



**City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority**

**AGENDA**

**Wednesday**

**Regular**

**Closed Session 5:00 p.m.  
Regular Session 6:00 p.m.**

**February 15, 2012**

**City Hall  
100 West California Avenue  
Ridgecrest CA 93555**

**(760) 499-5000**

**Ronald H. Carter, Mayor  
Marshall G. Holloway, Mayor Pro Tempore  
Jerry D. Taylor, Vice Mayor  
Steven P. Morgan, Council Member  
Jason Patin, Council Member**

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**LAST ORDINANCE NO. 12-05  
LAST RESOLUTION CITY COUNCIL NO. 12-xx  
LAST RESOLUTION FINANCING AUTHORITY NO. 12-xx**

**CITY OF RIDGECREST**

**CITY COUNCIL  
FINANCING AUTHORITY**

**AGENDA**

Regular Council  
Wednesday February 15, 2012

**CITY COUNCIL CHAMBERS CITY HALL**

100 West California Avenue  
Ridgecrest, CA 93555

**Closed Session – 5:00 p.m.**

**Regular Session – 6:00 p.m.**

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**PUBLIC COMMENT – CLOSED SESSION**



**AGENDA - CITY COUNCIL - REGULAR**

**February 15, 2012**

**Page 3**

5. Approve Draft Minutes Of The Regular City Council Meeting Of February 1, 2012 Ford

**DISCUSSION AND OTHER ACTION ITEMS**

6. A Resolution Of The Ridgecrest City Council Declaring Certain Real Properties Surplus To The Needs Of The City And Authorizing The Disposition Of The Properties McRea
7. Approve A Resolution Placing A General Purpose Sale Tax On The Election Ballot Of June 5, 2012 Wilson
8. Update On Fiscal Emergency And decisions regarding Proposed Solutions Wilson

**DEPARTMENT AND COMMITTEE REPORTS**

**Infrastructure Committee**

Members: Steve Morgan, Jerry Taylor, Craig Porter, James Sanders  
Meeting: 2<sup>nd</sup> Wednesday of the month at 5:00 p.m., Council Conference Room  
Next Meeting: March 14, 2012

**Quality of Life**

Members: Chip Holloway, Jason Patin, Craig Porter, Carter Pope  
Meetings: 1<sup>st</sup> Thursday of every even month at 12:00 p.m.; Kerr-McGee Center  
Next Meeting: April 5, 2012

**City Organization**

Members: Ron Carter, Jerry Taylor, Lois Beres, Christopher LeCornu  
Meeting: 3<sup>rd</sup> Tuesday of the month at 5:00 p.m.; Council Conference Room  
Next meeting: February 21, 2012

**Community Development Committee**

Members: Steve Morgan, Jason Patin, Christopher LeCornu, James Sanders  
Meetings: 1<sup>st</sup> Thursday of the month at 5:00 p.m.; Council Conference Room  
Next Meeting: March 8, 2012

**AGENDA - CITY COUNCIL - REGULAR**

**February 15, 2012**

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**Activate Community Talents and Interventions For Optimal Neighborhoods Task Force (ACTION)**

Members: Ron Carter, Chip Holloway, Ron Strand

Meetings: 2<sup>nd</sup> Monday of odd numbered months at 4:00 p.m., Kerr-McGee Center

Next Meeting: March 13, 2012

**Ridgecrest Area Convention and Visitors Bureau (RACVB)**

Members: Chip Holloway, Jason Patin

Meetings: 1<sup>st</sup> Wednesday of the month, 8:00 a.m.

Next meeting: March 7, 2012 and location to be announced

**OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

**CITY MANAGER REPORTS**

**MAYOR AND COUNCIL COMMENTS**

**ADJOURNMENT**



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**CITY COUNCIL/REDEVELOPMENT AGENCY AGENDA ITEM**

**SUBJECT:**

Memorandum of Understanding (MOU) Letter (KER#100513 and KER#100517) with Kern County for the construction of CMAQ projects - Bowman Road from Jack's Ranch Road to Mahan Street and Mahan Street to Downs Street.

**PRESENTED BY:**

Dennis Speer, Public Work Director

**SUMMARY:**

Both Kern County and the City of Ridgecrest have approved projects (KER#100513 and KER#100517) in the current FTIP which result in a cooperative effort to pave Bowman Road from Jacks Ranch Road to Downs Street. Kern County has developed the plans for the entire segment of road. Both agencies have committed to combine their respective projects' funding for the construction phase. The Kern County Road Department will be the lead agency and implement the entire construction project.

The City of Ridgecrest has obligated their portion of the funds in the amount of \$592,544 to the total construction cost of \$1,631,648 to Kern County.

Kern County, as lead agency, applied for authorization to construct the project. Caltrans has requested a letter formalizing the cooperative arrangement between the parties prior to approving the authorization request. The subject letter addresses Caltrans concerns.

Staff recommends that the City Council approve the Memorandum of Understanding Letter and authorize the City Manager to execute it.

**FISCAL IMPACT:**

Reviewed by Finance Director

**ACTION REQUESTED:**

Approve the Memorandum of Understanding and authorize the City Manager to execute it.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested:

Submitted by: Dennis Speer  
(Rev. 6/12/09)

Action Date: February 15, 2012

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**RESOLUTION NO. 12-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST APPROVING MEMORANDUM OF UNDERSTANDING (MOU) LETTER (KER#100513 AND KER#100517) WITH KERN COUNTY FOR THE CONSTRUCTION OF CMAQ PROJECTS - BOWMAN ROAD FROM JACK'S RANCH ROAD TO MAHAN STREET AND MAHAN STREET TO DOWNS STREET.**

**WHEREAS**, Kern County and the City of Ridgecrest have approved projects (KER#100513 and KER#100517) in the current FTIP which result in a cooperative effort to pave Bowman Road from Jacks Ranch Road to Downs Street , and

**WHEREAS**, the City of Ridgecrest has obligated their portion of the funds in the amount of \$592,544 to the total construction cost of \$1,631,648 to Kern County, and

**WHEREAS**, Kern County, as lead agency, applied for authorization to construct the project, and

**WHEREAS**, Caltrans has requested a letter formalizing the cooperative arrangement between the parties prior to approving the authorization request, and

**WHEREAS**, the subject letter addresses Caltrans concerns.

**NOW THEREFORE**, be it resolved, that the City Council of City of Ridgecrest Approves the Memorandum of Understanding Letter and authorizes the City Manager to execute it.

**APPROVED AND ADOPTED** this 15<sup>th</sup> day of February 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Ronald H Carter, Mayor

ATTEST

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Rachel J. Ford, CMC  
City Clerk

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**ROADS DEPARTMENT**

**CRAIG M. POPE, P.E., DIRECTOR**

2700 "M" STREET, SUITE 400  
BAKERSFIELD, CA 93301-2370

Phone: (661) 862-8850

FAX: (661) 862-8851

Toll Free: (800) 552-5376 Option 5

TTY Relay: (800) 735-2929

E-Mail: [roads@co.kern.ca.us](mailto:roads@co.kern.ca.us)



**DEVELOPMENT SERVICES AGENCY**

Engineering, Surveying & Permit Services Department

Planning & Community Development Department

Roads Department

January 31, 2012

Ref: 4-0.0 Bowman Road

James Perrault, Chief  
Caltrans, Office of Local Assistance  
Transportation Planning Division, District 6  
855 M Street, Suite 300  
Fresno CA 93710  
Attn: Fayad Almasri

Dear Mr. Almasri:

Both Kern County Roads Department and the City of Ridgecrest have approved CMAQ projects in the current FTIP in a cooperative effort to pave a major stretch of Bowman Road (in Ridgecrest); The Kern County Roads Department portion is from Jack's Ranch Road to Mahan Street and the City of Ridgecrest segment is from Mahan Street to Downs Street.

The design, environmental clearance and right of way certification for each segment of Bowman Road have been completed, and both agencies have agreed to combine their respective projects for the construction phase. Kern County Roads Department will be the designated lead agency and implement the entire project including the execution of a construction contract, all construction management, invoicing, and project closeout.

This Department has requested construction authorization (E76) for \$1,631,648 which represents the total construction funding available in the 2011 FTIP for both Bowman Road projects (KER #100513 and KER #100517).

We ask that you approve the E76 construction authorization request in order for these projects to move forward, and that these changes (supported by both agencies) be reflected in the Program Supplement issued by your Division. Both agencies will continue to coordinate details during this final construction phase to insure the completed project meets the objectives of Kern County Roads Department, the City of Ridgecrest and general requirements for federally funded CMAQ projects.

If you have any questions regarding this request or the project in general, please call Design Manager Mark Evans at (661) 862-8854.

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Craig Pope  
Director, Kern County Roads Dept.

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Kurt Wilson  
City Manager, City of Ridgecrest

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**CITY COUNCIL/REDEVELOPMENT AGENCY AGENDA ITEM**

**SUBJECT:**

A Resolution To Approve A Contract In The Amount Of \$50,334 With The Software Firm, RouteMatch For The Design Of A Turn-Key Flex-Deviation Fixed Route Management System And To Complete Design Software Services For The City of Ridgecrest on the Automated Demand Response Transportation Management System.

**PRESENTED BY:**

Dennis Speer, Public Works Director

**SUMMARY:**

In December 2008, the City entered into a contract with RouteMatch Software, Inc. for the purchase of Intelligent Transportation software and services. Specifically, the City purchased RouteMatch for routing and scheduling of the City's demand response paratransit vehicles. In March, 2009, the City purchased from RouteMatch six (6) mobile data units, Mentor Engineering Rangers, and related software, so the drivers of the paratransit vehicles could access the software and necessary data wirelessly thereby facilitating communications between the drivers and dispatch. In November, 2011, the City purchased 6 Samsung Galaxy tablets and a license to use related software modules for the City's paratransit vehicles, to be used in place of the Ranger units. The City has been adding additional modules and products as the technology and funding becomes available and as our needs change.

The City of Ridgecrest now requires a new contract for additional services for the design of a turn-key flex-deviation fixed route management system and computer aided design/automatic vehicle location system. This solution will be tightly integrated with the existing RouteMatch paratransit scheduling and dispatching software, providing a true enterprise dispatching, reporting, and vehicle management system.

The contract fee amount will be \$50,334. Funds for this expenditure will be taken from the transit budget line item 003-4360-436-1101 TR001 and transferred to 003-4630-436-4123 TR001.

Staff recommends that the City Council approves the contract and authorizes the City Manager to execute the contract with the Software Firm of Routematch.

**FISCAL IMPACT:**

Contract amount of \$50,334.00 to be expended from Transit Development Act (TDA) funding

Reviewed by Finance Director

**ACTION REQUESTED:**

Adopt The Resolution That Approves the Contract In The Amount of \$50,344.00 with The Software Firm, RouteMatch and Authorizes the City Manager, To Execute This Contract.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested: Approve a resolution authorizing a contract in the amount of \$50,344.00 with RouteMatch

Submitted by: Dennis Speer  
(Rev. 6/12/09)

Action Date: February 15, 2012

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**RESOLUTION NO. 12-xx**

**A RESOLUTION TO APPROVE A CONTRACT IN THE AMOUNT OF \$50,334 WITH THE SOFTWARE FIRM, ROUTEMATCH FOR THE DESIGN OF A TURN-KEY FLEX-DEVIATION FIXED ROUTE MANAGEMENT SYSTEM AND TO COMPLETE DESIGN SOFTWARE SERVICES FOR THE CITY OF RIDGECREST ON THE AUTOMATED DEMAND RESPONSE TRANSPORTATION MANAGEMENT SYSTEM.**

**WHEREAS**, professional services were necessary in connection with the preparation and processing of design for a turn-key flex-deviation fixed route management and computer aided design/automatic vehicle location system; and

**WHEREAS**, Additional services for the design of a turn-key flex-deviation fixed route management and computer aided design/automatic vehicle location system are needed; and

**WHEREAS**, this solution will be tightly integrated with the existing RouteMatch paratransit scheduling and dispatching software and

**WHEREAS**, the contract is necessary for the additional services and for the completion of the project; and

**WHEREAS**, the contract fee amount will be \$50,344.00; and

**WHEREAS**, the contract fee amount of \$50,344.00 will be funded from the transit budget line item 003-4360-436-1101 TR001 to 003-4360-436-4123 TR001.

**NOW THEREFORE, be it resolved**, that The City Council of the City of Ridgecrest approves the contract fee amount of \$50,344.00 for additional services to design and to complete the design services of a turn-key flex-deviation fixed route management system and computer aided design/automatic vehicle location system and authorizes the City Manager to sign the contract.

**APPROVED AND ADOPTED** this 15<sup>th</sup> day of February 2012 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Ronald H. Carter, Mayor

ATTEST

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Rachel J. Ford, CMC  
City Clerk

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## Proposal Response To

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**City of Ridgecrest**

## Submitted By

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Teague Kirkpatrick  
RouteMatch Software  
1675 Broadway, Suite 1045  
Denver, CO 80202  
303-997-1507  
Teague.Kirkpatrick@routematch.com  
www.routematch.com

## Submitted On

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**January 24, 2012**



**RouteMatch**  
*Software™*

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### **Confidentiality Notice**

The information contained in this proposal is intended only for evaluation by City of Ridgecrest, or its agents for the purpose of consideration of a contract with RouteMatch Software, Inc. for software and services as described in the Request for Proposals for Transit Scheduling and Routing Software System. RouteMatch Software considers all information contained herewith to represent trade secrets and confidential business information. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying and recording, or by any information or retrieval system, except as expressly related to the evaluation process performed by City of Ridgecrest and permitted in writing by RouteMatch Software. All requests should be sent to Attention: Contracts Manager, RouteMatch Software, Inc., 1180 West Peachtree, Suite 1130, Atlanta, GA 30309.



