



**City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority**

**AGENDA**

**Wednesday**

**Regular**

**Closed Session 5:30 p.m.  
Regular Session 6:00 p.m.**

**June 19, 2013**

**City Hall  
100 West California Avenue  
Ridgecrest CA 93555**

**(760) 499-5000**

**Daniel O. Clark, Mayor  
Jason Patin, Mayor Pro Tempore  
Marshall 'Chip' Holloway, Vice Mayor  
James Sanders, Council Member  
Lori Acton, Council Member**

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LAST ORDINANCE NO. 13-xx  
LAST RESOLUTION CITY COUNCIL NO. 13-xx  
LAST RESOLUTION FINANCING AUTHORITY NO. 13-xx  
LAST RESOLUTION OF THE HOUSING AUTHORITY NO. 13-xx  
LAST RESOLUTION OF THE SUCCESSOR REDEVELOPMENT AGENCY NO. 13-xx

## **CITY OF RIDGECREST**

### **CITY COUNCIL REDEVELOPMENT SUCCESSOR AGENCY HOUSING AUTHORITY FINANCING AUTHORITY**

#### **AGENDA**

Regular Council  
Wednesday June 19, 2013

**CITY COUNCIL CHAMBERS CITY HALL**  
100 West California Avenue  
Ridgecrest, CA 93555

**Closed Session – 5:30 p.m.**  
**Regular Session – 6:00 p.m.**

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**PUBLIC COMMENT – CLOSED SESSION**

**AGENDA - CITY COUNCIL - REGULAR**

June 19, 2013

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**CLOSED SESSION**

GC54956.9 (b) Conference With Legal Counsel, Existing Litigation – City Of Ridgecrest v. Matasantos

**REGULAR SESSION – 6:00 p.m.**

- Pledge Of Allegiance
- Invocation

**CITY ATTORNEY REPORT**

- Closed Session
- Other

**PUBLIC COMMENT**

**PRESENTATIONS**

1. Presentation Of The Employee Of The Month Awards Clark
2. Presentation And Discussion Of The Kern Region Energy Action Plan  
Linda Urata

**CONSENT CALENDAR**

3. Approve A Resolution Of The Ridgecrest City Council That Accepts The City Of Ridgecrest Energy Action Plan (EAP) As Reflected In Exhibit A  
Speer
4. Approve A Resolution Of The Ridgecrest City Council Authorizing The City Manager To Enter Into A Memorandum Of Agreement With Sierra Sands Unified School District For Law Enforcement Services (School Resource Officer Program) Strand
5. Approve A Resolution Of The Ridgecrest City Council Authorizing The Application For And Acceptance Of The Department Of Alcoholic Beverage Control, Grant Assistance Program Strand
6. Approve A Resolution Of The Ridgecrest City Council Authorizing Application For And Acceptance Of The State Of California, Office Of Traffic Safety STEP Grant Strand
7. Approve A Resolution Of The Ridgecrest City Council Authorizing The Application For And Acceptance Of The Office Of Traffic Safety, Sobriety Checkpoint Grant Strand

**AGENDA - CITY COUNCIL - REGULAR**

June 19, 2013

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8. Approval Of Draft Minutes Of The Regular Council Meeting Dated May 15, 2013 Ford

**ORDINANCES**

9. Waive Reading In Full And Adopt Ordinance No. 13-02, An Ordinance Of The City Council Of The City Of Ridgecrest Adopting Zone Change No. 13-01 Alexander
10. Introduction And First Reading, An Ordinance Of The City Council Of The City Of Ridgecrest Adopting Zoning Text Amendment No. 12-01, By Amending The Zoning Ordinance By Defining "Family" As Follows: "Family" Shall Mean An Individual, Or Two (2) Or More Persons Related By Blood Or Marriage Or Legal Adoption, Or A Group Not To Exceed Six (6) Persons (Excluding Servants) Living Together As A Single Housekeeping Unit In A Dwelling Unit. Applicant: City Of Ridgecrest Planning Department Alexander

**DISCUSSION AND OTHER ACTION ITEMS**

11. FY 2012-13 Budget Update McQuiston
12. Discussion And Approval Of A Resolution Of The Ridgecrest City Council And The Ridgecrest Successor Redevelopment Agency Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended McQuiston
13. Approve A Resolution Of The Ridgecrest City Council Continuing The FY 2012-13 Budget And Approving Year-End Transfers And Adjustments Speer

**COMMITTEE REPORTS**

City Organization

Members: Dan Clark, Jim Sanders  
Meeting: 3rd Tuesday Of The Month At 5:00 P.M.; Council Conference Room  
Next Meeting: July 16, 2013

Community Development Committee

Members: Jason Patin, Chip Holloway  
Meetings: 1<sup>st</sup> Thursday Of The Month At 5:00 P.M.; Council Conference Room  
Next Meeting: August 12 013

## **AGENDA - CITY COUNCIL - REGULAR**

**June 19, 2013**

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### **Infrastructure Committee**

Members: Dan Clark, Jason Patin  
Meeting: 2<sup>nd</sup> Wednesday Of The Month At 5:00 P.M., Council Conference Room  
Next Meeting: July 10, 2013

### **Quality Of Life**

Members: Chip Holloway, Lori Acton  
Meeting: 2<sup>nd</sup> Thursday Of The Month At 5:00 P.M.; Kerr-McGee Center  
Next Meeting: (Dark in June, July, December, and January)

### **Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)**

Members: Jim Sanders, Jason Patin  
Meetings: 3<sup>rd</sup> Tuesday of the Month at 4:00 P.M., Kerr-McGee Center  
Next Meeting: July 16, 2013

### **Veterans Advisory Committee**

Members: Jason Patin, Lori Acton  
Meetings: 1<sup>st</sup> and 3<sup>rd</sup> Monday of the Month At 6:00 p.m., Council Conference Room  
Next Meeting: July 1, 2013

### **Ridgecrest Area Convention And Visitors Bureau (RACVB)**

Members: Jason Patin, Chip Holloway  
Meetings: 1<sup>st</sup> Wednesday Of The Month, 8:00 A.M.  
Next Meeting: July 3, 2013 at location to be announced

## **OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

## **CITY MANAGER REPORT**

## **MAYOR AND COUNCIL COMMENTS**

## **ADJOURNMENT**



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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

<b>SUBJECT:</b> Presentation Of the Employee of the Month Award
<b>PRESENTED BY:</b> Dan Clark - Mayor
<b>SUMMARY:</b>  Staff recently implemented an Employee of the Month awards program, which gives the Council the opportunity to publicly recognize and extend their appreciation to employee's for exceptional service.  May recipient is Cathy Loren, PEAR June recipient is Frances Simpson, PACT Volunteer
<b>FISCAL IMPACT:</b> No Fiscal Impact Reviewed by Finance Director
<b>ACTION REQUESTED:</b>  Presentation of a Certificate from Council to the Employee of the Month
<b>CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:</b>  Action as requested: Present a recognition certificate to the Employee of the Month

Submitted by:  
(Rev. 02/13/12)

Dan Clark

Action Date: June 19, 2013

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# City of Ridgecrest Municipal Energy Action Plan



**Presentation to:**  
**City Council**  
**Wednesday, June 19, 2013**

**By:**  
*Linda Urata*  
Regional Planner  
Kern Council of Governments



*Jeff Caton, P.E., LEED AP*  
Director  
Environmental Science  
Associates



# City of Ridgecrest Municipal Energy Action Plan (EAP)

- Framework for planning and implementing energy efficiency strategies
- Scope: municipal operations
- Quantifies baseline energy use & GHG emissions
- Sets future energy goals
- Identifies energy efficiency opportunities
- Prioritizes action (costs/benefits)
- Largely about electricity (Southern California Edison-funded)



## An EAP Provides Guidance

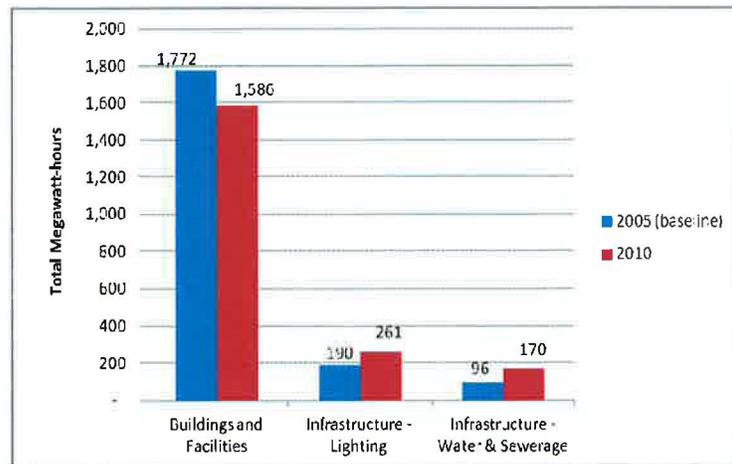
- Recommends specific actions based on costs and benefits
- Is customized for your community
  - Consistent with City goals and policies
  - Considers local conditions; stakeholder issues, concerns, and priorities
- Stands alone, or becomes part of a Climate Action Plan, or part of General Plan



## EAP Development Process



## City of Ridgecrest: Municipal Energy Usage



## EAP Goals

- Reduce energy use in City buildings and facilities 20% by 2020
- All new city-owned buildings achieve LEED certification and/or 15% over Title 24 requirements
- Improve energy performance of outdoor lighting by 15% by 2020
- Renewables to provide 15% of electricity by 2020, for buildings and facilities
- Reduce water usage by 5% at City facilities
- Benchmark a minimum of 75% of municipal facilities by 2015
- Establish an Energy Efficiency Purchasing Policy for all municipal office supplies by 2015.



## EAP: Key Strategies & Actions

- **Improve Energy Performance of City Buildings**
  - HVAC and lighting retrofits
  - Solar and wind feasibility studies
  - Municipal green building requirement
- **Increase Energy Efficiency in Infrastructure**
  - Retrofit outdoor lighting
  - Drought tolerant landscaping
- **Improve Systems, Policies and Procedures**
  - Audit large facilities; free SCE pump tests
  - Develop new financing mechanisms (e.g., revolving loan fund)
  - Automated benchmarking
  - Purchase or lease buildings that have benchmarking scores of 75 or above



## Criteria for Prioritizing EAP Measures

- Financial impact: ROI, simple payback
- Resources required: staff time; \$\$ to implement
- Ease of implementation
- Co-benefits
- Energy savings: (kWh)/year



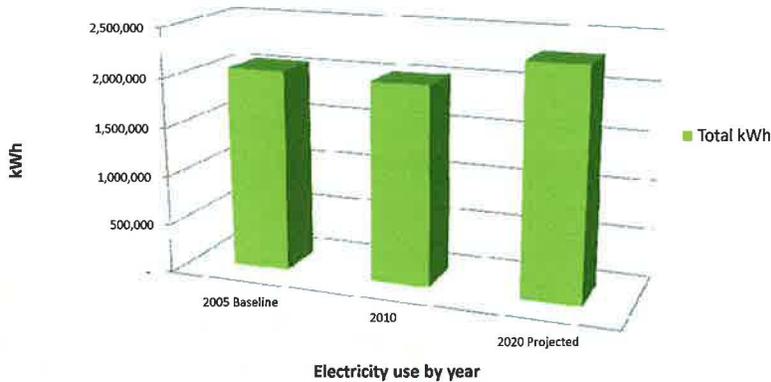
### Energy Efficiency Measures Prioritized by Simple Payback Period

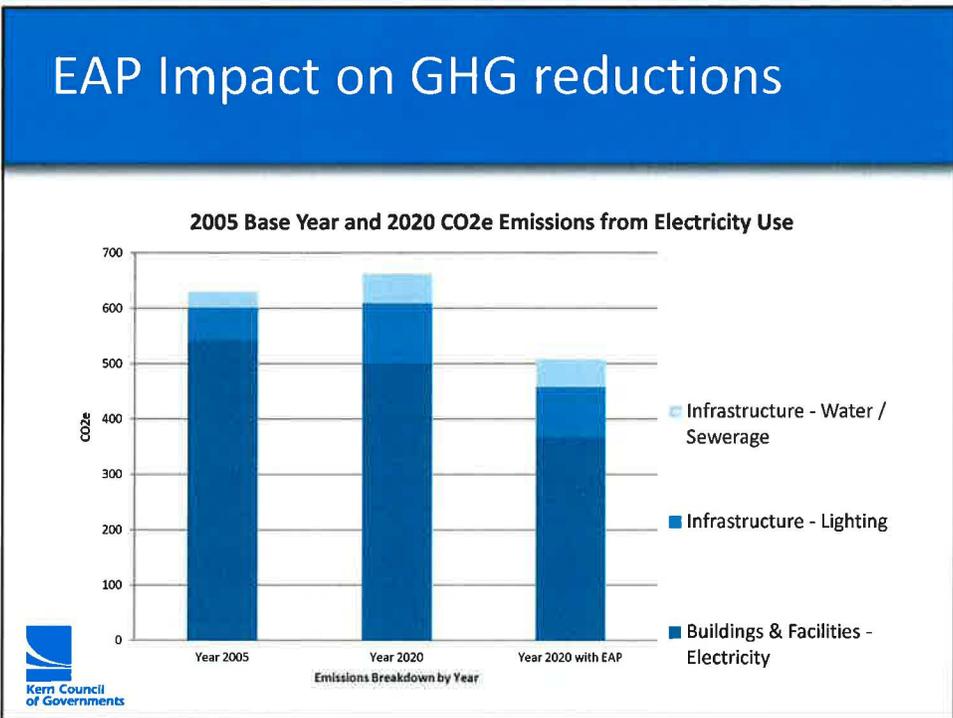
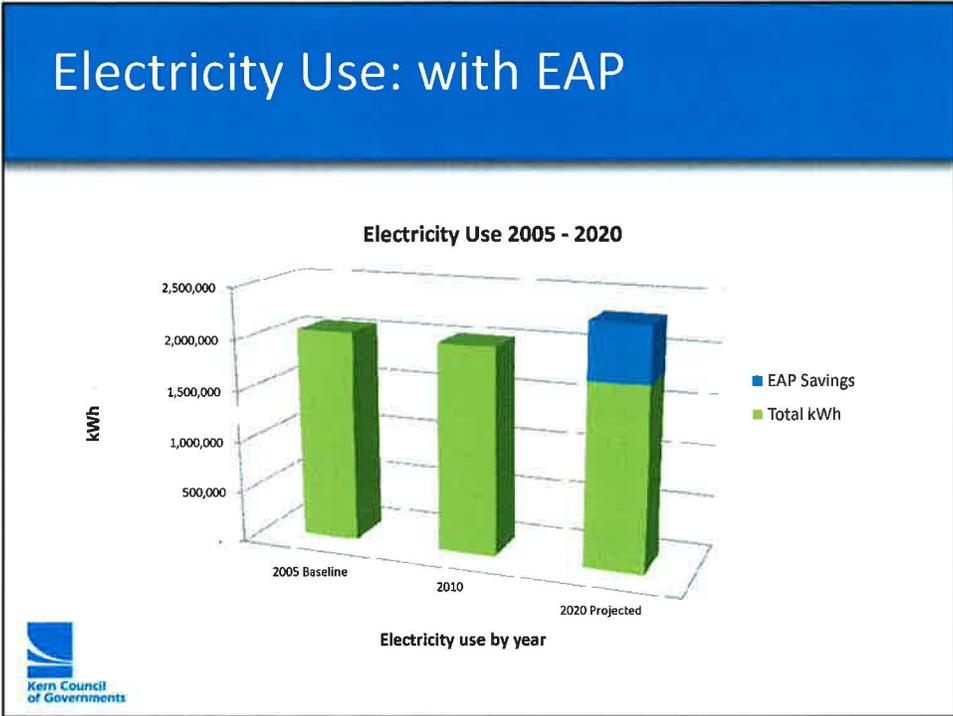
Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO2e/year)	Simple Payback Period (years)	Timeframe to Implement (years)
Plug Load Management	218,519	62	1.0	3
Municipal building water fixtures	4,165	1.2	1.7	1
Municipal Outdoor Lighting Upgrades	51,684	14.8	2.0	1
Street Light Upgrades	9,270	2.7	2.2	1
Potable Water Conveyance Treatment Upgrades	9,833	2.8	4.4	1
Municipal Building Energy Lighting	16,887	4.8	5.4	1
Municipal Building HVAC upgrades	105,891	30.3	5.6	1
Demand Response	1,845	0.5	7.7	2
Renewable Energy Installation	49,932	14.3	29.5	2
Municipal Green Building Requirement	25,669	7.3	None	2
Municipal Building Benchmarking	47,570	13.6	None	1
Energy Efficiency Purchasing Policy	NA			
Custom. Leverage SCE Programs	NA			
Custom. Revolving Loan Fund	NA			
<b>TOTAL:</b>	<b>539,264 kWh/year</b>	<b>154 MT CO<sub>2</sub>e/year</b>	<b>6.8* years (average)</b>	<b>1.5 years (average)</b>



