Checklist and responses to topical environmental questions posed within the Checklist. Answers provided for items in the Checklist are substantiated qualitatively in all instances, and quantitatively where feasible and appropriate. Additionally, for environmental considerations identified as “potentially significant unless mitigation incorporated,” the checklist discussion identifies potential environmental impacts of the Project, proposes mitigation measures that reduce potentially adverse environmental effects, and indicates levels of significance subsequent to the application of proposed mitigation measures.

Determination: This Section (4.0) responds to questions relating to mandatory findings of impact significance and presents the determination regarding the appropriate environmental document for the Project.

Mitigation Monitoring Plan: This Section (5.0) presents the Project Mitigation Monitoring Plan (MMP). The MMP summarizes potentially significant impacts of the Project together with the specific mitigation measures incorporated in the proposal that avoid or reduce potentially significant environmental effects of the proposal. The MMP also identifies mitigation timing, and parties responsible for implementing and monitoring of mitigation measures.

1.3 DISPOSITION OF THIS DOCUMENT

This Mitigated Negative Declaration and supporting Initial Study will be circulated by the City of Ridgecrest for 20 days, to allow for public and agency review. Comments received on the IS/MND will be considered by the City in their review of the proposed Project. The general public is encouraged to contact the City for responses to specific questions regarding the CEQA process and its administration for the proposed Project.

2.0 PROJECT DESCRIPTION

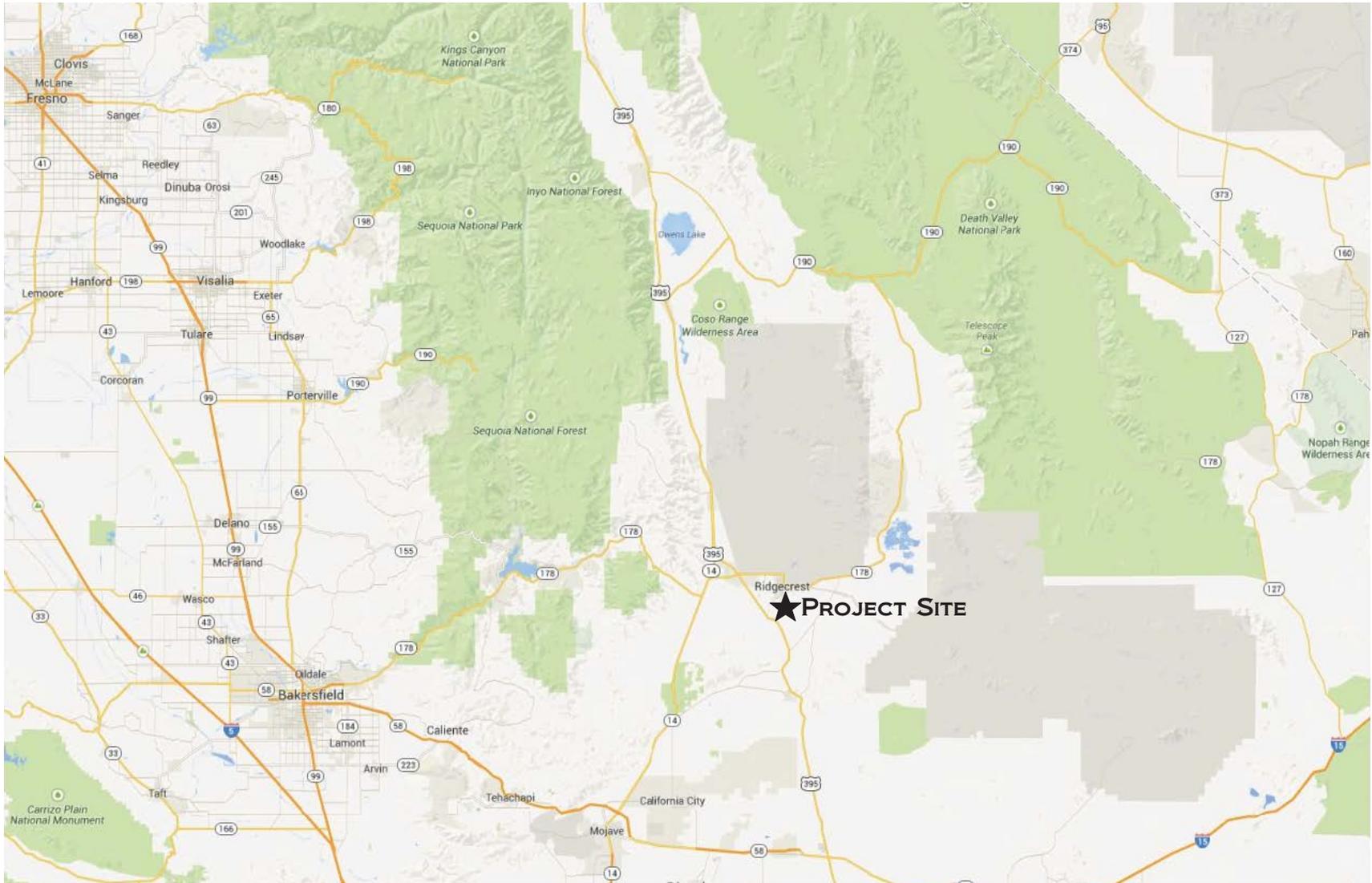
2.0 PROJECT DESCRIPTION

2.1 OVERVIEW

The Ridgecrest Commercial Specific Plan Offsite Improvements Project (Project) proposes the construction of drainage and street improvements related to the development of the Ridgecrest Commercial Specific Plan. The Ridgecrest Commercial Specific Plan was a qualified voter sponsored initiative that was adopted without alteration by the Ridgecrest City Council on February 3, 2010 pursuant to *Elections Code* Section 9214. The Ridgecrest Commercial Specific Plan governs approximately 28.5 acres of vacant land at the southeast corner of South China Lake Boulevard and East Bowman Road and allows for the development of a 205,000-square-foot Major Tenant (proposed to be a Walmart), a 16-pump fueling station and 500-square-foot building, a 25,000-square-foot retail building, and a 5,000-square-foot retail building.

2.2 PROJECT LOCATION

The Project site is located in the City of Ridgecrest in northeastern Kern County, as shown at Figure 2.2-1, "Project Location." The Specific Plan allows for the development of a commercial retail center, along with associated roadway and drainage infrastructure improvements situated within Section 2 of the Ridgecrest South 7.5 minute USGS Quad, Township 27 South, Range 40 East. The City of Ridgecrest is located within the southern portion of Indian Wells Valley, which is surrounded by four mountain ranges: the Southern Sierra Nevada Mountains on the west, the Coso Range on the north, the Argus Range on the east, and the El Paso Mountains on the south. Regional access to the Project site is provided from State Route 14 (SR 14), U.S. 395, and State Route 178 (SR 178). Major arterials that provide access to the Project site include East Bowman Road and South China Lake Boulevard.



NOT TO SCALE

Source: Google Maps, Applied Planning, Inc.



Figure 2.2-1
Project Location

2.3 PROPOSED PROJECT

The Project involves the proposed construction of infrastructure improvements associated with the implementation of the Commercial Specific Plan. The Project components are described in detail below and presented in Figure 2.3-1.

2.3.1 Drainage Improvements

The storm water drainage improvements include the construction of flood control channels along Bowman Road, culverts and a detention basin along South China Lake Boulevard, along with associated culvert crossings. The Major Tenant development will construct on-site storm water drainage facilities for conveyance of on-site runoff into these off-site public storm water improvements. Under existing conditions, storm water runoff originates in the El Paso Mountains to the south of the project and flows north across the site. The development is designed to treat 2-year storm flows onsite prior to discharging to offsite public drainage facilities in order to improve existing water quality and meet future low impact development requirements. Stormwater treatment will be accomplished by using a combination of biofiltration swales and hydrodynamic separation units (CDS Units).

The proposed public drainage improvements are designed as interim flood control measures, under implementation of the City of Ridgecrest's Master Drainage Plan (May 1989) to provide facilities for percolation of runoff, groundwater recharge and beneficial reuse; to alleviate periodic flooding caused by runoff from the large tributary area south and west of the existing commercial center at the southwest corner of South China Lake Boulevard and Bowman Road; and to accommodate the relatively minor flows from the commercial center itself. It is important to clarify that the proposed improvements will not prevent flooding during all storms but represent only the initial, pilot phase of the Master Plan drainage system. The following drainage improvements are proposed within existing state jurisdictional drainage features for the dual purpose of accommodating onsite stormwater flows from the Ridgecrest Commercial Specific Plan and in order to implement the Ridgecrest Storm Drain Master Plan. Please also refer to Table 2.3-1 for a summary of drainage channel improvements.



IMPROVEMENT NAME	TYPE OF IMPROVEMENT	MATERIAL	APPROXIMATE LENGTH (FT)	DIMENSIONS
Channel BW-9	Channelization	Rip-rap/unlined, hydroseeded	440	55' W x 8.5' D, 2:1 - 3:1 side slopes
Culvert BW-10	Replace culvert	arch span culvert	210	1 @ 21' W x 8' D
Culvert BW-9 to BW-11	Road crossing	aluminum plate	150	1 @ 17' X 8'
Channel BW-11	Channelization	Rip-rap/armored grade control channel lining/unlined, hydroseeded	2,550	82-97' W x 8' D, 3:1 sides
Channel CHW-12	Detention basin	Native basin bottom	900	10' W x 2.67' D
Culvert CHW-14 to CHW-16	Install culvert	Concrete box culvert	545	2 @ 10' W x 5' D
Culvert CHW-16 to BW-11	Install Road crossing culvert	Concrete box culvert	180	2 @ 10' W x 8' D

Bowman Wash Improvements

The Bowman Wash is an intermittent drainage channel located along the north side of Bowman Road. This man-made flood control channel collects surface flows from storm water during rain events. The flows received from the urban developments are primarily contained west of an outlet weir/culvert located at S. China Lake Boulevard. Surface flows, bed and bank topography, and/or an Ordinary High Water Mark (OHWM) were observed along this feature from Norma Street to the west, to approximately 250 feet east of the existing culvert under China Lake Boulevard. Temporary flows occasionally extend past this point to Sunland Avenue during extreme precipitation events, but evidence of an OHWM or bed and bank topography dissipate.

Downstream of the BW-11/CHW-16 confluence (located at the intersection of S. China Lake Boulevard and East Bowman Avenue), the Bowman Wash channel (BW-11) will be improved (i.e., widened and deepened) to accommodate the increase in storm water runoff caused by upstream improvements. This channel will be extended approximately one-half mile downstream to Sunland Street. In most storms runoff will infiltrate. In

larger storm events water will spread out after it has crossed over Sunland Street as it historically has done.

The following Bowman Wash improvements will be constructed:

- **Channel BW-9:** this is an existing, manmade, earthen trapezoidal channel/detention basin on the north side of Bowman Road, between Norma Street and S. China Lake Boulevard. Approximately 440 feet of the channel west of South China Lake Boulevard will be graded to a 2:1 to 3:1 slope and stabilized by the installation of rock slope protection fabric and rip rap along the side slopes, leaving a native channel bottom. The channel will be lined with reinforced concrete at the transition to Culvert BW-10, an arch culvert to be installed under China Lake Boulevard to connect BW-9 to BW-11. Approximately 428 linear feet (or 0.68 acre) of potential jurisdictional features would be affected in BW-9.
- **Channel BW-11:** the public right-of-way along the north side of E. Bowman Road will be graded and improved to create an earthen channel with a 3:1 slope from South China Lake Boulevard to Sunland Street to convey the flows currently on Bowman Road. BW-11 will convey the flows from the BW-10 culvert, the box culvert under Bowman Road for the CH-14 and CHW-16 flows and the on-site culvert flows. Starting at China Lake Boulevard, the first 600 feet of the channel will be entirely concrete lined to prevent erosion in this confluence, the next 800 feet of channel will be earthen sides and bottom, with armored grade control structures (e.g., rip rap or geogrid) and the remaining approximately 1,100 feet of channel will be unlined, hydroseeded earthen sides and bottom. Approximately 367 linear feet (or 0.14 acre) of jurisdictional features would be affected.

College Heights Wash Improvements

College Heights Wash is a constructed ephemeral roadside channel that conveys flows for brief periods during storm events. This feature receives water primarily from three large corrugated pipes underneath College Heights Boulevard and conveys flows in a northeasterly direction into a dry, level outlet basin south of the S. China Lake Boulevard

and Bowman Road intersection. Approximately 847 linear feet (or 0.06 acre) of jurisdictional features would be affected. The following drainage improvements to the College Heights Wash are proposed as part of the project:

- **Channel CHW-12:** is a proposed detention basin at the southwest corner of the Ridgcrest Commercial Specific Plan area adjacent to South China Lake Boulevard that connects to Channels CHW-14/CHW-16.
- **Channels CHW-14/CHW-16:** combination of approximately 350 foot pre-cast concrete box culvert running adjacent to South China Lake Boulevard and a 180 foot pre-cast concrete box culvert connecting CHW-14/CHW-16 to BW-11 via the concrete box culvert under East Bowman Road.

2.3.2 Roadway Improvements

The following roadway improvements will be constructed as part of the Ridgcrest Commercial Specific Plan:

- East Bowman Road will be widened for approximately 2,500 feet east of South China Lake Boulevard to 200 feet west of Sunland Street.
- West Bowman Road will be widened for approximately 50 feet west of South China Lake Boulevard and then transitioned the next 890 feet to the existing roadway.
- Silver Ridge Street will be constructed and paved from Bowman Road to the southern boundary of the Ridgcrest Commercial Specific Plan, approximately 600 feet.
- The intersection of South China Lake Boulevard and Bowman Road, including turn lanes, widening and transitions will be widened for approximately 600 feet in all directions to provide additional turning lanes.

2.4 DISCRETIONARY APPROVALS AND PERMITS

Discretionary approvals and other permitting actions necessary to realize the Project include, but are not limited to:

- Adoption of this MND;
- Approval of Various Permits Consistent with Sections 1600-1616 of the California Fish and Wildlife Code and Section 401 of the Clean Water Act; and
- Various Demolition, Grading, Encroachment, and Construction Permits.

3.0 ENVIRONMENTAL EVALUATION

3.0 ENVIRONMENTAL EVALUATION

3.1 PROJECT TITLE

Ridgecrest Commercial Specific Plan Offsite Improvements Project

3.2 LEAD AGENCY NAME AND ADDRESS

City of Ridgecrest

100 West California Avenue

Ridgecrest, CA 93555

3.3 PROJECT APPLICANT

Walmart Stores, Inc.

2011 SE 10th Street

Bentonville, AR 72716

3.4 PROJECT LOCATION

The Project site is located in the City of Ridgecrest in northeastern Kern County, as shown at Figure 2.2-1, "Project Location." The City of Ridgecrest is located within the southern portion of Indian Wells Valley, which is surrounded by four mountain ranges: the Southern Sierra Nevada Mountains on the west, the Coso Range on the north, the Argus Range on the east, and the El Paso Mountains on the south. Regional access to the Project site is provided from SR 14, U.S. 395, and SR 178. Major arterials that provide access to the Project site include East Bowman Road and South China Lake Boulevard.

3.5 EXPLANATION OF CHECKLIST CATEGORIES

CEQA suggests format and content for environmental analyses, including topical checklists to assist in evaluation of a project's potential environmental effects. The Checklist presented in this Section follows the Checklist format and presentation of information identified in the *CEQA Guidelines*, Appendix G. Potential environmental effects of the Project are classified and described within the Checklist under the following general headings:

"No Impact" applies where the impact simply does not apply to projects like the one involved. For example, if the project site is not located in a fault rupture zone, then the item asking whether the project would result in or expose people to potential impacts involving fault rupture should be marked as "No Impact."

"Less-Than-Significant Impact" applies where the impact would occur, but the magnitude of the impact is considered insignificant or negligible. For example, a development which would only slightly increase the amount of surface water runoff generated at a project site would be considered to have a less-than-significant impact on surface water runoff.

"Potentially Significant Unless Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less-Than-Significant Impact." Incorporated mitigation measures should be outlined within the checklist and a discussion should be provided which explains how the measures reduce the impact to a less-than-significant level. This designation is appropriate for a Mitigated Negative Declaration, where potentially significant issues have been analyzed and mitigation measures have been recommended.

"Potentially Significant Impact" applies where the project has the potential to cause a significant and unmitigable environmental impact. If there are one or more items marked as "Potentially Significant Impact," an EIR is required.