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## 1.0 INTRODUCTION

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RouteMatch is pleased to offer the following proposal for a turn-key flex-deviation fixed route management and CAD/AVL system. This solution will be tightly integrated with the existing RouteMatch TS paratransit scheduling and dispatching software, providing a true enterprise dispatching, reporting, and vehicle management system. This approach will reduce the learning curve and allow schedulers and dispatchers to have easy access to real-time fixed route, flexed route and paratransit data.

### 1.1 SCOPE OF SERVICES

The scope of services for this engagement consists of the following components:

1. RouteMatch CA Deviated-Fixed Route Management System, licensed for three (3) users and Seven (7) vehicles
2. Deviated-Fixed Route Mobility App for Galaxy Tab for seven (7) devices
3. Professional Services for the project management, configuration, and training for up to six (6) users of the system
4. Comprehensive (24x7) Maintenance and Support & Technology Protection Plan
5. RouteMatch TS – one (1) additional Vehicle License and one (1) additional Paratransit Mobility App for Galaxy Tab

These components are further itemized below.

### 1.2 ROUTEMATCH FLEX/FIXED ROUTE INTEGRATION SOLUTION

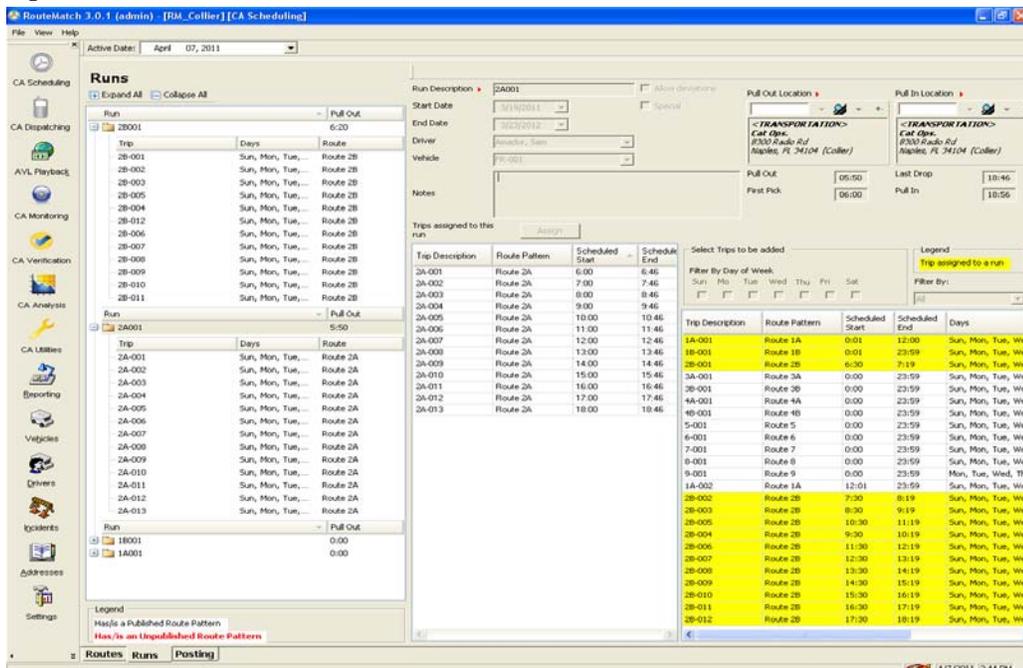
The Flex/Fixed Route Integration Module will provide tools to create and manage Ridgecrest's flex/fixed route trips, runs, and routes. All flex/fixed route data is seamlessly available to all other components of the current RouteMatch TS™ system, providing a multi-modal transportation system capable of managing Paratransit to Fixed Route Integration, Deviated Fixed Route, Paratransit Eligibility, as well as Fixed Route Trip Planning.

Specifically, this is accomplished with the integration of the following Modules:

## 1.2.1 Flex/Fixed Route Schedule Management

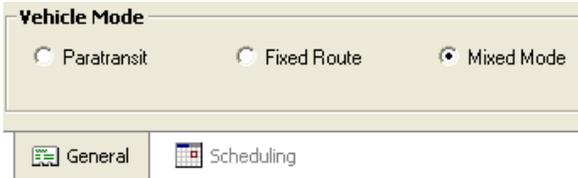
RouteMatch Software’s Scheduling Management component provides flexible, intuitive tools to create, edit, and manage transit schedules – paratransit, flex or fixed route – from one interface. Users can easily set up Routes, Route Patterns, Trips, Stop Order, and Stop Properties. Runs are also set up in the Scheduling Menu after the Routes are complete. In addition, RouteMatch natively supports the General Transit Feed Specification (GTFS) for fixed-route data import and export, and, therefore, can easily provide various Traveler Information Systems (TIS) by providing up-to-date, accurate fixed route schedule data.

- Route and pattern creation – ability to assign multiple patterns to a single route
- Includes a map for visual representation of routes and ease of creation
- Edit and Insert bus stops, time points, and way points
- Edit Route Timetables
- Pattern run time and running time exceptions
- Trip generation, including headways
- Peripheral integration, such as adding pattern point actions to waypoints and bus stops to trigger annunciators and on-board signs
- Schedule validation
- Modify schedules, such as the ability to modify a pattern or point without having to re-enter information
- Color code patterns
- Define stop attributes



## Flex Route Scheduling

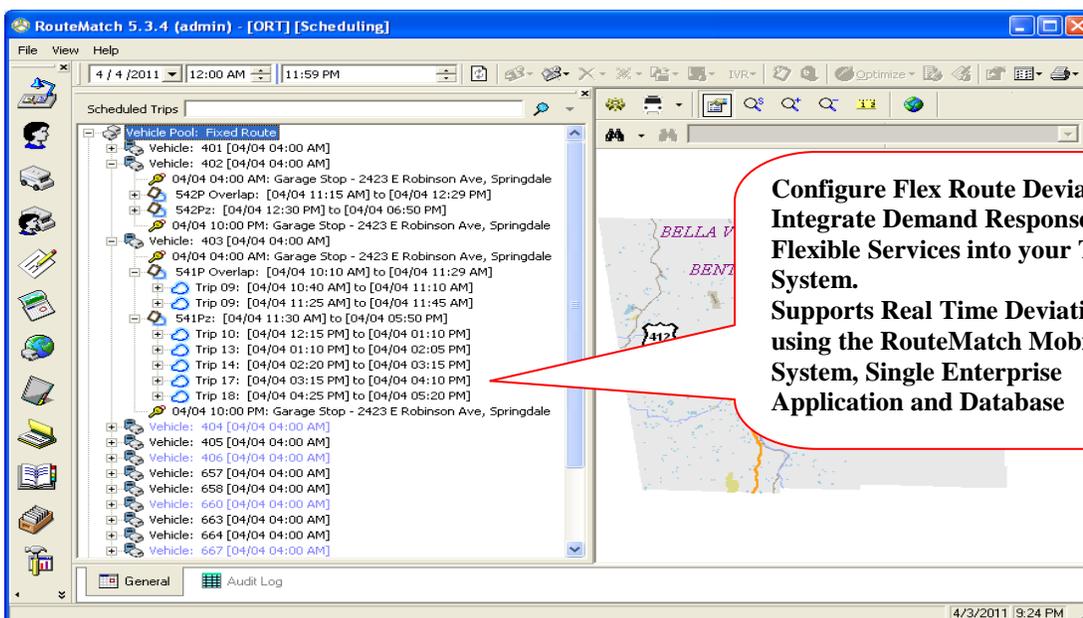
RouteMatch allows clients to use both multiple scheduling tools to schedule paratransit trips to fixed-routes. This feature's impact and use can be seen in several RouteMatch modules. Vehicles can be added as a Fixed-Route, Paratransit, or a Mixed Mode vehicle. Mixed Mode vehicles are the only vehicles that can have both fixed-route and paratransit trips scheduled to it.



In the Scheduling module, vehicle modes are easily recognizable by a set of icons. You can also see fixed-route stops on your "mixed mode" vehicles, making it easy to automatically assign paratransit runs and trips where they fit in your fixed-routes.

	This icon indicates that the vehicle is a mixed mode vehicle. Fixed-route runs and paratransit runs and trips can be added to this type of vehicle.
	This icon indicates that the run is a fixed-route run.
	This icon marks the trip as a fixed-route trip.
	This icon shows that the stop is a fixed-route stop.

You can also use the RouteMatch Scheduling Engine (RSE) to schedule paratransit trips to your flex deviated mode vehicles as if the fixed-route stops were paratransit standing orders. The fixed-route stops stay in place and the paratransit trips are placed where they fit.





## 1.2.2 Real Time Arrival Engine

RouteMatch calculates estimated time of arrival (ETA) to every stop and predicts arrival times to scheduled stops. ETA is displayed for every stop and time point by taking into account all traffic and transit anomalies including travel times, stop times, breaks, garage times, route detours, and dwell times. This data is viewed on the dispatching grid, making it easy for dispatchers to incorporate this functionality into their routine and / or available for consumers through various Traveler Information System (TIS) technologies.

### *Real Time System On Time Performance*



### *ETA Legend and Stop Status Display*



ETA is used to see how close to “on time” vehicles are running through their schedules in the course of the day, prompting the dynamic schedule adjustment service to make schedule changes accordingly. When changes are made, ETA makes new calculations immediately, showing the dispatcher how the changes affect and improved other trips later in the day. When used in conjunction with vehicles equipped with mobile-data devices, the incoming real-time data feed causes ETA values to adjust automatically as the trips are processed by the drivers and/or when periodic GPS information is received. RouteMatch’s unique multi-modal approach to transit management technology provides ETA calculations for paratransit and flex/fixed route services in the same, fully integrated application.

RouteMatch’s advanced ETA functionality is composed of two components: RMQS and RMNetSolve. RMQS provides the interface between the database (fed by the mobile devices) and RMNetSolve. RMNetSolve is RouteMatch’s proprietary street network path-finding engine which is responsible for analyzing a vehicle’s current position, next stop, current speed, posted speed, speed reduction factors and returning an accurate, up to the minute travel time. In order to provide the most comprehensive and flexible transit ETA functionality, RouteMatch calculates several types of ETA for each bus. ETA (actual) is the foundation for all other RouteMatch ETA calculations.

Runs						
Schedule Variance	Internal Vehicle ID	Driver Name	Run	Current Status	Sch Pull Out	Sch Pull In
0	FR-002	Anderson, Virginia	2B001	ON_TIME	6:20 AM	6:29 PM
0	FR-001	Amador, Sam	2A001	ON_TIME	5:50 AM	6:56 PM



Stop Name	Type	Scheduled Time	ETA	ETA (Slack)	ETA (Act...)	ETA (Early/Late)	Route Pattern
8th NCH	TimePoint	3/21/11 10:13 AM	3/21/2011 10:20 AM	0		-7	Route 2A
Coastland Mall	TimePoint	3/21/11 10:20 AM	3/21/2011 10:20 AM	0		0	Route 2A
US 41 Bayshore	TimePoint	3/21/11 10:32 AM	3/21/2011 10:34 AM	0		-2	Route 2A
Thomasson US 41	TimePoint	3/21/11 10:39 AM	3/21/2011 10:42 AM	0		-3	Route 2A
Government Center	TimePoint	3/21/11 10:46 AM	3/21/2011 10:46 AM	0		0	Route 2A
Government Center	TimePoint	3/21/11 11:00 AM	3/21/2011 10:53 AM	0		6	Route 2A
Airport Davis	TimePoint	3/21/11 11:05 AM	3/21/2011 11:05 AM	0		0	Route 2A
8th NCH	TimePoint	3/21/11 11:13 AM	3/21/2011 11:13 AM	0		0	Route 2A
Coastland Mall	TimePoint	3/21/11 11:20 AM	3/21/2011 11:20 AM	0		0	Route 2A
US 41 Bayshore	TimePoint	3/21/11 11:32 AM	3/21/2011 11:32 AM	0		0	Route 2A
Thomasson US 41	TimePoint	3/21/11 11:39 AM	3/21/2011 11:39 AM	0		0	Route 2A
Government Center	TimePoint	3/21/11 11:46 AM	3/21/2011 11:46 AM	0		0	Route 2A
Government Center	TimePoint	3/21/11 12:00 PM	3/21/2011 12:00 PM	0		0	Route 2A
Airport Davis	TimePoint	3/21/11 12:05 PM	3/21/2011 12:04 PM	0		0	Route 2A
8th NCH	TimePoint	3/21/11 12:13 PM	3/21/2011 12:20 PM	0		-7	Route 2A
Coastland Mall	TimePoint	3/21/11 12:20 PM	3/21/2011 12:20 PM	0		0	Route 2A
US 41 Bayshore	TimePoint	3/21/11 12:32 PM	3/21/2011 12:34 PM	0		-2	Route 2A
Thomasson US 41	TimePoint	3/21/11 12:39 PM	3/21/2011 12:42 PM	0		-3	Route 2A
Government Center	TimePoint	3/21/11 12:46 PM	3/21/2011 12:47 PM	0		-1	Route 2A
Government Center	TimePoint	3/21/11 1:00 PM	3/21/2011 12:53 PM	0		6	Route 2A

- ✓ ETA (actual) - This column is constantly recalculated as data is entered or received from MDCs. It reflects the “estimated time of arrival” based on the current data and adjusts for both late and early entries.
- ✓  $ETA (actual) = ETA \text{ of previous stop OR Stop Time} + RSE \text{ calculated travel time} + Dwell \text{ Time} + Break \text{ Time}$
- ✓ To judge the accuracy of the calculation, let’s examine each aspect of the calculation in greater detail:
- ✓ **ETA of Previous Stop:** This portion of the ETA (actual) equation uses the value calculated by RMQS and RMNetSolve. Once a stop is completed, the calculation uses the actual arrival time of the stop.