### Electricity Use: business as usual

Electricity Use 2005 - 2020



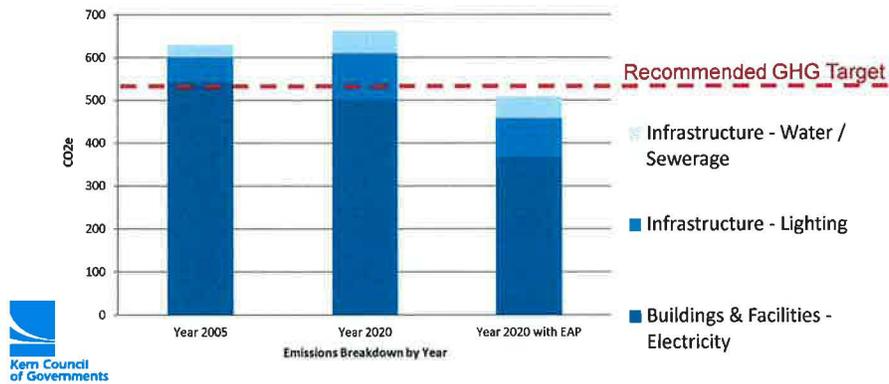


## EAP Impact on GHG reductions

**AB 32 goal: 1990 levels by 2020 (statewide)**

Applies to communities and local governments; equivalent to 15% below 2005 baseline

**2005 Base Year and 2020 CO<sub>2</sub>e Emissions from Electricity Use**

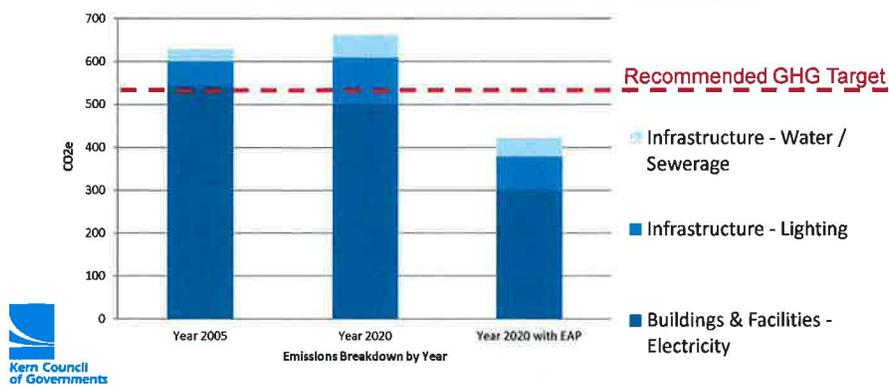


## EAP + RPS Impact on GHG reductions

**AB 32 goal: 1990 levels by 2020 (statewide)**

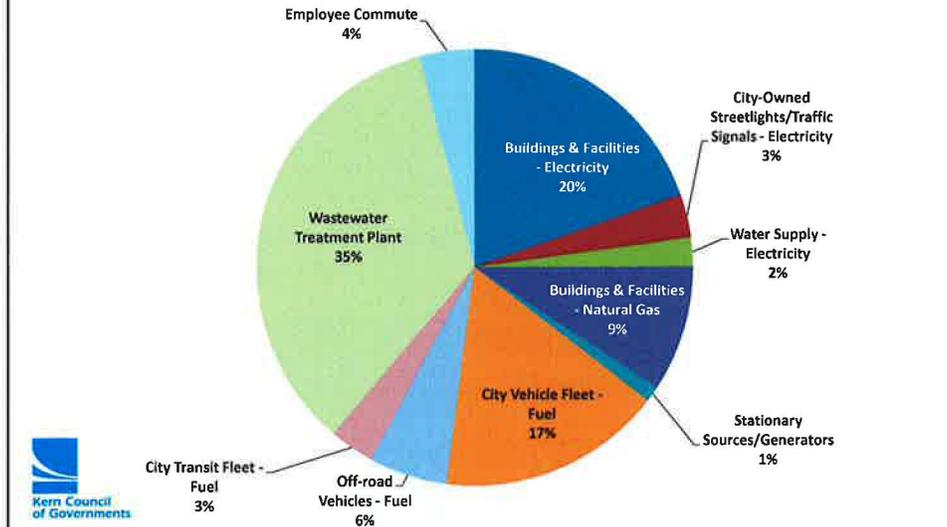
Applies to communities and local governments; equivalent to 15% below 2005 baseline

**2005 Base Year and 2020 CO<sub>2</sub>e Emissions from Electricity Use**



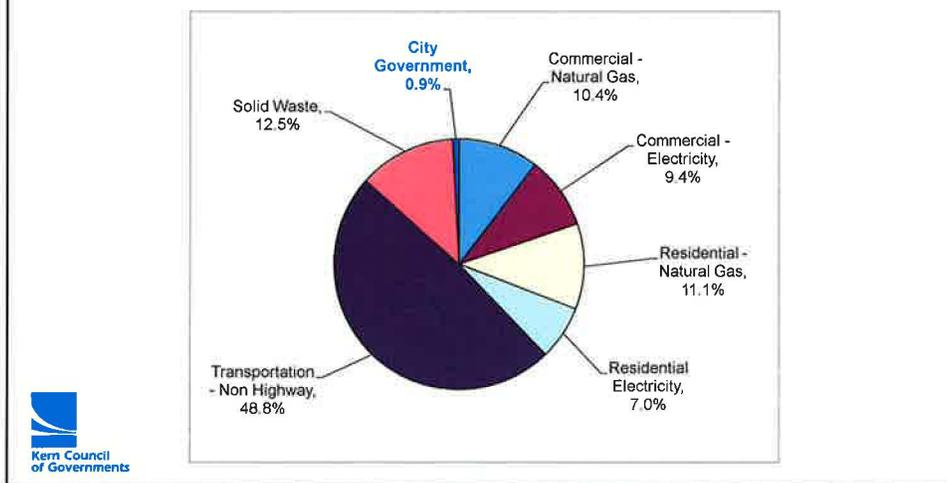
## Ridgecrest Municipal GHG Emissions Profile

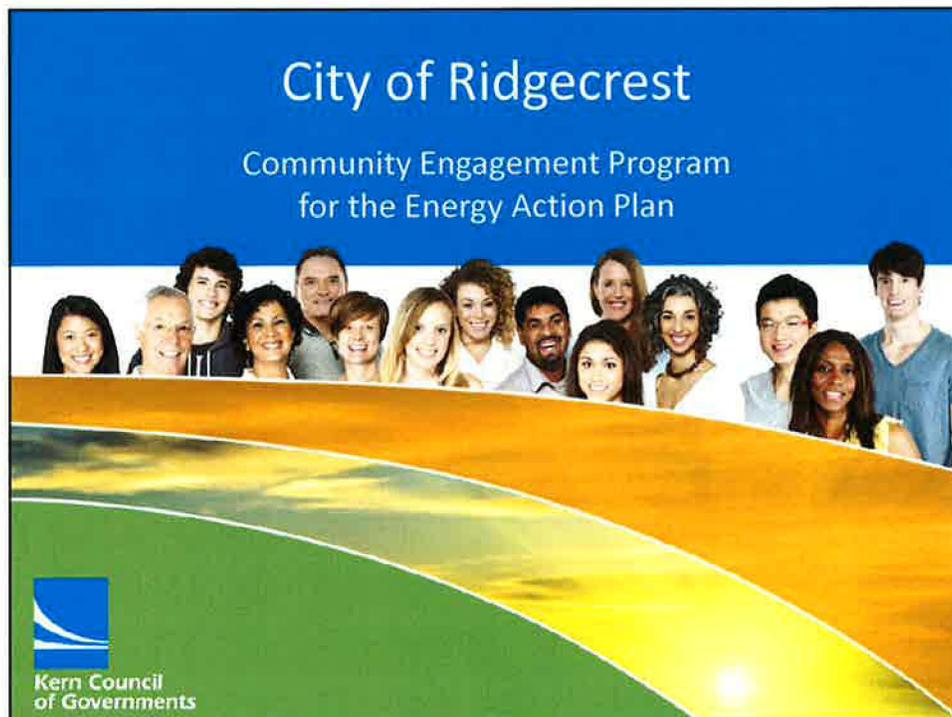
2010 Municipal GHG Emissions Summary - All Sources



## Municipal GHGs vs. Community GHGs

Typical City in California: Community GHG Inventory





## Outreach Results

- **Game participants prioritized:**
  - Efficient New Developments: Promote energy efficiency and green building practices in new development.
  - Coordinated Plan of Attack: Encourage long-term energy efficiency practices.
- **Survey participants supported the following local government actions:**
  - Lead by example by making government facilities as energy efficient as possible.
  - Provide information to the community on energy efficiency rebates and financial assistance.

Kern Council  
of Governments

## Ridgecrest Workshop



An infographic titled "ENERGY" with a blue header. Below the header is a photograph of a long, straight road with a yellow center line and blue lane markings, receding into the distance. The infographic is divided into three horizontal sections: a blue section with the text "Coordinated Plan of Attack: Encourage long-term energy efficiency practices.", an orange section with the text "Cost:" followed by a dollar sign and five green dollar signs "\$ \$ \$ \$ \$", and a green section with the text "Co-benefits:" followed by seven circular icons representing different energy-related concepts like a lightbulb, a plug, a leaf, and a gear. The infographic is tilted slightly to the right.



## Next Steps



- Energy Action Plan implementation
- Energy Action Plan one-year analysis
  - Automated Benchmarking
- Energy Action Plan updates
  - Natural Gas Strategies
  - Fleet Strategies



Questions?



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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

A Resolution Of The Ridgecrest City Council that accepts the City of Ridgecrest Energy Action Plan as reflected in Exhibit A.

**PRESENTED BY:**

Dennis Speer, City Manager

**SUMMARY:**

This Energy Action Plan (EAP) sets goals and strategies for improving energy efficiency within the City of Ridgecrest's (City's) operations. This EAP builds upon previous and ongoing work by the City, including numerous energy efficiency retrofits to City facilities. The vision of the City of Ridgecrest is to establish long-term energy efficiency programs, to raise community and public servants' awareness of energy issues, to develop policies that encourage energy efficiency, and to take into consideration funding, technology, and cost-effectiveness when implementing new energy-related projects in all sectors of government operations.

The City of Ridgecrest, through a partnership with Kern Council of Governments, received grant funding from Southern California Edison to prepare an EAP for the City of Ridgecrest. This EAP provides a policy framework for decision making regarding energy efficiency measures that result in the reduction of energy consumption and associated greenhouse gases (GHGs) in a manner consistent with the objectives of the California Public Utility Commission's (CPUC's) California Long Term Energy Efficiency Strategic Plan (CEESP) and also in a manner consistent with Assembly Bill 32 (AB 32).

AB 32 requires California to reduce its GHG emissions to 1990 levels by 2020. Per guidance from the California Air Resources Board (CARB), local governments can set their 2020 GHG reduction target as equivalent to 15% below baseline levels, where baseline occurs between 2005 and 2008. This EAP and its 2020 GHG reduction target is based on the results of Ridgecrest's baseline (2005) energy use and electricity-related GHG emissions.

**FISCAL IMPACT: None**

Reviewed by Finance Director

**ACTION REQUESTED:**

That the City Council of Ridgecrest accepts the City of Ridgecrest Energy Action Plan as reflected in Exhibit A.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested:

Submitted by: Linda Urata, KCOG  
(Rev. 02/13/12)

Action Date: June 19, 2013

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**RESOLUTION NO. 13-**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL THAT  
ACCEPTS THE CITY OF RIDGECREST ENERGY ACTION PLAN (EAP)  
AS REFLECTED IN EXHIBIT A.**

**WHEREAS**, the City of Ridgecrest has demonstrated a commitment to energy efficiency and conservation; and

**WHEREAS**, grant funding was received from Southern California Edison to prepare an EAP for the City; and

**WHEREAS**, the EAP was prepared by Environmental Science Associates and DNV KEMA; and

**WHEREAS**, the EAP was presented to the City.

**NOW, THEREFORE, BE IT RESOLVED** that City Council of the City of Ridgecrest accepts the City of Ridgecrest Energy Action Plan as reflected in Exhibit A.

**APPROVED AND ADOPTED** this 19th day of June, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Daniel O. Clark, Mayor

**ATTEST:**

---

Rachel J. Ford, CMC  
City Clerk

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## Attachment 1

The Energy Action Plan was created using the seven (7) steps described below:

1. Establish a Baseline of existing emissions.
  - A baseline inventory was developed for 2005 and 2010 emissions (Section 5 of the Energy Action Plan)
2. Develop Strategies and Specific Goals
  - A decision making template was developed by the consultant ESA for the Kern Region Energy Action Plans project to assist with the development potential energy efficiency standards that comply with the requirements of AB 32. (Section 6 of the Energy Action Plan)
3. Develop Potential Energy Efficiency Measures
  - A pre-developed list of energy efficient measures was developed as a part of the Kern Region Energy Action Plans Project. This set of measures was developed after reviewing other municipalities' best practices and meeting with city staff. (Section 7 of the Energy Action Plan)
4. Create an Implementation Plan
  - The Energy Efficiency Standards developed in Step 3 were prioritized based on the Cost/Benefit Analysis of each standard. (Section 8 of the Energy Action Plan)
5. Conduct Outreach and Stakeholder Engagement
  - Kern Council of Governments served as the lead on the outreach and stakeholder engagement. A public meeting was held in Ridgecrest on April 2, 2012. Other outreach tools were used including a telephone survey, stakeholder workshops, and an online survey. (Appendix D of the Energy Action Plan)
6. Review Finance Models and Mechanisms
  - Several financial models and mechanisms were identified that could fund future energy efficiency projects. (Section 10 of the Energy Action Plan)
7. Develop Monitoring, Measuring and Verification Plans
  - (Section 10 of the Energy Action Plan)

The measures that are included in this Energy Action Plan were chosen based on five (5) available criteria which are listed by importance: Financial return; Resources required; Energy savings; Ease of Implementation; and Co-benefits.