3.6 INITIAL STUDY CHECKLIST AND SUBSTANTIATION

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
I. AESTHETICS. Would the proposal:				
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to trees, rocks, outcroppings, and historic buildings within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially degrade the existing visual character or quality of the site and its surroundings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare, which would adversely affect the day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a, b) *No Impact.* The Project does not propose elements that would affect scenic vistas or scenic resources within a designated scenic highway. All proposed drainage and street improvements would occur at the ground level. These low-level improvements would have no effect on any scenic views.

c) *No Impact.* Based on the preceding discussion, the Project would have no effect on the existing visual character and quality of the Project area and its surroundings.

- d) *No Impact*. The roadway improvements would not add any new sources of light or glare. The existing street lighting and signals would be retained along most of the roadway improvement area. Therefore, the Project would have no impact on the day or nighttime views in the area.

Sources: Scenic Highway Mapping System, California Department of Transportation, (http://www.dot.ca.gov/hq/LandArch/scenic_highways/index.htm, retrieved October 2014).

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
<p>II. AGRICULTURE AND FOREST RESOURCES - In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state’s inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the Project:</p>				
<p>a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in the loss of forest land or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a, c) *No Impact.* The Project site is not designated as Prime Farmland, Unique Farmland, or Farmland of Statewide Importance. There is no land zoned or used as timber land or forest land within or adjacent to the Project limits.
- b) *No Impact.* No Williamson Act contracts are in place for the subject site. The Project will therefore not conflict with any existing agricultural zoning designations, nor affect any existing Williamson Act contract(s).
- d) *No Impact.* No forest land is located on the Project site or in the vicinity. The Project will have no effect on forest land.

- e) *No Impact*. There is no farmland or any type of agricultural use in or adjacent to the Project limits. The Project does not involve other changes to the environment which could result in the conversion of farm land or forest land to other uses.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
III. AIR QUALITY - Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions, which exceed quantitative thresholds for ozone precursors)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Expose sensitive receptors to substantial	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
pollutant concentrations?				
e) Create objectionable odors affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Substantiation:

- a) *No Impact.* The proposed Project is located within the Mojave Desert Air Basin (MDAB), which covers approximately 20,000 square miles of desert in eastern Kern County and Riverside County, the northern desert portion of Los Angeles County, and most of San Bernardino County. The portion of the MDAB in which the proposed Project is located is regulated by the Eastern Kern Air Pollution Control District (EKAPCD). The EKAPCD California Clean Air Act Ozone Air Quality Attainment Plan was approved by the CARB in 1993. The EKAPCD’s most recent Annual Implementation Progress Report for this attainment plan was completed in 2005. Compliance with existing EKAPCD rules and regulations during construction would ensure conformance with the approved EKAPCD air quality management plans.

A project is deemed inconsistent with air quality plans if it would result in population and/or employment growth that exceeds growth estimates included in the AQMP. Implementation of the proposed Project would not affect population, housing units, or employment or otherwise be inconsistent with the growth forecasts identified in the AQMP. Therefore, the proposed Project would be considered consistent and no impact would occur with the Project’s implementation.

- b) *Less-Than-Significant Impact.* The U.S. EPA and the ARB use different standards for determining whether the Basin is in attainment. Under national standards, the Basin is currently classified as an attainment/maintenance area for 1-hour ozone concentrations; a nonattainment area for 8-hour ozone concentrations; an unclassifiable/attainment area for PM₁₀, PM_{2.5} and CO. The Basin is unclassified for NO_x and SO_x and holds no designation for Lead particulates. Under State standards, the Basin is currently classified as a moderate nonattainment area for 1-hour ozone concentrations; no designation for the 8-hour ozone concentrations and a nonattainment area for PM₁₀. The Basin is unclassified for PM_{2.5} and CO and in attainment for NO_x, SO_x, and Lead particulates under the State standards. The EKCAPCD considers the Basin to be an attainment area for PM₁₀ in accordance with federal thresholds.

During construction hours, there would be minor levels of gaseous and particulate emissions from construction vehicles and equipment, as well as particulates from shallow excavation activities. Such emissions would only occur during actual construction hours and the emissions would dissipate rapidly after cessation of construction activities. All routine dust control measures would be implemented in compliance with EKAPCD Rule 402 to avoid and minimize fugitive dust emissions. Once the Project is completed, there would be no new sources of air pollutant emissions. This Project would not contribute to any violations of state or federal air quality standards.

- c) *No Impact.* Once the Project is completed, there would be no new sources of air pollutant emissions. Given the intermittent and short-term nature of construction emissions, any impacts would be less than significant. Further, the proposed Project would not be population and/or job growth inducing, and therefore would be consistent with the AQMP. Therefore, a cumulatively considerable air quality impact would not occur.

- d) *Less-Than-Significant Impact.* During construction, gaseous and particulate emissions generated by construction vehicles and equipment and minor excavation work could affect pedestrians, bicyclists and possibly people outdoors nearby. Construction of the proposed Project would generate short-term emissions. However, given the extent and intensity of construction activities, it would not generate substantial amounts of air pollutants. Therefore, short-term impacts from the Project’s construction would be less than significant.

- e) *Less-Than-Significant Impact.* During construction, there would be some odors associated with construction vehicles and equipment exhaust emissions and from application of paving materials. Such odors would be minor, highly localized and would not adversely affect nearby land uses. Construction would potentially generate odors due to operation of construction equipment (diesel exhaust). These odors, which would be temporary in nature, would occur during daytime hours only and be isolated to the immediate vicinity of the construction activities. They would not affect a substantial number of people and the impact would be less than significant. Therefore, no impact would occur. The completed Project would not create any new odor sources.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
IV. BIOLOGICAL RESOURCES. Would the Project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, polices, regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Substantiation:

- a) *Potentially Significant Impact Unless Mitigation Incorporated.* Based on the results of the Project biological surveys, no special-status plants, animals, or protected bird species are present on the Project site. The complete Biological Site Assessment Report can be found at Appendix A of this Initial Study. According to the

Assessment, there is the potential for nesting birds (including burrowing owl), Mohave ground squirrel (MGS), and desert tortoise to migrate onto the site prior to Project construction. For this reason, the proposed Project has a potentially significant impact on protected biological resources. With implementation of Mitigation Measures BIO-1 through BIO-27, any potential impacts will be reduced to less than significant.

BIO-1 Before initiating ground-disturbing activities, Applicant/Permittee shall designate a representative (Designated Representative) responsible for communications with the California Department of Fish and Wildlife (CDFW) and for overseeing compliance with this Permit. The CDFW shall be notified in writing prior to commencement of ground-disturbing activities of the representative's name, business address, and contact information, and shall be notified in writing if a substitute representative is designated.

BIO-2 A biologist (Designated Biologist) knowledgeable and experienced in the biology and natural history of the Covered Species shall monitor construction activities in areas of Covered Species habitat to help avoid the take of individual animals and to minimize habitat disturbance. At least 30 days prior to ground-disturbing activities, the Applicant/Permittee shall submit to the CDFW in writing the proposed Designated Biologist's name, qualifications, business address, and contact information for review. The Designated Biologist must be approved by the CDFW prior to the commencement of ground-disturbing activities.

BIO-3 Prior to ground disturbance, the entire project site shall be fenced with MGS exclusion fence. To avoid impacts to MGS during fence construction, the proposed fence alignment shall be flagged and the alignment surveyed within 24 hours prior to fence construction. Surveys shall be conducted by the Designated Biologist using techniques approved by the CDFW. Biological Monitors may assist the Designated Biologist under his or her supervision. These surveys shall provide 100% coverage of all areas to be disturbed during fence construction and an additional transect along both sides of the proposed fence

line. All small mammal burrows shall be examined to assess occupancy of each burrow by MGS and handled in accordance with CDFW-approved protocol.

The exclusion fencing shall be installed prior to site clearing and grubbing. The fence installation shall be supervised by the Designated Biologist and monitored by the Biological Monitors to ensure the safety of any MGS present. This exclusion fencing shall be constructed of silt fence material that will prohibit wildlife from climbing the fence or burrowing below the fence. The fencing shall be buried approximately twelve inches below the surface and extend a minimum of 30 inches above grade. Fencing shall be installed and maintained during all phases of construction and decommissioning. The fencing shall be inspected by the Designated Biologist weekly and immediately after all major rainfall events through the duration of construction activities. Any needed repairs to the fence shall be performed on the day of their discovery. Exclusion fencing shall be removed once construction or channel work activities are complete. Outside temporarily fenced exclusion areas, the project operator shall limit the areas of disturbance. Parking areas, new roads, staging, storage, excavation, and disposal site locations shall be confined to the smallest areas possible. These areas shall be flagged and disturbance activities, vehicles, and equipment shall be confined to these flagged areas. A copy of the fencing plan shall be submitted to CDFW and the City of Ridgecrest.

After the installation of the MGS exclusion fence and immediately prior to any ground disturbance, the Designated Biologist(s) shall conduct clearance surveys of the construction disturbance area for MGS and their burrows. The survey shall provide 100 percent coverage of suitable habitat within the project site (disturbed saltbush and creosote bush scrub). As a salvage effort, if potentially occupied burrows are identified, an attempt shall be made to trap and relocate the individual(s). Potentially occupied burrows shall also be fully excavated by hand before project activities begin.

BIO-4 As a salvage effort, if potentially occupied burrows are identified, an attempt shall be made to trap and relocate the individual(s). Potentially occupied burrows shall also be fully excavated by hand before project activities begin. Trapping, relocation, and MGS

burrow excavation shall only be conducted by individual(s) possessing an MOU with CDFW for such activities. Where MGS or where active burrows are detected (i.e., MGS are seen going in and out of the burrow), the MGS detected in a burrow shall be trapped and relocated by the Designated Biologist. Relocation sites must meet criteria approved by CDFW. After any MGS detected are trapped and relocated, the biologist shall excavate the active burrow to ensure no other squirrels remain underground. The excavated burrow shall be collapsed to prevent further use.

BIO-5 The Applicant/Permittee shall conduct an education program for all persons who will work onsite during Project implementation and construction. The program shall consist of a presentation from the Designated Biologist that includes a discussion of the biology of the Covered Species, the habitat needs of the Covered Species, its status under CESA, and the management measures provided in this Permit. A fact sheet containing this information shall also be prepared and distributed. Upon completion of the program, employees shall sign a form stating that they attended the program and understand all protection measures. These forms shall be filed at City of Ridgecrest offices and shall be made available to the CDFW upon request.

BIO-6 Firearms and domestic dogs shall be prohibited from the Project site and site access routes during construction and development of the Project.

BIO-7 The Designated Biologist shall have authority to immediately stop any activity that is not in compliance with this Permit, and to order any reasonable measure to avoid the take of an individual of the Covered Species.

BIO-8 Dust control shall be implemented during project activities to facilitate visibility for the monitoring of the Covered Species by the Designated Biologist.

BIO-9 A trash abatement program shall be initiated during pre-construction phases of the Project and shall continue throughout the duration of the Project. Trash and food items

shall be contained in closed (raven-proof) containers and removed regularly (at least once a week) to avoid attracting opportunistic predators such as ravens, coyotes, and feral dogs.

BIO-10 The Applicant/Permittee shall clearly delineate the property boundaries of the Project site with fencing, stakes or flags and shall similarly delineate the limits of construction areas.

BIO-11 Project-related personnel shall access the Project site during construction and development activities using existing routes and shall not cross Covered Species' habitat outside of the Project site. To the extent possible, previously disturbed areas within the Project site shall be used for temporary storage areas, laydown sites, and any other surface-disturbing activities. If construction of offsite routes of travel will be required, the CDFW shall be contacted prior to carrying out such an activity. The CDFW may require an amendment to the Permit if additional take of Covered Species may result from Project modification.

BIO-12 All Project-related parking, storage areas, laydown sites, equipment storage, and any other surface disturbing activities shall be confined to the Project site. Off-site Covered Species habitat shall not be used. Project-related vehicle traffic shall be restricted to established roads, staging, and parking areas. Applicant/Permittee shall post signs; place posting stakes, flags, and/or rope or cord; and place fencing as necessary to minimize the disturbance of Covered Species habitat. Vehicle speeds shall not exceed 20 mph on the Project site or construction routes in order to avoid MGS on or traversing these areas.

BIO-13 Any fuel or hazardous waste leaks or spills on the Project site during construction and development activities shall be stopped/repared immediately and cleaned up at the time of occurrence. The storage and handling of hazardous materials shall be excluded from the construction zone and any unused or leftover hazardous products shall be properly disposed of offsite.

BIO-14 The Applicant/Permittee shall provide CDFW representatives with reasonable access to the Project site and mitigation lands under its control, and shall otherwise fully cooperate with CDFW efforts to verify compliance with or effectiveness of mitigation measures set forth in the Permit. Neither the Designated Biologist, nor the CDFW, shall be liable for any costs incurred in complying with the management measures, including cease-work orders issued by the CDFW or as provided in the Permit.

BIO-15 Upon Project completion, all construction refuse, including, but not limited to, broken equipment parts, wrapping material, cords, cables, wire, rope, strapping, twine, buckets, metal or plastic containers, and boxes shall be removed from the site and disposed of properly.

BIO-16 Notwithstanding any expiration date on the Permit's take authorization, the Applicant/Permittee's obligations under the Permit do not end until the CDFW accepts the Final Mitigation Report as complete.

BIO-17 If a Mohave ground squirrel is found in a burrow during Project-related activities on the Project site, it shall be immediately relocated to a burrow at a protected off-site location approved by the CDFW's Regional Representative. The MGS may only be relocated by a qualified biologist. The relocation burrow shall be prepared in the following manner: dig a hole at least two (2) feet deep, place a nine (9) inch diameter plastic container (with thick enough walls that it will not collapse when buried) in the hole, place cotton bedding material in the container, connect the container to a three (3) inch diameter flexible plastic pipe (with thick enough walls that it will not collapse when buried) running to the surface at a 45 degree angle, cover the artificial burrow with dirt leaving the surface end of the 3 inch pipe open, and place the MGS in the artificial burrow and lightly plug the burrow mouth with soil (in a manner similar to what MGS do in natural burrows). The Designated Representative shall immediately notify the CDFW of the incident unless the incident occurs outside of normal business hours. In that event, the CDFW shall be notified no later than noon on the next business day. Notification to the CDFW shall be via telephone or email, followed by a written incident report. Notification shall include the

date, time, location and circumstances of the incident, the name of the party that actually relocated the animal, and the location (including GPS coordinates) where the animal was moved.

BIO-18 If a Mohave ground squirrel is injured as a result of project related activities, it shall be immediately taken to a CDFW-approved wildlife rehabilitation and or veterinary facility. The Applicant/Permittee shall identify the facility prior to the start of ground disturbing activities. Any costs associated with the care or treatment of such injured Mohave ground squirrels shall be borne by Applicant/Permittee. The CDFW shall be notified immediately unless the incident occurs outside of normal business hours. In that event the CDFW shall be notified no later than noon on the next business day. Notification to the CDFW shall be via telephone or email, followed by a written incident report. Notification shall include the date, time, location and circumstances of the incident, and the name of the facility where the animal was taken.

BIO-19 To fully mitigate for permanent habitat loss and incidental take of MGS, the Applicant/Permittee will compensate for impacts to 34.65 acres of potential MGS habitat that would be affected during proposed construction activities related to the Walmart retail center and associated offsite drainage and roadway improvements. This will be accomplished either by land acquisition acceptable to CDFW or an assessed financial contribution calculated based on the final construction footprint. With the implementation of the Project, direct permanent impacts to 26.29 acres of potential MGS habitat would be mitigated at a proposed 1:1.5 ratio, resulting in the preservation and management of 39.43 acres of compensatory mitigation land. In addition, temporary impacts to 8.36 acres within the Project site will be mitigated through habitat enhancement at a ratio of more than 2:1 (refer to the Offsite Flood Control Channel Revegetation Plan in Attachment 7). These habitat compensation ratios for permanent and temporary impacts are considered to be sufficient because: 1) take is not expected to exceed one individual, if any; 2) the documented degraded quality of saltbush and creosote bush habitats regularly traversed by OHVs, formerly used for agricultural purposes, and entirely encompassed by commercial and residential developments and well-traveled roads; 3) planned revegetation efforts of

temporarily disturbed areas with native desert species will provide improved habitat quality for MGS as compared to baseline conditions; and lastly, 4) the minor biological significance of resulting from buildout of project in an area that has a low likelihood to support this species. Habitat conservation will consist of the offsite purchase of in-kind habitat of equal or greater value than that impacted. Funding for the long-term management of the land preserved will also be required. The location of the preserved land and the management program will be negotiated between CDFW and the Applicant/Permittee. This mitigation land would contribute to the survival and continued existence of MGS and is consistent with the conservation measures proposed by the Desert Managers Mohave Ground Squirrel Work Group, which recommends securing and/or managing sufficient core habitat and corridors to maintain self-sustaining populations.