***RSE Calculated Travel Time:***

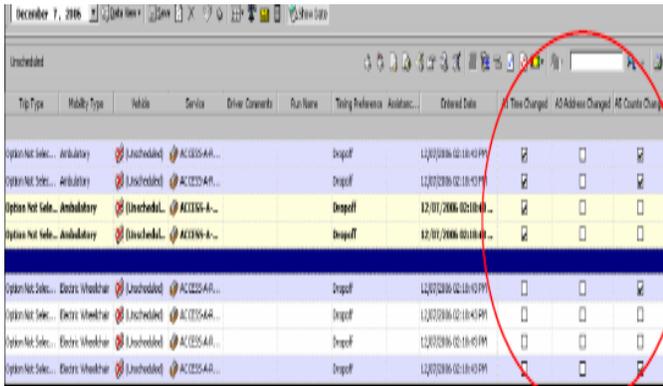
- 1) **RM Netsolve:** RMNetSolve is RouteMatch’s proprietary street network path-finding engine which is responsible for analyzing a vehicle’s current position, next stop, current speed, posted speed, speed reduction factors and returning an accurate, up to the minute travel time.
- 2) **Temporal and Geographic Speed Adjustments:** RouteMatch provides for manipulation of travel speed factors within the application to adjust for construction, rush hours, congestion, weather, or any other factor that affects travel times. All travel times can be adjusted based on location and time.
- 3) **Dynamic Adjustments:** Based on our unique approach which leverages our experience and functionality in the dynamic paratransit environment, our application easily adjusts to changes in a schedule or route. Detours are handled easily since all path finding and street network calculations are independent of historical or manually adjusted data.
- 4) **Dwell Time:** This portion of the ETA (actual) equation is derived from the collection of GPS coordinate data. RouteMatch recommends a GPS reporting rate of 10-15 seconds in order to accurately assess dwell times.

- 5) Break Time: This portion of the ETA (actual) equation is derived from the schedule created in the RouteMatch application. For the purposes of the ETA calculation, Break Time includes any times that the vehicle is not in revenue service such as:
- a.) Driver Breaks
  - b.) Deadhead
  - c.) Turn Times

### Dispatch Event Alerts

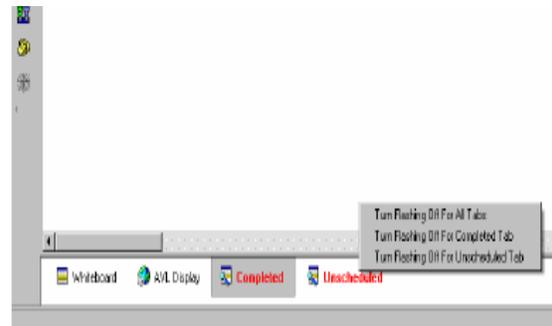
Customized Dispatch Alerts will notify dispatchers, operations managers, or Executive Level personnel of services exceptions.

### User Defined Dispatch Data Views



Trip Type	Mobility Type	Vehicle	Service	Driver Comments	Run Name	Timing Preference	Assignee	Entered Date	Is Time Changed	Is Address Changed	Is Costs Changed
Hydrex Nat. Sels...	Ambulatory	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Ambulatory	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Ambulatory	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Ambulatory	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Electric Wheelchair	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Electric Wheelchair	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Electric Wheelchair	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrex Nat. Sels...	Electric Wheelchair	Unscheduled	AC0225-4A...		Dropoff			12/07/2006 02:18:43 PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### User Defined Dispatch Alerts and Incident Monitoring

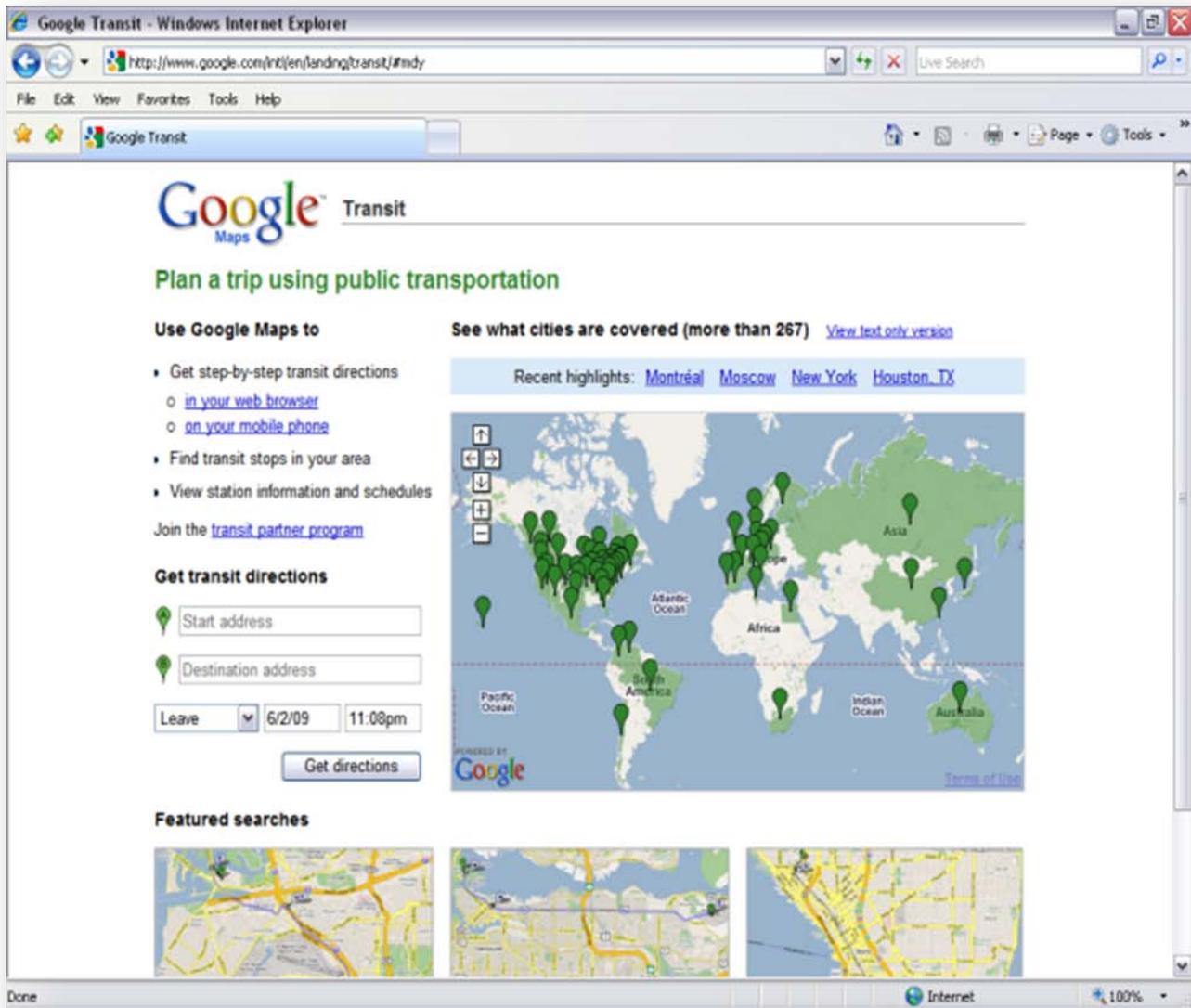


### RouteMatch Message and Communication Center

The RM Message Center is an integrated electronic communication system from Dispatch to Vehicles and Vice Versa. Drivers can easily send canned messages to and from the Mobile Data System. Dispatchers can send both canned and ad hoc messages to a single vehicle or broadcast to the entire fleet. All Mobile Data events and messages are relayed to the Message Center for Dispatch review. All messages and communications are stored in the RouteMatch database for reporting purposes.

## 1.2.3 GTFS Compliance – Source Code

RouteMatch is GTFS compliant and is capable of importing and exporting GTFS data to any other GTFS compliant application including Google Transit Trip Planning. As part of the scope of this project, RouteMatch will provide the GTFS integration tool to consistently import the GTFS data that is derived from the Trapeze system. This data will become the source data to which ETA and arrival predictions will be calculated.

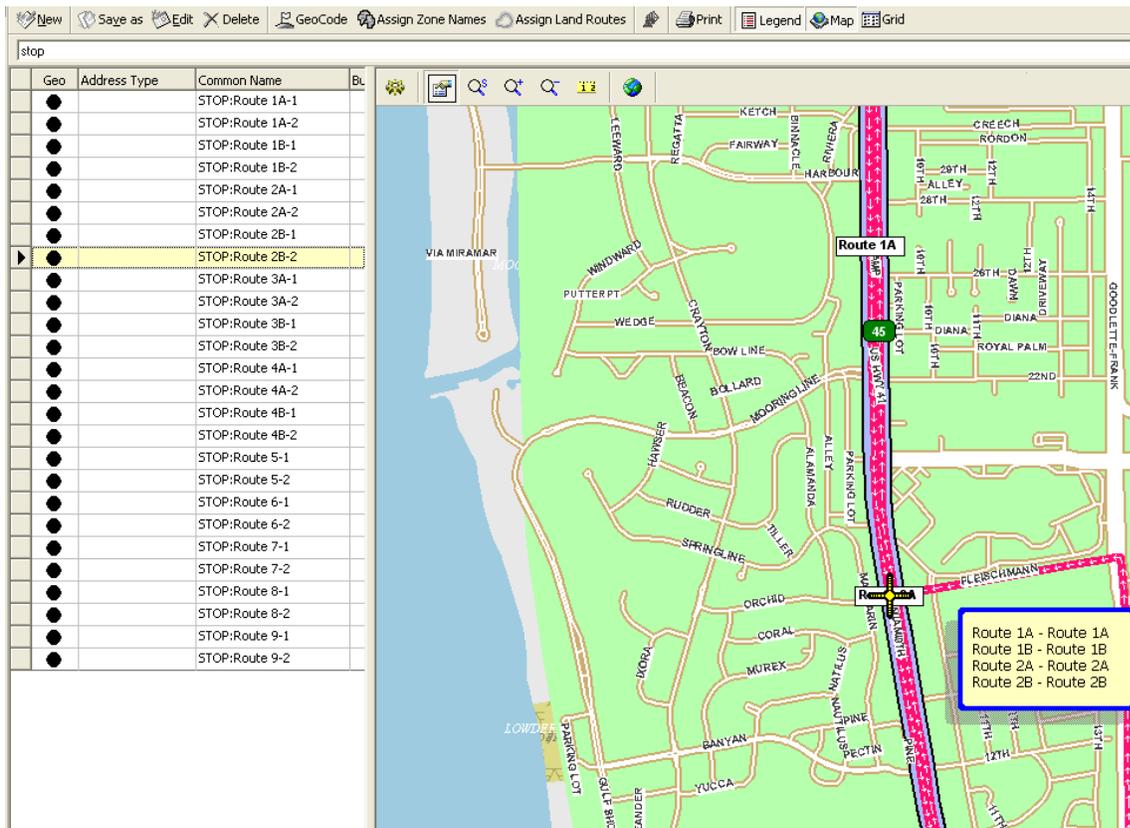


## 1.2.4 Bus Stop Management

RouteMatch provides graphical user interfaces to manage the spatial and database attributes of all your stops.

RouteMatch supports multiple Route Types. These include:

- **Check Point** - A location that is added as a stop option to assist the GPS or AVL device in maintaining the route. This is not used for On Time Performance.
- **Stop Point** - A location where the vehicle must stop, but not at a specific time. This is not used for On Time Performance.
- **Time Point** - A location where the vehicle must stop at a specific time. Too early or too late will result in a visual change in Schedule Adherence. For On Time Performance, the system will allow the option to ignore the time point.
- **Layover** - This location can also be referred to as a Driver Relief. It is generally at the beginning or end of a trip. For On Time Performance, the system will allow the option to ignore the layover.