A nearly completed draft of the EAP has been reviewed by the Infrastructure Committee on October 9, 2012 and presented to the city council as an information item on December 5, 2012. The measures chosen by the City of Ridgecrest are as follows:

### Energy Efficiency Measures for City of Ridgecrest (Prioritized by Simple Payback Period)

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO2e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
Plug Load Management	216,519	62	1.0	3	Reducing plug-load energy usage includes installing plug strips with occupancy sensors, software management systems with timers, or manual shut down procedures for all office equipment when not in use, such as at night or over the weekend.
Municipal building water fixtures	4,165	1.2	1.7	1	Upgrade water-consuming fixtures (faucets, aerators, toilets, urinals) with more water-efficient models
Municipal Outdoor Lighting Upgrades	51,684	14.8	2.0	1	Upgrade outdoor lighting, such as site lights, parking lots, recreational parks, to more energy efficient models
Street Light Upgrades	9,270	2.7	2.2	1	By 2020, upgrade 50% of city-owned street lighting to more energy efficient models
Potable Water Conveyance Treatment Upgrades	9,833	2.8	4.4	1	Upgrade water conveyance equipment to more efficient technologies, including variable frequency drives (VFD), premium efficiency motors and pumping equipment
Municipal Building Energy Lighting	16,887	4.8	5.4	1	Upgrade interior lighting to more efficient models and/or install automatic lighting control systems; train staff to turn off lights when not needed.
Municipal Building HVAC upgrades	105,891	30.3	5.6	1	Upgrade HVAC equipment to more efficient models and maintain regular maintenance
Demand Response	1,845	0.5	7.7	2	Identify and enroll facilities in utility operated program to reduce building energy usage during times of peak demand

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO2e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
Renewable Energy Installation <sup>1</sup>	49,932	14.3	29.5	2	Install renewable energy systems, such as photovoltaics or solar hot water heaters, at select facilities
Municipal Green Building Requirement	25,669	7.3	None	2	Develop a Municipal Green Building Ordinance. This measure took into account a total cost per sq ft for green building, though only electricity savings per green measures were calculated. Thus, the savings are low. However, if natural gas reductions, water reductions, and other benefits are taken into account, the payback will likely increase significantly.
Municipal Building Benchmarking	47,570	13.6	None	1	Utilize the ENERGY STAR Portfolio Manager system to track and reduce energy consumption in all Municipal facilities.
Energy Efficiency Purchasing Policy	NA				For new equipment, purchase Energy Star qualified products. This measure is not analyzed because it is considered a supporting measure for Plug Load Management measure.
Custom. Leverage SCE Programs	NA				Utilize SCE technical assistance and rebate programs. This measure is not analyzed because it requires additional evaluations from program participation data that is unavailable.
Custom. Revolving Loan Fund	NA				Establish fund for energy efficiency retrofits. This measure is not analyzed because it requires the City to design and establish a fund based on changing variables and participation.

<sup>1</sup> Measures not related to energy efficiency were developed using resources not provided by SCE.

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO <sub>2</sub> e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
<b>TOTAL:</b>	<b>539,264 kWh/year</b>	<b>154 MT CO<sub>2</sub>e/year</b>	<b>6.8* years (average)</b>	<b>1.5 years (average)</b>	* Average simple payback period in years is skewed due to the Municipal Green Building Requirement and Municipal Building Benchmarking

# Kern Region Energy Action Plan

## City of Ridgecrest Municipal Energy Action Plan



Prepared for:  
Ridgecrest, CA

Prepared by:  
Kern Council of Governments' Kern Region Energy Action Plans Project  
Environmental Science Associates and DNV KEMA  
June 2013

## **Acknowledgements**

City of Ridgecrest Staff

Southern California Edison Flight #5.6 Funding

This Program is funded by California utility ratepayers and administered by Southern California Edison under the auspices of the California Public Utilities Commission.

Kern Energy Watch Partnership Strategic Plan Strategies Program – Goal 3 Funding

*“This Program is funded by California utility customers and administered by PG&E, Southern California Edison and SoCalGas under the auspices of the California Public Utilities Commission.”*

*“The City of Ridgecrest will serve as an example to the region as a leader in energy efficient design, energy efficiency, community engagement, and sustainability, and contribute to the economic and cultural vitality of Kern County”*



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### **Abbreviations and Acronyms**

AB 32	Assembly Bill 32
ABS	Automatic Benchmarking Service
ACEEE	American Council for an Energy-Efficient Economy
CALGreen	California Green Building Code
CARB	California Air Resources Board
CCAR	California Climate Action Registry
CEC	California Energy Commission
CEESP	California Long Term Energy Efficiency Strategic Plan
CEQA	California Environmental Quality Act
CH <sub>4</sub>	Methane
CO <sub>2</sub>	Carbon dioxide
CO <sub>2</sub> e	Carbon dioxide equivalent
CPUC	California Public Utilities Commission
DOE	U.S. Department of Energy
EAP	Energy Action Plan
ECM	Energy Conservation Measure
EECBG	Energy Efficiency and Conservation Block Grant
ELP	Energy Leader Partnership
ESCO	Energy Service Company
GHG	Greenhouse Gas
GWP	Global Warming Potential
HUD	Department of Housing and Urban Development
HVAC	Heating, Ventilation, and Air Conditioning
ICLEI	Local Governments for Sustainability
IPCC	Intergovernmental Panel on Climate Change
Kern COG	Kern Council of Governments
Kern REAP	Kern Region Energy Action Plans
KPI	Key Performance Indicator
kWh	Kilowatt-hour
LED	Light Emitting Diode
LEED	Leadership in Energy and Environmental Design
LGOP	Local Government Operations Protocol
MGD	Million Gallons per Day
MT	Metric Tons

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NEPA	National Environmental Policy Act
N <sub>2</sub> O	Nitrous oxide
NPV	Net Present Value
O&M	Operations and Maintenance
PACE	Property Assessed Clean Energy
PG&E	Pacific Gas and Electric Company
PV	Photovoltaic
REEP	Ridgecrest Energy Efficiency Partnership
ROI	Return on Investment
SCE	Southern California Edison
SCGC	Southern California Gas Company
SCS	Sustainable Communities Strategy
SEP	Statement of Energy Performance
SGC	Strategic Growth Council
USEPA	United States Environmental Protection Agency
WWTP	Wastewater Treatment Plant

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## Glossary of Terms

### **Assembly Bill 32 (AB 32), California Global Warming Solutions Act of 2006**

Establishes a comprehensive program of regulatory and market mechanisms to achieve real, quantifiable, cost-effective reductions of greenhouse gases for the state of California. Makes the California Air Resources Board responsible for monitoring and reducing statewide greenhouse gas emissions, with a target to reduce emissions to 1990 levels by 2020.

### **Automated Benchmarking Service**

This free service from SCE is available on the ENERGY STAR® Portfolio Manager website and allows entities to seamlessly upload energy data into their ENERGY STAR® Portfolio Manager account. This data is necessary to generate an ENERGY STAR® rating and other building metrics. For more information on the Portfolio Manager tool, see ENERGY STAR Portfolio Manager.

### **Baseline Inventory Year**

The base year for assessment of energy trends against which future progress can be measured. The baseline inventory year is a single calendar year (2005), consistent with legislative guidance and the Assembly Bill 32 Scoping Plan.

### **California Building Code (Title 24, Part 6)**

California Code of Regulations, Title 24, also known as the California Building Standards Code (composed of 12 parts). Title 24, Part 6 sets forth California's energy efficiency standards for residential and nonresidential buildings and was established in 1978 in response to a legislative mandate to reduce California's energy consumption. The standards are updated periodically to allow consideration and possible incorporation of new energy efficiency technologies and methods.

### **California Green Building Code (CALGreen, Title 24, Part 11)**

Refers to CALGreen component of the California Building Code. CALGreen is the first statewide green building code in the country and seeks to establish minimum green building standards for the majority of residential and commercial new construction projects across California. See also California Building Code.

### **California Long Term Energy Efficiency Strategic Plan (CEESP)**

A plan adopted by the California Public Utilities Commission in 2008 that presents a single roadmap to achieve maximum energy savings across all major groups and sectors in California. This comprehensive plan for 2009 to 2020 is the state's first integrated framework of goals and strategies for saving energy, covering government, utility, and private sector actions, and holds energy efficiency to its role as the highest priority resource in meeting California's energy needs.

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## **California Air Resources Board (CARB)**

A part of the California Environmental Protection Agency, an organization which reports directly to the Governor's Office in the Executive Branch of California State Government. The CARB's mission is to promote and protect public health, welfare, and ecological resources through the effective and efficient reduction of air pollutants while recognizing and considering the effects on the economy of the state.

## **California Environmental Quality Act**

A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

## **California Public Utilities Commission (CPUC)**

The CPUC regulates privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies. The CPUC serves the public interest by protecting consumers and ensuring the provision of safe, reliable utility service and infrastructure at reasonable rates, with a commitment to environmental enhancement and a healthy California economy. The CPUC regulates utility services, stimulates innovation, and promote competitive markets, where possible.

## **Carbon Dioxide Equivalent (CO<sub>2</sub>e)**

A metric measure used to compare the emissions from various greenhouse gases based upon their global warming potential (GWP). The carbon dioxide equivalent for a gas is derived by multiplying the tons of the gas by the associated GWP. For example, the GWP for methane is 21. This means that emissions of one million metric tons of methane are equivalent to emissions of 21 million MTCO<sub>2</sub>e.

## **Climate Change**

The term “climate change” is sometimes used to refer to all forms of climatic inconsistency, but because the earth's climate is never static, the term is more properly used to imply a significant change from one climatic condition to another. In some cases, climate change has been used synonymously with the term “global warming”; scientists, however, tend to use the term in the wider sense to also include natural changes in climate.

## **Cost/Benefit Analysis**

A systematic process for comparing the costs and benefits of various measures for energy efficiency and renewable energy generation. In this EAP, the cost/benefit analysis is used to measure the costs, savings, and energy and GHG reductions from measures. The results of the cost/benefit analysis are further used to prioritize specific energy efficiency measures.

## **Demand Response**

Mechanism for managing end-user electricity consumption in response to energy supply conditions, especially during summer periods when electricity demand on the California power grid is high. A

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demand responsive system is one that can be controlled (either directly or remotely) to reduce electricity consumption during times of increased energy demand and/or constrained energy availability.

### **Energy Efficiency**

Doing the same or more work with less energy, such as replacing incandescent light bulbs with compact fluorescent light bulbs, using appliances that use less electricity to run than older models, or utilizing a vehicle that can travel farther using the same amount of gasoline.

### **Energy Efficiency and Conservation Block Grant (EECBG)**

The Energy Efficiency and Conservation Block Grant program was funded through the American Recovery and Reinvestment Act and managed by the US Department of Energy to assist cities, counties, states, and territories to develop, promote, and implement energy efficiency and conservation programs and projects.

### **Energy Leader Partnership Program**

Southern California Edison (SCE) has developed the Energy Leader Partnership (ELP) Program to provide support to local governments in identifying and implementing opportunities to improve energy efficiency in municipal facilities and promoting community awareness of demand side energy management opportunities. By participating in SCE's ELP, local governments are taking actions to support the California Long Term Energy Efficiency Strategic Plan while saving energy and fiscal resources for their communities. The ELP comprises four focus areas: municipal retrofits, demand response, strategic plan support, and energy efficiency programs coordination. The ELP program has four incentive tiers for participating cities: (1) Valued Partner, (2) Silver, (3) Gold, and (4) Platinum. Each city begins the program as a valued partner; to advance to the next incentive tier, each participating city must achieve the pre-determined energy savings and requirements community-wide and for city facilities.

### **ENERGY STAR®**

A joint program of the US Environmental Protection Agency and the US Department of Energy to provide consumers with information and incentives to purchase the most energy-efficient products available.

### **ENERGY STAR® Portfolio Manager**

Portfolio Manager is an interactive energy management and benchmarking tool that allows entities to track and assess energy and water consumption across an entire portfolio of buildings in a secure online environment. Portfolio Manager can help set investment priorities, identify under-performing buildings, verify efficiency improvements, and receive USEPA recognition for superior energy performance. The tool is provided free of charge, and SCE is able to automatically upload data on electricity use into Portfolio Manager: See also Automated Benchmarking Service.

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**Forecast**

Projections of energy and GHG emissions to future years based on projected increases in population that may cause an increase in City services and operations.

**Goal**

The desired result and specific method used to achieve a certain strategy. To the greatest extent possible, goals should be SMART: Specific, measureable, attainable, relevant, and time-bound. Goals are supported by a set of specific measures.

**Government Operations Inventory**

Refers to energy use and greenhouse gas emissions from city-owned and operated facilities and equipment. See also: Operational Control.

**Green Building**

Sustainable or “green” building is a holistic approach to design, construction, and demolition that minimizes the building’s impact on the environment, the occupants, and the community.

**Greenhouse Gases (GHG)**

Gases which cause heat to be trapped in the atmosphere, warming the earth. Greenhouse gases are necessary to keep the earth warm, but increasing concentrations of these gases are implicated in global climate change. The majority of greenhouse gases come from natural sources, although human activity is also a major contributor. The principal greenhouse gases that enter the atmosphere because of human activities are carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>), nitrous Oxide (N<sub>2</sub>O) and fluorinated Gases (hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride).

**Greenhouse Gas Inventory**

A greenhouse gas inventory provides estimates of the amount of greenhouse gases emitted to and removed from the atmosphere by human activities. A city or county that conducts an inventory typically looks at both community emissions sources as well as emissions from government operations. However, this EAP only includes a municipal operations GHG inventory.

**Heating, Ventilation, and Air Conditioning (HVAC)**

Systems that help maintain good indoor air quality through adequate ventilation with filtration and provide thermal comfort.

**Incentive**

Offered by the utility or state to promote the installation of renewables and energy efficiency projects.

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## **Kern Energy Watch Partnership**

Kern Energy Watch is a joint partnership of Pacific Gas and Electric Company, Southern California Edison, Southern California Gas Company and the County of Kern and participating municipalities. The mission of Kern Energy Watch is to reduce energy use throughout the county by providing residents, businesses and local governments with information about improving the energy efficiency of buildings and facilities; training industry professionals to incorporate energy efficiency into their practices; and the direct installation of energy efficient equipment in local government facilities and businesses.

## **Kilowatt-hour (kWh)**

A unit of energy equivalent to one kilowatt (kW) of energy used for an hour. For example, if an appliance requires a kW of energy to function, leaving the appliance on for one hour would consume one kWh of energy.

## **Leadership in Energy and Environmental Design (LEED)**

A green building standard and set of rating systems established by the US Green Building Council.

## **Measures**

Measures are specific actions that are consistent with the strategies and goals. Measures provide the foundation for quantification of energy and GHG reduction potentials in the Energy Action Plan.

## **Operational Control**

An organizational boundary used in the development of the GHG inventory. Defined as the following: A company (or city) has operational control over an operation if the company (or city) has the full authority to introduce and implement operating policies at the operation.

## **Pacific Gas and Electric Company (PG&E)**

An investor-owned utility that is the primary natural gas provider to the City of Ridgecrest and portions of Kern County.

## **Portfolio Manager**

See ENERGY STAR Portfolio Manager.

## **Property Assessed Clean Energy (PACE)**

A form of financing that creates municipal finance districts to provide loans to homeowners and businesses for energy-efficient retrofits and renewable energy system installations. Loans are repaid through an annual surcharge on property tax assessments.

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**Rebate**

Offered by the state, utility, or local government to promote the installation of renewables and energy efficiency projects.

**Reduction Target**

A target for the reduction of GHG emissions from all sources. The state-mandated GHG reduction targets are to achieve 1990 levels by 2020 and 80% below 1990 levels by 2050.

**Renewable Energy**

Energy from sources that regenerate and are less damaging to the environment than nonrenewable sources. Examples include solar, wind, biomass, and small-scale hydroelectric power.

**Renewables Portfolio Standard**

Requires utility providers to increase the portion of energy that comes from renewable sources to 20% by 2010 and to 33% by 2020.

**Southern California Edison (SCE)**

An investor-owned utility that is the primary electricity provider to the City of Ridgecrest and portions of Kern County.

**Southern California Gas Company (SCGC)**

An investor-owned utility that is the primary natural gas provider to portions of Kern County.

**Strategy**

A high-level statement of overall policy that guides decision-making. Strategies are supported by groups of goals that will lead to energy and GHG reductions.

**Title 24**

See California Building Code.