The responsibilities for management of the compensation lands may be delegated by written agreement to CDFW or to a third party, such as a non-governmental organization dedicated to habitat conservation, subject to approval CDFW prior to land acquisition or management activities. If habitat disturbance exceeds that described in this analysis, the Applicant/Permittee shall be responsible for acquisition and management of additional compensation lands and/or additional funds required to compensate for any additional habitat disturbances. Additional funds shall be based on the adjusted market value of compensation lands at the time of construction to acquire and manage habitat. Compensatory mitigation will not be required for temporary impacts to on-site drainages as long as the vegetation removed will be restored once construction is complete, and revegetated with native desert shrubs, forbs, and grass species suitable for MGS.

BIO-20 The Applicant/Permittee shall notify the CDFW and shall document compliance with all pre-construction Conditions of Approval before initiating ground-disturbing activities.

BIO-21 The Applicant/Permittee shall notify the CDFW fourteen (14) calendar days before initiating ground-disturbing activities.

BIO-22 *The Applicant/Permittee shall immediately notify the CDFW in writing if it determines that it is not in compliance with any condition of approval of the Permit, including but not limited to any actual or anticipated failure to implement mitigation measures within the time periods indicated in the Permit.*

BIO-23 *The Designated Biologist shall be on site daily while grubbing and grading are taking place to prevent take of the covered species to the greatest extent possible, to check for compliance with all mitigation/avoidance measures, and to check exclusion zones to ensure that signs, stakes, and fencing are intact and that human activities are restricted in these protective zones. Compliance inspections shall be conducted a minimum of once per month after clearing, grubbing, and grading are completed. A monthly compliance report shall be submitted to the CDFW's Regional Representative.*

BIO-24 *Beginning with issuance of the Permit and continuing for the life of the Permit, Applicant/Permittee shall provide the CDFW an annual Status Report no later than January 31 of every year. Each Status Report shall include, at a minimum: 1) a general description of the status of the Project site and construction activities, including actual or projected completion dates, if known; 2) an update of the current implementation status of each mitigation measure; and 3) an assessment of the effectiveness of each completed or partially completed mitigation measure in minimizing and compensating for Project impacts.*

BIO-25 *All observations of Covered Species and their sign during Project activities shall be conveyed to the Designated Representative or Designated Biologist. This information shall be included in the next monthly compliance report submitted to the CDFW by the Permittee.*

BIO-26 *No later than 45 days after completion of the Project, including completion of all mitigation measures, Permittee shall provide the CDFW with a Final Mitigation Report. The Final Mitigation Report shall be prepared by the Designated Biologist and shall include, at a minimum: 1) a discussion of when each of the mitigation measures was*

implemented; 2) all available information about Project-related incidental take of Covered Species; 3) information about other Project impacts on the Covered Species; 4) construction dates; 5) an assessment of the effectiveness of the Permit's conditions of approval in minimizing and compensating for Project impacts; 6) recommendations on how mitigation measures might be changed to more effectively minimize and mitigate the impacts of future projects on the Covered Species; and 7) any other pertinent information, including the level of take of the Covered Species associated with the Project.

BIO-27 If a Mohave ground squirrel is killed by project-related activities during construction, or if a Mohave ground squirrel is otherwise found dead, the Designated Biologist shall be immediately notified and a written report will be sent to the CDFW within two (2) calendar days. The report will include the date, time of the finding or incident, location of the carcass, and the circumstances.

- b) *Potentially Significant Impact Unless Mitigation Incorporated.* No riparian habitat or other native habitat exists within the Project site or in the Project vicinity. Based on the results of the Project biological surveys, 1.2 acres/1,596 linear feet of waters of the State were mapped within the limit of grading. Impacts to Waters of the state will be reduced to less than significant with implementation of Mitigation Measure BIO-28. Implementation of the Project would not affect any riparian habitat or other sensitive natural community.

BIO-28 Potential impacts to non-wetland, non-riparian State-regulated waters were identified on the Project site. Assuming these features will be considered jurisdictional by CDFW and Lahontan Regional Water Quality Control Board (LRWQCB), the following actions will occur prior to Project construction activities:

- 1. Submit a Notification package to the California Department of Fish and Wildlife under Section 1600 of the State Fish and Wildlife Code. If CDFW determines that the Project will require a Streambed Alteration Agreement for impacts to the drainage channel,*

then the Agreement will be acquired and all conditions will be agreed to prior to Project construction.

2. *Submit to the LRWQCB an application for Clean Water Act Section 401 Water Quality Certification and/or Waste Discharge Requirements for Projects Involving Discharge of Dredged and/or Fill Material to Waters of the State.*

Securing permits and compliance with the state policies will be required to result in no net loss of waters as a result of the Project. Also, as part of the proposed Project, the applicant shall implement standard construction and storm water BMPs to contain and minimize surface runoff originating from the development, thereby avoiding and/or reducing adverse impacts to isolated waters. Standard sediment and erosion control measures (e.g., use of silt fencing around the perimeter of the construction zone) will be implemented to protect jurisdictional wetlands and other waters during construction. Additionally, runoff produced during and after construction is subject to National Pollution Discharge Elimination System Regulations (NPDES) and local water quality and runoff standards.

- c) *No Impact.* The Project site does not contain, and is not adjacent to any areas that would qualify as jurisdictional waters or wetlands. For this reason, the proposed Project would have no impact on state or federally protected waters or wetlands as defined by Sections 401 and 404 of the Clean Water Act (CWA).
- d) *Less-Than-Significant Impact.* The Project site is not located within an established movement corridor. Additionally, the Project site is not a known wildlife nursery site. For these reasons, construction and operation of the proposed Project would have no impact on wildlife corridors or nursery sites.
- e, f) *Less-Than-Significant Impact.* Construction and operation of the proposed Project would not conflict with local goals, objectives, and policies regarding the protection of sensitive biological resources. The Project site and the surrounding vicinity are not part of any adopted habitat conservation plan, natural community

conservation plan, or other approved local, regional, or state habitat conservation plan. For this reason, construction and operation of the proposed Project would have no impact on any adopted habitat conservation plan.

Sources: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008; *Biological Site Assessment Report, Ridgecrest Commercial Specific Plan, Ridgecrest, California* (Cal Ecology) September 26, 2014.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
V. CULTURAL RESOURCES. Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Substantiation:

- a) *No Impact.* Neither the Project site nor the surrounding properties are identified as historic resources; they have not been identified to be eligible for listing by the State Historical Resources Commission, nor have they been identified as eligible for listing on the National Register of Historic Places.

- b, c) *No Impact*. All work would occur within previously disturbed ground surfaces and subsurface areas and thus the Project would not affect archaeological or paleontological resources that might lie within undisturbed soil materials.
- d) *Less-Than-Significant Impact*. The Project site and its surrounding area are highly disturbed and the possibility of discovering human remains is unlikely. However, the lack of past evidence of a Native American burial ground or human remains at the Project site does not guarantee the absence of subsurface remains. Therefore, as required by California Health and Safety Code Section 7050.5, should human remains be found, no further disturbance shall occur until the County Coroner has made a determination of origin and disposition pursuant to Public Resources Code Section 5097.98. The County Coroner must be notified of the find immediately. If the remains were found to be prehistoric, the coroner would coordinate with the California Native American Heritage Commission as required by State law. Based on compliance with these existing regulations, the Project’s potential to disturb human remains is considered less-than-significant.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant	Potentially Significant	Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
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VI. GEOLOGY AND SOILS. Would the Project:

- a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury or death involving:

- i) Rupture of a known earthquake fault, as

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a.i) *No Impact.* The site is not located in an Alquist-Priolo Earthquake Fault Zone. There are no known active or potentially active faults, with known surface traces,

traversing the Project site. The nearest known active fault is the Little Lake fault zone, located about ¼ mile east of the site. Given that no mapped faults have been identified trending through the site, the potential for fault rupture at the site is considered low.

- a.ii, iii) *Less-Than-Significant Impact*. The Project site is located in a region known to be seismically active and strong seismic ground-shaking is anticipated during an earthquake. The proposed street improvements do not include any habitable structures or critical facilities that could result in serious harm to people or loss of crucial community support facilities due to severe seismic groundshaking or seismically-induced ground failure.
- a.iv) *No Impact*. The entire Project area is relatively flat and there are no conditions that could result in landslides triggered by seismic ground motions or other environmental influences.
- b) *Less-Than-Significant Impact*. There is minimal potential for any soil erosion within the landscaped portions of the Project limits and not potential within the existing pavement area within the Project limits. The proposed street improvements would result in an increase in impervious surface coverage, due to expanded pavement area and reduction of already landscaped areas. The potential for soil erosion would therefore be reduced compared to existing conditions.
- c, d) *Less-Than-Significant-Impact*. The Project site and vicinity properties are not characterized by expansive soils. The potential for encountering previously unidentified expansive soils is considered unlikely, and potential impacts deriving from expansive soils are considered less-than-significant.

- e) *No Impact.* The Project does not include either sewer or septic systems. Thus, there is no potential for adverse impacts to result from inadequate soils in this regard.

Sources: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008; Geotech Supplement May 7, 2014.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
VII. GREENHOUSE GAS EMISSIONS. Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a) *Less-Than-Significant Impact.* During construction, minor volumes of greenhouse gases (GHGs), primarily carbon dioxide, would be generated in the exhaust emissions from construction vehicles and equipment. These GHGs are typically present in such exhaust emissions and this Project would not require use of any unique machinery or processes that could generate higher than normal levels of greenhouse gases during construction.
- b) *No Impact.* The provisions of AB 32, SB 375, the CARB Scoping Plan and other state-level GHG reduction plans do not apply specifically to small-scale street improvement and public improvement projects. No GHG reduction plans or

policies have been adopted in Kern County or the City of Ridgecrest to regulate GHG emissions from construction activities. Therefore, the proposed Project would not conflict with any plans, policies or regulations adopted to reduce GHG emissions.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
VIII. HAZARDS AND HAZARDOUS MATERIALS.				
Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
safety hazard for the people residing or working in the project area?				
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for the people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a, b) *Less-Than-Significant Impact*. The Project does not propose uses or activities that might require the substantial transportation, use or storage of hazardous or potentially hazardous materials. During construction activities, there will be limited transport of potentially hazardous materials (e.g., gasoline, diesel fuel, paints, solvents, fertilizer, etc.) to and from the Project site. The transport of these materials is required to meet all City and County Hazardous Materials Management Plans and regulations.

Compliance with existing regulations, as identified above, also reduces the potential for risk of accidental explosion or release of hazardous substances during materials transport. On the basis of the preceding discussion, potential impacts associated with transport of potentially hazardous materials that may be associated with the Project are considered less-than-significant.

- c) *No Impact.* The closest existing schools are James Monroe Middle School and Gateway Elementary School, which are located approximately one mile northwest and one mile northeast of the Project site, respectively. The Project does not include elements or aspects that will create or otherwise result in hazardous emissions. The Project will result in no impacts related to hazardous emissions or hazardous materials handling within one-quarter mile of an existing or proposed school.

- d) *No Impact.* The Project site is not on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5. In addition, the Project site is not identified in the Ridgecrest General Plan as a hazardous material location of special concern. The Project is not expected to create a significant hazard to the public or the environment.

- e, f) *No Impact.* The nearest airport to the Project site is the Inyokern Airport located approximately 9.5 miles northwest of the Project site. As such, the Project site is not located within any Airport Land use Plan and is not subject to land use regulations within any such plan. In addition, Figure 8-1 (Flooding and Aircraft Hazard) of the Ridgecrest General Plan depicts the Project site as not being located within an accident potential or drop potential zone. No private airstrips are located in the vicinity of the Project site. No impact would occur with regard to private airstrips. Thus, no impact would occur.

- g) *No Impact.* The Project would not interfere with any identified emergency response or emergency evacuation plan. The City of Ridgecrest has an emergency response alert plan that provides services in times of disasters such as earthquakes. Implementation of the proposed Project would not substantially impede public access or travel upon public rights-of-way and would not interfere with any adopted emergency response plan or emergency evacuation plan. In addition, implementation of the proposed Project involves the improvement of existing road infrastructure which would act to improve emergency evacuation within the

City of Ridgecrest. No impact would occur to emergency response plans with implementation of the proposed Project.

- h) *No Impact.* The Project site is located in an area that has been completely urbanized, and there are no wildlands adjacent to the Project area. The proposed Project would not increase the fire hazard in this area. Therefore, there is no impact.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
IX. HYDROLOGY AND WATER QUALITY. Would the project:				
a) Violate any water quality standards or waste discharge requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of the pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Substantially alter the existing drainage pattern of area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
surface runoff in a manner which would result in flooding on- or off-site?				
e) Create or contribute runoff water which would exceed the capacity of the existing or planned storm water drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f) Otherwise substantially degrade water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j) Inundation by seiche, tsunami, or mudflow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a) *Less-Than-Significant Impact.* The Project applicant would be required to implement Best Management Practices, which are defined as schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to waters of the United States. BMPs also include treatment requirements, operating procedures, and practice to control plant site runoff, spillage or leaks, sludge or

waste disposal, or drainage from raw material storage. Thus, with incorporation of Best Management Practices (BMPs), the proposed Project would result in a less than significant water quality impact.

- b) *Less-Than-Significant Impact.* The Project would not contribute to groundwater depletion, nor discernibly interfere with groundwater recharge. The Project would not contribute to groundwater depletion or interfere with groundwater recharge to an environmentally significant degree. The Indian Wells Valley Water District provides water throughout the City of Ridgecrest. Groundwater is the sole source of potable water supply in the Indian Wells Valley. The primary components of natural recharge to the groundwater system in the Indian Wells Valley is infiltration of surface runoff from the Sierra Nevada, Coso and Argus ranges; subsurface flow from the Sierra Nevada bedrock unit, and geothermal upwelling and subsurface flow from the Rose Valley. Direct additions or withdrawals of groundwater are not proposed by the Project. Further, construction proposed by the Project will not involve massive substructures at depths that would significantly impair or alter the direction or rate of flow of groundwater. Based on the preceding discussions, the Project's potential impacts to groundwater availability, quality, or recharge capabilities, are considered less-than-significant.
- c, d) *Less-Than-Significant Impact.* The alteration of water courses is not an element of this proposal. No open bodies of water currently exist within or near the Project site. In order to detain expected increased volume, all of the proposed Project drainage improvements, along with the retention capacity of channel BW-11, are designed to have sufficient capacity to safely contain and pass a 100-year storm event without overtopping the channel banks. Potential impacts in this regard are considered less-than-significant.
- e) *Less-Than-Significant Impact.* The proposed Project would not provide substantial additional sources of polluted runoff to the storm drain system and impacts would be less than significant.

- f) *Less-Than-Significant Impact.* Groundwater quality underlying the Project site is considered generally acceptable and is absent significant contaminants. The proposed Project would not essentially change the existing conditions of the Project site, and the Project would not result in significant changes in the quality of surface water. No unusual contamination or pollutant is anticipated as a result of implementing the Project. Therefore, Project impact on water quality would be less than significant.
- g, h) *No Impact.* According to the Safety Element of the City of Ridgecrest General Plan, the Project site lies within a 100-year flood hazard area. The Federal Emergency Management Agency (FEMA) Flood Zone Map for the area designates the proposed Project site as within the Flood Zone B. However, the Project drainage and street improvements do not propose any housing or structures. Therefore, there is no associated Project impact.
- i) *No Impact.* The proposed Project would not construct any structures, and there are no dams or levees in proximity to the Project site. Therefore, the proposed Project would not expose people or structures to flooding as a result of a failure of a levee or dam.
- j) *No Impact.* The proposed Project does not lie in a potential inundation area. There are no major dams or waterways located on or near the site, nor is it located near any bodies of water or water storage facilities that would be considered susceptible to seiche. The Project site is located in the Indian Wells/Valley surrounded by mountains, however, there are no major hills or steep slopes in the immediate Project vicinity. The proposed Project site is relatively flat; therefore, it does not contain any potential sources for mudflow. Therefore, no impact would occur with respect to risk of loss, injury, or death involving inundation by seiche, tsunami, or mudflow.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
X. LAND USE AND PLANNING. Would the project:				
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with any applicable habitat conservation plan or natural communities conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a) *No Impact.* No separation of uses or disruption of access between land use types would occur as a result of the Project. Accordingly, implementation of the proposed Project would not disrupt or divide the physical arrangement of the established community. No impact would occur to an established community with implementation of the proposed Project.
- b) *No Impact.* This offsite improvement Project is not governed by any land use policies, would not change any neighboring land uses or land use policies, and would not conflict with any land use policies. The Project will have no impact in this regard.