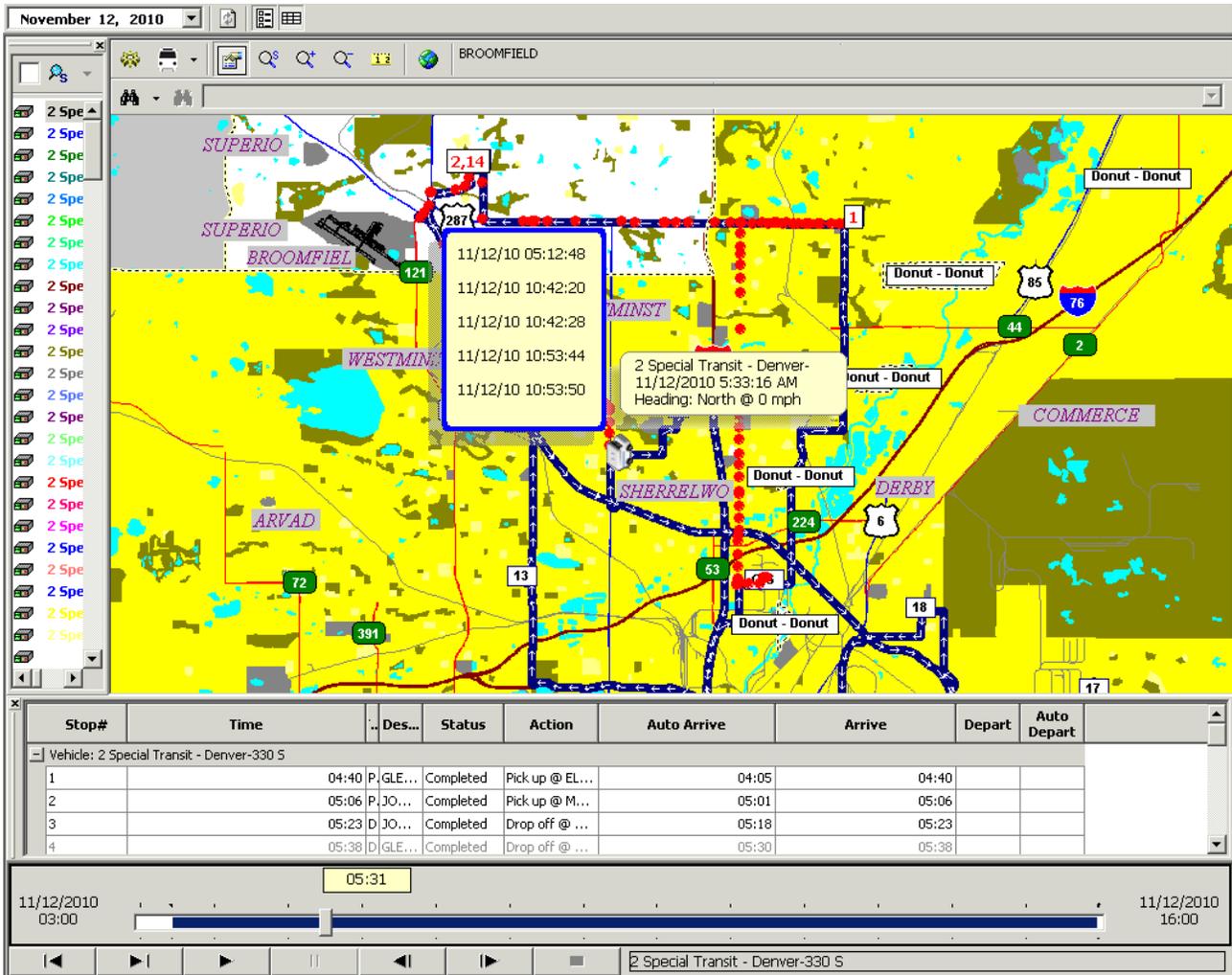


Geo	Address Type	Common Name	Bl
●		STOP:Route 1A-1	
●		STOP:Route 1A-2	
●		STOP:Route 1B-1	
●		STOP:Route 1B-2	
●		STOP:Route 2A-1	
●		STOP:Route 2A-2	
●		STOP:Route 2B-1	
▶		STOP:Route 2B-2	
●		STOP:Route 3A-1	
●		STOP:Route 3A-2	
●		STOP:Route 3B-1	
●		STOP:Route 3B-2	
●		STOP:Route 4A-1	
●		STOP:Route 4A-2	
●		STOP:Route 4B-1	
●		STOP:Route 4B-2	
●		STOP:Route 5-1	
●		STOP:Route 5-2	
●		STOP:Route 6-1	
●		STOP:Route 6-2	
●		STOP:Route 7-1	
●		STOP:Route 7-2	
●		STOP:Route 8-1	
●		STOP:Route 8-2	
●		STOP:Route 9-1	
●		STOP:Route 9-2	

## 1.2.5 AVL Playback

The AVL Playback module allows you to view historical data that was captured during a vehicle's run using an onboard device. Details such as the path the vehicle traveled and the stops the vehicle made along the way are displayed on the map.

- Select Date
- Select Single or Multiple Route
- Select Playback Speed and Options
- Use Play Controls to Fast Forward, Rewind, Pause, or Stop at Any Time During Route
- Integrates to Incident Management Module to audit customer complaints



The screenshot displays the AVL Playback interface for a vehicle on November 12, 2010. The map shows a route through Denver, with a callout box providing specific time points: 11/12/10 05:12:48, 11/12/10 10:42:20, 11/12/10 10:42:28, 11/12/10 10:53:44, and 11/12/10 10:53:50. A tooltip also indicates: "2 Special Transit - Denver- 11/12/2010 5:33:16 AM Heading: North @ 0 mph".

Stop#	Time	Des...	Status	Action	Auto Arrive	Arrive	Depart	Auto Depart
Vehicle: 2.Special Transit - Denver-330 S								
1	04:40	P.GLE...	Completed	Pick up @ EL...	04:05	04:40		
2	05:06	P.JO...	Completed	Pick up @ M...	05:01	05:06		
3	05:23	D.JO...	Completed	Drop off @ ...	05:18	05:23		
4	05:38	D.GLE...	Completed	Drop off @ ...	05:30	05:38		

At the bottom of the interface, a timeline slider shows the date 11/12/2010 from 03:00 to 16:00, with a play button and other navigation controls. The current time on the slider is 05:31.

### 1.2.6 Enterprise Reports and Analysis

RouteMatch provides multiple reporting and analysis tools to assist in the management of fixed route schedules and real-time vehicle operations, including Productivity Reporting, Operational Statistics, On Time Performance, Passenger Counts, Driver Paddles, as well as unlimited Ad-Hoc and Custom reporting. RouteMatch CA provides over twenty standard reports utilizing flexible front ends for maximum configuration.

- **National Transit Database Reporting System**
  - This report contains the National Transit Database Service Form (S-10) information for your service.
- **Service Report**
  - This report displays fare, passenger, and travel distance data about specific runs, organized by date and calculated to display total amounts for the time period reported on.
- **On Time Performance Report**
  - This report shows a breakdown of how often vehicles are on time, late, or early to a stop. The report is organized by stop. For each stop, you can view a sub-report that shows a detailed list of each time a vehicle made the stop, organized by run.
- **Fare Tracking Report**
  - This report shows a log of accumulated fares. The report can be generated to show fares by vehicle, stop, route pattern, run, trip, and route.
- **Passenger Count Report**
  - This report shows a log of when passengers got on and got off of a vehicle. The report can be generated to show passengers by vehicle, stop, route pattern, run, trip, and route.
- **Pull Out / Pull In Times Report**
  - The **Pull Out/Pull In Times** Report shows the pull out times based on date, time, and stop location. This information can be used to stage vehicles at stop locations
- **Schedule Adherence Report**
  - This report shows the percentage of on time stops based on route pattern, trip, and stop location.
- **Schedule Adherence Report**
  - This report shows the percentage of on time stops based on route pattern, trip, and stop location.
- **Driver Paddles Report**
  - The Driver Paddles Report shows the driver and vehicle assignment with run and trip information. The report has entry fields the driver can use to complete the report and return to the dispatcher.
- **Analytics & Business Intelligence**
  - **Run Variance Analysis:** This tool is used to minimize deadhead time by assisting in trend and pattern analysis. The report shows how many minutes the actual data varies from the scheduled data at two points in the run: pull-out to the first pickup and the last pickup to pull-in.
  - **Passenger Boarding and Alighting Analysis:** This tool shows a breakdown of how



- many passengers rode on a vehicle for a given date range. Each stop that have passenger count actuals reported show the number of passengers on and passengers off at that stop. Use this report for pattern and trend analysis.
- **Headway Analysis:** This tool is to assist in routing and vehicle staging. This report will also identify gapping and stacking in schedules.

### 1.2.3 Professional Services/Software Implementation

The RouteMatch Professional Services Organization (PSO) has institutionalized a standard proven pragmatic and adaptable implementation methodology that capitalizes on our collective experience with Go Lives at over 250 locations across the USA. This internally developed methodology RIM (RouteMatch Implementation Methodology), has evolved through the hundreds of installations that we have completed. RIM takes into account the proper staffing to meet the City of Ridgecrest's timelines and the proper procedures and documentation results in a successful implementation of our systems. RIM fundamentals include teamwork, structured client involvement, discrete, flexible stages with concrete deliverables. The stages and components of the RouteMatch Software RIM approach include:

- **Phase 0: Project Initiation** - A structured transition from contract award to project kickoff.
- **Phase 1: Design** - Determines the details required to implement RouteMatch Software' solutions in the client's environment.
- **Phase 2: Build** – Software and hardware install, configuration, and Vendor Assembly Testing; prepares the project teams for operation in the client's environment.
- **Phase 3: Educate** – End to End system overviews ensures knowledge share of the updated operational inputs and outputs including end user training in distinct levels of training.
- **Phase 4: Deployment** - Integration, regression and user acceptance testing; confirms the solutions ability to execute a production environment in the client's current IT environment. Integrates the system and operations in a production environment for the client. Includes Go Live.
- **Phase 5: System Acceptance** - happens once the client is fully operational and ready for transition to customer support. Transition to RouteMatch's Customer Support Organization (CSO)
- **Project Management** – occurs throughout all phases to ensure project goals, objectives, timeline and budget are being met.
- **Account Management** – ensures customer satisfaction is maintained over course of entire project, and that transition into RouteMatch's Customer Support Organization (software maintenance) is successful through meeting all project objectives.
- **Executive Sponsorship** – aligns the project's objectives to RouteMatch's corporate goals to ensure that client satisfaction and return on investment meet organizational expectations for all parties.

RouteMatch is dedicated to the highest standards of professional service and support. As a result, RouteMatch is confident that the City of Ridgecrest will find our software provides the tools necessary to expand and enhance current functionality and efficiency in areas such as vehicle tracking, routing, scheduling, and reporting. We look forward to a productive partnership with you.



## 2.0 PRICE PROPOSAL

### 2.1 DETAILED PRICE PROPOSAL

For this scenario, the proposal assumes:

- RouteMatch CA Deviated-Fixed Route Management System, licensed for three (3) users and Seven (7) vehicles
- Deviated-Fixed Route Mobility App for Galaxy Tab for seven (7) devices
- Professional Services for the project management, configuration, and training for up to six (6) users of the system
- Comprehensive (24x7) Maintenance and Support & Technology Protection Plan
- RouteMatch TS – one (1) additional Vehicle License and one (1) additional Paratransit Mobility App for Galaxy Tab
- Required Implementation and Training
- Premium Annual Maintenance and Support

<b>RouteMatch Software -- Base License Fees</b>	
RouteMatch Software Flex/Fixed Route Management	\$24,000
Deviated-Fixed Route Mobility App for seven (7) devices	\$2,093
RouteMatch TS Vehicle License (for additional DR Vehicle)	\$925
Paratransit Mobility App for One (1) Device (for additional DR Vehicle)	\$299
<b>Sub-Total</b>	<b>\$27,317</b>
<b>RouteMatch Software Implementation Services</b>	
Project Management	\$2,640
Phase 0 - Initiate	\$880
Phase 1 - Design	\$2,640
Phase 2 - Build	\$880
Phase 3 – Educate	\$2,640
Phase 4 – Deployment	\$2,640
Phase 5 - System Acceptance (Includes Post-Implementation Route Configuration Services)	\$4,400
Software and Training Documentation	\$297
<i>Travel Estimate</i>	<i>As Incurred</i>
<b>Sub-Total</b>	<b>\$17,017</b>
<b>TOTAL</b>	<b>\$44,334</b>
<b>Annual Maintenance and Support</b>	
Year One Comprehensive (24x7) Maintenance and Support	<i>Included</i>
Ongoing Annual Comprehensive (24x7) Maintenance and Support	\$4,400



## 2.2 NOTES & ASSUMPTIONS

- RouteMatch will invoice goods and services as they are delivered.
- Travel and reimbursable expenses are extra and will be billed separately as incurred. The City of Ridgecrest will reimburse the vendor directly at cost.
- This is a cost proposal, requested by and provided to The City of Ridgecrest. It is based upon the information known to RouteMatch Software, Inc. at the time of this proposal and is subject to change in the event of material differences in the information used to form the proposal.
- The proposal assumes that The City of Ridgecrest will provide all necessary hardware and system software for the scheduling software application, including a local area network connection, internet connections, and computer infrastructure that meet the minimum system requirements. RouteMatch personnel will assist, as needed, to ensure compatibility between the RouteMatch solution and the required hardware and system software.
- This Implementation Plan assumes three (3) trips. Expenses will be billed as incurred, but are not to exceed a total of \$6,000 for the three (3) trips.



### 3.0 ACCEPTANCE

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This proposal serves as a change to the original scope of this project. This proposal will also be considered an addendum and is subject to the original Hardware, Software License, and Service Agreement Between RouteMatch Software, Inc., and the City of Ridgecrest. It will assume the terms and conditions as set forth in this executed contract. If accepted, please have an authorized official to sign and return. Upon receipt of the accepted quote, RouteMatch will authorize the above describe product and/or services to be delivered to the City of Ridgecrest.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Organization Name

Please return immediately to the following contact:

RouteMatch Software, Inc.  
Attn: Director of Contracts  
1180 West Peachtree St., Suite 1130  
Atlanta, GA 30309

FAX (404) 898-1145

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING AUTHORITY**  
**AGENDA ITEM**

**SUBJECT:**

Approve A Resolution Of The Ridgecrest City Council Supporting (ACA\_\_), An Amendment To The California Constitution Lowering The Voter Threshold To 55 Percent For Local Transportation Sales Tax Measures

**PRESENTED BY:**

Steven P. Morgan – Council Member

**SUMMARY:**

This resolution is brought forward by Council Member Steve Morgan in support of a proposed bill which would amend the California Constitution to lower the voter threshold for local transportation sales tax measures to 55 percent. This item simply expresses support for a state-wide change in the current system and does not reflect an immediate local change impacting Ridgecrest.

