



# CITY OF RIDGECREST

Telephone 760 499-5000

FAX 499-1500

100 West California Avenue, Ridgecrest, California 93555-4054

## NOTICE AND CALL OF SPECIAL JOINT SESSION MEETING OF THE RIDGECREST CITY COUNCIL / SUCCESSOR REDEVELOPMENT AGENCY/ FINANCING AUTHORITY/HOUSING AGENCY

**TO THE MEMBERS OF THE RIDGECREST CITY COUNCIL / SUCCESSOR REDEVELOPMENT AGENCY/FINANCING AUTHORITY / HOUSING AGENCY AND CITY CLERK:**

**PUBLIC NOTICE** that a **SPECIAL JOINT SESSION MEETING** of the Ridgecrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Agency is hereby called to be held on **Tuesday, September 10, 2013, at 5:30 p.m.**, in the **Council Chambers**, 100 W. California Avenue, Ridgecrest, California.

Said **SPECIAL JOINT SESSION MEETING** shall be for the purpose of:

1. Approving A Letter Of Support From The Ridgecrest City Council To Staples And Authorizing The Mayor To Sign The Letter.
2. Discussion, Interviews, Nomination, And Voting For A Candidate To Fill A Vacant Council Member Seat And Adoption Of A Resolution Of The Ridgecrest City Council Appointing A New City Council Member For The Vacant Seat

Dated: September 6, 2013

Daniel O. Clark, Mayor / Chair

**PUBLIC NOTICE** that a **SPECIAL JOINT SESSION MEETING** of the Ridgecrest City Council/Successor Redevelopment Agency/Financing Authority/Housing Agency is hereby called to be held on **Tuesday, September 10, 2013, at 5:30 p.m.**, in the **Council Chambers**, 100 W. California Avenue, Ridgecrest, California.

Said **SPECIAL JOINT SESSION MEETING** shall be for the purpose of:

1. Approving A Letter Of Support From The Ridgecrest City Council To Staples And Authorizing The Mayor To Sign The Letter.
2. Discussion, Interviews, Nomination, And Voting For A Candidate To Fill A Vacant Council Member Seat And Adoption Of A Resolution Of The Ridgecrest City Council Appointing A New City Council Member For The Vacant Seat

Dated: September 6, 2013

Rachel J. Ford, CMC  
City Clerk

*This Page Intentionally Left Blank*



**City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority**

**AGENDA**

**Wednesday**

**Special**

**Special Session 5:30 p.m.**

**September 10, 2013**

**City Hall  
100 West California Avenue  
Ridgecrest CA 93555**

**(760) 499-5000**

**Daniel O. Clark, Mayor  
Vacant, Mayor Pro Tempore  
Marshall 'Chip' Holloway, Vice Mayor  
James Sanders, Council Member  
Lori Acton, Council Member**

*This Page Intentionally Left Blank*



## **CITY OF RIDGECREST**

### **CITY COUNCIL REDEVELOPMENT SUCCESSOR AGENCY HOUSING AUTHORITY FINANCING AUTHORITY**

#### **AGENDA**

Special Council

Wednesday September 10, 2013

#### **CITY COUNCIL CHAMBERS CITY HALL**

100 West California Avenue

Ridgecrest, CA 93555

#### **Special Session – 5:30 p.m.**

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA**

#### **SPECIAL SESSION – 5:30 p.m.**

- Pledge Of Allegiance
- Invocation

#### **PUBLIC COMMENT**

**AGENDA - CITY COUNCIL - SPECIAL**

**September 10, 2013**

**Page 2**

**DISCUSSION AND OTHER ACTION ITEMS**

1. Approve By Minute Motion A Letter Of Support From The City Of Ridgecrest City Council To Staples And Authorize The Mayor To Sign The Letter Parsons
2. Discussion, Interviews, Nomination, And Voting For A Candidate To Fill A Vacant Council Member Seat And Adoption Of A Resolution Of The City Council Of The City Of Ridgecrest Appointing New City Council Member For Vacant Seat Speer

**MAYOR AND COUNCIL COMMENTS**

**ADJOURNMENT**



*This Page Intentionally Left Blank*

**CITY OF RIDGECREST CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY /  
FINANCING AUTHORITY / HOUSING AGENCY AGENDA ITEM**

**SUBJECT**

Staples letter of support for continued operations of the Ridgecrest Staples Retail Store

**PRESENTED BY:**

GARY PARSONS

**SUMMARY:**

At its September 4<sup>th</sup> Regular meeting council gave direction to staff to prepare a letter concerning the possible closer current Staples retail store.

Staff has prepare a draft letter (see attached) for council evaluation and potential approval for execution by the City's Mayor on behalf of the council and community supporting the continued operation of the store in Ridgecrest and it mailing to Staples corporate office and senior staff.