- c) *No Impact*. There are no existing or proposed habitat conservation plans or natural conservation plans that would affect the Project; nor would the Project affect any identified conservation plans. No impacts due to inconsistency with habitat conservation plans or natural community conservation plans are anticipated.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XI. MINERAL RESOURCES. Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and to the residents of the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a, b) *No Impact*. No known mineral resources of value to the region and the residents of the State have been identified on the Project site. Therefore, development of the Project would not result in any impacts to mineral resources that would be of future value to the region and the residents of the State.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XII. NOISE. Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a) *Less-Than-Significant Impact.* The Project is located within the city of Ridgecrest and is regulated by the Ridgecrest General Plan Noise Element operational noise limitations. As such, the Project will comply with the standards established within

the applicable general plan and will have less than significant impacts in this regard.

- b) *Less-Than-Significant Impact.* The Project does not propose operations or activities or uses that would result in substantial sources of vibration. However, heavy equipment employed during construction could potentially generate groundborne vibration. This would create minor groundborne vibrations that would not extend outside of the roadway and drainage area and would thus have no adverse effects on neighboring land uses. All jack-hammering work would be done during normal daylight work hours, and this noise would be considered acceptable as part of normal construction operations. The completed street improvements would have the same noise profile as the existing street, i.e. dominated by noise from vehicular traffic engines and tires.
- c) *Less-Than-Significant Impact.* The Project proposes drainage and street improvements and, as such, any associated increase in noise levels would be temporary in nature and would not be considered a permanent increase.
- d) *Less-Than-Significant Impact.* Construction activities would temporarily increase noise levels at construction staging areas, throughout the entire construction period. Noise levels would vary, depending on the type and number of trucks, heavy machinery and smaller construction equipment being used. Construction would occur mainly during normal daylight work hours, i.e. 8 am to 6 pm, Monday-Friday. To accomplish the Project's scheduling objectives, work would also occur periodically on Saturdays and Sundays and on some occasions, overnight. Overnight work would be limited to work that does not involve the use of jack hammers such as reconstructing base material, applying new pavement overlay, installing traffic striping, installing traffic loops, etc., which will involve noise from the large trucks and machines associated with that work. No jack-hammering would be permitted during overnight construction. Since these effects would occur intermittently and would be temporary in nature, they would be considered less than significant.

e, f) *No Impact*. The nearest airport to the Project site is the Inyokern Airport; located approximately 9.5 miles northwest of the Project site. As such, the Project site is not located within any Airport Land use Plan and would not be exposed to severe noise levels from airport or aircraft-related activities.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XIII. POPULATION AND HOUSING. Would the project:				
a) Induce substantial population growth in the area, either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through the extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Displace substantial numbers of people necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a) *No Impact*. The proposed Project would involve drainage and roadway improvements; the Project would not include the construction of homes or businesses, extend roads into previously undeveloped areas or areas that are limited in potential for growth due to lack of transportation infrastructure, or otherwise induce population growth. The proposed Project is designed to improve both the existing flow of traffic and areawide drainage. These improvements have

already been anticipated in the General Plan and the City and County Master Plan of Drainage. Therefore, no impact on population growth would occur.

b,c) *No Impact*. The Project does not involve or propose the displacement of any on-site or off-site housing stock. No impacts relating to displacement of housing will result from the Project.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XIV. PUBLIC SERVICES. Would the project result in substantial adverse physical impacts associated with the provision of the new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Police Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a, b) *No Impact.* The Project would have no effect on the demand for or provision of fire or police services and would thus create no impacts involving construction of any new or modified stations or support facilities.

c-e) *Less-Than-Significant Impact.* The Project proposed roadway and drainage improvements would have no effect on the demand for or provision of school, park, or other public facilities or services and would thus create no impacts involving construction of any new or modified facilities.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
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XV. RECREATION

a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a,b) *No Impact.* The proposed Project consists solely of drainage and roadway improvements, and as such, does not propose elements (e.g., residential

development) that would result in substantially increased demands for neighborhood or regional parks or other recreational facilities. The Project will have no impact in this regard.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XVI. TRANSPORTATION/TRAFFIC. Would the project:				
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially increase hazards to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
e) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

- a, b) *Less-Than-Significant Impact*. The proposed Project improvements are not expected to conflict with any applicable plan, ordinance, policy or congestion management program. The Project proposes infrastructure improvements; any traffic impacts would be considered short-term and temporary in nature.
- c) *No Impact*. The nearest airport to the Project site is the Inyokern Airport located approximately 9.5 miles northwest of the Project site. The Project does not propose elements or aspects that would affect air traffic patterns. Potential impacts associated with air traffic in the vicinity are considered less-than-significant.
- d) *No Impact*. The proposed Project roadway improvements include widening and paving existing roadways and would not include any curvilinear roadways with sharp curves. Therefore, the proposed Project would not substantially increase safety hazards due to a design feature or incompatible use. No impact would occur.
- e) *No Impact*. The Project does not propose elements or aspects that would obstruct or restrict emergency access to or through the area. In conjunction with the review and approval of building permits, the City will review all plans to assure compliance with all applicable emergency access and safety requirements.

- f) *No Impact.* The proposed Project is not expected to conflict with adopted policies, plans, or programs supporting alternative transportation. Therefore, there would be no impact to adopted policies or existing alternative transportation facilities.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XVII. UTILITIES AND SERVICE SYSTEMS.				
Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Comply with federal, state, and local statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Substantiation:

a, b, e) *No Impact.* The proposed Project would involve drainage and roadway improvements. The proposed Project would not construct any new buildings or otherwise induce population growth that would increase the demand for water or increase the amount of wastewater being generated into the system. Operation of the proposed Project would not require additional sewer, wastewater treatment, or water services over current conditions. Therefore, no impact would occur.

c) *No Impact.* The focus of this document is to assess the potential impacts of the Project. These small drainage and roadway improvements would not be considered an incremental improvement of an existing storm drain facility. The capacity of the street drainage system would not be affected and no other modifications to the existing drainage system would be required. Therefore, no impact to storm water drainage facilities would occur.

d) *No Impact.* The proposed Project would not construct any new buildings or otherwise induce population growth that would increase the demand for water supplies. Operation of the proposed Project would not require permanent needs of additional water supplies. Therefore, no impact would occur.

f,g) *No Impact.* The proposed Project would generate an insignificant amount of construction waste. The solid waste generated during the construction of the proposed Project would be disposed of in accordance with all applicable statutes and conservation measures regarding solid waste and recycling of waste materials. Operation of the proposed Project would not generate any solid waste. Therefore, no impact would occur.

Source: *City of Ridgecrest General Plan - Public Draft* (Matrix Design Group, Inc.), October 2008.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
XVIII. MANDATORY FINDINGS OF SIGNIFICANCE.				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when reviewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Does the project have environmental effects which will cause substantial adverse effects	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less-Than-Significant Impact	No Impact
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on human beings, either directly or indirectly?

Substantiation:

- a) *Potentially Significant Unless Mitigation Incorporated.* Implementation of the proposed Project would not have a significant impact on special-status plant and animal species. Therefore, cumulative impacts would be less than significant. Although the proposed Project could potentially impact protected species and state-jurisdictional drainages, Mitigation Measures BIO-1 through BIO-28 will ensure that the Project’s impacts are less than significant.

The Project would not affect biological resources, and therefore does not have the potential to significantly degrade the quality of biological resources, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal.

- b) *Less-Than-Significant Impact.* The proposed Project would contribute air emissions and noise to the Project area during short-term, temporary, Project construction-related activities. No significant or potentially significant unmitigable long-term environmental effects of the proposed Project have been identified. In addition, the proposed Project would not induce growth that would promote cumulative impacts. Therefore, Project impacts would be less than significant.
- c) *Less-Than-Significant Impact.* As supported by the preceding environmental evaluation, the Project will not cause substantial adverse effects on human

beings. Under each environmental consideration addressed herein, the proposed Project is considered to have either no impact, or potential effects of the proposal are substantiated at, or are mitigated to, levels that are less-than-significant.

4.0 DETERMINATION

4.0 DETERMINATION

On the basis of this initial evaluation:

I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.	<input type="checkbox"/>
I find that although the project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described previously have been added to the project. A NEGATIVE DECLARATION will be prepared.	<input checked="" type="checkbox"/>
I find that the project MAY have a significant effect on the environment and an ENVIRONMENTAL IMPACT REPORT is required.	<input type="checkbox"/>
I find that the project MAY have a significant effect(s) on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on an earlier analysis as described on attached sheets. If the effect is a potentially significant impact or potentially significant unless mitigated an ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that need to be addressed.	<input type="checkbox"/>
I find that although the proposed project could have a significant effect on the environment, there WILL NOT be a significant effect in this case because all potentially significant effects (a) have been analyzed adequately in an earlier EIR pursuant to applicable standards and (b) have been avoided or mitigated pursuant to that earlier EIR, including revisions or mitigation measures that are imposed upon the proposed project.	<input type="checkbox"/>

City of Ridgecrest:

Signature _____ Date _____

Printed Signature: _____

5.0 MITIGATION MONITORING PLAN

5.0 MITIGATION MONITORING PLAN

5.1 INTRODUCTION

To ensure that the mitigation measures contained in the MND are properly implemented, a monitoring program has been devised pursuant to State law. This Mitigation Monitoring Plan (MMP) identifies measures incorporated into the Project which reduce its potential environmental effects; the entities responsible for implementation and monitoring of mitigation measures; and the appropriate timing for implementation of mitigation measures. As described at *CEQA Guidelines* § 15097, this MMP employs reporting on, and monitoring of, Project mitigation measures.

The objectives of the MMP are to:

- Assign responsibility for, and ensure proper implementation of mitigation measures;
- Assign responsibility for, and provide for monitoring and reporting of compliance with mitigation measures; and
- Provide the mechanism to identify areas of noncompliance and need for enforcement action before irreversible environmental damage occurs.

Mitigation monitoring and reporting procedures incorporated into the Project are presented in the following Section 5.2. Specific mitigation measures incorporated into the Project, mitigation timing, and implementation and reporting/monitoring responsibilities are presented within this Section in Table 5-1.

5.2 MITIGATION MONITORING AND REPORTING

5.2.1 Mitigation Monitoring and Responsibilities

As the Lead Agency, the City of Ridgecrest is responsible for ensuring full compliance with the mitigation measures adopted for the proposed Project. The City will monitor and report on all construction-related and operational mitigation activities, and will require its contractors to implement this mitigation monitoring plan. Primary responsibility for compliance with Project mitigation measures, and reporting the progress of that compliance through the mitigation monitoring plan resides with the City. As notification to affected parties, all of the Mitigation Measures presented herein shall appear on all construction drawings and contract documents.

Any proposed substantive modifications to the mitigation measures presented herein will be reported immediately to any potentially affected agencies. Prior to their implementation, the City will ensure that any proposed substantive modification of the mitigation measures or procedures identified within this mitigation monitoring plan are first approved by any affected responsible agencies.

If, during the course of Project implementation, any of the mitigation measures identified herein cannot be successfully implemented, the City will immediately inform any affected responsible agencies. The City, in conjunction with any affected responsible agencies, will then determine if modification to the Project is required and/or whether alternative mitigation is appropriate.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-1 Before initiating ground-disturbing activities, Applicant/Permittee shall designate a representative (Designated Representative) responsible for communications with the California Department of Fish and Wildlife (CDFW) and for overseeing compliance with this Permit. The CDFW shall be notified in writing prior to commencement of ground-disturbing activities of the representative's name, business address, and contact information, and shall be notified in writing if a substitute representative is designated.</i>	Prior to issuance of grading permits.	Applicant	City of Ridgecrest Planning Department, CDFW	Before issuance of grading permits.
<i>BIO-2 A biologist (Designated Biologist) knowledgeable and experienced in the biology and natural history of the Covered Species shall monitor construction activities in areas of Covered Species habitat to help avoid the take of individual animals and to minimize habitat disturbance. At least 30 days prior to ground-disturbing activities, the Applicant/Permittee shall submit to the CDFW in writing the proposed Designated Biologist's name, qualifications, business address, and contact information for review. The Designated Biologist must be approved by the CDFW prior to the commencement of ground-disturbing activities.</i>	Prior to issuance of grading permits.	Applicant	City of Ridgecrest Planning Department, CDFW	Before issuance of grading permits.
<i>BIO-3 Prior to ground disturbance, the entire project site shall be fenced with MGS exclusion fence. To avoid impacts to MGS during fence construction, the proposed fence alignment shall be flagged and the alignment surveyed within 24 hours prior to fence construction. Surveys shall be conducted by the Designated Biologist using techniques approved by the CDFW. Biological Monitors may assist the</i>	Prior to issuance of grading permits.	Applicant, Project Biologist	City of Ridgecrest Planning Department, CDFW	Before issuance of grading permits.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>Designated Biologist under his or her supervision. These surveys shall provide 100% coverage of all areas to be disturbed during fence construction and an additional transect along both sides of the proposed fence line. All small mammal burrows shall be examined to assess occupancy of each burrow by MGS and handled in accordance with CDFW-approved protocol.</i>				
<i>The exclusion fencing shall be installed prior to site clearing and grubbing. The fence installation shall be supervised by the Designated Biologist and monitored by the Biological Monitors to ensure the safety of any MGS present. This exclusion fencing shall be constructed of silt fence material that will prohibit wildlife from climbing the fence or burrowing below the fence. The fencing shall be buried approximately twelve inches below the surface and extend a minimum of 30 inches above grade. Fencing shall be installed and maintained during all phases of construction and decommissioning. The fencing shall be inspected by the Designated Biologist weekly and immediately after all major rainfall events through the duration of construction activities. Any needed repairs to the fence shall be performed on the day of their discovery. Exclusion fencing shall be removed once construction or channel work activities are complete. Outside temporarily fenced exclusion areas, the project operator shall limit the areas of disturbance. Parking areas, new roads, staging, storage, excavation, and disposal site locations shall be confined to the smallest areas possible. These areas shall be flagged and disturbance activities, vehicles, and equipment shall be confined to these flagged areas. A copy of the</i>				