Statewide neglected transportation systems are in need of attention. California has the third worst deteriorated roads in the nation, and more than 6,000 of the state's bridges and overpasses are structurally deficient or no longer meet highway safety or design standards.

Local transportation sales taxes provide a stable and ongoing source of transportation funding that will make it possible to plan for our future transportation needs.

The proposed bill would amend the California's Constitution to lower the voter threshold to 55 percent for local transportation sales tax measures. This bill is based on the principle that taxes paid at the gas pump should be used for transportation purposes and will help speed up highway safety and traffic relief projects, and expand and improve mass transit systems.

The resolution indicates this Council's endorsement and support of the bill, and urges other agencies and voters to support the proposed amendment.

**FISCAL IMPACT:**

No Fiscal Impact

Reviewed by Finance Director

**ACTION REQUESTED:**

Council Approve The Resolution Endorsing And Supporting An Amendment To The California Constitution Lowering The Voter Threshold To 55 Percent For Local Transportation Sales Tax Measures

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested: Council Approve The Resolution Endorsing And Supporting An Amendment To The California Constitution Lowering The Voter Threshold To 55 Percent For Local Transportation Sales Tax Measures

Submitted by: Steven P. Morgan  
(Rev. 6/12/09)

Action Date: February 15, 2012

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## RESOLUTION NO. 12-XX

### **A RESOLUTION OF THE RIDGECREST CITY COUNCIL SUPPORTING (ACA\_\_), AN AMENDMENT TO THE CALIFORNIA CONSTITUTION LOWERING THE VOTER THRESHOLD TO 55 PERCENT FOR LOCAL TRANSPORTATION SALES TAX MEASURES**

**WHEREAS**, maintaining transportation and transit infrastructure is in the interest of all City of Ridgecrest residents, and;

**WHEREAS**, local sales tax measures help make our roads safer and reduce traffic by improving mass transit, highways and local roads, and;

**WHEREAS**, a bill to amend California's Constitution to lower the voter threshold to 55 percent for local transportation sales tax measures – is based on the principle that taxes paid at the gas pump should be used for transportation purposes, and;

**WHEREAS**, with our neglected transportation system needing attention, California has the third worst deteriorated roads in the nation, and more than 6,000 of the state's bridges and overpasses are structurally deficient or no longer meet highway safety or design standards, and;

**WHEREAS**, local transportation sales taxes provide a stable and ongoing source of transportation funding that will make it possible to plan for our future transportation needs, and;

**WHEREAS**, an amendment to California's Constitution lowering the voter threshold to 55 percent for local transportation sales tax measures will help provide funds for cities and counties to help fix potholes, repair dangerous road conditions and improve the safety of children walking or biking to school, and;

**WHEREAS**, such an amendment will help speed up highway safety and traffic relief projects, and expand and improve mass transit systems, and;

**WHEREAS**, local sales tax measures are subject to an annual audit and standard accounting practices to ensure the projects they provide are delivered on time and on budget, and;

**WHEREAS**, by speeding up transportation projects thousands of new construction and other jobs will be created, our economy will be stimulated and every dollar invested in our highways will result in almost six times that in economic benefits

**NOW, THEREFORE BE IT RESOLVED** BY THE CITY COUNCIL OF THE CITY OF RIDGECREST as follows:

**SECTION 1.** That Ridgecrest City Council endorses and promotes the objectives and projected outcomes of an amendment to California's Constitution lowering the voter threshold to 55 percent for local transportation sales tax measures, and:

**SECTION 2.** That Ridgecrest City Council seeks the endorsement and support of all other city, county and state elected officials within Kern County for an amendment to California's Constitution lowering the voter threshold to 55 percent, and;

**SECTION 3.** That Ridgecrest City Council formally urges Kern County voters to support an amendment to California's Constitution lowering the voter threshold to 55 percent.

**PASSED AND ADOPTED** by the City Council of the City of Ridgecrest this 15<sup>th</sup> day of February, 2012 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

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Ronald H. Carter, Mayor

ATTEST:

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Kurt O. Wilson, City Manager

APPROVED AS TO FORM:

---

Keith Lemieux, City Attorney

**5**

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**CITY COUNCIL AGENDA ITEM**

<b>SUBJECT:</b> Minutes of the Special City Council/Redevelopment Agency Workshop of February 1, 2012
<b>PRESENTED BY:</b> Rachel J. Ford, City Clerk
<b>SUMMARY:</b>  Draft minutes of the Special Council/Redevelopment Agency Workshop of February 1, 2012
<b>FISCAL IMPACT:</b> None Reviewed by Finance Director:
<b>ACTION REQUESTED:</b> Approve minutes
<b>CITY MANAGER 'S RECOMMENDATION:</b>  Action as requested:

Submitted by: Rachel J. Ford  
(Rev. 6-12-09)

Action Date: February 15, 2012

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**MINUTES OF THE REGULAR MEETING OF THE  
RIDGECREST CITY COUNCIL  
RIDGECREST HOUSING AUTHORITY  
RIDGECREST FINANCE AUTHORITY**

**City Council Chambers  
100 West California Avenue  
Ridgecrest, California 93555**

**February 1, 2012  
6:30 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council/Redevelopment Agency. Meetings are recorded for the purpose of preparation of minutes.

**CALL TO ORDER – 5:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Council Present: Vice Mayor Jerry D. Taylor; Council Member Steven P. Morgan; and Council Member Jason Patin

Council Absent: Mayor Ronald H. Carter and Mayor Pro Tem Marshall “Chip” Holloway

Staff Present: City Manager Kurt O. Wilson; City Clerk Rachel J. Ford; City Attorney Keith Lemieux; and other staff

**APPROVAL OF AGENDA**

*Motion To Approve Agenda (As Amended) Made By Council Member Morgan; Second By Council Member Patin. Motion Carried By Voice Vote Of 3 Ayes; 0 Nays; 0 Abstain; 2 Absent (Council Members Carter & Holloway)*

**PUBLIC COMMENT – CLOSED SESSION**

- None

*Mayor Carter and Council Member Holloway joined the meeting at 5:32pm*

## MINUTES - CITY COUNCIL - REGULAR

February 1, 2012

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### CLOSED SESSION – 5:30 p.m.

- GC54956.9 (A) Conference With Legal Counsel, Existing Litigation. City of Ridgecrest v. Benz Sanitation Inc.
- GC54956.8 Real Property negotiations: APN: 343-362-05 and/or APN 343- 014-07, 11.5 acres north of the Wastewater Bio-farm and east of the Bowman right of way and/or a 12 acre portion of a 31.8 acres parcel north of the Animal Shelter fronting San Bernardino Road. City negotiators Kurt Wilson and James McRea
- GC54956.8 Real Property negotiations: Lot 13 and/or 14, Parcel Map 10819, APN 33-070-13 &14, Ridgecrest Business Park. City negotiators Kurt Wilson and James McRea.
- GC54957.6 Labor Negotiations – United Food and Commercial Workers Golden State 8 (UFCW); Police Employee Association of Ridgecrest (PEAR); Management; Mid-Management; Confidential; Part-Time Employees. Agency Negotiator City Manager Kurt Wilson

### REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation – Warren Campbell

### CITY ATTORNEY REPORTS

- Closed Session
  - Benz sanitation – received report – no reportable action
  - Real property negotiations – received reports – no reportable action
  - Labor negotiations – discussion started but not completed and will reconvene after the open meeting.
- Other
  - No other report

### PUBLIC COMMENT

#### Paul Vanderwerf

- Spoke on business license decline for the past two years.
- Asked how many small businesses are operating without a license.
- Referred to past study comparing business licenses and revenue taxes and local dollar leakage.
- Analysis of data showed population had number one effect on the issue.
- Asked council for volunteers to work with him to review more data.

## MINUTES - CITY COUNCIL - REGULAR

February 1, 2012

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- Quoted San Diego article referring to businesses not holding licenses and fines implemented.
- Jason Patin volunteered to meet with Mr. Vanderwerf.

### Manuel Farmer

- Statement made in newspaper concerning Matrix building use by Waste Management and asked by what Authority City had to make the agreement.
- Keith Lemieux responded that property will be sold.

### Tom Wiknich

- Reminder about sales tax leakage and women's clothing stores recently opened in town and urged citizens to patronize these stores.
- Proposed council creates regulations for 'Sea Containers' within City limits.
- Asked if Waste Management was paying to use the Matrix building or have they been free up to today?
- Kurt Wilson responded with explanation prior to dissolution of the Redevelopment Agency. Permitted Waste Management to use free during interim agreement with option to lease or buy for primary agreement. However that has changed now and had to maintain existing agreement but will now be obligated to sell the property and give the proceeds to the State. Waste Management is interested in paying for the property but we do not have the ability to enter into an agreement with them.
- Asked if the property would be listed on the open market or how it would be disposed of.

### Harris Brokke

- Celebration of life for Carroll Evans this Saturday at the fairgrounds. Very special day at mesquite hall.
- Ridgecrest desert wildflower festival coming soon. Copies of the guide delivered to the City Clerk. Booth statistics provided added events this year.

## PRESENTATIONS

1. Presentation By Council Of A Proclamation Declaring February As Safe Surrender Baby Month To Representatives Of The Safely Surrender Baby Coalition
  - Mayor and Council presented a proclamation for Safe Surrender Baby Month to Heidi Carter and other representatives from the Safely Surrender Baby Coalition.

## CONSENT CALENDAR

2. Adoption Of A Resolution Authorizing Investment Of Monies In The Local Agency Investment Fund Staheli

## MINUTES - CITY COUNCIL - REGULAR

February 1, 2012

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### 3. Approve Draft Minutes Of The Regular City Council/Redevelopment Agency Meeting Of January 11, 2012 Ford

*Motion To Approve Consent Calendar Made By Council Member Patin; Second By Council Member Taylor. Motion Carried By Voice Vote Of 5 Ayes; 0 Nays; 0 Abstain; 0 Absent.*

## PUBLIC HEARING

### 4. Appeal Of The Planning Commission Decision On Parcel Map 11999 Lemieux

#### Keith Lemieux

- Gave staff report
- Recommendation from city attorney is to not discuss this item tonight as the proper procedure was not initially followed making the issues moot.
- Specifically a municipal code regulation prohibiting the approvals prior to a site plan being filed and approved.
- Recommends direction to staff to take back for the procedure to be followed properly.

#### Jason Patin

- Asked why this did not come up at the last meeting when the decision was made to schedule the public hearing.
- Kurt Wilson noted the circumstances were unique and the more we looked at the item we decided to seek legal council and the legal opinion took place after the item was placed on the agenda.

*Mayor carter opened the public hearing at 6:30*

#### Derrill Whitten

- Identified as the engineer for the applicant.
- Feels this is a foolish course of action. Gave background on why this is where it is now. Several parcels and hopes to develop into master plan commercial development but would like to rearrange parcels to fit better into the development plan. State prohibits moving lot lines on 6 parcels so arrange must be done with a parcel map waiver. Street improvements are in and staff required a parcel map. Planning commission required improvement conditions before a map would be recorded.
- Referred to Wal-Mart list of requirements which included recording of a parcel map. Was not a condition to getting a map but was one of the conditions for getting approval.
- In frustration, the site plan was pulled and asked just for the map.

## **MINUTES - CITY COUNCIL - REGULAR**

**February 1, 2012**

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- Simple lot line adjustment so developer can move project forward.
- No lots can be developed without a site plan review.
- Understand the recommendation from City Attorney. Asked council to consider the message being sent to other developers who want to do a parcel map.
- Asking city council to approve the parcel map with a few reasonable conditions so we can move the lot lines and developer can pursue prospective clients and hopefully have development plans for planning commission.
- This is a land division and not a land development.
- Referred to municipal code generic list of requirements for all maps and doesn't identify between various types of maps.
- Compared city to county zoning.
- Asked not to send back to planning commission as it is a minor matter. Parcel maps don't go to the county planning commission because they are so minor. Are viewed before a directors hearing.
- Asking for relief by council approving the map with the minor conditions for the map. Adding a seventh parcel.

### **Dave Matthews**

- Wasn't sure what problem was but from what is hearing the problem in the process is being reiterated by City Attorney.
- If follow the procedure may end up in the same spot. If problem is in the code then should be addressed.

*Closed public hearing at 6:45pm*

### **Kurt Wilson**

- With respect to comments made, is highly unusual for council to allow applicant to write his own conditions.
- Many of these issues go back to the merits. Many comments related to the code.
- Staff should follow what is written.
- Recommend council look at the code for options but follow the procedures currently in place.

### **Jason Patin**

- Issue stopping the parcel map approval is an issue of the code.

### **Keith Lemieux**

- Code requires a site plan review and that was not followed. Problems may be corrected if we go thru the process again.

### **Jason Patin**

- If what is being asked is reasonable, can we look at the policy and change the code. Doesn't make sense why we are holding the developer back from moving

## **MINUTES - CITY COUNCIL - REGULAR**

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forward. If it needs to be fixed then let's fix it. If reasonable to change the code to make the process easier for businesses in this community.

### **Keith Lemieux**

- Appropriate for council to direct staff to look at and bring back.

### **Jerry Taylor**

- If council were able to move on this tonight, could we adopt regardless of what the code says?
- City Attorney reminded Council they do not have the authority to move on this tonight.
- Can we as council change the conditions?
- Keith responded the conditions were set by the planning commission.
- Planning commission felt they did not have the authority to change the conditions.
- Keith and Kurt has discussed teleconference of planning commission meetings and are working to implement that procedure.
- Relayed the frustration of planning commission.
- Has concerns with moving this forward because of the endless loop. Council should be able to change the process. Understand both sides and staff is doing their due diligence however the developer is looking for a lot line adjustment. Code is written and being interpreted that way.