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## Executive Summary

This Energy Action Plan (EAP) sets goals and strategies for improving energy efficiency within the City of Ridgecrest's (City's) operations. This EAP builds upon previous and ongoing work by the City, including numerous energy efficiency retrofits to City facilities. The vision of the City of Ridgecrest is to establish long-term energy efficiency programs, to raise community and public servants' awareness of energy issues, to develop policies that encourage energy efficiency, and to take into consideration funding, technology, and cost-effectiveness when implementing new energy-related projects in all sectors of government operations.

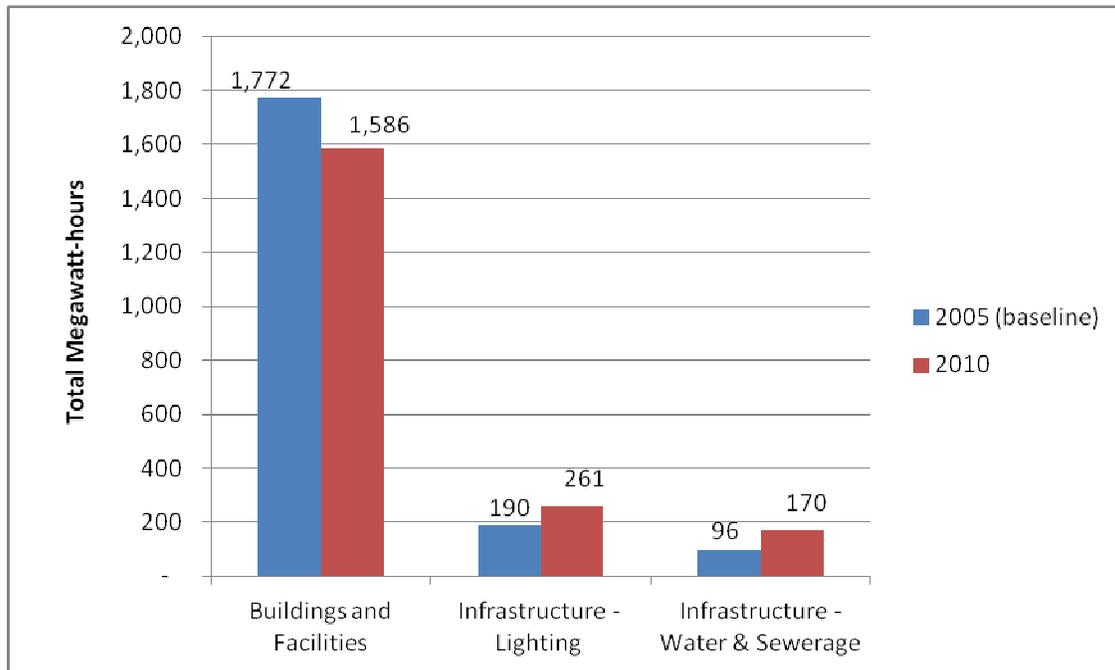
The City of Ridgecrest is currently a member of the Kern Energy Watch Partnership, a joint partnership of Pacific Gas & Electric (PG&E), Southern California Edison (SCE) Southern California Gas Company (SCGC) and several Kern County municipalities. The Kern Energy Watch Partnership is a Southern California Energy Leader Partnership Program. As a participant in the Kern Energy Watch Partnership, the City of Ridgecrest has committed to making efforts to implement projects that reduce energy use, and to perform outreach to the community regarding energy efficiency.

This EAP was developed by following several key steps as described below:

1. Establish 2005 baselines for the City's energy usage and associated greenhouse gas (GHG) emissions.
2. Develop strategies and specific goals for energy efficiency. [Note: Strategies addressing Natural Gas consumption, fleet vehicle fuel use, employee commutes, and renewable energy may be added as funding opportunities and technology improvements allow.]
3. Conduct outreach and stakeholder engagement.
4. Develop recommended energy efficiency measures.
5. Create an implementation plan based on cost/benefit analysis.
6. Review financing models and mechanisms.
7. Develop monitoring, measuring and verification procedures.

Electricity is used in City operations in the following three sectors: Buildings and Facilities; Outdoor Lighting (including streetlights and park lighting); and Water and Sewerage, which includes public infrastructure for water pumping and wastewater treatment. A summary of electricity usage for the 2005 baseline year and for 2010 is provided in Figure **ES-1** below.

**Figure ES-1: Electricity Usage for County of Kern Operations in 2005 and 2010<sup>1</sup>**



As evident from Figure 5-1, electricity is primarily used by the municipal Buildings and Facilities sector, followed by the Lighting and Water/Sewerage sectors. Between 2005 and 2010, electricity usage decreased in the Buildings and Facilities sector while it increased in the Lighting and Water/Sewerage sectors. Overall, total electricity consumption by City of Ridgecrest operations declined by approximately 2% between 2005 and 2010.

A series of energy audits and pump tests were conducted for various City facilities in June 2012. These audits did not yield any near-term or cost-effective energy conservation measure (ECM) recommendations for a variety of reasons. Many of the facilities have recently undergone interior lighting retrofits and have exterior lighting retrofits scheduled for the near future. Additionally, some of the facility systems were found to be in good working condition or were less than 7 years old, so feasible payback periods for upgrading the equipment in the short term could not be identified.

Greenhouse gas (GHG) emissions associated with City of Ridgecrest operations were estimated for the years 2005 and 2010, and projected for 2020. **Table ES-2** summarizes the magnitude and relative

<sup>1</sup> The Water and Sewerage figure does not include electricity used by the City of Ridgecrest Wastewater Treatment Facility, because data was not available the time of this report. The treatment facility is located at the China Lake Naval Air Weapons Station but operated by the City.

contribution of the City of Ridgecrest GHG emissions by sector for 2005, 2010, and 2020 (projected). The largest sources of GHG emissions in 2010 were, in descending order:

- Wastewater Treatment Plant processes (anaerobic)
- Fuel consumption in City fleet (combined on-road, off-road, transit, and stationary sources)
- Electricity consumption in buildings and facilities
- Natural gas consumption in buildings and facilities

**Table ES-2: GHG Inventory Results**

Sector	2005 GHG Emissions (MT CO <sub>2</sub> e/year)	2005 Percentage of Total	2010 GHG Emissions (MT CO <sub>2</sub> e/year)	2010 Percentage of Total	2020 GHG Emissions (MT CO <sub>2</sub> e/year)	2020 Percentage of Total
<b>Building - Electricity</b>	543	26%	455	20%	501	16%
<b>City-Owned Streetlights/Traffic Signals - Electricity</b>	58	3%	75	3%	108	3%
<b>Water Supply – Electricity</b>	29	1%	49	2%	54	2%
<b>Building - Natural Gas</b>	171	8%	217	9%	239	8%
<b>Stationary Sources/Generators</b>	0	0%	26	1%	26	1%
<b>City Vehicle Fleet – Onroad</b>	328	15%	387	17%	552	18%
<b>City Vehicle Fleet – Offroad</b>	78	4%	135	6%	195	6%
<b>City Transit Fleet</b>	115	5%	77	3%	112	4%
<b>Wastewater Treatment Plant</b>	719	34%	806	35%	1,229	39%
<b>Solid Waste</b>	No data	0%	No data	0%	No data	0%

Sector	2005 GHG Emissions (MT CO <sub>2</sub> e/year)	2005 Percentage of Total	2010 GHG Emissions (MT CO <sub>2</sub> e/year)	2010 Percentage of Total	2020 GHG Emissions (MT CO <sub>2</sub> e/year)	2020 Percentage of Total
<b>Employee Commute</b>	76	4%	94	4%	103	3%
<b>Total Emissions</b>	<b>2,117</b>		<b>2,321</b>		<b>3,120</b>	

GHG emissions generally increased from 2005 to 2010 due to growth in City operations to accommodate population growth. GHG emissions are projected to increase from 2010 to 2020 due primarily to the growth of municipal services and operations associated with anticipated population growth in Ridgecrest.

The framework for developing the City’s energy reduction goals and strategies is based on the City of Ridgecrest 2005 energy baseline and 2010 update, the GHG inventories, and the energy audits described above, as well as evaluation of existing policies and stakeholder feedback. Goals and strategies were developed to be consistent with the objectives of the CPUC’s California Long Term Energy Efficiency Strategic Plan (CEESP) and Assembly Bill 32 (AB 32).

The City of Ridgecrest energy goals are summarized below:

- Reduce energy use in city-owned or operated buildings by 20% below 2005 baseline by 2020;
- Install Solar PV and Thermal on all new and retrofit municipal projects to generate 15% of electrical energy usage by 2020;
- All new City-constructed or improved buildings achieve LEED certification or the equivalent, as well as 15% over Title 24 requirements;
- Ensure that buildings have benchmarking scores of 75 or above when purchasing new buildings, signing new leases or renewing existing leases;
- Reduce energy consumption of outdoor lighting by 15% below 2005 baseline by 2020;
- Reduce water usage by 5% below 2005 baseline at City facilities, by 2020, to reduce the energy needed to pump and deliver water;
- Develop policy for Energy Efficiency procurement;
- Set up a minimum of 30% of municipal facilities in the ENERGY STAR Portfolio Manager system by 2015, and 100% by 2020, to track and manage energy consumption;
- Continue to improve energy management and cost control systems in place;

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- Continue to participate in regional partnerships to improve energy efficiency; and
  - Develop new financing mechanism for energy efficiency.

To support the SCE Kern Energy Leader Partnership Program's goal of member cities leading by example, the City of Ridgecrest is also establishing a 2020 target for local government GHG emissions associated with electricity consumption. The first three rows of Table ES-2 show the target is 536 MT CO<sub>2</sub>e by the year 2020, which is 15% below the City's 2005 electricity-specific baseline of 630 MT CO<sub>2</sub>e and 5% below the projected 2020 electricity use related GHG emissions of 663 MT CO<sub>2</sub>e.

In developing this EAP, energy efficiency measures were evaluated and prioritized using the following criteria:

- Financial impact, measured as total return on investment;
- Resources required, measured in staff time needed and upfront costs to implement;
- Ease of implementation, including consideration of stakeholder opinions, time needed to implement, and political support;
- Co-benefits, such as reduced water usage, improved air quality, or setting a positive example to the larger community;
- Energy savings, measured in units of kilowatt hours (kWh)/year.

Fourteen energy measures were selected for potential implementation over the next 7 years, for an estimated energy savings of 539,264 kWh per year by the year 2020. The average payback period of the selected energy measures is 6.8 years.

The fourteen energy measures are expected to result in an annual GHG emissions reduction of 154 MT CO<sub>2</sub>e by the year 2020. Additional GHG reductions will result from the use of less carbon-intensive electricity due to the state-mandated Renewables Portfolio Standard (RPS) and renewable electricity generation by the recently installed solar PV facility at City Hall. Taking all these factors into account, the City of Ridgecrest can expect to meet or exceed its GHG emissions reduction target by the year 2020.

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# 1. Introduction

This Energy Action Plan (EAP) demonstrates the commitment the City of Ridgecrest has established for creating and implementing energy efficiency goals and policies. This EAP builds upon previous and ongoing work by the City of Ridgecrest. The City of Ridgecrest has recently joined the Kern County Energy Watch Partnership and has participated in efforts to implement energy efficiency projects and perform outreach to the community regarding energy efficiency. The City of Ridgecrest has recently undertaken numerous energy efficiency projects, from completing a 0.47 megawatt (MW) solar photovoltaic (PV) installation at Helmer's Park and upgrading heating ventilation and air conditioning (HVAC) & lighting systems in some municipal buildings, to retrofitting traffic lights with energy efficient light emitting diodes (LEDs) and integrating hybrid vehicles in the municipal fleet. The City of Ridgecrest is planning a major new construction and retrofit project with the China Lake Naval Air Weapons Station to overhaul the existing Wastewater Treatment Plant (WWTP), which the City and the Navy currently share.

The vision of the City of Ridgecrest is to continue those efforts and to begin developing long-term energy efficiency programs by continually raising awareness of energy efficiency and developing and implementing new projects in all sectors of government operations. Furthermore, in November 2009, the City adopted its 2008 General Plan Update, which functions as a long-range guide for attaining the City's goals within its service area and accommodating population growth to the year 2030.

## 1.1 Policy Statement

This EAP for the City of Ridgecrest will provide a policy framework for decision making regarding energy efficiency measures that result in the reduction of energy consumption and associated greenhouse gases (GHGs) in a manner consistent with the objectives of the California Public Utilities Commission's (CPUC's) California Long Term Energy Efficiency Strategic Plan (CEESP), and also in a manner consistent with Assembly Bill 32 (AB 32). AB 32 requires California to reduce its GHG emissions to 1990 levels by 2020. Per guidance from the California Air Resources Board (CARB), local governments are encouraged to set their 2020 GHG reduction target as equivalent to 15% below baseline levels, where baseline occurs between 2005 and 2008. This EAP and its 2020 GHG reduction target were developed based on the results of the City of Ridgecrest's baseline (2005) energy use and electricity-related GHG emissions.

The City of Ridgecrest EAP includes energy reduction strategies that will significantly reduce GHG emissions. The EAP measures are expected to reduce electrical energy use 14% by 2020, compared to 2005. This equates to GHG emissions reductions of approximately 154 MT CO<sub>2</sub>e/year, which will be

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sufficient for the City to meet its electricity-related GHG target for 2020, derived from AB-32's broader goal to achieve 1990 GHG emissions levels statewide by 2020. The City's energy goals and targets, and their relationship to AB-32, are discussed in more detail in section 6.2.

For details of the goals, targets, and strategies included in this EAP, please see Section 6.

## **1.2 Jurisdiction Background**

The City of Ridgecrest is located in the northeast corner of Kern County at the edge of the Mojave Desert in the Indian Wells Valley, and encompasses approximately 21.4 square miles. The Indian Wells Valley originally served the Kawaiisu Indians for the seasonal collection of plants and animals that were not available in immediate proximity to their settlements in the mountains. Much later in 1824, Jedediah Smith led a group of beaver trappers through the area and others followed suit; with expeditions led by Joseph Walker in 1834 and the Death Valley Party in 1849. After mining booms between the 1860's and 1890's and the construction of the Los Angeles Aqueduct between 1908 and 1913, the Southern Pacific Railroad helped to solidify the creation of multiple farming communities within the Valley. The dairy farm established by Robert and James Crum in the early 1910's spurred development and the area was originally named Crumville, and was later officially named Ridgecrest in 1941 by a community vote.

Prior to the City of Ridgecrest's incorporation in 1963, the community experienced a major influx of growth during the mid to late 1940's and through the 1950's as a result of the Naval Ordnance Testing Station (NOTS) (which was decommissioned at the end of World War II), the Armitage Field at China Lake, and the current installation of the Naval Air Weapons Station (NAWS) China Lake. The City shaped itself into a sustaining community by combining the military establishments, various small businesses, and key community services such as the Ridgecrest Community Hospital. As of 2010, the United States Census Bureau benchmarked the City with a population of 27,616, up from 24,927 in the year 2000, with a per capita density of 1,289.5 people per square mile.

The City of Ridgecrest's economy and workforce operates with a two to one ratio of white collar (managerial/professional) jobs to blue collar (industrial/service) jobs, respectively. Roughly 29 percent of the City's workforce is made up of the public administration industry, while the remaining workforce is distributed fairly equally through the retail, construction, manufacturing, and accommodation and food service industries. The largest per capita employer in the City of Ridgecrest is the Navy, providing employment for roughly 3,482 civilian employees, 1,698 on-base contractors and 670 military personnel. The most prevalent occupations in the City are engineers and scientists, employed at the Naval Air Warfare Center Weapons Division research and development. Searles Valley Minerals, Sierra Sands Unified School District, Ridgecrest Regional Hospital and a combination of various public and private

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employers encompass the remaining employers of the community. The City of Ridgecrest has experienced a low unemployment rate over the past decade ranging from 4.5 percent in the year 2000 to 9 percent in the year 2011.