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>fencing plan shall be submitted to CDFW and the City of Ridgecrest.</i>				
<i>After the installation of the MGS exclusion fence and immediately prior to any ground disturbance, the Designated Biologist(s) shall conduct clearance surveys of the construction disturbance area for MGS and their burrows. The survey shall provide 100 percent coverage of suitable habitat within the project site (disturbed saltbush and creosote bush scrub). As a salvage effort, if potentially occupied burrows are identified, an attempt shall be made to trap and relocate the individual(s). Potentially occupied burrows shall also be fully excavated by hand before project activities begin.</i>				
<i>BIO-4 As a salvage effort, if potentially occupied burrows are identified, an attempt shall be made to trap and relocate the individual(s). Potentially occupied burrows shall also be fully excavated by hand before project activities begin. Trapping, relocation, and MGS burrow excavation shall only be conducted by individual(s) possessing an MOU with CDFW for such activities. Where MGS or where active burrows are detected (i.e., MGS are seen going in and out of the burrow), the MGS detected in a burrow shall be trapped and relocated by the Designated Biologist. Relocation sites must meet criteria approved by CDFW. After any MGS detected are trapped and relocated, the biologist shall excavate the active burrow to ensure no other squirrels remain underground. The excavated burrow shall be collapsed to prevent further use.</i>	Prior to issuance of grading permits.	Applicant, Project Biologist	City of Ridgecrest Planning Department	Before issuance of grading permits.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-5 The Applicant/Permittee shall conduct an education program for all persons who will work onsite during Project implementation and construction. The program shall consist of a presentation from the Designated Biologist that includes a discussion of the biology of the Covered Species, the habitat needs of the Covered Species, its status under CESA, and the management measures provided in this Permit. A fact sheet containing this information shall also be prepared and distributed. Upon completion of the program, employees shall sign a form stating that they attended the program and understand all protection measures. These forms shall be filed at City of Ridgecrest offices and shall be made available to the CDFW upon request.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-6 Firearms and domestic dogs shall be prohibited from the Project site and site access routes during construction and development of the Project.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-7 The Designated Biologist shall have authority to immediately stop any activity that is not in compliance with this Permit, and to order any reasonable measure to avoid the take of an individual of the Covered Species.</i>	Throughout construction.	Applicant, Project Biologist	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-8 Dust control shall be implemented during project activities to facilitate visibility for the monitoring of the Covered Species by the Designated Biologist.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-9 A trash abatement program shall be initiated during pre-construction phases of the Project and shall continue throughout the duration of the Project. Trash and food items shall be contained in closed (raven-proof) containers and removed regularly (at least once a week) to avoid attracting opportunistic predators such as ravens, coyotes, and feral dogs.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-10 The Applicant/Permittee shall clearly delineate the property boundaries of the Project site with fencing, stakes or flags and shall similarly delineate the limits of construction areas.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-11 Project-related personnel shall access the Project site during construction and development activities using existing routes and shall not cross Covered Species' habitat outside of the Project site. To the extent possible, previously disturbed areas within the Project site shall be used for temporary storage areas, laydown sites, and any other surface-disturbing activities. If construction of offsite routes of travel will be required, the CDFW shall be contacted prior to carrying out such an activity. The CDFW may require an amendment to the Permit if additional take of Covered Species may result from Project modification.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-12 All Project-related parking, storage areas, laydown sites, equipment storage, and any other surface disturbing activities shall be confined to the Project site. Off-site Covered Species habitat shall not be used. Project-related vehicle traffic shall be restricted to established roads, staging, and parking areas. Applicant/Permittee shall post signs; place posting stakes, flags, and/or rope or cord; and place fencing as necessary to minimize the disturbance of Covered Species habitat. Vehicle speeds shall not exceed 20 mph on the Project site or construction routes in order to avoid MGS on or traversing these areas.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-13 Any fuel or hazardous waste leaks or spills on the Project site during construction and development activities shall be stopped/repared immediately and cleaned up at the time of occurrence. The storage and handling of hazardous materials shall be excluded from the construction zone and any unused or leftover hazardous products shall be properly disposed of offsite.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-14 The Applicant/Permittee shall provide CDFW representatives with reasonable access to the Project site and mitigation lands under its control, and shall otherwise fully cooperate with CDFW efforts to verify compliance with or effectiveness of mitigation measures set forth in the Permit. Neither the Designated Biologist, nor the CDFW, shall be liable for any costs incurred in complying with the management measures, including cease-work orders issued by the CDFW or as provided in the Permit.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department, CDFW	Ongoing throughout construction.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-15 Upon Project completion, all construction refuse, including, but not limited to, broken equipment parts, wrapping material, cords, cables, wire, rope, strapping, twine, buckets, metal or plastic containers, and boxes shall be removed from the site and disposed of properly.</i>	Prior to issuance of occupancy permits.	Applicant	City of Ridgecrest Planning Department	Before issuance of occupancy permits.
<i>BIO-16 Notwithstanding any expiration date on the Permit's take authorization, the Applicant/Permittee's obligations under the Permit do not end until the CDFW accepts the Final Mitigation Report as complete.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department	Ongoing throughout construction.
<i>BIO-17 If a Mohave ground squirrel is found in a burrow during Project-related activities on the Project site, it shall be immediately relocated to a burrow at a protected off-site location approved by the CDFW's Regional Representative. The MGS may only be relocated by a qualified biologist. The relocation burrow shall be prepared in the following manner: dig a hole at least two (2) feet deep, place a nine (9) inch diameter plastic container (with thick enough walls that it will not collapse when buried) in the hole, place cotton bedding material in the container, connect the container to a three (3) inch diameter flexible plastic pipe (with thick enough walls that it will not collapse when buried) running to the surface at a 45 degree angle, cover the artificial burrow with dirt leaving the surface end of the 3 inch pipe open, and place the MGS in the artificial burrow and lightly plug the burrow mouth with soil (in a manner similar to what MGS do in natural burrows). The Designated Representative shall immediately notify the</i>	Throughout construction.	Applicant, Project Biologist	City of Ridgecrest Planning Department, CDFW	Ongoing throughout construction.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<p><i>CDFW of the incident unless the incident occurs outside of normal business hours. In that event, the CDFW shall be notified no later than noon on the next business day. Notification to the CDFW shall be via telephone or email, followed by a written incident report. Notification shall include the date, time, location and circumstances of the incident, the name of the party that actually relocated the animal, and the location (including GPS coordinates) where the animal was moved.</i></p>				
<p><i>BIO-18 If a Mohave ground squirrel is injured as a result of project related activities, it shall be immediately taken to a CDFW-approved wildlife rehabilitation and or veterinary facility. The Applicant/Permittee shall identify the facility prior to the start of ground disturbing activities. Any costs associated with the care or treatment of such injured Mohave ground squirrels shall be borne by Applicant/Permittee. The CDFW shall be notified immediately unless the incident occurs outside of normal business hours. In that event the CDFW shall be notified no later than noon on the next business day. Notification to the CDFW shall be via telephone or email, followed by a written incident report. Notification shall include the date, time, location and circumstances of the incident, and the name of the facility where the animal was taken.</i></p>	<p>Throughout construction.</p>	<p>Applicant, Project Biologist</p>	<p>City of Ridgecrest Planning Department, CDFW</p>	<p>Ongoing throughout construction.</p>
<p><i>BIO-19 To fully mitigate for permanent habitat loss and incidental take of MGS, the Applicant/Permittee will compensate for impacts to 34.65 acres of potential MGS habitat that would be affected during proposed construction activities related to the Walmart retail center</i></p>	<p>Prior to issuance of occupancy permits.</p>	<p>Applicant</p>	<p>City of Ridgecrest Planning Department, CDFW</p>	<p>Before issuance of occupancy permits.</p>

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/ Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<p><i>and associated offsite drainage and roadway improvements. This will be accomplished either by land acquisition acceptable to CDFW or an assessed financial contribution calculated based on the final construction footprint. With the implementation of the Project, direct permanent impacts to 26.29 acres of potential MGS habitat would be mitigated at a proposed 1:1.5 ratio, resulting in the preservation and management of 39.43 acres of compensatory mitigation land. In addition, temporary impacts to 8.36 acres within the Project site will be mitigated through habitat enhancement at a ratio of more than 2:1 (refer to the Offsite Flood Control Channel Revegetation Plan in Attachment 7). These habitat compensation ratios for permanent and temporary impacts are considered to be sufficient because: 1) take is not expected to exceed one individual, if any; 2) the documented degraded quality of saltbush and creosote bush habitats regularly traversed by OHVs, formerly used for agricultural purposes, and entirely encompassed by commercial and residential developments and well-traveled roads; 3) planned revegetation efforts of temporarily disturbed areas with native desert species will provide improved habitat quality for MGS as compared to baseline conditions; and lastly, 4) the minor biological significance of resulting from buildout of project in an area that has a low likelihood to support this species. Habitat conservation will consist of the offsite purchase of in-kind habitat of equal or greater value than that impacted. Funding for the long-term management of the land preserved will also be required. The location of the preserved land and the management program will be negotiated between CDFW and the Applicant/Permittee. This mitigation land would contribute to</i></p>				

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<p><u>Biological Resources</u></p> <p><i>the survival and continued existence of MGS and is consistent with the conservation measures proposed by the Desert Managers Mohave Ground Squirrel Work Group, which recommends securing and/or managing sufficient core habitat and corridors to maintain self-sustaining populations.</i></p> <p><i>The responsibilities for management of the compensation lands may be delegated by written agreement to CDFW or to a third party, such as a non-governmental organization dedicated to habitat conservation, subject to approval CDFW prior to land acquisition or management activities. If habitat disturbance exceeds that described in this analysis, the Applicant/Permittee shall be responsible for acquisition and management of additional compensation lands and/or additional funds required to compensate for any additional habitat disturbances. Additional funds shall be based on the adjusted market value of compensation lands at the time of construction to acquire and manage habitat. Compensatory mitigation will not be required for temporary impacts to on-site drainages as long as the vegetation removed will be restored once construction is complete, and revegetated with native desert shrubs, forbs, and grass species suitable for MGS.</i></p> <p><i>BIO-20 The Applicant/Permittee shall notify the CDFW and shall document compliance with all pre-construction Conditions of Approval before initiating ground-disturbing activities.</i></p>	<p>Prior to issuance of grading permits.</p>	<p>Applicant</p>	<p>City of Ridgecrest Planning Department, CDFW</p>	<p>Before issuance of grading permits.</p>

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-21 The Applicant/Permittee shall notify the CDFW fourteen (14) calendar days before initiating ground-disturbing activities.</i>	Fourteen (14) days prior to any ground-disturbing activities.	Applicant	City of Ridgecrest Planning Department, CDFW	Fourteen (14) days prior to any ground-disturbing activities.
<i>BIO-22 The Applicant/Permittee shall immediately notify the CDFW in writing if it determines that it is not in compliance with any condition of approval of the Permit, including but not limited to any actual or anticipated failure to implement mitigation measures within the time periods indicated in the Permit.</i>	Throughout construction.	Applicant	City of Ridgecrest Planning Department, CDFW	Ongoing throughout construction.
<i>BIO-23 The Designated Biologist shall be on site daily while grubbing and grading are taking place to prevent take of the covered species to the greatest extent possible, to check for compliance with all mitigation/avoidance measures, and to check exclusion zones to ensure that signs, stakes, and fencing are intact and that human activities are restricted in these protective zones. Compliance inspections shall be conducted a minimum of once per month after clearing, grubbing, and grading are completed. A monthly compliance report shall be submitted to the CDFW's Regional Representative.</i>	Throughout grading activities and construction.	Applicant	City of Ridgecrest Planning Department, CDFW	Ongoing throughout construction.
<i>BIO-24 Beginning with issuance of the Permit and continuing for the life of the Permit, Applicant/Permittee shall provide the CDFW an annual Status Report no later than January 31 of every year. Each Status Report shall include, at a minimum: 1) a general description of the status of the Project site and construction activities, including actual or projected completion dates, if known; 2) an update of the current implementation status of each mitigation measure; and 3) an</i>	Prior to construction.	Applicant	City of Ridgecrest Planning Department, CDFW	Ongoing.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>assessment of the effectiveness of each completed or partially completed mitigation measure in minimizing and compensating for Project impacts.</i>				
<i>BIO-25 All observations of Covered Species and their sign during Project activities shall be conveyed to the Designated Representative or Designated Biologist. This information shall be included in the next monthly compliance report submitted to the CDFW by the Permittee.</i>	Ongoing.	Applicant	City of Ridgecrest Planning Department, CDFW	Ongoing.
<i>BIO-26 No later than 45 days after completion of the Project, including completion of all mitigation measures, Permittee shall provide the CDFW with a Final Mitigation Report. The Final Mitigation Report shall be prepared by the Designated Biologist and shall include, at a minimum: 1) a discussion of when each of the mitigation measures was implemented; 2) all available information about Project-related incidental take of Covered Species; 3) information about other Project impacts on the Covered Species; 4) construction dates; 5) an assessment of the effectiveness of the Permit's conditions of approval in minimizing and compensating for Project impacts; 6) recommendations on how mitigation measures might be changed to more effectively minimize and mitigate the impacts of future projects on the Covered Species; and 7) any other pertinent information, including the level of take of the Covered Species associated with the Project.</i>	No later than 45 days after completion of the Project.	Applicant, Project Biologist	City of Ridgecrest Planning Department, CDFW	No later than 45 days after completion of the Project.

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<i>BIO-27 If a Mohave ground squirrel is killed by project-related activities during construction, or if a Mohave ground squirrel is otherwise found dead, the Designated Biologist shall be immediately notified and a written report will be sent to the CDFW within two (2) calendar days. The report will include the date, time of the finding or incident, location of the carcass, and the circumstances.</i>	Throughout construction.	Applicant, Project Biologist	City of Ridgecrest Planning Department, CDFW	Ongoing throughout construction.
<i>BIO-28 Potential impacts to non-wetland, non-riparian State-regulated waters were identified on the Project site. Assuming these features will be considered jurisdictional by CDFW and Lahontan Regional Water Quality Control Board (LRWQCB), the following actions will occur prior to Project construction activities:</i>	Prior to Project construction activities.	Applicant	City of Ridgecrest Planning Department	Before Project construction activities.
<ol style="list-style-type: none"> 1. <i>Submit a Notification package to the California Department of Fish and Wildlife under Section 1600 of the State Fish and Wildlife Code. If CDFW determines that the Project will require a Streambed Alteration Agreement for impacts to the drainage channel, then the Agreement will be acquired and all conditions will be agreed to prior to Project construction.</i> 2. <i>Submit to the LRWQCB an application for Clean Water Act Section 401 Water Quality Certification and/or Waste Discharge Requirements for Projects Involving Discharge of Dredged and/or Fill Material to Waters of the State.</i> 				
<i>Securing permits and compliance with the state policies will be</i>				

**Table 5-1
Ridgecrest Commercial Specific Plan Offsite Improvements
Mitigation Monitoring Plan**

Mitigation Measures	Mitigation Timing	Implementation Entity	Monitoring/ Reporting Entity	Monitoring/Reporting Frequency
<u>Biological Resources</u>				
<p><i>required to result in no net loss of waters as a result of the Project. Also, as part of the proposed Project, the applicant shall implement standard construction and storm water BMPs to contain and minimize surface runoff originating from the development, thereby avoiding and/or reducing adverse impacts to isolated waters. Standard sediment and erosion control measures (e.g., use of silt fencing around the perimeter of the construction zone) will be implemented to protect jurisdictional wetlands and other waters during construction. Additionally, runoff produced during and after construction is subject to National Pollution Discharge Elimination System Regulations (NPDES) and local water quality and runoff standards.</i></p>				

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF KERN

Notice of
Intent

Case Number February 3, 2015

DECLARATION
OF PUBLICATION
(2015.5 C.C.P.)

State of California, County of Kern, ss:

Declarant says:

That at all times, herein mentioned declarant is and was a citizen of the United States, over the age of twenty-one years, and not a party to nor interested in the within matter; that declarant is the principal clerk of the printer and the publisher of THE DAILY INDEPENDENT, a newspaper of general circulation printed and published daily in the City of Ridgecrest, Indian Wells Judicial District, County of Kern, State of California, which newspaper has been adjudged a newspaper of general circulation by the said Superior Court by order made and renewed July 8, 1952, in Civil Proceeding No. 58584 of said Court: that the instrument of which the annexed in a printed copy has been published in each regular and like issue of said newspaper (and not any supplement thereof) on the following dates, to-wit:

5-16-15

I declare under penalty of perjury that the foregoing is true and correct.

EXECUTED ON May 16, 20 15, at Ridgecrest California.

Declarant [Signature]

Notice of Intent to Adopt a Mitigated Negative Declaration for the Ridgecrest Commercial Specific Plan Offsite Improvements Project

The City of Ridgecrest has coordinated the preparation of an Initial Study/Mitigated Negative Declaration (IS/MND) for the proposed Ridgecrest Commercial Specific Plan Offsite Improvements Project (Project). The IS/MND addresses potential impacts associated with the Project which proposes the construction of drainage and street improvements related to the development of the Ridgecrest Commercial Specific Plan.

The Ridgecrest Commercial Specific Plan was a qualified voter sponsored initiative that was adopted without alteration by the Ridgecrest City Council on February 3, 2010 pursuant to Elections Code Section 9214. The Ridgecrest Commercial Specific Plan governs approximately 28.5 acres of vacant land at the southeast corner of South China Lake Boulevard and East Bowman Road and allows for the development of a 205,000-square-foot Major Tenant (proposed to be a Walmart), a 16-pump fuelling station and 500-square-foot building, a 25,000-square-foot retail building, and a 5,000-square-foot retail building.

A complete description of the proposed Project, its location and issues of potential environmental concern are pre-

sented in the enclosed project IS/MND. In the case of the proposed Project, the analysis presented in this Initial Study indicates that the mitigation measures included in the IS/MND will reduce all identified potentially significant effects to a level of insignificance. There is no substantial evidence, in light of the whole record before the agency, that the project may have a significant effect on the environment. On the basis of this finding, a Mitigated Negative Declaration has been prepared for the proposed project.

This notification of intent to adopt a Mitigated Negative Declaration for the project is provided pursuant to §15072 of the California Environmental Quality Act Guidelines (CEQA Guidelines). The IS/MND public review period will run from May 18, 2015 to June 17, 2015. Copies of the proposed IS/MND are available through the City of Ridgecrest (address below). Written comments regarding the Initial Study will be accepted until the close of the public review period on June 17, 2015. Comments should be delivered to the following address:

City of Ridgecrest
100 West California Avenue
Ridgecrest, CA 93555
Gary Parsons, Economic Development Manager

The public hearing to adopt this MND is tentatively for June 17, 2015 at 6:00 p.m. in the City Council Chambers at the address above.

W 6 5 6 - R I D G E - C R E S T -- 1 5 5 8 0 8 9 . 1

(05/16/2015)

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CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM

SUBJECT:

A Resolution of The Ridgecrest City Council certifying the Negative Declaration prepared for the Housing Element Update as adequate under the California Environmental Quality Act, adopting the updated Housing Element of the General Plan for 2015 – 2023, and directing staff to submit the updated Housing Element to the State Department of Housing and Community Development for certification.

Applicant: City of Ridgecrest Planning Department

PRESENTED BY:

Matthew Alexander, AICP

SUMMARY:

The Housing Element is one of seven mandatory general plan elements required by the State of California. Housing Element law mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The City's previous Housing Element was adopted in 2002 by the City Council and certified by the State during the same year.