### **Steve Morgan**

- If city had appropriate levels of staff and money to make required changes to the municipal code, these issues would be reduced.
- No answer tonight but a light at the end of the tunnel because infrastructure has and agenda item to improve the engineering process and can begin making those changes to the municipal code.
- Unfortunately cannot do anything tonight but can begin fixing these problems thru infrastructure.

### **Jerry Taylor**

- Suggest Council Member and staffs meet with the developer to work this out. Community development is all about moving projects forward.

### **Jason Patin**

- The code is the code in the eyes of the staff.
- Talking about the conditions and the parcel map being lumped together.

### **Keith Lemieux**

- Decision tonight is black and white
- Will work on the code issues.

### **Ron Carter**

## MINUTES - CITY COUNCIL - REGULAR

February 1, 2012

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- Need to look at changing the code. Want to start the process.
- Don't want to be a barrier to developers
- Directed staff to begin making changes to make it easier for developers.

### Jason Patin

- Would like this to come back to council rather than committee

### Steve Morgan

- Need to discuss in a small group with no time limits. Inefficient and would not work well.

### Ron Carter

- Agree this needs to go to committee and staff rather than open meeting

### Keith Lemieux

- Recommending the item go back to staff by way of direction

### Derrill Whitten

- Asked for clarification of the city attorney's opinion.
- Related application for parcel map and hearings allowing the appeal.

### Keith Lemieux

- Received hearings and recommend sending back to staff.

*Motion To Result Of Hearing Is Matter Is Referred Back To Staff Pursuant To Section 20.22 Appeal Of The Planning Commission Decision On Parcel Map 11999 Made By Council Member Morgan; Second By Council Member Holloway. Motion Carried By Vote Of 4 Ayes; 1 Nays (Council Member Patin); 0 Abstain; 0 Absent.*

## DISCUSSION AND OTHER ACTION ITEMS

### 5. Discussion Of The Impacts And Solutions Related To The Fiscal Impacts Of The Dissolution Of The Ridgecrest Redevelopment Agency Wilson

#### Kurt Wilson

- Gave power point presentation (*copies available at the clerks desk*)

#### Jerry Taylor

- Quick calculation of \$5,000 + per day being expended.

#### Chip Holloway

- Recent hearings indicated the 5% administrative fee was too low and could change.

## **MINUTES - CITY COUNCIL - REGULAR**

**February 1, 2012**

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### **Kurt Wilson**

- If the 5% were to increase it would help but not aware of any move to change it at the state level.

### **Jerry Taylor**

- That is something republicans are trying to fix but is not binding. Can hope and pray it changes.
- Right now interpretation issues need to be cleaned up.
- There is also the impression that we are responsible if we misappropriate the funds.
- Asked for 5% estimate. Need the assumptions to begin working on cuts. Want to understand what made the 900k assumption.

### **Kurt Wilson**

- Briefly explained how the 900k was figured and can provide the backup.
- Current issue is only for this budget year.

### **Jerry Taylor**

- Need to understand what will happen July 1.

### **Kurt Wilson**

- Safe to multiply the debt we have now but the total picture after July will have different revenue projections. There will be a continuing problem.

### **Jerry Taylor**

- Appreciate that these are guesstimates. Need to understand whether there are one-time funds for this year that are being used to offset the shortfalls.
- Did not take the county contracts into consideration, will add into calculations.

## **PUBLIC COMMENT**

### **Tom Wiknich**

- What about RDA transfer to county for sheriff and fire services?

## **PUBLIC COMMENT**

### **Dave Matthews**

- Tomorrow is Groundhog Day. Be a lot more than 6 weeks of winter as far as state is concerned. Need more moisture before wildflower season.
- Lost more colleagues. Carroll Evans will be missed; Don Cooper retired affairs officer; missed his services and my sympathy to his family. Knights of Columbus brother passed away. We need to get the youth to come in and regenerate the organizations that have made this community successful. Need to keep the

## **MINUTES - CITY COUNCIL - REGULAR**

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young people here and involved. Encourage the youth to join and support our local organizations.

### **DEPARTMENT AND COMMITTEE REPORTS**

#### **Infrastructure Committee**

Members: Steve Morgan, Jerry Taylor, Craig Porter, James Sanders  
Meeting: 2<sup>nd</sup> Wednesday of the month at 5:00 p.m., Council Conference Room  
Next Meeting: February 8, 2012

#### **Jerry Taylor**

- May or may not have a quorum, committee will meet and discuss some of the issues on the agenda. Not talking about turning lights off, just what we could possibly save and what we need in the budget.

#### **Quality of Life**

Members: Chip Holloway, Jason Patin, Craig Porter, Carter Pope  
Meetings: 1<sup>st</sup> Thursday of every even month at 12:00 p.m.; Kerr-McGee Center  
Next Meeting: February 2, 2012 Cancelled, next meeting April 5, 2012

#### **Chip Holloway**

- No Report

#### **City Organization**

Members: Ron Carter, Jerry Taylor, Lois Beres, Christopher LeCornu  
Meeting: 3<sup>rd</sup> Tuesday of the month at 5:00 p.m.; Council Conference Room  
Next meeting: February 21, 2012

#### **Jerry Taylor**

- No report

#### **Community Development Committee**

Members: Steve Morgan, Jason Patin, Christopher LeCornu, James Sanders  
Meetings: 1<sup>st</sup> Thursday of the month at 5:00 p.m.; Council Conference Room  
Next Meeting: February 2, 2012

#### **Jason Patin**

- Next meeting announced

#### **Activate Community Talents and Interventions For Optimal Neighborhoods Task Force (ACTION)**

Members: Ron Carter, Chip Holloway, Ron Strand  
Meetings: 2<sup>nd</sup> Monday of odd numbered months at 4:00 p.m., Kerr-McGee Center  
Next Meeting: March 13, 2012

#### **Ron Carter**

## **MINUTES - CITY COUNCIL - REGULAR**

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- Next meeting announced

### **Ridgecrest Area Convention and Visitors Bureau (RACVB)**

Members: Chip Holloway, Jason Patin

Meetings: 1<sup>st</sup> Wednesday of the month, 8:00 a.m.

Next meeting: March 7, 2012 and location to be announced

- No Report

### **OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

- No Report

## **CITY MANAGER REPORTS**

### **Kurt Wilson**

- No report

## **MAYOR AND COUNCIL COMMENTS**

### **Jerry Taylor**

- Appreciate Dave Matthews comments pertaining to deceased citizens
- Request public comment be moved to a single time at the beginning of the meeting.
  - Majority council agreed to give direction to staff.
- Reality cannot cut 900k in 5 months without cutting personnel. Understand the personal impact but there has to be hard cuts coming. Already provided a score list to finance but need to go higher. Will do everything we can but will be tough times ahead.
- Apologize for banners lost in wind, will be replaced with a better material.
- Direction to staff – Murray's new location required fence line to be moved and asked staff to work with new captain to see how far that fence line could be moved.

### **Jason Patin**

- Will miss Carroll Evans for all the support he gave this community.
- Change of command for Cpt. Dodson who is retiring to Virginia Beach. Will miss him and his family and welcome to the new commander and look forward to working with him.
- New building at Burroughs High School for engineering studies. Excited about what the school can do in conjunction with the base to keep our young people here.
- Groundbreaking for photovoltaic solar field on the base in partnership with a private developer.

## **MINUTES - CITY COUNCIL - REGULAR**

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- Congratulated Jerry for the good work on the banner program and encouraged him to keep it up.
- Also congratulated Harris Brokke on the wildflower festival and encouraged continued success.
- Cuts will be very difficult and will have to go back to the basics and keep the core elements of our community intact. Police, infrastructure, etc. part of the problem with state is too many overfunded programs and we have to pay for it. Have to move forward and remain proactive to move ahead with redevelopment efforts. Crucial for general fund and push forward.

### **Chip Holloway**

- Fundraiser Saturday night for Cerro Coso college academic booster association. Professional athletes present.
- Carroll Evans will be missed; he was seen but never heard. Put his head down and went to work.
- Attended policy committees and kern cog advocacy trips to Sacramento. Some potential success from kern cog in protecting rail lines. This trip tried to get tax measure passed and recently school boards received authority to do bonds with higher threshold. Senator Henry Graham will bring forth a bill to take back to legislature. Related discussion with senators. Did promise we would carry a lot of weight on this issue in Kern County and the COG.
- This is clear that the RDA issue is punishment to local agencies for Prop 22 and 1A. Total state budget mistake is 5.2 billion dollars.
- I understand the pain some employees will be going through. I did not come onto council to do what we've had to do the last few years. Ramifications that we cannot control and understand that if not careful we could make the same mistakes the state has done. Fully aware we create nothing in this building unless we create a bigger customer base.

### **Steve Morgan**

- Convinced that neither democrat nor republican in the state of California is on our side. The state is going to take the increment monies this community could have used and waste it. They will not balance their budget and have no idea where they will go in a few years from now. We will stand together as a city and make the tough choices. Won't be easy or friendly. We are going to balance our budget. Large communities who had redevelopment staffs have as much or more problem than we do but was glossed over whereas we incorporated redevelopment and put more work on our employees. Those who laugh in the blogs which the paper so joyfully post now, is wrong. Those same people will be here yelling at us about the unfortunate circumstance of letting employees go, yet will continue the anonymous blog. This community has the desire to adapt and survive; we will get through and in a few years maybe as all cities adapt their budgets we will be able to level out. Right now we honestly don't know the target we are dealing with which is the most frustrating thing. Don't know how much, if anything is going to come back. State is getting the redevelopment dollars and

## **MINUTES - CITY COUNCIL - REGULAR**

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the property sale monies. The money that we do get back will come thru the county auditor/controller. We believe anything left over after the bills are paid will be distributed throughout the county. Going to be rough a couple of years for every city in California. Council members are in for a rough ride.

- Saint Ann's school car raffle this weekend and tickets are still available. Well worth the cost of the tickets.
- Regarding the issue of the parcel map, we'll get that fixed. Attribute it to a continuing trickling staff where you are supposed to update the code and get people to help you but haven't had the staff or money. Been spending the money to keep other things going.
- Tuesday evening, Ridgecrest Lions Club Speech Competition at 6:30 in city hall. Students are eligible for scholarship funds. Topic this year 'what could the America of yesterday teach the America of tomorrow'
- Thanked everyone for attending, deepest sorrows to all who have lost loved ones in the community recently.

### **Ron Carter**

- Concur with colleagues on everything said in council comment
- Message for state legislators, doesn't matter what party, you have failed us. The crisis at state has been there long enough to solve the problem and you refused to solve it by not working together. Now the problem will hit every citizen in every community. You should be ashamed. To take redevelopment away from the cities is criminal. From what I hear in Sacramento you are still playing the party game. Not elected to represent a party, but to represent the citizens of California and you are failing us. Can spend 49,000 for every prisoner but only 6,000 for a student in school. Can't afford to lose a generation because of no funds for the schools. Legislators better work together to solve the problem or you should be fired or resign. Elected to do a job you are not doing. Solve our problems.

**ADJOURNMENT** to closed session at 8:45pm in memory of Carroll Evans and all the loved ones lost.

### **REPORT OUT OF CLOSED SESSION**

Keith Lemieux

- Council Received report on item identified on the agenda as labor negotiations with all employee groups. No reportable action taken.

**ADJOURNMENT at 9:15pm**

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Rachel J. Ford, CMC  
City Clerk



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**CITY COUNCIL/ REDEVELOPMENT SUCCESSOR AGENCY/ FINANCING  
AUTHORITY AGENDA ITEM**

**SUBJECT:**

Resolution 12-Xx, A Resolution Of The Ridgecrest City Council Declaring Certain Real Properties As Surplus To The Needs Of The City And Authorizing The Disposition Or Development Of The Properties.

**PRESENTED BY:**

James E. McRea

**SUMMARY:**

The Resolution determines that the properties located within the general area of the Waste Water facilities are considered to be surplus and may be subject to sale or lease.

In order to consider the sale of property, the City is required to comply with a prescribed process that begins by declaring the property to be surplus. This item requests that declaration from the council for APN 343-362-05 or APN 343-014-07. If approved, the subsequent steps will be initiated in order to provide an opportunity for the Council to consider the sale of property at a later date. The properties identified have been the subject of interest from a private party and these steps are required in order for the Council to consider any proposal related to the sale of these properties.

**FISCAL IMPACT:**

Increase of City funds.

Reviewed by Finance Director

**ACTION REQUESTED:**

Motion to approve Resolution 12-Xx and instruct the City Manager to solicit proposals and offers.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Review and Comment :

Submitted by: James McRea

Action Date: 2-15-12

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**RESOLUTION NO. 12-xx**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL DECLARING CERTAIN REAL PROPERTIES SURPLUS TO THE NEEDS OF THE CITY AND AUTHORIZING THE DISPOSITION OF THE PROPERTIES**

**NOW THEREFORE, THE RIDGECREST CITY COUNCIL DOES HEREBY RESOLVE** as follows:

**Section 1. Purpose and Scope**

This resolution declares properties described as APN 343-362-05 and 343-014-07 in the general area of the Waste Water facilities are surplus and authorizes their disposition for sale or lease.

**Section 2. Findings**

The Council finds, determines and declares:

- a) The Planning Commission of the City of Ridgecrest may find the disposition of the subject properties consistent with the general plan of the City.
- b) The agency with jurisdiction by law over parks and recreational activities, the Department of Parks and Recreation, may find the subject properties are not suitable for park purposes.
- c) The agency responsible for housing for persons of low and moderate income housing, the Housing Authority of the City of Ridgecrest, may find the subject properties are not suitable for low or moderate income housing; and
- d) The agency with jurisdiction by law for education, Sierra Sands Unified School District, has found the subject properties may not be suitable for educational purposes.
- e) The above findings are to be determined.

