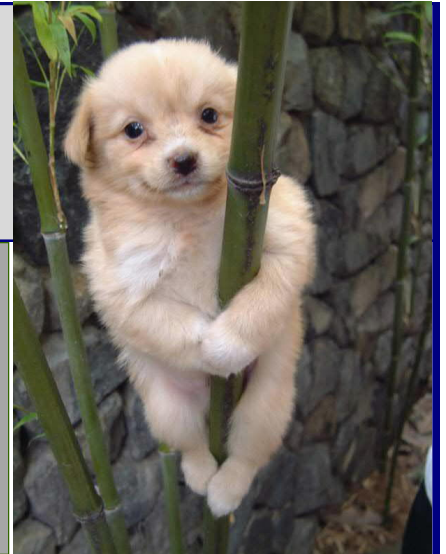




CITY OF RIDGECREST RECRUITMENT



Animal Control Officer

Salary Range: \$2921—\$3,917 Monthly
Closing Date: Open Continuous

Animal Control Officers are responsible for impounding animals, enforcing animal regulations, providing information to the public on animals and related regulations, care and feeding of animals and maintenance of shelter facilities.

ESSENTIAL FUNCTIONS

Patrols city; captures, transports, and impounds stray animals; issues citations or notices of violation in the enforcement of ordinances relating to animal control; prepares incident reports; may attend court and provide testimony regarding cases involving court action.

Conducts investigations of reported violations of zoning code provisions regarding the keeping of animals and cruelty to animals; reports of animal bites and animal nuisance complaints; interviews complainants and identifies animals owners; establishes quarantines to determine health of animals; impounds seriously injured or ill animals and arranges for veterinary care.

Provides assistance to the public regarding animal control matters; responds to inquiries and provides information regarding local animal control laws; coordinates animal control activities with other City departments and with outside agencies.

Performs various office duties, including; the preparation and maintenance of a variety of operational and accounting records and reports; receives fees and issues receipts.

May organize and coordinate rabies vaccination clinics with local veterinarians and issue dog licenses. Maintains shelter facilities and grounds, including; cleaning, receiving and releasing animals; feeds, water, otherwise cares for animals; may euthanize animals.

EXPERIENCE AND EDUCATION:

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for acceptable job performance. Example combinations include graduation from high school or equivalent, and one year of experience working with animals.

To apply for this position you must complete a City of Ridgecrest employment application (available on our website under Business, Careers tab). E-MAIL application AND resume to: lblowers@ridgecrest-ca.gov. This position is subject to a pre-employment screening. [City of Ridgecrest website: www.ridgecrest-ca.gov](http://www.ridgecrest-ca.gov). EOE