During the past several months the City of Ridgecrest has been preparing this Housing Element update of our General Plan. The City has contracted with the consulting firm PMC to assist in the preparation of this 2015-2023 Housing Element.

In order for the Housing Element to be certified by the State, amendments to the City's Zoning Ordinance were approved by the City Council on May 6, 2015: 1. A provision permitting "Emergency Shelters" within the R-3 and R-4 (Multi-Family Residential Districts), 2. An amendment to the Ordinance Section permitting Density Bonuses, and 3. Creation of a Zoning Ordinance Section to provide for a Reasonable Accommodation procedure.

On March 24, 2015 the Planning Commission approved PC Resolution 15-05 recommending that the City Council adopt the Housing Element update.

On April 14, 2015 *the Daily Independent* published A Public Notice that on June 17, 2015 the City Council will consider adopting the 2015–2023 Housing Element for the City of Ridgecrest and Approval of an Initial Study/Negative Declaration.

FISCAL IMPACT:

None

Reviewed by Finance Director

ACTION REQUESTED:

The City Council is requested to: Adopt Resolution 15-__ certifying the Housing Element Update Negative Declaration as adequate, adopting the updated Housing Element of the General Plan for 2015 – 2023, and directing staff to submit the updated Housing Element to the State Department of Housing and Community Development for certification

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Matthew Alexander
(Rev. 6/12/09)

Action Date: June 17, 2015

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Attachment #1

RESOLUTION 15-__

RESOLUTION OF THE CITY OF RIDGECREST CITY COUNCIL TO ADOPT THE UPDATED HOUSING ELEMENT OF THE GENERAL PLAN FOR 2015-2023 AND DIRECT STAFF TO SUBMIT THE UPDATED HOUSING ELEMENT TO THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR STATE CERTIFICATION

THE CITY COUNCIL OF THE CITY OF RIDGECREST RESOLVES as follows:

WHEREAS, on March 24, 2015 the Planning Commission held a public hearing and duly considered the updated Housing Element of the Ridgecrest General Plan; and

WHEREAS, the Commission considered the recommendation of staff and consultants pursuant to Government Code §§ 65853, et seq. recommending that the City Council adopt the *Updated Housing Element of the General Plan for 2015-2023*; and

WHEREAS, the City's Housing Element has been updated and includes current demographic and housing stock information as required by State Housing Law; and

WHEREAS, the City has identified an adequate list of housing sites to accommodate the amount, type and income levels required by the City of Ridgecrest's Regional Housing Needs Assessment (RHNA), as prepared by Kern COG; and

WHEREAS, the City has conducted an environmental review of the Housing Element, prepared Initial Study and Negative Declaration and has determined that this update will not result in a significant effect on the environment; and

WHEREAS, the Housing Element contains program actions to meet the goal to provide housing that is affordable for residents with low incomes and low-paying jobs, fixed incomes, and pensions; and to strive to meet the identified current and projected local need for housing and for housing affordable to extremely low-, very low-, low-, and moderate-income households; and

WHEREAS, the City will continue to diligently seek resources to create and conserve the supply of housing; and

WHEREAS, the City has submitted its draft Housing Element document to the State Department of Housing and Community Development (HCD) and has made changes and updates in response to HCD's questions and comments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ridgecrest that:

- a. The City Council certifies Negative Declaration that has been prepared for this update to the City's Housing Element as adequate under the California Environmental Quality Act;
- b. The City Council adopts the updated Housing Element, which includes changes in response to the State Department of Housing and Community Development (HCD)'s review of the document in accordance with state law;
- c. The City Council directs staff to resubmit this updated Housing Element document for certification by HCD.

APPROVED AND ADOPTED this 17th day of June, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

Attachment #2



**City of Ridgecrest
PLANNING DEPARTMENT
100 West California Ave. Ridgecrest, CA 93555
(760) 499-5063 FAX (760) 499-1580
www.ci.ridgecrest.ca.us**

Agenda Item #7c

Planning Commission

Public Hearing: March 24, 2015

CITY OF RIDGECREST HOUSING ELEMENT, 2015 – 2023 The Planning Commission will consider approving a resolution recommending that the City Council adopt the proposed *City of Ridgecrest Housing Element, 2015 – 2023*.

Applicant: City of Ridgecrest Planning Department

BACKGROUND

The City of Ridgecrest has contracted with the consulting firm PMC to assist in the preparation of the City's 2014-2019 Housing Element update. The City's previous Housing Element was adopted in 2002 by the City Council and certified by the State Department of Housing and Community Development (HCD) in 2002.

The Housing Element (HE) is one of seven mandatory elements of the local general plan. HE law, enacted in 1969, mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that, in order for the private market to adequately address housing needs and demands, local governments must adopt land use plans and regulatory systems which provide opportunities for, and not unduly constrain, housing development. As a result, housing policy in the State rests largely upon the effective implementation of local general plans and, in particular, local Housing Elements. HE law also requires that State HCD review local HEs for compliance with State law. It should be recognized that this Housing Element is not:

- A comprehensive amendment to other elements of the General Plan, including but not limited to long-term land uses in the city, jobs-housing balance or fit, growth management, or circulation.

- An ordinance that requires specific components in developments beyond what is stated in the policies, and would be reviewed by the Planning Commission and/or City Council on projects that require legislative review and action, discretionary review projects.
- A requirement that the City develop housing, but rather a requirement that the City identify and make available sites for housing development that serves a variety of income levels.

The consequences for a City without a certified Housing Element include:

- Ineligibility for various types of State funding (e.g. transportation and other infrastructure, affordable housing, etc.); and
- A reduced ability to deny affordable and dense housing projects that would fulfill housing needs otherwise addressed in a certified HE.

The workshop will also provide an overview of the purpose of Housing Element from the City's Housing Element Consultant. The Housing Element contains the City's goals, policies, and action items relevant to providing housing to its residents. The current Housing Element, certified in 2002, is available on the City's website,

http://ridgecrestca.gov/uploadedFiles/Departments/Public_Services/Planning_Department/housing_element.pdf.

State law also requires that the Housing Element be updated routinely. The City of Ridgecrest has updated its Housing Element to include:

- an analysis of demographic, housing, employment and other trends that effect the housing needs,
- a summary of the existing and projected housing needs of Ridgecrest's households according to the Kern Council of Governments (KernCOG),
- a review of the potential market, governmental, and environmental constraints to meeting the City's identified housing needs,
- an evaluation of the resources (e.g., land, financial and administrative) available to achieve Ridgecrest's housing goals, and,
- a statement of the Housing Plan to address the City's

California law mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of its community by preparing a Housing Element as part of its General Plan.

The Housing Element contains a variety of information relative to a community's housing needs along with proposed goals, policies, and programs designed to respond to those needs.

State law also requires that the Housing Element be updated routinely. The City of Ridgecrest is currently in the process of updating its Housing Element to include the following:

- ✓ An analysis of demographic, housing, employment and other trends that effect the housing needs of the community;
- ✓ A summary of the existing and projected housing needs of the City's households according to the Kern council of Governments (KernCOG);
- ✓ A review of the potential market, governmental, and environmental constraints to meeting the City's identified housing needs;
- ✓ An evaluation of the resources (e.g., land, financial and administrative) available to achieve the City's housing goals; and,
- ✓ A statement of the Housing Plan to address the City's identified housing needs, including housing goals, policies and programs.

The Housing Element Update also identifies the City of Ridgecrest's Regional Housing Needs Assessment (RHNA), as prepared by KernCOG.

HOUSING ELEMENT TIMELINE

- **May, 2014** – The City enters into a contract with PMC to initiate Housing element Update. Consultants begin research and analysis and preparing draft document.
- **August 12, 2014** - The Planning Commission held a public workshop which offered an overview, purpose and schedule of the Housing Element. At that time an update was presented by Amy Sinsheimer, PMC, the City's Housing Element Consultant. The Housing Element contains the City's goals, policies, and action items relevant to providing housing to its residents. The public is invited to offer input and comments regarding this process. The Planning Commission held the public workshop, considered comments from the consultant and solicited comments from the public.
- **November 18, 2014** - The Public Review Draft Housing Element was considered by the Ridgecrest Planning Commission.
- **February 24, 2015** – The Planning Commission reviews the Housing element Update Initial Study Negative Declaration Environmental Document.
- **March 24, 2015** – The Planning Commission holds a public hearing to consider

approving a resolution recommending that the City Council adopt the proposed *City of Ridgecrest Housing Element, 2015 – 2023*.

RECOMMENDATION

That the Planning Commission approve the attached resolution recommending that the City Council adopt the proposed *City of Ridgecrest Housing Element, 2015 – 2023*.

Attachment: ***City of Ridgecrest 2015 – 2023 Housing Element Update***, Final Draft, March, 2015

PLANNING COMMISSION RESOLUTION 15-05

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF RIDGECREST, CALIFORNIA, FORWARDING A RECOMMENDATION TO THE CITY COUNCIL TO ADOPT THE CITY OF RIDGECREST 2015 – 2023 HOUSING ELEMENT UPDATE

THE PLANNING COMMISSION OF THE CITY OF RIDGECREST RESOLVES as follows:

SECTION 1. FINDINGS

On March 24, 2015 the Planning Commission held a public hearing and duly considered the City of Ridgecrest 2015 – 2023 Housing Element Update.

The Commission considered the recommendation of staff and consultants pursuant to Government Code §§ 65580, et seq.

SECTION 2. HOUSING ELEMENT INTENT

The Housing Element is one of seven General Plan Elements that is mandated by California state law. It is intended to provide citizens and public officials with an understanding of the housing needs in the community and set forth an integrated set of policies and programs aimed at the attainment of defined goals. More specifically, the Housing Element is intended to:

- 1) Provide comprehensive housing-related information through compilation of data from numerous sources,
- 2) Provide an estimate of present and future housing needs and constraints by examining population characteristics and growth trends, as well as the current condition of the housing stock,

- 3) Act as a tool for coordination between governmental bodies and the local building Industry,
- 4) Provide direction for future planning programs to ensure that sufficient consideration is given to housing goals and policies,
- 5) Establish and portray community goals and policies relative to housing through the identification of existing stated and implicit goals and the identification of housing needs and problems.
- 6) Establish and identify programs intended to attain and implement the community's goals and policies, taking into consideration the feasibility of those programs; and act as a meaningful guide to decision-makers considering housing related issues.

SECTION 3. APPROVAL

The Planning Commission hereby recommends that it is in the best interest of the public for the City Council to adopt the City of Ridgecrest 2015 – 2023 Housing Element Update as identified within Exhibit A.

ATTACHED: Exhibit A - City of Ridgecrest 2015 – 2023 Housing Element Update

APPROVED AND ADOPTED this 24th day of March, 2015 by the following vote:

AYES: Baudhuin, Davis, Rajaratnam, Cox, Yates
NOES: None
ABSENT: None
ABSTAIN: None

Matt Baudhuin, Chairperson

ATTEST:

Ricca Charlon, Secretary

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Attachment #3

Excerpts of Minutes related to
The Housing Element
Ridgecrest Planning Commission Meeting
March 24, 2015

Public Hearings

Item 7. c

CITY OF RIDGECREST HOUSING ELEMENT, 2015 – 2023 to consider approving a resolution recommending that the City Council adopt the proposed *City of Ridgecrest Housing Element, 2015 – 2023*.

- Amy Sinsheimer from PMC reviewed staff report and answered comments/questions that were previously submitted by the public during the 60 day review period
- W. Cox – in relationship low income when working these numbers to comply with state requirements, where do we sit? Are we sufficient in low and extremely low properties?
- A. Sinsheimer – table 4-3 breaks out the detail to your question. Per HCD guidance we believe the city has vacant land to accommodate those properties.

Public comments opened at 5:50

- S. Rajtora – submitted a number of comments last time and most were addressed. One comment regarding the constraints imposed on the land inventory was not answered. Housing element requires the city to identify any environmental constraints. Even though the city tried to mitigate the safety risk, it didn't. The EIR states that in spite of all the mitigation the risk is still significant. So the environmental impact and the safety risk have not been mitigated and should be noted. It is probably less than 10% of the total land inventory, but it should be there.

Public comment closed 5:54

Motion To Approve Resolution 15-05 Recommending The City Council Adopt The 2015-2023 Housing Element By W. Cox, Seconded By S. Davis.

Motion Carried By Roll Call Vote Of 5 Ayes, 0 Nays, 0 Abstain, And 0 Absent

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Attachment #4

Final Draft *City of Ridgecrest Housing Element Update 2015-2023*

http://ridgecrest-ca.gov/uploadedfiles/Departments/Public_Services/Planning_Department/2015-2023_Housing_Element_Final_Draft.pdf

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Attachment #5

Final Ridgecrest Housing Element Initial Study/Negative Declaration

http://ridgecrest-ca.gov/uploadedfiles/Departments/Public_Services/Planning_Department/Final_Ridgecrest_HE_Initial_Study_Neg_Dec.pdf

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**CITY OF RIDGECREST
RESPONSE TO COMMENTS ON THE
INITIAL STUDY/NEGATIVE DECLARATION FOR THE HOUSING
ELEMENT UPDATE
SCH# 2015041029**

Prepared for:

**CITY OF RIDGECREST
100 W. CALIFORNIA AVENUE
RIDGECREST, CA 93555**

Prepared by:



**860 WALNUT STREET, SUITE B
SAN LUIS OBISPO, CA 93401**

JUNE 2015

1.0 INTRODUCTION

1.1 Background of Environmental Review Process For The Project 1.0-1
1.2 Intended Uses of the Initial Study/ Negative Declaration 1.0-1
1.3 Organization and Scope of this Document 1.0-2

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

2.1 List of Commenters 2.0-1
2.2 Comments and Responses 2.0-1

1.0 INTRODUCTION

This document responds to comments made on the proposed City of Ridgecrest Housing Element Update Initial Study/Negative Declaration (IS/ND). While the state California Environmental Quality Act (CEQA) Guidelines do not require a final initial study or the preparation of formal responses to comments on draft initial studies/negative declarations, in order to provide further disclosure of the project's impacts, the City has decided to provide responses to the comments it has received.

1.1 BACKGROUND OF ENVIRONMENTAL REVIEW PROCESS FOR THE PROJECT

INITIAL STUDY

The IS/ND was released for public and agency review on April 7, 2015, with the 30-day review period ending on May 7, 2015. The City received two comment letters during this review period.

RESPONSE TO COMMENTS

This document provides a response to comments received on the IS/ND. The two comment letters are listed chronologically.

1.2 INTENDED USES OF THE IS/ND

The IS/ND will be used by the City of Ridgecrest in considering approval of the proposed project. In accordance with CEQA Guidelines Section 15074, the IS/ND will be used as the primary environmental document in consideration of all subsequent planning and permitting actions associated with the project, to the extent such actions require CEQA compliance and as otherwise permitted under applicable law.

CONSIDERATION OF COMMENTS

Prior to taking action on the proposed project, the City will consider the IS/ND, this response to comments document, and any additional comments or testimony made at the public hearing conducted for the proposed project. The following excerpt from the CEQA Guidelines explains the process to be followed before taking action on the proposed project.

15074. CONSIDERATION AND ADOPTION OF A NEGATIVE DECLARATION OR MITIGATED NEGATIVE DECLARATION.

(a) Any advisory body of a public agency making a recommendation to the decision-making body shall consider the proposed negative declaration or mitigated negative declaration before making its recommendation.

(b) Prior to approving a project, the decision-making body of the lead agency shall consider the proposed negative declaration or mitigated negative declaration together with any comments received during the public review process. The decision-making body shall adopt the proposed negative declaration or mitigated negative declaration only if it finds on the basis of the whole record before it (including the initial study and any comments received), that there is no substantial evidence that the project will have a significant effect on the environment and that the negative declaration or mitigated negative declaration reflects the lead agency's independent judgment and analysis.

(c) When adopting a negative declaration or mitigated negative declaration, the lead agency shall specify the location and custodian of the documents or other material which constitute the record of proceedings upon which its decision is based.

1.0 INTRODUCTION

(d) When adopting a mitigated negative declaration, the lead agency shall also adopt a program for reporting on or monitoring the changes which it has either required in the project or made a condition of approval to mitigate or avoid significant environmental effects.

(e) A lead agency shall not adopt a negative declaration or mitigated negative declaration for a project within the boundaries of a comprehensive airport land use plan or, if a comprehensive airport land use plan has not been adopted, for a project within two nautical miles of a public airport or public use airport, without first considering whether the project will result in a safety hazard or noise problem for persons using the airport or for persons residing or working in the project area.

(f) When a non-elected official or decision making body of a local lead agency adopts a negative declaration or mitigated negative declaration, that adoption may be appealed to the agency's elected decision making body, if one exists. For example, adoption of a negative declaration for a project by a city's planning commission may be appealed to the city council. A local lead agency may establish procedures governing such appeals.