**Section 3. Declaration of Surplus**

The subject properties are surplus to the needs of the City.

**Section 4. Disposition of Property**

The City Manager is authorized to solicit proposals from interested persons to purchase or lease the subject properties. The City Manager shall report the results of this effort to the Council.

**APPROVED AND ADOPTED** this 15<sup>th</sup> day of February, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Ronald H. Carter, Mayor

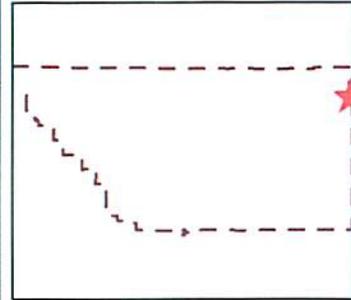
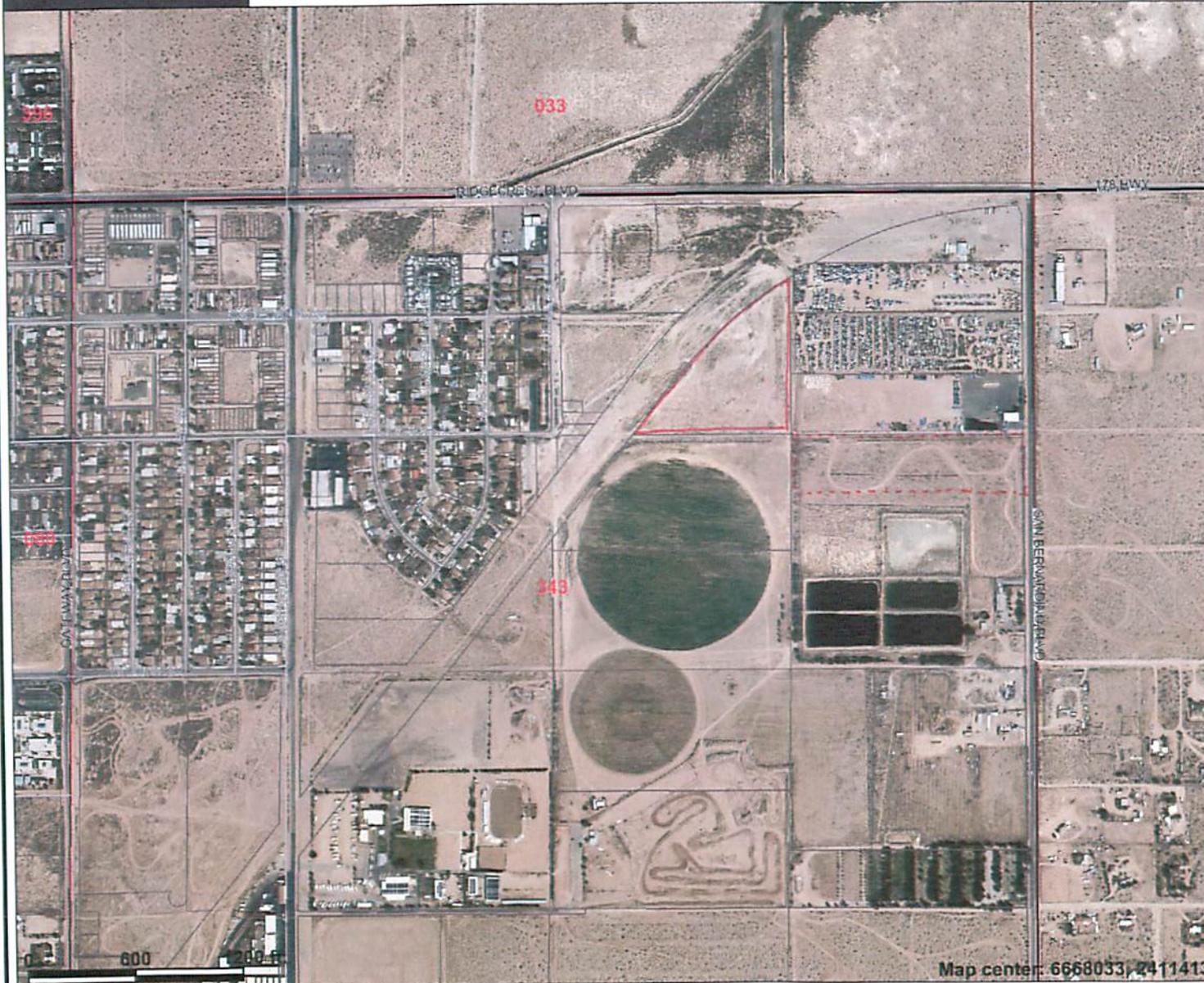
ATTEST:

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Rachel J. Ford, CMC  
City Clerk

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# Proposed Solar Field by SunMark



### Legend

- Roads**
  - Arterial
  - Collector
  - Highway
  - Local
  - Ramp
  - Unpaved
- County of Kern
- Assessment Parcels
- Assessor Map Books



Scale: 1:10,197

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Notes: City/Waste water Property  
APN 343-362-05  
11.50 acres  
East of Bowman right of way

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February 1, 2012

Mayor Ron Carter,  
Mayor Pro Tem Chip Holloway,  
Vice Mayor Jerry Taylor,  
Councilman Steven Morgan,  
and Councilman Jason Patin

City of Ridgecrest  
100 West California Avenue  
Ridgecrest, CA 93555

RE: Request to Lease Ten(10) acres from the City of Ridgecrest  
(portion of APN 343-014-07-01-1)  
The total parcel measures approximately 38.18 acres (gross)  
411 S. San Bernardino, Ridgecrest, CA

Dear Mayor Carter and Members of the Ridgecrest City Council:

This letter shall serve as Sunmark Energy's request to be placed on your February 15, 2012 City Council Agenda for the purposes of discussing a proposed lease agreement with the City on municipal property to facilitate construction of a solar field which would be constructed and maintained by SunMark Energy.

To follow are some highlights of the project we are proposing to build and operate in Ridgecrest.

**Project Attributes:**

- This project is an initiative of Governor Brown's mandate, and the State of California's Renewable Portfolio Standard (RPS) to achieve 30% Renewable by 2020.
- This project is under the California Public Utilities Commission (CPUC)'s CREST program (California Renewable Energy Standard Tariff) that allows small distributive power generation facilities to be built under a "Fast Track" time schedule and can be placed in service in less than one year (2 months of actual construction time).
- The project will produce enough electricity to off-set fossil generation of 1.5 MWe AC – enough electricity for 1,200 homes.
- The project will utilize 10 acres and tie into the Distribution side of the grid. Therefore, the power will most likely be used in the immediate area.
- Potentially, if there was a major brown out, this solar facility could aid in keeping the lights on in the City of Ridgecrest.



**Project Attributes - continued:**

- Solar electric energy means no emissions in the air; as opposed to coal fired generation and combined cycle gas plants.
- The project will be constructed of state-of-the-art technology: Photovoltaic Solar Modules, Inverters (converting DC current to AC current), racking systems.
- We intend to build and operate a Solar Facility that the City of Ridgecrest would be proud of.

**About: SunMark Energy, LLC** is an innovative solar development company that builds and operates utility-scale and commercial solar facilities in North America.

Currently, the Company is focused on developing eleven (11) similar Solar Facilities under the CREST (California Renewable Energy Standard Tariff) program in the Southern California Edison (SCE) service territory.

The CREST program offers a streamlined approach to developing renewable energy projects on a distributed basis. Typically, these projects cost approximately \$5 MM; will generate 1.5 MWe AC ; and are developed inside of one year.

The Attached Letter of Intent, (Exhibit A), outlines a preliminary terms and conditions to Ground Lease the above referenced Property.

We look forward to meeting with you on February 15<sup>th</sup>.

Sincerely,  
SunMark Energy, LLC

A handwritten signature in black ink, appearing to read "Mark Engeberg", is written over a light blue horizontal line.

Mark Engeberg  
President & Managing Member

cc: Kurt Wilson City Manager,  
James McRea, Public Services Director,  
Matthew Alexander, City Planner  
Rachael Ford, City Clerk

Attachment: Exhibit "A" Sample Lease Agreement



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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

Adoption Of A Resolution And Introduction And First Reading, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Ridgecrest Municipal Code By Establishing A Temporary Transactions And Use Tax To Be Administered By The State Board Of Equalization And Placing The Measure On The Election Ballot For June 5, 2012

**PRESENTED BY:**

Kurt Wilson, City Manager

**SUMMARY:**

Local governments throughout California have the responsibility to provide a range of basic services and are often expected to provide enhanced services as well. The cost of maintaining those services often exceeds the resources available to local governments. This imbalance is exacerbated when the state determines that state needs are a higher priority than those of the local governments. The unbalanced relationship between local and state governments permits the state to raid local funds which further strains the ability of local governments to provide the services expected by local residents.

The state has repeatedly exercised its right to take money from local governments through a variety of means (i.e. Redevelopment Agency dissolution, Educational Reimbursement Augmentation Fund, Supplemental Educational Reimbursement Augmentation Fund, Vehicle License Fees, booking fees, and several others).

The City of Ridgecrest has reached a tipping point where the continual state raids have prevented the City from providing adequate services. The City has reduced spending year over year with a \$3 million reduction last year alone. In the last several years the City has reduced its workforce by 17%.

Local residents have repeatedly called for increases to a variety of public services with an emphasis on public safety and street maintenance. The current financial condition of the City does not afford the City the resources needed to meet these resident demands.

This item requests approval from the City Council to place an item on the June 5<sup>th</sup> ballot for a limited term (5 years) ¾% local sales tax measure to generate a stream of funding to provide adequate resources for the City to provide the level of public safety and road maintenance that residents demand. Approval of this item will not, in and of itself, make any changes to the tax rate. Instead, it will provide an opportunity for Ridgecrest voters to weigh in on the issue. This will permit Ridgecrest voters to have an opportunity to make their own decision about what happens in their own community

**FISCAL IMPACT:**

Undetermined

Reviewed by Finance Director

**ACTION REQUESTED:**

1. Approve A Resolution Ordering The Submission To The Qualified Electors Of The City Of Ridgecrest A Measure Relating To The Establishment Of A Temporary Transactions And Use Tax (Sales Tax) At The General Election To Be Held On Tuesday, June 5, 2012, As Called By Resolution Nos. 11-94 And 11-95
2. Motion To Waive Reading In Full Of An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Ridgecrest Municipal Code By Establishing A Temporary Transactions And Use Tax To Be Administered By The State Board Of Equalization And Placing The Measure On The Election Ballot For June 5, 2012
3. Motion To Introduce, By Title Only, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Ridgecrest Municipal Code By Establishing A Temporary Transactions And Use Tax To Be Administered By The State Board Of Equalization And Placing The Measure On The Election Ballot For June 5, 2012

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested:

Approve The Resolution Placing A Temporary Transactions And Use Tax Measure On The Election Ballot Of June 5, 2012; Approve A Motion To Waive Reading In Full Of The Temporary Transactions And Use Tax Ordinance As Presented And Approve A Motion To Introduce, By Title Only, The Temporary Transactions And Use Tax Ordinance As Presented.

Submitted by: Kurt Wilson  
(Rev. 6/12/09)

Action Date: February 15, 2012

\* \* \* D R A F T \* \* \*  
RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF RIDGECREST ORDERING THE SUBMISSION TO THE  
QUALIFIED ELECTORS OF THE CITY OF RIDGECREST A MEASURE  
RELATING TO THE ESTABLISHMENT OF A TEMPORARY TRANSACTIONS  
AND USE TAX (SALES TAX) AT THE GENERAL ELECTION TO BE HELD  
ON TUESDAY, JUNE 5, 2012,  
AS CALLED BY RESOLUTION NOS. 11-94 AND 11-95.**

**WHEREAS**, on January 11, 2012, the Ridgecrest City Council declared a Fiscal Emergency for the City of Ridgecrest; and

**WHEREAS**, the recession and Sacramento money grabs have forced the City to cut roughly \$3 million, impacting essential city services like police protection, city streets and pothole repair, and 9-1-1 emergency response; and

**WHEREAS**, Sacramento continues to take local funds from local cities to fix their budget mess and these continual money grabs are making it increasingly difficult to maintain essential city services, including police officers and neighborhood police patrols, city streets and pothole repair, 9-1-1 emergency response times, and crime prevention and investigation; and

**WHEREAS**, additional cuts to police service will mean fewer police officers patrolling city streets and fewer neighborhood police patrols, affecting the City's ability to maintain 9-1-1 response times and keep our community safe; and

**WHEREAS**, without additional revenues, the City of Ridgecrest will not be able to maintain essential city services at the levels necessary for our community; and

**WHEREAS**, a local funding measure would protect and maintain our essential city services by creating a local source of revenue that cannot be taken by Sacramento; and

**WHEREAS**, on October 6, 1997, Assembly Bill 1472 became law adding Chapter 2.93 commencing with Section 7286.52 to Part 1.7 of Division 2 of the Revenue and Taxation Code; and

**WHEREAS**, California Constitution Article XIII C Section 2(b) added by Proposition 218 effective November 1996, requires that a measure proposing a general tax be submitted to the voters at an election consolidated with a regularly scheduled general election for members of the governing body of the local government; and

**WHEREAS**, on December 7, 2011 the City Council, passed Resolution Nos. 11-94 and 11-95, calling a General Municipal Election to be held on June 5, 2012, and requested

the County Board of Supervisors to approve consolidation of the election with the Statewide General Election to be held on the same day; and

**WHEREAS**, pursuant to California Constitution Article XIII C Section 2(b) and Elections Code Section 10201, the City also desires to submit to the electors at the General Election a measure to enact an ordinance establishing a transactions and use tax;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGECREST, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER as follows:**

**Section 1.** That the City Council, pursuant to its right and authority, does order submitted to the electors at the General Municipal Election the following question:

**“Ridgecrest Public Safety/Essential City Services Measure.** To help prevent additional cuts and maintain City of Ridgecrest services, including: city streets and pothole repair; police officers and neighborhood police patrols; 9-1-1 emergency response times; and crime prevention and investigation; and other city services, shall the City of Ridgecrest enact a  $\frac{3}{4}$  cent sales tax, for five (5) years, requiring a citizen’s oversight committee, annual independent audits, with all funds for City of Ridgecrest services only, no funds for Sacramento?”