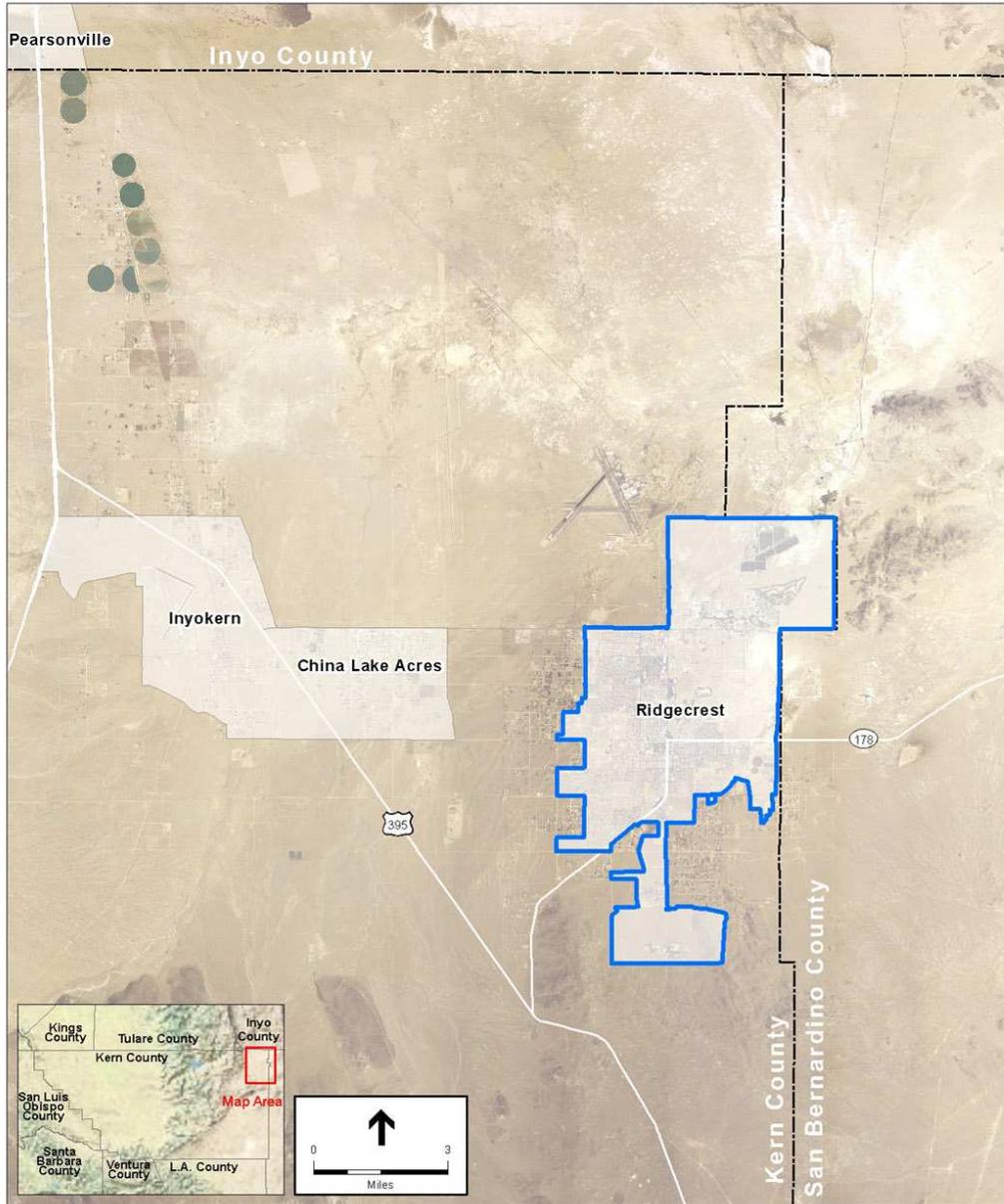
The City of Ridgecrest is located at an elevation of 2,290 feet and exists in a high desert climate characterized by hot days and cool nights with extremely arid conditions throughout the summer. The City experiences temperatures ranging from a low 1 °F (-17 °C) to a high of 119 °F (48 °C). The City receives an average of less than 5 inches of rain per year and can experience winds of up to 75 mph on a sunny day. Given these geography characteristics, The City of Ridgecrest is well situated for wind and solar energy production.

Please see Section 3 below for a full description of Ridgecrest’s municipal operations.

### **1.3 Project Funding**

Pursuant to Decision 09-09-047, the CPUC authorized Southern California Edison (SCE) to conduct strategic plan activities centered on energy efficiency and addressing the “Big, Bold” strategies and related local government goals found in the CPUC’s California’s Long-Term Energy Efficiency Strategic Plan (CEESP). Based on this authorization, SCE conducted a solicitation seeking to fund activities that would lead to long-term, sustainable changes as opposed to supporting staffing resources or short-term initiatives that would cease to exist once the funding had ended. One of the selected programs in this solicitation is the Kern Council of Government’s (Kern COG) Kern Region Energy Action Plans (Kern REAP) Program which promotes long-term energy efficiency and climate action activities.

In order to accomplish a defined portion of the goals of the Program, Kern COG selected Environmental Science Associates (ESA) to prepare Local Government Operations GHG Inventories and EAPs for the County of Kern (including up to eight Community Service Districts) and the communities of California City, Delano, McFarland, Ridgecrest and Tehachapi. This document serves as the Administrative Draft EAP for the City of Ridgecrest.



SOURCE: NAIP, 2010; ESRI, 2012; ESA, 2012

KernCOG Energy Action Plan project . 211767

**Figure 1-1**  
Ridgecrest

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## 2. EAP Process

This EAP was created by following the general steps described below:

8. Establish the Baseline. Participation in the Kern REAP Program includes development of a municipal operations GHG inventory. The results of the City of Ridgecrest municipal operations GHG inventory are used in this EAP to develop a baseline of energy use, as well as a baseline of GHG emissions. For the City of Ridgecrest, the 2005 energy baseline represents the energy used by municipal operations in calendar year 2005, while the 2005 GHG inventory baseline represents the GHG emissions associated with municipal operations in calendar year 2005. The EAP was also informed by energy audits of municipal facilities.

The methodologies used to develop the energy and GHG baseline, as well as the methodologies for the energy benchmarking and audits are provided in Section 4 of this EAP; the results are provided in Section 5. Section 3 provides a detailed description of all municipal operations

9. Develop Strategies and Specific Goals. Following review of the baseline data and other available information, including recent energy audits, all Participating Municipalities in the Kern REAP Program used a common decision-making framework for developing their energy efficiency strategies and goals. The framework is described in Section 6.2. The process of goal development for the City of Ridgecrest is summarized in Sections 6.3 and 6.4 and the goals are listed in Section 6.5. The strategies and goals are used to achieve progress towards the reduction targets included in this EAP
10. Develop Potential Energy Efficiency Measures. This EAP provides a recommended set of energy efficiency measures for the City of Ridgecrest that support the strategies and goals defined in Section 6. Some measures were drawn from a pre-developed set of energy efficiency measures, potentially applicable to all participating municipalities, that was prepared as part of the Kern REAP program. Others were custom-developed for the City of Ridgecrest. All recommended measures are described in Section 7.
11. Create an Implementation Plan. Selection and prioritization of energy efficiency measures for implementation was based on a Cost/Benefit analysis and prioritization exercise. The methodology for analyzing costs, benefits, and other factors, common to all Participating

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Municipalities in the Kern REAP program, is summarized in Section 8.1. The results of the Cost/Benefit analysis and prioritization of measures are summarized in Section 8.2.

12. Conduct Outreach and Stakeholder Engagement. The Kern REAP Program included a significant amount of outreach and stakeholder engagement, some of which was conducted in relation to development of the Kern Regional Transportation Plan, and some of which was conducted in relation to the Kern REAP Program and development of this EAP including a public workshop held in Ridgecrest on April 12, 2012. The outreach and stakeholder engagement relevant to this EAP is summarized in Section 6.4 and the full Stakeholder Engagement Report is included as Appendix D.
13. Review Financing Models and Mechanisms. A summary of potential models and mechanisms for financing the prioritized energy efficiency measures is provided in Section 9.
14. Develop Monitoring, Measuring and Verification Plan. A plan for ongoing monitoring of this EAP and measuring progress towards energy efficiency goals is provided in Section 10. A set of benchmarks to be used to monitor results and verify progress is also provided.

### **3. Municipal Operations Description**

The City of Ridgecrest government serves a community of approximately 27,600. The City's municipal operations include services such as police, transportation services (Ridgecrest Area Transport), water supply (for parks only), and wastewater collection and treatment. The City of Ridgecrest contracts out fire protection and solid waste services (from the County). In addition to municipal buildings and facilities, the City of Ridgecrest provides the following facilities for use by the community: a City-operated preschool, the Civic Center, and various stadiums and sports venues. The City owns and operates some streetlights and traffic signals; however, majority of streetlights and traffic signals are owned and operated by SCE. The City operates numerous parks and recreation areas, and various community centers and social service facilities. A detailed list of City of Ridgecrest-operated buildings and facilities and infrastructure is provided in Appendix A to the EAP.

Additionally, the City leases out the Ridgecrest Senior Center to the County. The City of Ridgecrest operates and maintains a fleet of vehicles that includes police vehicles. A comprehensive list of fleet vehicles is provided in Appendix B to the EAP.

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The City provides water services to City parks only through a series of 6-10 groundwater wells and a distribution system. Potable water services to the City residents are provided by the Indian Wells Valley Water District.

The City operates a WWTP on China Lake Naval Station. The facility provides wastewater treatment services the City and the Naval Base and accepts discharge from some areas outside City limits as well. The City also operates a regional bus service known as the Ridgecrest Area Transport.

## **4. Energy Baseline Methodology**

The data collected for the 2005 GHG inventory constitute the energy baseline, while the results of the full GHG inventory comprise the GHG emissions baseline. The methodologies used to develop the energy and GHG emissions baselines are described below. The facility energy audit methodology is also described.

### **4.1 GHG Inventory Methodology**

The purpose of the GHG emissions inventory is to identify source types, distribution, and overall magnitude of GHG emissions to enable policy makers to implement cost-effective GHG-reduction strategies in policy areas over which they have operational or discretionary control. The local government operations GHG inventory for the City of Ridgecrest was developed using the Local Government Operations Protocol (LGOP), which was developed by the California Air Resources Board (CARB), the California Climate Action Registry (CCAR), and Local Governments for Sustainability (ICLEI), in collaboration with The Climate Registry. The LGOP is designed to provide a standardized set of guidelines to assist local governments with quantifying and reporting GHG emissions associated with their operations. The municipal operations GHG inventory was developed for the years 2005 (baseline year) and 2010 (update year). GHG emissions were also projected to 2020. The methodology used to develop the inventory and the 2020 projection is described below.

#### **4.1.1 Overview**

An emissions “sector” is a distinct subset of a market, society, industry, or economy, whose components share similar characteristics. The City of Ridgecrest’s inventory was compiled for the following emissions sectors, as per the LGOP: energy consumption in buildings (electricity and natural gas use), streetlights and traffic signals, transportation (City-owned and/or operated vehicle fleet), solid waste, water and wastewater treatment, and employee commute. The City of Ridgecrest’s local government operations inventory is considered a subset of the City of Ridgecrest’s community-wide emissions inventory.

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The GHG inventory focuses on the three GHGs most relevant to local government policymaking: carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>), and nitrous oxide (N<sub>2</sub>O). These gases comprise a large majority of GHG emissions from the City of Ridgecrest's government operations. In this EAP, all emissions are converted to carbon dioxide equivalent (CO<sub>2</sub>e) so that GHGs can be compared using a common metric. Non-CO<sub>2</sub> gases are converted to CO<sub>2</sub>e using internationally recognized 100-year global warming potential (GWP) factors. GWPs are developed by the Intergovernmental Panel on Climate Change (IPCC) to represent the heat-trapping ability of each GHG relative to that of CO<sub>2</sub>. For example, the GWP of CH<sub>4</sub> is 21 because one metric ton of CH<sub>4</sub> has 21 times more capacity to trap heat in the atmosphere than one metric ton of CO<sub>2</sub>.

#### **4.1.2 Base Year**

The LGOP recommends that a local government's emissions inventory include all GHG emissions occurring during a selected calendar year. Reporting GHG inventories on a calendar year basis is considered an international standard. The City's inventory was prepared for the year 2005, to be consistent with GHG inventories developed for climate action plans being prepared in the region and across California. Because of time elapsed since 2005, the GHG inventory was updated to a more recent year (2010) for which good quality data is available. The updated inventory provides the City of Ridgecrest with valuable trend information and a means for evaluating the effectiveness of programs and strategies implemented between 2005 and the revision year.

#### **4.1.3 Operational Control Approach**

The organizational boundary of a GHG inventory is the boundary that defines which emission sources are included and which are excluded from the inventory. The LGOP strongly encourages local governments to utilize the operational control approach (as opposed to the financial control approach) to defining their organizational boundary since this control approach most accurately represents the emission sources that local governments can directly influence. Under the operational control approach, a local government accounts for 100 percent of the GHG emissions from operations over which it has operational control, including both wholly owned and partially owned sources. A municipality has operational control over a facility or operation if it has the full authority to introduce and implement its operating policies (e.g., it holds an operating lease for the facility, or has the ability to implement health and safety policies). The inventory results and the business-as-usual projections described in this EAP were prepared using the operational control approach.

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#### **4.1.4 Data Collection and Emissions Estimation**

The LGOP identifies calculation-based methodologies as the most appropriate technique for local governments to quantify their GHG emissions. Calculation-based methodologies involve the quantification of emissions based on “activity data” and “emission factors”. Activity data are the relevant measurements of energy use or other processes that are associated with the emission of GHGs. Examples of activity data include fuel consumption by fuel type, metered annual energy consumption, and annual vehicle mileage by vehicle type. Activity data is used in conjunction with an emission factor to calculate emissions. Emission factors are calculated ratios relating GHG emissions to a proxy measure of activity by emissions source. Activity data for each sector was provided by the City of Ridgecrest through the data collection process. The methods and assumptions used for each sector are summarized under the results of the inventory in the following section.

#### **4.1.5 Projecting Future “Business-as-Usual” Emissions**

GHG emission projections for 2020 were developed under a business-as-usual scenario, i.e., a scenario that does not include GHG reduction measures that will become part of the EAP or a future Climate Action Plan. According to the City of Ridgecrest’s General Plan dated 2009, City population is projected to grow at rates between one and three percent per year through 2030. Extrapolating from this forecast, the population in the City of Ridgecrest in 2020 could range from 30,478 (under the one percent annual growth scenario) to 40,106 (under the three percent annual growth scenario). The upper end of the range was used to project emissions to provide a conservative analysis. The City of Ridgecrest’s General Plan acknowledges that growth in the City will result in an increase in demand for services within the City of Ridgecrest. As a result of this increase in demand, new facilities, equipment and personnel may be necessary to maintain adequate level of service for the City of Ridgecrest residents. These additional personnel and facilities would be funded through the normal budgetary process as growth occurs.

For projecting City of Ridgecrest’s government operations-related emissions, it was conservatively assumed that City departments and services would grow in proportion to population growth. City population data was obtained from forecast data developed by Kern COG and the California Department of Finance and from the City’s General Plan. Employment trends were obtained through the data collection process in conjunction with the City. City services to residents (i.e., streetlights and traffic signals, vehicle fleet, and wastewater treatment) were assumed to grow in proportion to population growth. Emission sectors that are dependent on City employment (i.e., buildings and facilities, stationary sources, government operations generated solid waste, and employee commute) were conservatively assumed to grow by 10 percent by the year 2020 since City employment is not anticipated to grow at the same rate as the population.