Upon review and consideration of the Final IS/ND, the City may take action to adopt, revise, or reject the proposed project. A decision to approve the proposed project would be made in a resolution recommending certification of the IS/ND as part of consideration of the proposed Housing Element update. The City of Ridgecrest has prepared this IS/ND and has determined that the environmental impacts of the proposed project are less than significant.

1.3 ORGANIZATION AND SCOPE OF THIS DOCUMENT

This document is organized in the following manner:

SECTION 1.0 – INTRODUCTION

Section 1.0 provides an overview of the environmental review process to date and discusses the CEQA requirements for consideration and adoption of a negative declaration.

Section 2.0 – COMMENTS AND RESPONSES TO COMMENTS ON THE IS/ND

Section 2.0 provides a list of commenters, copies of written comments (coded for reference), and the responses to those comments made on the IS/ND.

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

2.0 RESPONSE TO COMMENTS

2.1 LIST OF COMMENTERS

The following agencies submitted written comments on the Draft IS/ND.

Letter	Agency, Organization, or Individual	Date
1-1	Lahontan Regional Water Quality Control Board	May 1, 2015
1-2	Governor's Office of Planning and Research	May 7, 2015

2.2 COMMENTS AND RESPONSES

Written comments on the Draft IS/ND are reproduced on the following pages, along with responses to those comments. While CEQA does not require lead agencies to provide formal responses to comments received on initial studies supporting proposed negative declarations, the City prepared this response to comments document to provide responses to comments received on the IS/ND in order to provide comprehensive information and disclosure for both the public and the City's decision-makers.

As shown in the responses to comments provided below, no changes to the project or new mitigation measures are needed to ensure that the environmental impacts of the proposed project are reduced to a less than significant level.



Lahontan Regional Water Quality Control Board

May 1, 2015

File: Environmental Doc Review
Kern County

Matthew Alexander, City Planner
City of Ridgecrest
100 W. California Ave.
Ridgecrest, CA 93555
Email: malexander@ci.ridgecrest.ca.us

COMMENTS ON THE INITIAL STUDY AND NEGATIVE DECLARATION FOR THE CITY OF RIDGECREST HOUSING ELEMENT UPDATE, KERN COUNTY, STATE CLEARINGHOUSE NO. 2015041029

The California Regional Water Quality Control Board, Lahontan Region (Water Board) staff received the Initial Study (IS) and Negative Declaration (ND) for the above-referenced Housing Element on April 10, 2015. The IS/ND was prepared by PMC on behalf of the City of Ridgecrest (City) and submitted in compliance with provisions of the California Environmental Quality Act (CEQA). The Plan will update the City's general plan and change the City's zoning ordinance to comply with state law for allowing construction of transitional and supportive housing without the need for a conditional use permit. Transitional and supportive housing are defined in Government Code sections 65582 (f), (g), and (h) and include state-supported housing for the disabled, the elderly, veterans, the homeless, and others described in the Lanterman Developmental Disabilities Services Act. The Housing Element will also change the City's zoning ordinance governing farmworker employee housing. The IS/ND covers only changes in the housing element of the general plan and not any specific building projects.

Water Board staff, acting as a responsible agency, is providing these comments to specify the scope and content of the environmental information germane to our statutory responsibilities pursuant to CEQA Guidelines, California Code of Regulations, title 14, section 15096. We encourage the City to consider potential impacts of new construction to Waters of the State, and to minimize these impacts to the maximum extent feasible. Practices the Water Board encourages include (1) watershed protection and management, (2) "Low Impact Development" (LID), (3) avoiding hydromodification, and (4) encourage recycled water uses. Our comments on the IS/ND are outlined below.

KIMBERLY COX, CHAIR | PATTY Z. KOUYOUMDJIAN, EXECUTIVE OFFICER

14440 Civic Drive, Suite 200, Victorville, CA 92392 | www.waterboards.ca.gov/lahontan



Mr. Alexander

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May 1, 2015

AUTHORITY

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RECOMMENDED PRACTICES TO PROTECT WATERS OF THE STATE

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A Watershed Approach

Healthy watersheds are sustainable. Watersheds supply drinking water, provide for recreational uses, and support ecosystems. Watershed processes include the movement of water (i.e. infiltration and surface runoff), the transport of sediment, and the delivery of organic material to surface waters. These processes create and sustain the streams, lakes, wetlands, and other receiving waters of our region.

Ridgecrest is located in the China Lake Hydrologic Area (624.20), which is a sub-basin of the Indian Wells Hydrologic Unit (624.00). The groundwater basin is also known as Indian Wells and is numbered 6-54 by the California Department of Water Resources. The beneficial uses of surface waters in the China Lake Hydrologic Area in the vicinity of Ridgecrest include municipal and domestic supply (MUN), agricultural supply (AGR), groundwater recharge (GWR), water contact recreation (REC-1), non-contact water recreation (REC-2), warm freshwater habitat (WARM), cold freshwater habitats (COLD), and wildlife habitat (WILD). Groundwater beneficial uses in the Indian Wells Valley include municipal (MUN), agricultural (AGR), industrial service supply (IND), and

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Low Impact Development Strategies

The foremost method of reducing impacts to watersheds from urban development is LID, the goals of which are maintaining a landscape functionally equivalent to predevelopment hydrologic conditions and minimal generation of non-point source pollutants. LID results in less surface runoff and potentially less impacts to receiving waters, the principles of which include:

- Maintaining natural drainage paths and landscape features to slow and filter runoff and maximize groundwater recharge;
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- Managing runoff as close to the source as possible.

We understand that LID development practices that would maintain aquatic values could also reduce local infrastructure requirements and maintenance costs, and could benefit air quality, open space, and habitat. Vegetated areas for stormwater management and infiltration onsite are valuable in LID and may enhance the aesthetics of the property. We encourage the City to establish specific LID implementation strategies and incorporate these in the Housing Element of their General Plan.

Stormwater Management

Because increased runoff from developed areas is a key variable driving a number of other adverse effects, attention to maintaining the pre-development hydrograph will prevent or minimize many problems and will limit the need for other analyses and mitigation. However, traditional methods for managing urban stormwater may not adequately protect the environment, as they tend to treat symptoms instead of causes. Such practices have led to channelization and stream armoring that permanently alter stream habitat, hydrology, and aesthetics, resulting in overall degradation of a watershed.

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Hydromodification

Hydromodification is the alteration of the natural flow of water through a landscape (i.e. lining channels, flow diversions, culvert installations, armoring, etc.). Disturbing and compacting soils, changing or removing the vegetation cover, increasing impervious surfaces, and altering drainage patterns limit the natural hydrologic cycle processes of absorption, infiltration, and evapotranspiration, and increases the volume and frequency of runoff and sediment transport. Hydromodification results in stream channel instability, degraded water quality, changes in groundwater recharge processes, and aquatic habitat impacts. Hydromodification also can result in disconnecting a stream channel from its floodplain. Floodplain areas provide natural recharge, attenuate flood flows, provide habitat, and filter pollutants from urban runoff. Floodplain areas also store and release sediment, one of the essential processes to maintain the health of the watershed.

We encourage the City to identify existing sources of hydromodification and to develop mitigation measures to minimize those impacts, as well as establish guidelines that will help to avoid hydromodification from future projects. The guidelines should include maintaining natural drainage paths of the Dixie Wash, and other unnamed ephemeral streams within the City and establishing buffers and setback requirements to protect channels and floodplain areas from encroaching development. Information regarding hydromodification can be accessed online at http://www.swrcb.ca.gov/water_issues/programs/stormwater/hydromodification.shtml.

Focus Development on Previous Disturbed Lands

We recommend that the City promote and provide incentive for residential development on previous disturbed lands as part of the Housing Element of the General Plan. Desert ecosystems are fragile. Biological soil crusts are common and provide a variety of functions including soil stabilization and nutrient cycling. When these ecosystems are disturbed, recovery is slow, on the order of decades. To minimize impacts to undisturbed desert lands, we encourage the City to support and promote development and reuse of previously disturbed lands, such as former agricultural lands. Such reuse can benefit environmental resources, including hydrology and water quality, by maintaining relatively undisturbed natural areas and avoiding direct impacts to established habitats and surface waters.

Recycled Water Uses

The State Water Resources Control Board adopted the Recycled Water Policy in February 2009 (effective May 14, 2009, and amended January 22, 2013). The purpose of the policy is to increase the use of recycled water from municipal wastewater sources, in a manner that implements state and federal water quality laws, as a means towards achieving sustainable local water supplies. The Recycled Water Policy establishes goals and mandates for recycled water use. The mandates are to increase the use of recycled water from the amount used in 2009 by 200,000 acre-feet per year by 2020 and by 500,000 acre-feet per year by 2030. Incentives for implementing recycled water projects include grant opportunities and priority funding.

In July 2009, the State Water Resources Control Board adopted General Waste Discharge Requirements for Landscape Irrigation Uses of Municipal Recycled Water (General Permit). Some of the allowable recycled water uses include: landscape irrigation of parks, greenbelts, playgrounds, school yards, athletic fields, golf courses, and cemeteries; dust control for construction activities and road maintenance; mixing concrete; and soil compaction.

The Water Board supports recycled water as a safe alternative to potable water for such approved uses as those outlined above and encourages the City to consider recycled water use as a development standard in their General Plan.

PERMITTING REQUIREMENTS

A number of activities associated with residential development have the potential to impact waters of the State and, therefore, may require permits issued by either the State Water Resources Control Board (State Water Board) or Lahontan Water Board. In Chapter 4 of the IS-ND, Hydrology and Water quality, the document mentions the potential need for a construction stormwater permit under the NPDES program. Other required permits may include:

- Recycled water use for landscape irrigation and dust control may require Waste Discharge Requirements (WDRs), issued by the Lahontan Water Board; and
- Streambed alteration and/or discharge of fill material to a surface water, including water diversions, may require a CWA, section 401 water quality certification for impacts to federal waters (waters of the U.S.), or dredge and fill WDRs for impacts to non-federal waters, both issued by the Lahontan Water Board.

We request the environmental document recognize the potential for these other permits for specific projects, as outlined above. Information regarding these permits, including application forms, can be downloaded from our web site at <http://www.waterboards.ca.gov/lahontan/>.

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

Mr. Alexander

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May 1, 2015

Thank you for the opportunity to comment on the IS-ND. We encourage the City to incorporate our recommendations for watershed management, LID, hydromodification, and use of recycled water in the Housing Element. If you have any questions regarding this letter, please contact me at (760) 241-7376 (thomas.browne@waterboards.ca.gov) or Patrice Copeland, Senior Engineering Geologist, at (760) 241-7404 (patrice.copeland@waterboards.ca.gov).

Tom Browne, PhD, PE
Water Resource Control Engineer

cc: State Clearinghouse (SCH 2015041029)
(via email, state.clearinghouse@opr.ca.gov)
California Department of Fish and Wildlife, Central Region
(via email, reg4sec@wildlife.ca.gov)

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2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

Response to Comment Letter 1-1 Lahontan Regional Water Quality Control Board May 1, 2015

The commenter provides an overview of the Board's recommended practices to protect waters of the State and encourages the City to incorporate such practices into the City Zoning Code as part of the proposed Housing Element update. Specifically, the commenter suggests that the proposed Housing Element update amend the City Zoning Code in order to encourage future development within the city to protect and manage watersheds, incorporate low impact development (LID) for the purpose of appropriate stormwater management, avoid hydromodification, and encourage recycled water use. The commenter further suggests Zoning Code amendments to focus future development on previously disturbed lands.

The City disagrees that such amendments to the City Zoning Code as part of the Housing Element update are appropriate or necessary. The objective of the proposed Housing Element update is to identify the policies and programs which the City will implement to ensure that housing in Ridgecrest is affordable, safe, and decent. The Housing Element addresses housing needs by encouraging the provision of an adequate quantity of sites designated for multi-family housing, by assisting in affordable housing development, and through the preservation and maintenance of existing affordable housing stock. While it is acknowledged that future residential development in the city could result in both construction and operational impacts to water quality and discharge standards, it is currently the case that all new development is required to adhere to the National Pollutant Discharge Elimination System (NPDES) Permit Program and Construction General Permit.

For instance, as a standard requirement under the Construction General Permit, future development will have to utilize typical erosion and sediment control best management practices (BMPs) (identified in the stormwater pollution prevention plan (SWPPP) for the project) to prevent construction pollutants from contacting stormwater and to keep all products of erosion from moving off site into receiving waters. The Construction General Permit requires the SWPPP to include a menu of BMPs to be selected and implemented to address erosion and sediment control as well as control of other potential construction site materials. The BMPs are based on the phase of construction and the weather conditions. BMPs are expected to include, but are not limited to:

- Revegetation of landscaped areas
- Hydroseeding, mulching, or other erosion controls for inactive exposed areas
- Sediment controls such as check dams, desilting basins, fiber rolls, and silt fencing
- Catch basin inlet protection
- Construction materials management
- Cover and containment of construction materials and wastes

Project-specific SWPPPs will address site-specific conditions related to individual project construction. The SWPPP will identify the sources of sediment and other pollutants that may affect the quality of stormwater discharges. It will also describe and ensure the implementation and maintenance of erosion control and sediment control BMPs to reduce or eliminate sediment, pollutants adhering to sediment, and other non-sediment pollutants in stormwater as

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

well as non-stormwater discharges. Erosion control is any source control practice that protects the soil surface and prevents soil particles from being detached by rainfall, flowing water, and wind. Sediment control is any practice that traps soil particles after they have been detached and moved by rain, flowing water, and wind. Sediment control measures are passive systems that rely on filtering or settling the particles out of the water or wind which is transporting them. Sediment control BMPs are most effective when used in combination with erosion control BMPs and are the most effective means to prevent sediment from leaving the project site and potentially entering storm drains or receiving waters.

In terms of development operations, the Lahontan Regional Water Quality Control Board (LRWQCB) issues permits and waste discharge requirements which require that water not be discharged in a manner that would cause an exceedance of applicable water quality objectives or adversely affect beneficial uses designated in the Basin Plan. The LRWQCB enforces these permits through a variety of administrative means and also requires implementation of various site design BMPs and treatment control BMPs to reduce the possibility of pollutants stored or produced on site from entering surface water. Examples of BMP requirements for all new development include:

- Protection of trash storage areas from rainfall, run-on, runoff, and wind dispersal.
- Implementation of low impact development (LID) BMP requirements such as:
 - Buffer zones for natural water bodies (where buffer zones are technically infeasible, require project applicant to include other buffers such as trees, access restrictions, etc.)
 - Conservation of natural areas within the project footprint including existing trees, other vegetation, and soils
 - Minimization of the impervious footprint of the project
- Avoidance of critical sediment yield areas or implementation of measures that allow critical coarse sediment to be discharged to receiving waters, such that there is no net impact to the receiving water.
- Implementation of LID BMPs that are designed to retain (i.e., intercept, store, infiltrate, evaporate, and evapotranspire) on site the pollutants contained in the volume of stormwater runoff produced from a 24-hour 85th percentile storm event (design capture volume)

In addition, all future residential development occurring in the city would be required to be in accordance with local regulations, including the General Plan. For instance, General Plan Open Space and Conservation Element Policy OSC-6.1 requires a construction plan prior to the groundbreaking that uses site design and grading techniques to reduce the amount of impervious surface and runoff for all new residential development projects.

All new development constructed as a result of implementation of the proposed Housing Element would be required to comply with State of California and City water quality protections and with the environmental review process required by CEQA. Environmental impacts of subsequent development projects would be considered pursuant to CEQA on a case-by-case basis following submittal of a specific development proposal.

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

Because all of these policies are currently in place and apply to every subsequent development consistent with the proposed project, the City does not believe that any amendment to existing codes is necessary.

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY



EDMUND G. BROWN JR.
GOVERNOR

May 7, 2015

STATE OF CALIFORNIA
GOVERNOR'S OFFICE of PLANNING AND RESEARCH
STATE CLEARINGHOUSE AND PLANNING UNIT



KEN ALEX
DIRECTOR

Matthew Alexander
City of Ridgecrest
100 W. California Avenue
Ridgecrest, CA 93555

Subject: 2015-2023 Housing Element
SCH#: 2015041029

Dear Matthew Alexander:

The State Clearinghouse submitted the above named Negative Declaration to selected state agencies for review. On the enclosed Document Details Report please note that the Clearinghouse has listed the state agencies that reviewed your document. The review period closed on May 6, 2015, and the comments from the responding agency (ies) is (are) enclosed. If this comment package is not in order, please notify the State Clearinghouse immediately. Please refer to the project's ten-digit State Clearinghouse number in future correspondence so that we may respond promptly.