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

**Section 2.** The City Clerk is hereby directed to forward a copy of Resolution Nos. 11-94, 11-95 and this Resolution to the County Clerk for inclusion in the ballot for the June 5, 2012, General Municipal Election.

**Section 3.** The proposed Ridgecrest Vital City Services Measure will pass only if a majority of the votes cast by electors voting on the measure are “yes” votes and will, if passed, take precedence over any other conflicting measure receiving less votes in this election.

**Section 4.** The City Council hereby directs the City Attorney to prepare an impartial written analysis of the measure, not to exceed 500 words in length, showing the effect of the measure on existing law and the operation of the measure. The impartial analysis shall be filed by the date set by the City Clerk for the filing of primary arguments.

**Section 5.** The City Council hereby authorizes its members to file written arguments for or against the measure described above to this resolution. All written arguments filed by any person in favor or against the measure shall be accompanied by the names and signatures of the persons submitting the arguments as required by applicable law and any names, signatures and arguments may be filed until the time and date fixed by the City Clerk, after which no change may be submitted to the City Clerk unless permitted by law.

**Section 6.** The proposed Ordinance adding Chapter III, Article 2 to the Ridgecrest Municipal Code establishing a Temporary Transactions and Use Tax, attached hereto as Exhibit "A", the text of the measure, together with the City Attorney's impartial analysis, and any arguments for or against the measure, to be mailed to all qualified electors with the ballot. In addition to other notices and publications required by law, the City Clerk, not less than forty (40) days and not more than sixty (60) days before the General Municipal Election, shall cause the text of the measure to be published once in the official newspaper. The City Clerk is authorized to give such notices and to fix such times and dates as are required by law or which are appropriate to properly conduct the election.

**Section 7.** The provisions of Resolution Nos. 11-94 and 11-95 refer to more particulars concerning the General Municipal Election to be held on June 5, 2012, and in all respects the election shall be held and conducted as provided for by applicable law. The City Clerk is authorized and directed to procure and furnish any official ballots, notices, printed materials, and all supplies or equipment that may be necessary in order to properly and lawfully conduct the election.

**PASSED, APPROVED AND ADOPTED** on February 15, 2012, by the following roll call vote:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Ronald H. Carter, Mayor

ATTEST:

\_\_\_\_\_  
Rachel J. Ford, CMC, City Clerk

(SEAL)

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
W. Keith Lemieux, City Attorney

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\* \* \* D R A F T \* \* \*  
ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF RIDGECREST  
AMENDING THE RIDGECREST MUNICIPAL CODE BY ESTABLISHING A  
TEMPORARY TRANSACTIONS AND USE TAX TO BE ADMINISTERED  
BY THE STATE BOARD OF EQUALIZATION**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIDGECREST as follows:**

**1. Purpose.**

This Ordinance amends the Ridgcrest Municipal Code in order to establish a temporary transactions and use tax.

**2. Amendment.**

The following Chapter 3, Article 2, is hereby added to Ridgcrest Municipal Code to read as follows:

**"Article 2. Temporary Transactions and Use Tax**

**3.2.101. Purpose and Operative Date.**

(a) The purpose of this article is to impose a retail transactions and use tax in accordance with the provisions of the Revenue and Taxation Code which authorizes the City to adopt this tax if a majority of the qualified voters of the City vote to approve the imposition of the tax. Unlike the tax described in Article 3 of this Chapter, this tax is set for a fixed term of five years from the Operative Date.

(b) "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the later of the adoption of this ordinance and article, the date of such adoption being as set forth on the ordinance that adopted this article, or the approval of the voters of the City of a measure approving the imposition of the transaction and use tax set forth herein; provided, that if the City shall not have entered into a contract with the State Board as required herein prior to such date, the Operative Date shall be the first day of the first calendar quarter following execution of such a contract.

(c) Prior to the Operative Date, the City shall contract with the State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax article; provided, that if the City shall not have contracted with the State Board of Equalization prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

**Sec. 3-2.102. Transactions Tax Rate.**

Commencing on the Operative Date and continuing for a period of five years following this date, for the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at a rate of seventy-five one-hundredths

of one percent (0.75%) of the gross receipt of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the Operative Date of this article. Such tax shall be in addition to any other transaction (sales) tax imposed by this Code or applicable state law. Specifically, this tax shall be imposed in addition to the sales and use tax imposed by Section 3-3.102 of this Code.

**Sec. 3-2.103. Place of Sale.**

For the purposes of this article, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

**Sec. 3-2.104. Use Tax Rate.**

Commencing on the Operative Date and continuing for a period of five years following that date, an excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on or after the Operative Date of this article for storage, use, or other consumption in the incorporated territory of the City at a rate of seventy-five one-hundredths of one percent (0.75%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax, regardless of the place to which delivery is made. Such tax shall be in addition to any other use tax imposed by this Code or applicable to state law. Specifically, this tax is in addition to the use tax imposed by 3-3.102 of this Code.

**Sec. 3-2.105. Adoption of Provisions of State Law.**

Except as otherwise provided in this article, and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this article as though fully set forth herein.

**Sec. 3-2.106. Limitations on Adoption of State Law and Collection of Use Taxes.**

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

(a) Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

(1) The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury, or the Constitution of the State of California;

(2) The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the State Board of Equalization, in performing the functions incident to the administration or operation of this article;

(3) In those sections, including, but not necessarily limited to, sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

(a) Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code; or

(b) Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the State under the said provision of that Code;

(4) In sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797, or 6828 of the Revenue and Taxation Code.

(b) The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition to that phrase in Section 6203.

**Sec. 3-2.107. Permit Not Required.**

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this article.

**Sec. 3-2.108. Exemptions and Exclusions.**

(a) There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any State-administered transactions or use tax.

(b) There are exempted from the computation of the amount of transactions tax and gross receipts from:

(1) Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the County in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

(2) Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

(a) With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Chapter 2 of Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

(b) With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

(3) The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this article.

(4) A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this article.

(5) For the purposes of subsections (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

(c) There are exempted from the use tax imposed by this article, the storage, use or other consumption in this City of tangible personal property:

(1) The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax article.

(2) Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

(3) If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this article.

(4) If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this article.

(5) For the purposes of subsections (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice whether or not such right is exercised.

(6) Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

(7) "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Chapter 2 of Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

(d) Any person subject to use tax under this article may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code

with respect to the sale to the person of the property the storage, use, or other consumption of which is subject to the use tax.

**Sec. 3-2.109. Amendments.**

(a) All amendments subsequent to the effective date of this article to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this article, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this article.

(b) The City Council of the City of Ridgecrest may make amendments to this article that do not affect the rate of tax imposed without approval of the voters of the City. The City Council of the City of Ridgecrest may repeal this article by a two-thirds (2/3) vote of the Council without approval of the voters of the City, provided all indebtedness secured by the tax has been satisfied. The City Council may amend the rate of tax imposed herein (increase or decrease) or extend the term of the tax only upon two-thirds (2/3) vote of the Council and with approval of the voters of the City.

**Sec. 3-2.110. Enjoining Collection Forbidden.**

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this article, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

**Sec. 3-2.111. Severability.**

If any provision of this article or the application thereof to any person or circumstance is held invalid, the remainder of the article and the application of such provision to other persons or circumstances shall not be affected thereby.

**Sec. 3-2.112. Use of Tax Proceeds.**

All proceeds of the tax levied and imposed under this article shall be paid into the general fund for use by the City of Ridgecrest.

**Sec. 3-2.113. Establishment of Committee and Purpose.**

A Citizens' Oversight Committee is hereby established to oversee expenditures of the revenues received by the City from the sales and use taxes imposed pursuant to this chapter, and to ensure that tax revenues are spent by the City in a manner consistent with the voter approved measure adopting this chapter as well as any voter approved or council approved priorities adopted to implement the provisions of this chapter.

**Sec. 3-2.114. Appointment and Tenure of Committee Members.**

(a) The Citizens' Oversight Committee shall consist of five members appointed by the City Council. Three members shall constitute a quorum. The City Manager shall appoint an ex-officio staff person to serve as the secretary and custodian of records who shall not have a vote.

(b) Upon their appointment and during their incumbency, members of the committee shall be and remain residents of the City; provided, however, that City employees, other city officials, and City vendors shall not be qualified to serve as committee members at any time they occupy such positions or are engaged in such business. Should a member cease to be a City resident, that office shall be deemed vacant and the term of such member terminated. The secretary shall notify the City Council and City Manager of such termination as soon as administratively possible.

(c) All members of the committee shall serve at the pleasure of the City Council and may be removed by a majority vote of the City Council at any time.

**Sec. 3-2.115. Terms of Office.**

(a) Of the members of the committee first appointed, two shall be appointed for terms of one year, two shall be appointed for terms of two years, and one shall be appointed for a term of three years. Succeeding members shall be appointed for terms of four years. The secretary's term shall be designated by the City Manager. All members shall serve until a successor is appointed and qualified.

(b) Should a member of the committee fail to attend three consecutive meetings, unless excused for cause by the chairperson, that member's office shall be deemed vacant and the member's term ended. The committee secretary shall immediately notify the City Council and City Clerk of such termination.

**Sec. 3-2.116. Organization.**

(a) Each January, a board, commission, or committee shall annually organize and elect a chairperson and vice-chairperson from its membership for a one-year term. In the chairperson's or vice-chairperson's absence or disability, the committee may designate a chairperson or vice-chairperson *pro tempore*.

(b) Regular meetings shall be held on the day and time established by resolution of the board, commission, or committee as amended from time-to-time.

(c) Each board commission or committee shall establish a procedure for calling special meetings and may also adopt application requirements, meeting procedures, and other reasonable rules and regulations for conducting business. Minutes shall be kept of all meetings and the secretary shall deliver copies of minutes to the City Manager and City Clerk for filing and distribution to City Council members.

(d) Any board, commission, or committee may designate one of its members, or a subcommittee composed of not more than two members, to study, review, consider, or make recommendations concerning any matter within its purview, provided that, a board, commission, or committee authorized to consist of seven members may designate one of its members, or a

subcommittee composed of not more than three members, to study, review, consider, or make recommendations.

**Sec. 3-2.117. Duties.**

(a) The committee is charged with the following responsibilities: (1) reviewing all appropriations of revenues received by the City from the sales and use taxes imposed pursuant to the provisions of this chapter to determine whether such funds are to be used as provided for in this chapter and the voter approved measure that adopted this chapter; (2) reviewing the audit prepared by an independent auditor retained by the City to perform the City's Comprehensive Annual Financial Report to determine whether such funds have been spent as provided for in this chapter and the voter approved measure; and (3) prepare and issue the committee's own annual report setting forth their findings in regard to the foregoing.

(b) The committee shall confine itself specifically to funds received by the City from the sales and use taxes imposed pursuant to the provisions of this chapter. City revenues and funds generated through other sources are outside the scope of the committee.

(c) In order to preserve the integrity and independence of the oversight process, committee members will not play a formal role in contracting, project management, construction, or any other aspect of the public safety funding. In addition, the committee is not charged with decision-making on spending priorities, construction schedules, project details, funding source decisions (e.g., leveraged funds, developer fees, etc.), financing plans, tax rate assumptions, or selection of consultants, design, and construction firms."

**3. Effective Date.**

This Ordinance relates to the levying and collecting of the City transactions and use taxes, and is a valid and binding ordinance of the City upon passage and approval by the electorate of the City of Ridgecrest. This Ordinance shall be considered as adopted upon the date that the vote is declared by the legislative body, and shall go into effect ten (10) days after that date.

**PASSED, APPROVED, AND ADOPTED** by the Ridgecrest City Council on \_\_\_\_\_, 2012, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Rachel J. Ford, City Clerk

(Seal)

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

Update On Fiscal Emergency And decisions regarding Proposed Solutions

**PRESENTED BY:**

Kurt Wilson – City Manager

**SUMMARY:**

This item is a continuation from a previous discussion in which the council was advised on the status of the fiscal emergency. As previously discussed, the mid-year loss of funding from the state's dissolution of the Ridgecrest Redevelopment Agency has left a sizable deficit in the current year revenues. These revenues have been used to support police, code enforcement, road improvement, and administrative functions.

The exact amount of the losses has been difficult to pinpoint because of evolving legal interpretations of various aspects of the legislation forcing the dissolution. Based on the latest available data the total deficit for the current fiscal year (which includes offsets of sales and property tax increases) is approximately \$900,000.

Staff will continue to work toward the most accurate identification of the deficit number as well as scenarios for resolving the discrepancy. That information will be made available at the Council meeting or as soon as it becomes available.

Action and direction from the Council is requested at this time.

**FISCAL IMPACT:**

Undetermined

Reviewed by Finance Director

**ACTION REQUESTED:**

Action and direction from Council is requested at this time.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested: Action and Direction from Council

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