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An important external factor affecting “business as usual” electricity demand is the warming associated with anticipated climate change. If GHG emissions continue unabated, statewide average annual temperatures are expected to increase between 8 and 10°F by the end of the century. As temperatures rise, electricity demand will also increase, mainly due to increased air conditioner use. Although there is a high degree of uncertainty in predicting future temperature changes associated with higher levels of atmospheric GHGs, the California Energy Commission (CEC)<sup>2</sup> and others have published some recent studies that estimate the relationships between temperature and both total electricity consumption and peak demand at locations throughout California. The CEC study estimates that even without a population increase, an 8 to 10°F temperature increase is expected to increase annual electricity demand in California by 20 percent. The report also notes that the state’s electricity supply will be impacted by potential losses in hydroelectric supply due to direct and indirect effects of temperature changes on hydroelectric generation. Given the inherent uncertainty in predicting climate change impacts on temperature, and the lack of clear guidance from the CEC on the subject, it is beyond the scope of this EAP to predict how rising temperatures will affect electricity demand in the City of Ridgecrest. Since rising temperatures will clearly make energy reduction goals more difficult to achieve, new information from the CEC and other state agencies will be closely monitored and incorporated into future updates of this EAP.

## 4.2 Energy Audits Methodology

Energy walk-through assessments were conducted at five facilities as part of the EAP development process. The following facilities were assessed:

- Kerr McGee Center, 100 W. California Ave
  - City Hall/Police Department
  - Recreation Center
- Pinney Pool, 205 S. Warner Street
- Animal Shelter, 411 San Bernardino Boulevard
- Leroy Jackson Sports Complex, French Avenue

The energy walk-through assessment process included the following tasks:

- Identify key facilities for the audits and confirm with the jurisdiction. The Project Team reviewed electricity usage data for the City of Ridgecrest and identified the highest electricity consumers and the most inefficient facilities. These facilities were targeted for the energy walk-through assessment.

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<sup>2</sup> Guido Franco and Alan H. *Sanstad*; Climate Change and Electricity Demand in California, A Report From: California Climate Change Center, CEC-500-2005-201-SF, February 2006.

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- Conduct telephone interviews with facility managers. The Project Team conducted a telephone interview with each facility manager regarding the facility’s needs and operational parameters, and a general discussion of the major energy-consuming equipment in place.
  - Conduct facility walk-throughs. The purpose of the walk-through was to become familiar with each facility’s construction, equipment, operation and maintenance.
    - To the greatest extent possible, the walk-through included an inventory of key equipment, including pertinent information for major energy consuming lighting, HVAC, process and other equipment. For example, for lighting, the equipment inventory included existing fixture type, existing lamp type, existing lamp count and existing ballast type, and current watts per fixture.
    - During the walk-through, the auditor also gathered information on any planned equipment upgrades or repairs, and current or planned energy efficiency projects.

Following the on-site walk-through, the Project Team completed the following tasks:

- Identify low-cost/no-cost changes to the facility. The Project team identified low-cost/no-cost changes to the facility or to operating and maintenance procedures, and determined the savings expected to result from these changes.
- Develop and conduct analysis of Energy Conservation Measures (ECMs). ECMs beyond the low-cost/no-cost options were identified, and the Project Team also provided an initial estimate of costs and savings for the ECMs.

## 5. Energy Baseline and GHG Inventory Results

Energy baseline results, as well as results from the walk-through energy audits are presented below. Results from the GHG inventory are also presented in this section.

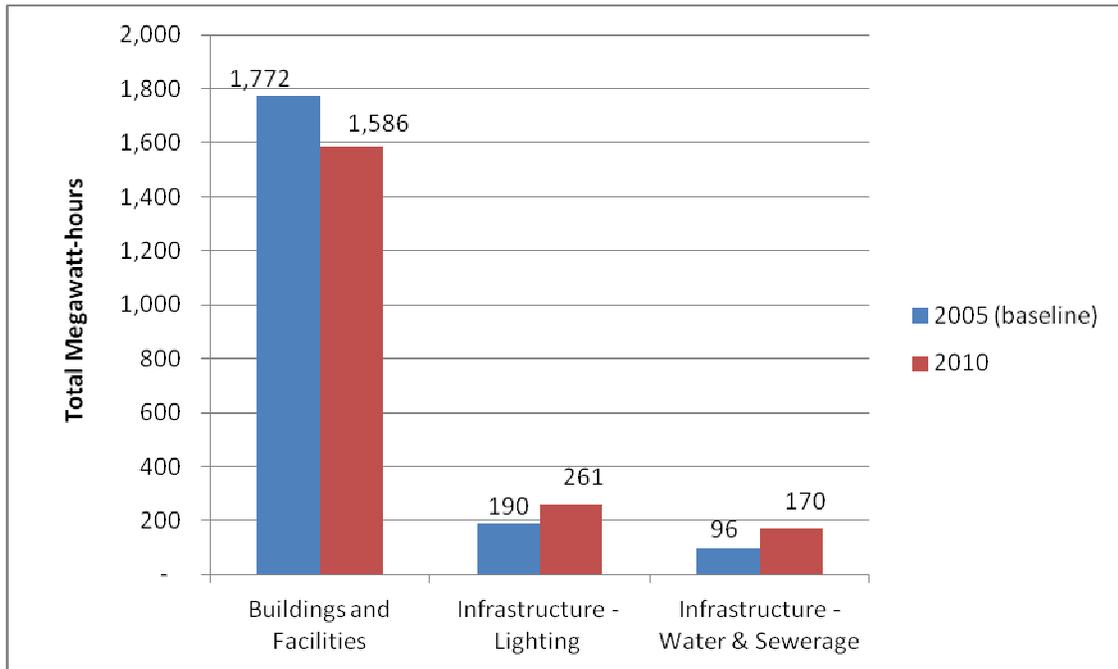
### 5.1 Electricity Usage

Electricity is used in City operations in the following three sectors: Buildings and Facilities; Outdoor Lighting (including streetlights and outdoor lighting); and Water and Sewerage, which includes public infrastructure for water pumping and wastewater treatment. A summary of SCE-provided electricity usage by sector for the 2005 baseline year and for 2010 is provided in **Figure 5-1** below. Annual energy usage (kWh) per municipal facility is provided in **Appendix A**. Figure 5-1 does not include electricity used for wastewater treatment, as the WWTP facility is a facility shared with the Navy, located on Navy property and under the operational control of the Navy. Note also that the City only supplies water to

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irrigate parks and recreation fields, which represents relatively low annual electricity consumption. The majority of the City’s water supply comes from Indian Wells Valley Water District.

**Figure 5-1: Utility Electricity Usage for Municipal Operations in 2005 and 2010<sup>3</sup>**



As evident from Figure 5-1, utility-provided electricity usage by Buildings and Facilities decreased between 2005 and 2010. The City upgraded several traffic lights and water pumps during this period, but much of the observed decrease is likely due to a solar photovoltaic (PV) installation at Helmer’s Park (described in Section 6.3) that generates clean energy for City Hall. Since this PV system was installed in late 2010, its full benefit was not fully realized in that calendar year, and utility electricity usage has continued to drop significantly after 2010. The observed increase in energy usage by the Lighting sector and Water/Sewerage sectors is likely due to general expansion of City operations and services in that time period. For example, a large number of site lighting and stoplights were added between 2005 and 2010.

Also evident from Figure 5-1 is the relatively large impact of buildings and facilities on total electricity usage. In 2010, approximately 79% of total electricity was used in the Buildings and Facility sector,

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<sup>3</sup> The Water and Sewerage figure does not include electricity used by the City of Ridgecrest Wastewater Treatment Facility, because data was not available the time of this report. The treatment facility is located at the China Lake Naval Air Weapons Station but operated by the City.

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followed by Lighting (13%) and Water/Sewerage (8%). Figures for annual energy usage per municipal facility are provided in **Appendix A**.

Based on the results of the GHG inventory reported in Table 5-1, electricity-related GHG emissions were estimated to be 630 MTCO<sub>2</sub>e in the 2005 baseline year. Electricity-related GHG emissions are projected to increase to 663 MTCO<sub>2</sub>e by 2020.

## **5.2 Energy Audit Results**

A series of energy audits were conducted for the City of Ridgecrest on June 25 and 26<sup>th</sup>, 2012. These facilities included the Kerr McGee Community Center, City Hall, City Police Department, Pinney Pool, Leroy Jackson Sports Complex, and the Animal Shelter. However, the energy assessment of these facilities did not yield any near-term or cost-effective energy conservation measure (ECM) recommendations for a variety of reasons, which are outlined below.

Many of the facilities have recently undergone interior lighting retrofits and have exterior lighting retrofits scheduled for the near future. Additionally, some of the facility systems were found to be in good working condition or were less than 7 years old, so feasible payback periods for upgrading the equipment in the short term could not be identified. There may be value in some of these facilities undergoing a more comprehensive HVAC systems evaluation (ASHRAE Level II assessment). However, the City has no immediate plans to conduct HVAC upgrades, other than required or scheduled maintenance. The Project Team recommends that the City reevaluate and reassess the condition of HVAC systems throughout its building stock to maximize energy reduction potentials in the future.

## **5.3 GHG Inventory Results**

Reporting GHG emissions by sector provides a better understanding of the relative contributions from each sector and helps identify the best GHG reduction opportunities. Figure 5-2 depicts the relative GHG emissions by municipal sector for the most recent inventory (2010), while Table 5-1 and Figure 5-3 summarize the magnitude and relative contribution of emissions by sector for 2005, 2010, and 2020 (projected). Supplemental data supporting the emission calculations are provided in Appendix C.

**Table 5-1: GHG Inventory Results**

Sector	2005 GHG Emissions (MT CO <sub>2</sub> e/year)	2005 Percentage of Total	2010 GHG Emissions (MT CO <sub>2</sub> e/year)	2010 Percentage of Total	2020 GHG Emissions (MT CO <sub>2</sub> e/year)	2020 Percentage of Total
<b>Building - Electricity</b>	543	26%	455	20%	501	16%
<b>City-Owned Streetlights/Traffic Signals - Electricity</b>	58	3%	75	3%	108	3%
<b>Water and Sewerage – Electricity<sup>1</sup></b>	29	1%	49	2%	54	2%
<b>Building - Natural Gas</b>	171	8%	217	9%	239	8%
<b>Stationary Sources/Generators<sup>2</sup></b>	0	0%	26	1%	26	1%
<b>City Vehicle Fleet – Onroad</b>	328	15%	387	17%	552	18%
<b>City Vehicle Fleet – Offroad</b>	78	4%	135	6%	195	6%
<b>City Transit Fleet<sup>3</sup></b>	115	5%	77	3%	112	4%
<b>Wastewater Treatment Plant<sup>4</sup></b>	719	34%	806	35%	1229	39%
<b>Solid Waste<sup>5</sup></b>	No data	0%	No data	0%	No data	0%
<b>Employee Commute</b>	76	4%	94	4%	103	3%
<b>Total Emissions</b>	<b>2,117</b>		<b>2,321</b>		<b>3,120</b>	

Note: Totals may not add due up due to rounding.

<sup>1</sup> The City provides water supply services to local parks only, not to the community. This figure does not include emissions from electricity used by the City of Ridgecrest Wastewater Treatment Facility because data was not available the time of this report. The treatment facility is located at the China Lake Naval Air Weapons Station but operated by the City.

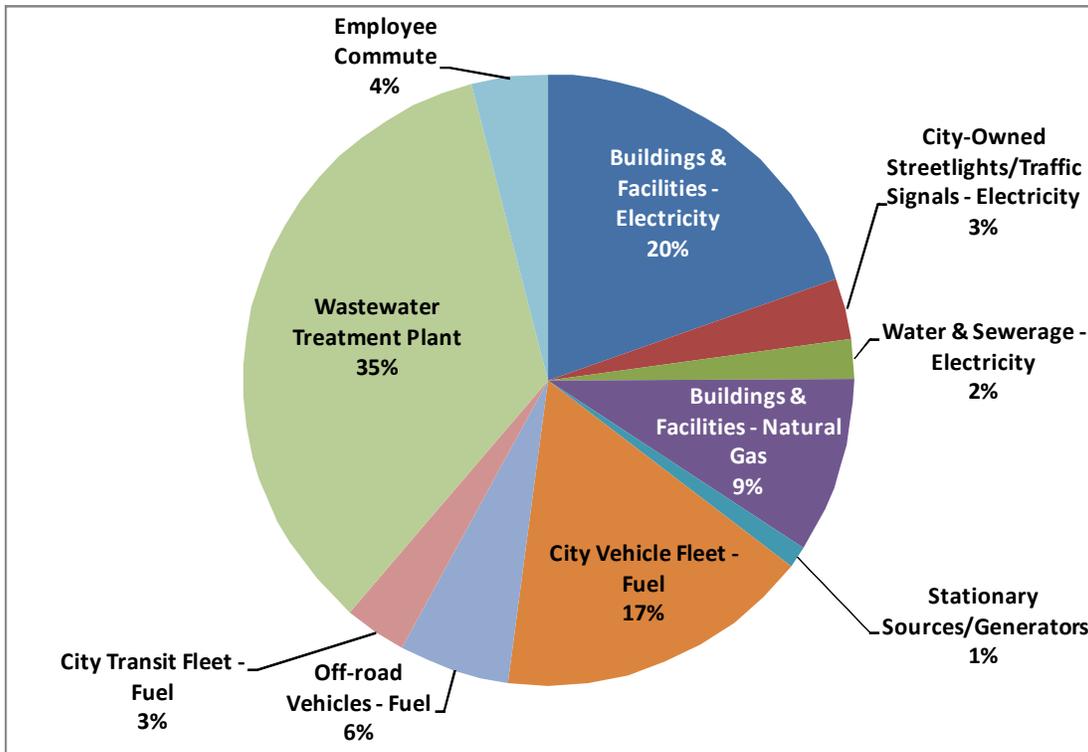
<sup>2</sup> The City did not operate any permitted stationary sources in 2005. It was assumed that permit conditions would remain the same for 2020 projections and the City would not add new sources.

<sup>3</sup> Mileage data provided by the City for the transit fleet showed an overall decrease from 2005 to 2010.

<sup>4</sup> Process emissions (CH<sub>4</sub>)

<sup>5</sup> Accurate solid waste data for City operations was not available since the previous waste hauler for the City is being investigated by the State due to the likelihood of inclusion of solid waste from areas outside City limits.