Please note that Section 21104(c) of the California Public Resources Code states that:

"A responsible or other public agency shall only make substantive comments regarding those activities involved in a project which are within an area of expertise of the agency or which are required to be carried out or approved by the agency. Those comments shall be supported by specific documentation."

These comments are forwarded for use in preparing your final environmental document. Should you need more information or clarification of the enclosed comments, we recommend that you contact the commenting agency directly.

This letter acknowledges that you have complied with the State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act. Please contact the State Clearinghouse at (916) 445-0613 if you have any questions regarding the environmental review process.

Sincerely,

Scott Morgan
Director, State Clearinghouse

Enclosures
cc: Resources Agency

1400 10th Street P.O. Box 3044 Sacramento, California 95812-3044
(916) 445-0613 FAX (916) 323-3018 www.opr.ca.gov

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

Document Details Report State Clearinghouse Data Base



CH# 2015041029 STATE OF CALIFORNIA
 Title 2015-2023 Housing Element
 Agency Ridgecrest
 GOVERNOR'S OFFICE of PLANNING AND RESEARCH
 STATE CLEARINGHOUSE AND PLANNING UNIT



EDMUND G. BROWN, JR.
GOVERNOR

KEN ALEX
DIRECTOR

Type Neg Negative Decision
 Description Federal Emergency Management Agency (FEMA) funded projects to repair an approximately two segments of the public bike and horse trail which was washed-out during the 2004/2005 winter storms.

Lead Agency Contact

Name Matthew Alexander
 Agency City of Ridgecrest
 Phone 760 499 5063 Fax
 email
 Address 100 W. California Avenue
 City Ridgecrest State CA Zip 93555

Project Location

County Kern
 City Ridgecrest
 Region
 Lat / Long
 Cross Streets
 Parcel No.
 Township Range Section Base

Proximity to:

Highways Hwy 178
 Airports China Lake NAS
 Railways
 Waterways
 Schools
 Land Use

Project Issues Population/Housing Balance

Reviewing Agencies Resources Agency; Department of Conservation; Department of Fish and Wildlife, Region 4; Office of Historic Preservation; Department of Parks and Recreation; Central Valley Flood Protection Board; Department of Water Resources; Office of Emergency Services, California; Caltrans, Division of Aeronautics; California Highway Patrol; Caltrans, District 6; Department of Housing and Community Development; Air Resources Board; Regional Water Quality Control Bd., Region 6 (Victorville); Native American Heritage Commission

Date Received 04/07/2015 Start of Review 04/07/2015 End of Review 05/06/2015

1400 10th Street P.O. Box 3044 Sacramento, California 95812-3044
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Note: Blanks in data fields result from insufficient information provided by lead agency.

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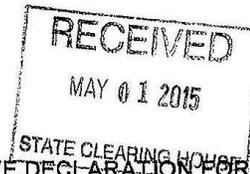


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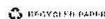
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Hydromodification

Hydromodification is the alteration of the natural flow of water through a landscape (i.e. lining channels, flow diversions, culvert installations, armoring, etc.). Disturbing and compacting soils, changing or removing the vegetation cover, increasing impervious surfaces, and altering drainage patterns limit the natural hydrologic cycle processes of absorption, infiltration, and evapotranspiration, and increases the volume and frequency of runoff and sediment transport. Hydromodification results in stream channel instability, degraded water quality, changes in groundwater recharge processes, and aquatic habitat impacts. Hydromodification also can result in disconnecting a stream channel from its floodplain. Floodplain areas provide natural recharge, attenuate flood flows, provide habitat, and filter pollutants from urban runoff. Floodplain areas also store and release sediment, one of the essential processes to maintain the health of the watershed.

We encourage the City to identify existing sources of hydromodification and to develop mitigation measures to minimize those impacts, as well as establish guidelines that will help to avoid hydromodification from future projects. The guidelines should include maintaining natural drainage paths of the Dixie Wash, and other unnamed ephemeral streams within the City and establishing buffers and setback requirements to protect channels and floodplain areas from encroaching development. Information regarding hydromodification can be accessed online at http://www.swrcb.ca.gov/water_issues/programs/stormwater/hydromodification.shtml.

Focus Development on Previous Disturbed Lands

We recommend that the City promote and provide incentive for residential development on previous disturbed lands as part of the Housing Element of the General Plan. Desert ecosystems are fragile. Biological soil crusts are common and provide a variety of functions including soil stabilization and nutrient cycling. When these ecosystems are disturbed, recovery is slow, on the order of decades. To minimize impacts to undisturbed desert lands, we encourage the City to support and promote development and reuse of previously disturbed lands, such as former agricultural lands. Such reuse can benefit environmental resources, including hydrology and water quality, by maintaining relatively undisturbed natural areas and avoiding direct impacts to established habitats and surface waters.

Mr. Alexander

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May 1, 2015

Recycled Water Uses

The State Water Resources Control Board adopted the Recycled Water Policy in February 2009 (effective May 14, 2009, and amended January 22, 2013). The purpose of the policy is to increase the use of recycled water from municipal wastewater sources, in a manner that implements state and federal water quality laws, as a means towards achieving sustainable local water supplies. The Recycled Water Policy establishes goals and mandates for recycled water use. The mandates are to increase the use of recycled water from the amount used in 2009 by 200,000 acre-feet per year by 2020 and by 500,000 acre-feet per year by 2030. Incentives for implementing recycled water projects include grant opportunities and priority funding.

In July 2009, the State Water Resources Control Board adopted General Waste Discharge Requirements for Landscape Irrigation Uses of Municipal Recycled Water (General Permit). Some of the allowable recycled water uses include: landscape irrigation of parks, greenbelts, playgrounds, school yards, athletic fields, golf courses, and cemeteries; dust control for construction activities and road maintenance; mixing concrete; and soil compaction.

The Water Board supports recycled water as a safe alternative to potable water for such approved uses as those outlined above and encourages the City to consider recycled water use as a development standard in their General Plan.

PERMITTING REQUIREMENTS

A number of activities associated with residential development have the potential to impact waters of the State and, therefore, may require permits issued by either the State Water Resources Control Board (State Water Board) or Lahontan Water Board. In Chapter 4 of the IS-ND, Hydrology and Water quality, the document mentions the potential need for a construction stormwater permit under the NPDES program. Other required permits may include:

- Recycled water use for landscape irrigation and dust control may require Waste Discharge Requirements (WDRs), issued by the Lahontan Water Board; and
- Streambed alteration and/or discharge of fill material to a surface water, including water diversions, may require a CWA, section 401 water quality certification for impacts to federal waters (waters of the U.S.), or dredge and fill WDRs for impacts to non-federal waters, both issued by the Lahontan Water Board.

We request the environmental document recognize the potential for these other permits for specific projects, as outlined above. Information regarding these permits, including application forms, can be downloaded from our web site at <http://www.waterboards.ca.gov/lahontan/>.

2.0 COMMENTS AND RESPONSES TO COMMENTS ON THE INITIAL STUDY

Mr. Alexander

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May 1, 2015

Thank you for the opportunity to comment on the IS-ND. We encourage the City to incorporate our recommendations for watershed management, LID, hydromodification, and use of recycled water in the Housing Element. If you have any questions regarding this letter, please contact me at (760) 241-7376 (thomas.browne@waterboards.ca.gov) or Patrice Copeland, Senior Engineering Geologist, at (760) 241-7404 (patrice.copeland@waterboards.ca.gov).

Tom Browne, PhD, PE
Water Resource Control Engineer

cc: State Clearinghouse (SCH 2015041029)
(via email, state.clearinghouse@opr.ca.gov)
California Department of Fish and Wildlife, Central Region
(via email, reg4sec@wildlife.ca.gov)

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**Response to Comment Letter 1-2
Governor's Office of Planning and Research
May 7, 2015**

The commenter states that the IS/ND has been submitted to selected state agencies for review and that comments received from responding agencies are enclosed. The commenter acknowledges that the City has complied with the State Clearinghouse requirements. The comments are noted; no response is necessary.

**RIDGECREST PLANNING DEPARTMENT
NOTICE OF PUBLIC HEARING
REGARDING
CITY OF RIDGECREST HOUSING ELEMENT, 2015 - 2023**

NOTICE IS HEREBY GIVEN that on **June 17, 2015** at 6 o'clock p.m. in the Council Chambers of the Ridgecrest City Hall, 100 W. California Avenue, Ridgecrest, California, a public hearing will be held by the Ridgecrest City Council to consider approving resolutions certifying the *Housing Element Initial Study/Negative Declaration* and adopting the proposed *City of Ridgecrest Housing Element, 2015 – 2023*. The Housing Element is a component of the City's General Plan that provides a strategy to meet the existing and projected housing needs of all economic segments of the community.

Copies of the *Housing Element Initial Study/Negative Declaration* and final draft *City of Ridgecrest Housing Element, 2015 – 2023* are posted online at <http://ridgecrest-ca.gov/planning-department> and available for public review at the Planning Department of the City of Ridgecrest, 100 W. California Avenue, Ridgecrest, California 93555.

At the above-described public hearing, all persons who desire to be heard with respect to the proposed Conditional Use Permit may appear before the City Council and be heard thereon. Any comments must be submitted to the Planning Department by 5:00 p.m. on May 28, 2015. Questions may be addressed to Matthew Alexander, City Planner, at (760) 499-5063.

DATED: April 8, 2015

Matthew Alexander AICP, City Planner
City of Ridgecrest

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CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM

SUBJECT:

A RESOLUTION OF THE RIDGECREST CITY COUNCIL, THE RIDGECREST REDEVELOPMENT SUCCESSOR AGENCY, RIDGECREST HOUSING AUTHORITY AND RIDGECREST FINANCING AUTHORITY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2015-16, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED

PRESENTED BY:

Rachelle McQuiston, Director of Finance

SUMMARY:

City Council met beginning June 5, 2015 for a series of budget hearings to review and amend the draft budget for Fiscal Year 2015-2016. Budget Hearings adjourned on June 6, 2015 with direction to staff to bring the final draft budget to City Council meeting of June 17, 2015 for final review and adoption, noting minor revisions recommended during the budget hearing.

This agenda item is brought before council for discussion and adoption of the draft budget, establishing appropriations, estimating revenues, and establishing policies by which the budget may and shall be amended for Fiscal Year 2015-2016.

FISCAL IMPACT:

None

Reviewed by Finance Director

ACTION REQUESTED:

Approval of a resolution adopting the budget for Fiscal Year 2015-2016, establishing policies by which the budget may and shall be amended.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE RIDGECREST CITY COUNCIL, THE RIDGECREST REDEVELOPMENT SUCCESSOR AGENCY, RIDGECREST HOUSING AUTHORITY AND RIDGECREST FINANCING AUTHORITY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2015-16, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED.

WHEREAS, the City Council, Ridgecrest Redevelopment Successor Agency, Ridgecrest Housing Authority, and Ridgecrest Financing Authority have received and reviewed the proposed Fiscal Year 2015-16 City of Ridgecrest and Ridgecrest Redevelopment Successor Agency budget; and

WHEREAS, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

WHEREAS, final adjustments to the budget have been made.

NOW, THEREFORE, BE IT RESOLVED,

1. That the fiscal year 2015-16 City of Ridgecrest/Ridgecrest Redevelopment Successor Agency/Ridgecrest Housing Authority/Ridgecrest Financing Authority budget is hereby adopted;
2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City of Ridgecrest City Council/Ridgecrest Redevelopment Successor Agency/Housing Authority/Financing Authority are hereby amended and appropriated for Fiscal Year 2015-16;
3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;
4. The purchasing limits reflected in Exhibit "B" are reaffirmed and adopted;
5. The Fee Schedule reflected in Exhibit "C" is reaffirmed and adopted; and the City Council reaffirms that the fees reflected therein do not exceed the cost for collection and or administration;
6. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager written authorization prior to budget amendment or expenditure;
7. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Finance Director prior to the expenditure of any funds on said projects;

8. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated;
9. The Director of Finance and City Treasurer is herein authorized to conduct all Fiscal Year 2015-2016 year-end transfers and budget adjustments as required under governmental accounting rules.
10. The Appropriations Limit herein identified as Exhibit "D" is hereby approved;
11. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "E" is hereby approved;
12. All previous and conflicting resolutions are hereby rescinded, revoked, and made of null effect.

APPROVED AND ADOPTED this 17th Day of June 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM

SUBJECT:

A Resolution Of The Ridgecrest City Council Approving Continuing Appropriations And Year-End Transfers

PRESENTED BY:

Rachelle McQuiston – Director of Finance

SUMMARY:

City Council is in the process of reviewing the proposed draft budget for Fiscal Year 2015-2016. Budget hearings were conducted on June 5, June 6, and scheduled again for June 15 where Council received input from staff and public.

At this time Council may choose to adopt the budget as presented and amended under Item No. 15 of this agenda. However, if Council fails to adopt the budget it will be necessary to approve a continuing appropriations resolution authorizing the Director of Finance to continue operations under the Fiscal Year 2014-2015 budget and to complete year-end transfers. The purpose of this action is to avoid business and service interruption while Council completes their review of the proposed draft budget.

In the event Council adopts the Fiscal Year 2015-2016 draft budget, the continuing appropriations resolution will become null and void and removed from this agenda.

FISCAL IMPACT:

None

Reviewed by Finance Director

ACTION REQUESTED:

Approve a resolution authorizing continuation of appropriations and year end transfers.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

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RESOLUTION NO. 15-XX

A RESOLUTION OF THE RIDGECREST CITY COUNCIL APPROVING CONTINUING APPROPRIATIONS AND YEAR-END TRANSFERS

WHEREAS, the City Council of the City of Ridgecrest has duly passed a FY 2015 budget;

WHEREAS, the City Council deems it appropriate to continue operation of City services until the passage of a Fiscal 2016 budget;

NOW THEREFORE, BE IT RESOLVED that:

1. That Resolution 14-60 which enacted the Fiscal Year 2014-2015 Appropriations shall continue in effect until the Fiscal Year 2015-2016 Budget shall be adopted by Council Resolution;
2. The Director of Finance and City Treasurer is herein authorized to conduct all Fiscal Year 2014-2015 year-end transfers and budget adjustments as required under governmental accounting rules.

APPROVED AND ADOPTED this 17th day of June, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Discussion And Approval Of A Resolution Designating A Voting Member And Alternate To Attend The League Of California Cities Annual Conference And Represent The City Of Ridgecrest.

PRESENTED BY:

Rachel J. Ford, CMC – City Clerk

SUMMARY:

The League's 2015 Annual Conference is scheduled for September 30 thru October 2 in San Jose, California.

An important part of the Annual Conference is the Annual Business Meeting (*at the closing General Assembly*). At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. The City may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity

Council will discuss and select a voting delegate and alternate voting delegates to serve as our voice at the League of California Cities annual business meeting.

FISCAL IMPACT:

No Fiscal Impact

Reviewed by Finance Director

ACTION REQUESTED:

Approve a resolution designating a voting delegate and alternate voting delegates to attend the annual business meeting of the League of California Cities

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Approve a resolution designating both a voting delegate and alternate voting delegates for the annual business meeting of the League of California Cities.

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RESOLUTION NO. 15-xx

A RESOLUTION OF THE RIDGECREST CITY COUNCIL DESIGNATING VOTING DELEGATES AND ALTERNATES FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

WHEREAS, the League of California Cities hosts an Annual Conference; and,

WHEREAS, business meetings and actions occur at this conference; and,

WHEREAS, the conference will be held September 30th through October 2, 2015 in the City of San Jose; and,

WHEREAS, the City Council must approve voting delegates by adoption of resolution.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ridgecrest hereby designates _____ as the voting delegate and appoints _____ as the first alternate voting delegate and _____ as the second alternate voting delegate.

APPROVED AND ADOPTED, this 17th day of June 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Peggy Breeden, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2015

May 29, 2015

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 30 – October 2, San Jose**

The League's 2015 Annual Conference is scheduled for September 30 – October 2 in San Jose. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, October 2, at the San Jose Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 18, 2015. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

-over-

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Jose Convention Center, will be open at the following times: Wednesday, September 30, 8:00 a.m. – 6:00 p.m.; Thursday, October 1, 7:00 a.m. – 4:00 p.m.; and Friday, October 2, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 18. If you have questions, please call Kayla Gibson at (916) 658-8247.

Attachments:

- 2015 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures 2015 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: Ridgecrest

**2015 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, September 18, 2015. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: Rachel J. Ford, CMC E-mail rford@ridgecrest-ca.gov

Mayor or City Clerk _____ Phone: (760) 499-5002

(circle one) (signature)

Date: _____

Please complete and return by Friday, September 18, 2015

League of California Cities
ATTN: **Kayla Gibson**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kgibson@cacities.org
(916) 658-8247