**FISCAL IMPACT:**

Reviewed by Finance

**ACTION REQUESTED:**

Authorize the Mayor to sign Staples possible closure letter and mailing to Staples corporate office

Submitted by: GARY PARSONS

Action Date September 10, 2013

*This Page Intentionally Left Blank*



**City of Ridgecrest**  
100 West California Ave., Ridgecrest, CA 93555  
(760) 499-5063 FAX (760) 499-1580  
[www.ci.ridgecrest.ca.us](http://www.ci.ridgecrest.ca.us)

Staples Corporate Office  
500 Staples Drive  
Framingham, MA 01701

SUBJECT: Possible closure of Ridgecrest, California, Staples store

ATTN: Ronald L. Sargent, Chairman and Chief Executive Officer

Dear Mr. Sargent,

As Mayor of the City of Ridgecrest, I would like to express on behalf of the City Council and citizens of Ridgecrest our great concern regarding the possible closure of the Staples retail store in our city. The City staff and local newspapers have been informed of this closure by the local store Manager. We hope this important decision is still under consideration rather than finalized.

City Council would like to receive an official confirmation of this unfortunate action and would truly appreciate learning the reasoning behind the closure, if true. Our city has been actively working to assist your firm in looking for a suitable smaller store footprint, which could result in downsizing rather than closure and therefore a lower cost of operation. Several locations have been offered as possibilities and we would be happy to provide any additional assistance toward having you stay in Ridgecrest.

Your operation opened in 1998 at its current location. Our community is committed to shopping local and would greatly miss having your store in our community. The closure of your store would cause many of our residents to obtain office supplies, computer hardware and service, and copying services from your competitors both locally and online. Our citizens are very active in supporting local businesses and although on-line service might be available, your physical presence was a big reason for patronage.

We would like for you to work with us toward continuing your 16 years of community involvement, as one of our most valued retail partners. Please contact our Economic Development Manager, City Manager, or myself so we can work towards a mutual solution.

On behalf of the members of the City Council, staff, and members of our community I would like to thank you in advance for your firm's long standing commitment to this community and your consideration of continuing your community presence.

Sincerely,

Daniel Clarke, Mayor  
City of Ridgecrest

---

*This Page Intentionally Left Blank*

List of CC on Staples letter

- 1) Christine Komola , Chief Financial Officer
- 2) Joseph G Doody , President of North American Commercial
- 3) Demos Parmeros, President of North American Stores and Online Services
- 4) Steve Matyas, President of Staples Business Depot
- 5) Bernie Shachter, Sr. Vice President Real Estate
- 6) Tom Colarusso, Director Real Estate Non Retail/ North American
- 7) Chuck Kutschko, Director Real Estate for California – 25876 The old Road PMB #15, Stevenson Ranch, CA. 91381

*This Page Intentionally Left Blank*



*This Page Intentionally Left Blank*

**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:** Discussion, Selection, and Appointment to the Vacant Council Seat

**PRESENTED BY:**

Dennis Speer, City Manager

**SUMMARY:**

At the August 21, 2013 City Council Meeting, the Council considered alternative methods for filling the vacant council seat. They decided to follow a procedure recommended by the City Attorney. Generally, that procedure entailed: (1) promptly announcing the vacancy and solicit applications for the appointment, (2) establishing an application filing deadline, and (3) schedule a public meeting to conduct interviews and selection. However, the specifics of the selection and interview phase of the process were not provided. Subsequently, the Council, at its September 4, 2013 meeting, determined a specific procedure to be used in the selection and appointment of the next council member. The procedure is as follows:

1. From the applications received, each Council Member will choose two names.
2. Those names will be submitted to the City Clerk.
3. The City Clerk will tally the number of times a name is submitted. The top four applicants, whose names were highest in the tally, will become candidates.
4. The candidates will be asked to make a 5 minute presentation. The presentation should include why they are interested in the position, why they feel that they are qualified for the position, what issues they feel are most important to the City, and any other relevant information that they feel should be considered.
5. Following each presentation, a maximum of 5 minutes will be allowed for Council Members to ask questions of the candidates and for the candidates to respond.
6. At the conclusion of the presentations, the Council will vote to decide on which candidate will fill the vacant council seat.

**FISCAL IMPACT:**

Reviewed by Finance Director

**ACTION REQUESTED:**

Discuss, Select, and Appoint a Candidate to the Vacant Council Seat

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested.

*This Page Intentionally Left Blank*

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST  
APPOINTING NEW CITY COUNCIL MEMBER FOR VACANT SEAT**

**1. PURPOSE AND SCOPE.**

This resolution fills a vacancy on the City Council by appointing a new City Council member.

**2. FINDINGS.**

The City Council finds, determines, and declares:

- (a) That former City Council member Jason Patin resigned from his City Council seat effective August 9, 2013;
- (b) That City Council has decided to fill the resulting vacancy by appointing a new City Council member;
- (c) That City noticed the vacancy, received and considered applications, and interviewed a select number of candidates for the vacancy; and
- (d) That City Council decided to appoint the candidate receiving the most votes by sitting City Council members.

**3. RESOLUTION.**

Based on the foregoing findings, and having followed the procedures set forth above, the City Council hereby appoints \_\_\_\_\_ to fill the City Council seat vacated by former City Council member Jason Patin, effective immediately.

**APPROVED AND ADOPTED** this 10<sup>th</sup> day of September, 2013, by the following vote.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Daniel O. Clark, Mayor

ATTEST:

\_\_\_\_\_  
Rachel J. Ford, CMC  
City Clerk

*This Page Intentionally Left Blank*