**Figure 5-2: Ridgecrest Municipal GHG Inventory by Sector: 2010**

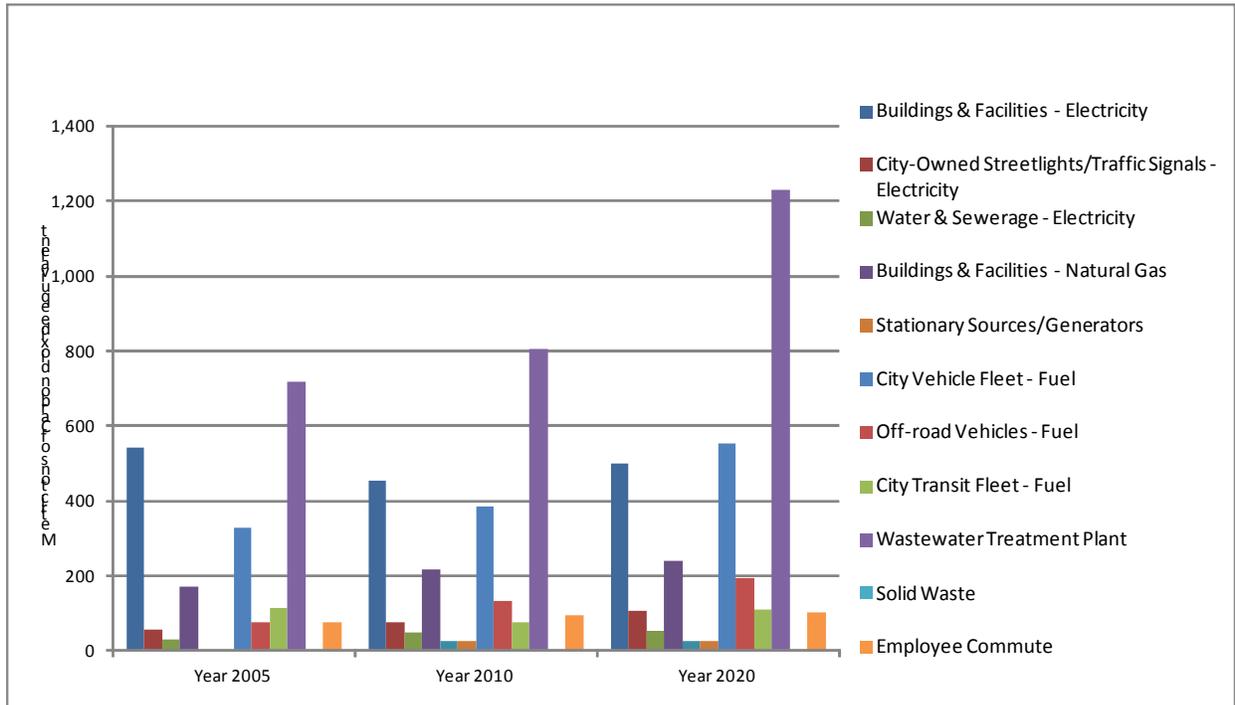


In 2010, the largest sources of GHG emissions were, in descending order:

- Wastewater Treatment Plant processes (anaerobic)
- Fuel consumption in City fleet (combined on-road, off-road, transit, and stationary sources)
- Electricity consumption in buildings and facilities
- Natural gas consumption in buildings and facilities

GHG emissions generally increased from 2005 to 2010 due to growth in City operations to accommodate population growth. GHG emissions are projected to increase from 2010 to 2020 due primarily to the growth of municipal services and operations associated with anticipated population growth in Ridgecrest. The relative contribution by each sector to the total municipal inventory is expected to remain relatively constant through the projection period.

**Figure 5-3: Ridgecrest Municipal GHG Inventory by Sector: 2005, 2010, and 2020**



## 6. Energy Conservation Strategies and Goals for Municipal Operations

Through December 2012, the City of Ridgecrest participated in the Ridgecrest Energy Efficiency Partnership (REEP), an Energy Leader Partnership with Southern California Edison. The REEP was first formed in 2006-2008 as a non-resource partnership. The Partnership built upon previous activities to promote energy efficiency while focusing on water conservation and GHG reduction. Core program elements are: Government Facilities; Strategic Plan Support; and Core Program Coordination.

The REEP agreement concluded at the close of the 2010-2012 program cycle on December 31, 2012. On June 20, 2012, the City Council approved joining the Kern Energy Watch Partnership in the next program cycle (2013-2014) which commenced on January 1, 2013.

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## **6.1 Kern Energy Leader Partnership**

The Kern Energy Leader Partnership Program operating as the Kern Energy Watch Partnership is designed to provide integrated technical and financial assistance to help local governments effectively lead their communities to increase energy efficiency, reduce GHG emissions, protect air quality and ensure that their communities are more livable and sustainable. By participating in the Partnership, the City of Ridgecrest has committed to achieving specified energy savings and GHG reductions from the facilities and infrastructure that it manages through technology retrofits, operational improvements and policy changes as budget considerations allow. Participating local governments also commit to take advantage of Partnership incentives for municipal facilities and, wherever possible, of eligible rebate, incentive and technical assistance programs offered by their serving utilities.

The program provides a performance-based opportunity for member cities to demonstrate energy efficiency leadership in their communities through energy saving actions, including retrofitting municipal facilities as well as providing opportunities for constituents to take action in their homes and businesses. By implementing measures in their own facilities, member cities will lead by example as they work with Kern COG and the utility partners together to increase community awareness of energy efficiency and position each member city as a leader in energy management practices. The program will provide marketing, outreach, education, training and community sweeps to connect the community with opportunities to save energy, money and help the environment. The partners will leverage the strengths of each other and the member cities to help efficiently deliver both energy and demand savings. Delivering sustainable energy savings, promoting energy efficiency lifestyles, and achieving an enduring leadership role for the member cities through this program design is rooted in an effective relationship between the member cities, Kern COG, Kern Economic Development Corporation and the utility partners.

### **6.1.1 Energy Leader Partnership Level**

Member cities in the Southern California Edison service area are offered a tiered incentive structure through achievement of four separate levels of participation: “Valued Partner,” “Silver,” “Gold” and “Platinum.” The City started at the Valued Partner level, which was determined by their past participation in Southern California Edison energy efficiency and demand response programs both at the city/local government level and at the community level. Between 2010 and 2012, the city has made progress toward the Silver Level. The requirements for moving to the next Energy Leader Partnership level are provided to the city partner quarterly. Adoption of this Energy Action Plan fulfils one of the requirements for moving to the Gold incentive level. When the City of Ridgecrest implements the plan, that action will fulfill one of the Platinum level requirements.

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## **6.2 Framework for Strategy and Goal Development**

The first step in developing the goals of the Energy Action Plan involved a review of existing policies related to energy efficiency within municipal operations. The next step involved collecting stakeholder feedback, a qualitative process that encouraged community members to provide input and feedback on the results of the GHG inventories and the City of Ridgecrest goals for energy efficiency and GHG emissions reduction. Specific goals for energy and GHG emissions reduction were based on local conditions and on state regulatory guidance concerning AB 32. The process used to develop strategies and measures for reducing energy use in municipal operations is the subject of the next chapter.

The framework for goal development was based on the energy baseline and 2010 update, the GHG inventories, and previous energy audits, as well as evaluation of existing programs and policies and stakeholder feedback. The goals developed for this EAP target energy efficiency within municipal operations, and therefore focus on the following operational areas. Within these operational areas, the City is targeting the largest energy uses with the highest potential for reduction:

- Lighting and HVAC systems for municipal buildings
- Operation and maintenance of municipal buildings
- Water treatment and conveyance
- Wastewater treatment

In the future, additional strategies, goals, and measures should be developed as information and opportunities become available to address additional sources of emissions, such as the combustion of natural gas and the combustion of fuels in the City's fleet.

### **6.2.1 AB 32 – The California Global Warming Solutions Act (2006)**

The City of Ridgecrest EAP and the strategies and goals presented herein support the state-wide AB 32 reduction target of achieving 1990 GHG emissions levels by 2020. The California Air Resources Board has determined that the 2020 GHG target is roughly equivalent to a 15% reduction from the statewide 2005 GHG baseline. Meanwhile, CARB's AB 32 Scoping Plan identifies local governments as essential partners in achieving California's goals to reduce GHG emissions because of the broad influence they exercise over direct and indirect GHG emissions through their planning and permitting processes, local ordinances, outreach and education efforts, and municipal operations. For consistency with the state goal, CARB recommends that local governments set a GHG reduction target of 15 percent below their baseline

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levels by 2020, with the baseline defined as a calendar year occurring between 2005 and 2008. This target recommendation applies to both the community at large and to the emissions from municipal operations.

Based on this guidance, the City of Ridgecrest is establishing a 2020 target for local government GHG emissions associated with electricity at 536 MT CO<sub>2</sub>e, which is 15% below the 2005 electricity-specific baseline of 630 MT CO<sub>2</sub>e, and approximately 19% below the BAU projection of 663 MT CO<sub>2</sub>e (as shown in Table 5.1).

Through the measures included in this EAP, the municipal operations of the City of Ridgecrest are expected to consume approximately 14% less electricity in 2020 than they used in 2005. This equates to GHG emission reductions of 154 MT CO<sub>2</sub>e/year (as shown in Table 8.3), and when applied against the 2020 BAU projection, will enable the City to surpass its AB32-derived reduction target. With EAP measures taken into account, the 2020 projection of GHG emissions associated with electricity is approximately 509 MT CO<sub>2</sub>e/year, well below the target of 536 MT CO<sub>2</sub>e/year. Additional reductions will be realized through the state-mandated Renewable Portfolio Standard (RPS), which requires the average grid electricity mix to contain a minimum of 33% renewable energy by 2020. These numbers are summarized below:

2005 baseline of municipal operations GHG emissions (from electricity)	= 630 MT CO <sub>2</sub> e
2020 recommended target (15% below baseline)	= 536 MT CO <sub>2</sub> e
2020 projected GHG emissions (from electricity)	= 663 MT CO <sub>2</sub> e
Annual GHG reductions by 2020 resulting from EAP measures <sup>4</sup>	= 154 MT CO <sub>2</sub> e
2020 projected GHG emissions with EAP implementation <sup>5</sup>	= 509 MT CO <sub>2</sub> e

### **6.3 Review of Previous Efforts and Current Policies**

The City has a strong foundation of efforts to improve energy efficiency, such as performing retrofits to replace older equipment with more efficient models, and taking advantage of SCE technical assistance and rebates to reduce energy usage and cost implications for new construction. Some of these efforts are described in more detail below.

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<sup>4</sup> See Table 8.3.

<sup>5</sup> Includes reductions from EAP measures and RPS which would lower 2020 GHG emissions associated with electricity use by 86 MT CO<sub>2</sub>e.

The City shares a Waste Water Treatment Plant with the U.S. Navy and both parties are coordinating a major retrofit to the facility over the next decade that will allow the facility to operate more efficiently. Although the City does not own the majority of their street lights, they recently upgraded their municipal owned traffic lights to LEDs and utilized Energy Efficiency Conservation Block Grant (EECBG) funds to replace exterior lights in various parking lots and the exterior site lighting at the Kerr McGee Center.

In early 2010, the City of Ridgecrest and California TRANE signed a contract for a solar photovoltaic (PV) project at Helmer’s Park, a three-acre site just west of City Hall. Borrego Solar completed engineering work on the solar array in late 2010, which is made up of more than 2,100 panels mounted on single-axis trackers to continually track the movement of the sun, to maximize electrical generation. The Solar Energy System produces 496 kilowatt (kW) of energy and will provide more than 90 percent of the current annual electrical consumption at the Ridgecrest Civic Center, which equates to an annual savings of nearly \$200,000. Additionally, the system improves the City’s overall energy efficiency, while substantially reducing its current carbon footprint. The City of Ridgecrest received \$1,410,851 in rebate dollars from the California Solar Initiative (CSI) as a part of its performance-based incentive program.

A review of existing policies related to energy efficiency within municipal operations helped the City document existing energy efficiency efforts and identify areas for potential improvement. This process also ensured that the EAP aligns well with current policies and programs that have already been implemented. Table 6-1 below summarizes the City’s current policies related to energy efficiency in municipal operations.

**Table 6-1: Current Policies Related to Energy Efficiency**

Policy / Plan	Source
<p>Goals &amp; Policies related to Land Use Issues:</p> <ul style="list-style-type: none"> <li>• <b>Goal LU-1</b> <ul style="list-style-type: none"> <li>○ To ensure that Ridgecrest’s future growth will proceed in an orderly manner, provide for an appropriate mix of land use opportunities, encourage and provide incentives for infill development, prevent urban sprawl, and promote the efficient and equitable provision of public services. [New Goal] <ul style="list-style-type: none"> <li>▪ <b>LU-1.3 Compact Development:</b> The City shall promote development patterns that are compact and use space in an efficient but aesthetic manner to promote more walking, biking and use of public transit. [New Policy, JLUS Strategy #41]</li> </ul> </li> </ul> </li> <li>• <b>Goal LU-10</b> <ul style="list-style-type: none"> <li>○ To provide necessary public facilities and services that are convenient, economical and reinforce community identity. [Source: Land Use</li> </ul> </li> </ul>	<p><b>2008 General Plan Update</b></p> <p>Land Use Element</p>

Policy / Plan	Source
<p>Element Goal 1.3]</p> <ul style="list-style-type: none"> <li>▪ <b>LU-10.5 Multipurpose Detention Facilities:</b> The City shall utilize stormwater detention facilities to mitigate drainage impacts and reduce storm drainage system costs. To the extent practical, stormwater detention facilities should be designed for multiple purposes, including recreational and/or stormwater quality improvement. Sumps are discouraged as part of new developments or renovations. [New Policy]</li> </ul>	
<p>Goals &amp; Policies related to Military Compatibility Issues:</p> <ul style="list-style-type: none"> <li>• <b>Goal MIL-3</b> <ul style="list-style-type: none"> <li>○ To mitigate encroachment issues associated with land uses and development. [New Goal].</li> <li>▪ <b>MIL-3.7 Outdoor Lighting:</b> The City shall ensure that future development includes provisions for the design of outdoor light fixtures to be directed / shielded downward and screened to avoid nighttime lighting spillover effects on adjacent land uses and nighttime sky conditions. [New Policy]</li> <li>▪ <b>MIL-3.8 Lighting:</b> The City shall continue to improve and maintain proper lighting at City facilities and assist in reducing undue nuisance light and glare spillage on adjoining areas from development. [New Policy]</li> </ul> </li> </ul>	<p><b>General Plan 2008</b></p> <p><b>General Plan Update</b></p> <p>Military Sustainability Element</p>
<p>Goals &amp; Policies related to Community Design Issues:</p> <ul style="list-style-type: none"> <li>• <b>Goal CD-2</b> <ul style="list-style-type: none"> <li>○ Provide a set of general design guidelines that provide a consistent level of design in all land use designations. [New Goal].</li> <li>▪ <b>CD-2.14 Create Walkable Streets:</b> The City shall promote walkable streets in landscaping by creating shaded and sheltered sidewalks, by utilizing arcades and trees. [New Policy]</li> <li>▪ <b>CD-2.16 Community Gardens:</b> The City shall require any new development projects and redevelopment plans to include the creation of community gardens for areas within 10 miles of each other. [New Policy]</li> <li>▪ <b>CD-2.17 Drought Tolerant Landscaping:</b> The City shall require native desert species or other drought tolerant plants should be used for landscaping, including median treatments and other City maintained spaces, to minimize maintenance, especially irrigation. [New Policy]</li> <li>▪ <b>CD-2.18 Ground Cover:</b> Decomposed granite, crushed rock, cinder or other suitable aggregate should be used for ground cover to enhance retention of water in the soil and for beauty. Use of plants for ground cover, including lawns, should be selective in the interest of</li> </ul> </li> </ul>	<p><b>2008 General Plan Update</b></p> <p>Community Design Element</p>

Policy / Plan	Source
<p>water conservation.</p> <ul style="list-style-type: none"> <li>▪ <b>CD-2.21 Use of Reclaimed Wastewater:</b> Develop a long range plan for the distribution of reclaimed wastewater to be used in place of fresh water where applicable.</li> <li>▪ <b>CD-2.24 Lighting Guidelines:</b> The City will develop lighting standards for all streets, sidewalks and parking lots. Intensities will depend on placement whether the area has low, medium, or high density residential development. [New Policy]</li> <li>▪ <b>CD-2.25 Exterior Lighting:</b> Exterior lighting, when used, should be subdued, enhance building design and landscaping and provide for safety and security. Lighting should not create glare for project occupants or neighboring properties.</li> <li>▪ <b>CD-2.36 Sustainable Building Standards:</b> The City shall require new commercial and industrial projects have a minimum of 65% “green” or sustainable designs, such as the use of grey water for landscaping, or utilizing active or passive energy designs. [New Policy]</li> </ul>	
<p>Goals &amp; Policies related to Open Space and Conservation Issues:</p> <ul style="list-style-type: none"> <li>• <b><u>Goal OCS-2</u></b> <ul style="list-style-type: none"> <li>○ To protect and enhance the natural setting and scenic resources within the City. [New Goal] <ul style="list-style-type: none"> <li>▪ <b>OSC-2.6 Control of Lighting and Glare:</b> The City shall require that all outdoor light fixtures including street lighting, externally illuminated signs, advertising displays, and billboards use low energy, shielded light fixtures which direct light downward. Where public safety would not be compromised, the City shall encourage the use of low pressure sodium lighting for all outdoor light fixtures. [New Policy]</li> </ul> </li> </ul> </li> <li>• <b><u>Goal OCS-4</u></b> <ul style="list-style-type: none"> <li>○ To develop a conservation program to reduce the use of non-renewable energy sources and make full use of local sustainable resources, including solar and wind energy. [Source: Goal 5.4, Conservation Element] <ul style="list-style-type: none"> <li>▪ <i>OSC-4.1 - OSC-4.17; This entire section is filled with relevant content and policy objectives</i></li> </ul> </li> </ul> </li> <li>• <b><u>Goal OCS-6</u></b> <ul style="list-style-type: none"> <li>○ To ensure that a supply of acceptable quality water is available to meet the present and future needs of the City and the Indian Wells Valley. [Source: Goal 5.2, Conservation Element] <ul style="list-style-type: none"> <li>▪ <b>OSC-6.3 Establish a Sustainable Yield of Groundwater:</b> The City shall work in partnership with the Indian Wells Water Valley Water to establish a reasonable population limit for the City and Indian Wells Valley in order to reflect the basin's capacity for sustainable</li> </ul> </li> </ul> </li> </ul>	<p><b>2008 General Plan Update</b></p> <p>Open Space and Conservation Element</p>

Policy / Plan	Source
<p>yield of groundwater for future studies. [Source: Policy 5.1.12, Conservation Element]</p> <ul style="list-style-type: none"> <li>▪ <b>OSC-6.4 Investigate Groundwater Recharge Methods:</b> The City shall investigate methods of expanded reuse or tertiary treatment of wastewater for groundwater recharge, industrial use and landscape irrigation, and implement effective methods where feasible. [Source: Modified Policy 5.1.13, Conservation Element]</li> <li>▪ <b>OSC-6.5 Over-Extraction of Groundwater:</b> The City shall discourage further increases in groundwater extraction for water intensive uses such as non-native landscaping and water-intensive agricultural crops. [Source: Policy 5.1.14, Conservation Element]</li> <li>▪ <b>OSC-6.6 City-Wide Water Conservation Practices:</b> The City shall encourage water conservation on a city-wide basis. [Source: Policy 5.1.15, Conservation Element]</li> <li>▪ <b>OSC-6.7 Water Conservation Practices for Municipal Buildings:</b> The City shall investigate and implement water efficient devices for existing and future municipal buildings. [Source: Policy 5.1.16, Conservation Element]</li> <li>▪ <b>OSC-6.9 Water Efficient Landscaping:</b> The City shall encourage using water efficient landscaping practices, where possible, for all City landscaping. [Source: Policy 5.1.18, Conservation Element]</li> <li>▪ <b>OSC-6.10 Building Codes:</b> The City shall update the building code to encourage the use of recycled or grey water for landscaping. [Source: Modified Policy 5.1.19, Conservation Element]</li> <li>▪ <b>OSC-6.14 Support Development of Efficient Pumping Patterns:</b> The City shall support efforts by the IWWWD, NAWS and other water purveyors to develop sound pumping patterns through well field redesign, and, where possible, consolidate systems. [Source: Policy 5.2.4, Conservation Element]</li> </ul>	
<p>Goals &amp; Policies related to Health and Safety Issues:</p> <ul style="list-style-type: none"> <li>• <b><u>Goal HS-2</u></b> <ul style="list-style-type: none"> <li>○ To reduce the generation of air pollutants and promote alternative methods of transportation to maximize the quality of life or residents. [New Goal] <ul style="list-style-type: none"> <li>▪ <b>HS-2.8 Environmental Programs:</b> To generate better air quality, foster a sense of community and encourage a more cohesive and aesthetically appealing community, the City shall encourage the development and use of native landscaping and other urban design features in new development projects and redevelopment programs for existing development. [New Policy]</li> <li>▪ <b>HS-2.10 Cumulative Air Quality Impacts:</b> The City shall require developments to be located, designed, and constructed in a manner</li> </ul> </li> </ul> </li> </ul>	<p><b>2008 General Plan Update</b></p> <p>Health and Safety Element</p>

Policy / Plan	Source
<p>that would minimize cumulative air quality impacts. Developers shall be required to present alternatives that reduce air emissions and enhance, rather than harm, the environment. [New Policy]</p> <ul style="list-style-type: none"> <li>• <b>Goal HS-6</b> <ul style="list-style-type: none"> <li>○ Support the analysis and development of programs to mitigate the impacts of global warming. [New Goal]           <ul style="list-style-type: none"> <li>▪ <b>HS-6.1 Support Statewide Global Warming Solutions:</b> The City shall continue to monitor and support the efforts of the California Air Resources Board, under AB32, to formulate mitigation strategies, and when any such strategies become available, shall implement them in some appropriate form, such as, by mitigation measures on development. [New Policy]</li> <li>▪ <b>HS-6.2 Support Statewide Global Warming Solutions:</b> The City will develop a Greenhouse Gas Emissions Reduction Plan (Plan) that identifies greenhouse gas emissions within the City as well as ways to reduce those emissions. The Plan will parallel the requirements adopted by the California Air Resources Board specific to this issue. Specifically, the City will work with the Kern County Council of Governments and other applicable agencies to include the following key items in the regional planning efforts.               <ol style="list-style-type: none"> <li>1. <i>Inventory all known, or reasonably discoverable, sources of greenhouse gases in the City,</i></li> <li>2. <i>Inventory the greenhouse gas emissions level in 1990, the current level, and that projected for the year 2020, and</i></li> <li>3. <i>Set a target for the reduction of emissions attributable to the City's discretionary land use decisions and its own internal government operations.</i> [New Policy]</li> </ol> </li> <li>▪ <b>HS-6.3 Greenhouse Gas Emissions Reduction Plan:</b> The City will develop a Greenhouse Gas Emissions Reduction Plan (Plan) that identifies greenhouse gas emissions within the City as well as ways to reduce those emissions. The Plan will parallel the requirements adopted by the California Air Resources Board specific to this issue. Specifically, the City will work with the Kern Council of Governments and other appropriate jurisdictions in Kern County to include the following key items in the Plan:               <ul style="list-style-type: none"> <li>- <i>Inventory all known, or reasonably discoverable, sources of greenhouse gases in the City,</i></li> <li>- <i>Inventory the greenhouse gas emissions level in 1990, the current level, and that projected for the year 2020, and</i></li> <li>- <i>Set a target for the reduction of emissions attributable to the City's discretionary land use decisions and its own internal government operations.</i> [New Policy]</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

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## 6.4 Stakeholder Feedback Process

The stakeholder feedback process helped educate the community about climate change, energy efficiency and related cost-saving measures, and provided opportunities for community input to the EAP development process. The public outreach and stakeholder education conducted for the Kern REAP project was uniquely part of Kern COG's Regional Transportation Plan/Sustainable Communities Strategy's (RTP/SCS) community engagement program. The SCS is required by Senate Bill 375. Specifically, Kern COG and their consultant Pacific Municipal Consultants (PMC) are leading two outreach phases in each of the Participating Municipalities. A central purpose of the first outreach phase was to gain insight regarding the issues, challenges and opportunities related to energy efficiency and implementation programs. The second outreach phase will not focus on energy issues.

Each outreach phase includes stakeholder meetings, community workshops, and a website that contains both an interactive game and an online survey ([directionsto2050.org](http://directionsto2050.org)). Stakeholders representing specific interest groups (such as environment, business and industry, social services) are invited to participate in stakeholder roundtable meetings to provide feedback on the RTP/SCS and EAP strategies. Kern COG hosted 16 community workshops between April and June 2012 throughout the Kern region. Workshops took place on weekday evenings from 6:00 to 8:30 p.m. and translation services were available for Spanish-speaking participants. The outreach efforts for the Kern REAP and the RTP/SCS projects also include a statistically valid telephone survey.

Community input was folded into this EAP as much as possible. This input may also influence the eventual development of a comprehensive community-wide Climate Action Plan for Ridgecrest. A final summary report (prepared by PMC and included as Appendix D) presents the community engagement approach and key findings for the Kern REAP program. The final summary report includes community feedback from stakeholder roundtable meetings, community workshops, and the online game and surveys.

During the community workshop, participants discussed their energy priorities for Ridgecrest.

Participants identified the following strategies as high priorities:

- Invest in renewable energy production and distribution, including wind and solar power.
- Develop an educational program to share energy efficiency practices.
- Promote energy efficiency and green building practices in new developments.
- Support use of clean fuel technologies.

Workshop participants emphasized the importance of a strategy moving forward. The use of solar panels in solar fields and even on cars was discussed. It was also mentioned that with wind and solar as ways of being energy efficient, this would bring new businesses and new jobs to the region. Participants suggested

a need for transmission lines to transport energy out of the valley to make expansion a possibility in the future.

## 6.5 Summary of Energy Efficiency Strategies and Goals

The tables below contain the high-level strategies that will result in significant reduction in energy usage in three primary sectors: Buildings and Facilities, Infrastructure Energy, and Policies and Procedures. For each strategy identified, a specific goal is defined that is measurable and has timely actions associated with implementation. In Section 7, additional detail is provided regarding how each measure was developed and how it supports energy efficiency strategies and goals.

**Table 6-2: Strategies and Goals for Energy Efficiency in Buildings**

Strategy for Reducing Energy Use in Buildings and Facilities	Specific Goal	Key Actions Identified	Status	Long / Short Term
Develop green building requirements for municipal facilities	All new City-constructed or improved buildings achieve LEED certification, as well as 15% over Title 24 requirements by 2020	Establish municipal green building requirement, educate City staff on benefits of green building	Not Started	Short & Long Term
Improve energy performance of City-owned or operated buildings	Reduce energy use in buildings and facilities by 20% by 2020	Retrofit older HVAC units, Implement additional lighting retrofits	In progress	Short Term
Increase renewable energy usage in buildings and facilities	Install Solar PV and solar thermal on all new and retrofit municipal projects to generate 15% of electrical energy usage by 2020.	Conduct solar feasibility studies, and review financing opportunities	Not yet started	Long Term

**Table 6-3: Strategies and Goals for Infrastructure Energy**

Strategy for Reducing Energy Use by Infrastructure	Specific Goal	Key Actions Identified	Status	Long / Short Term
Improve energy performance of City-owned street lights and outdoor lighting.	Improve energy performance of City lighting by 15% by 2020	Retrofit outdoor decorative lighting and street lighting with more efficient bulbs, replace halides with LEDs	In progress	Short Term
Improve energy efficiency by reducing need for water conveyance.	Reduce water usage by 5% at City facilities to reduce the energy needed to pump, deliver, and treat water by 2020	Implement drought tolerant landscaping in parks and investigate the use of reclaimed water for irrigation.	Not yet started	Long Term

**Table 6-4: Strategies and Goals for Policies and Procedures Related to Energy Efficiency**

Strategy for Developing Policies and Procedures Related to Energy Efficiency	Specific Goal	Key Actions Identified	Status	Long / Short Term
Develop policy for sustainable procurement	Establish an Energy Efficiency Purchasing Policy for all municipal office supplies by 2015.	Engage procurement team and develop policy guidelines. Identify alternative products and suppliers	Not Yet Started	Short Term
Improve energy management and cost control systems in place to ensure that the listed specific goal is met	Set up 30% of municipal facilities in ENERGY STAR Portfolio Manager by 2015; 100% by 2020.	Set up Automated Benchmarking Service, set up centralized billing and payment of utility bills, and conduct regular reporting to management on energy use and costs.	Start in 2013	Long Term
Actively participate in regional partnerships to improve energy efficiency	Receive free pump test through SCE for all water pumps Audit all large facilities as appropriate.	Contact SCE to schedule free pump tests. Work with SCE and the Kern Energy Watch Program to receive free or low-cost energy audits	In Progress  In Progress	Long Term

Strategy for Developing Policies and Procedures Related to Energy Efficiency	Specific Goal	Key Actions Identified	Status	Long / Short Term
Develop new financing mechanism for energy efficiency	Not applicable	Research and develop new options appropriate to the selected measures, such as a revolving loan fund	Not Yet Started	Long Term
Incorporate energy performance into building purchasing or leasing decisions	Ensure that buildings have benchmarking scores of 75 or above when purchasing existing buildings, signing new leases, or renewing existing leases	Obtain benchmarking scores for existing buildings. AB 1103 requires that, as of Jan. 1, 2013, non-residential buildings release their Portfolio Manager-benchmarked data and ratings for the previous 12 months to parties in a commercial real estate transaction involving the sale, lease or financing of a whole building.	Not Yet Started	Short Term

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## **7. Identifying Energy Efficiency Measures**

### **7.1 Measure Development**

A pre-developed set of possible energy efficiency measures is provided in Appendix E. As noted above, each measure is designed to support the strategies and related goals described in Section 6. This set of measures was developed as part of the Kern REAP program, based on research and review of best practices regarding cost-effective energy efficiency measures for municipal operations. Some of these measures are applicable to all jurisdictions within Kern County, while other measures are applicable only to certain facilities or operations, such as an airport or a correctional facility. From the set of pre-developed measures, the City of Ridgecrest selected several that are appropriate for consideration.

A review of the City's municipal policies and strategic planning documents, along with the GHG inventory results and energy audits results led to development of an additional two measures: a Revolving Energy Efficiency Fund and Leveraging Existing SCE Programs. These two measures have proven to be highly successful in municipalities with facilities and operational conditions similar to the City of Ridgecrest.

### **7.2 Measures Chosen for City of Ridgecrest**

A list of the energy efficiency measures appropriate for the City of Ridgecrest is provided in Table 7-1 below. A description of each measure is provided, along with the applicable sector (building energy, infrastructure, or other) and the municipal department(s) that would be affected by the measure. Other relevant notes are also provided.

**Table 7-1: Energy Efficiency Measures Identified as Appropriate for City of Ridgecrest**

Measure Name	Description	Applicable Sector	Affected Departments	Additional Information
Municipal Building Energy Lighting	Continue to retrofit indoor lighting with more efficient equipment	Building and Facility Energy	All	See results of Energy Audit for costs and savings
Municipal Building HVAC Upgrades	Retrofit HVAC units at City facilities to improve energy efficiency	Building and Facility Energy	Public Works	See results of Energy Audit for costs and savings
Municipal Building Water Fixtures	Retrofit water fixtures with more efficient equipment	Building and Facility Energy	Public Works	
Plug Load Management	Leverage technological solutions to reduce energy consumption related to city building plug loads.	Buildings and Facilities	All	
Municipal Green Building Requirement	Require all new city buildings to achieve 15% above Title 24 requirements	Buildings and Facilities	All	
Municipal Building Energy Benchmarking	Monitor and track energy usage through Energy Star Portfolio Manager	Buildings and Facilities	All	
Leverage existing SCE programs	Coordinate with SCE representatives during the design phase of new municipal construction projects to leverage interdisciplinary design expertise and move towards zero net energy new buildings.	Buildings and Facilities	All	

Measure Name	Description	Applicable Sector	Affected Departments	Additional Information
Renewable Energy Installation	Require a solar feasibility (solar thermal and PV) study for all municipal re-roofing projects, new construction and major retrofits. Review financing opportunities for solar installations.	All	All	
Outdoor Lighting Upgrades	Upgrade City owned outdoor lighting, such as lighting in parking lots, baseball fields or site lights, to more energy efficient models	Infrastructure Energy	Public Works	See results of Energy Audit for costs and savings
City Owned Street Light Upgrades	Upgrade City owned street lights to more energy efficient models	Infrastructure Energy	Public Works	
Water Conveyance Equipment Upgrades	Upgrade water conveyance equipment to more efficient technologies, including variable frequency drives and premium efficiency motors	Infrastructure Energy	Public Works	
Demand Response	Identify and implement projects that take advantage of utility's demand response program, reducing energy use during times of peak demand	Buildings and Facilities	All	
Revolving Energy Efficiency Fund	Develop an Energy Efficiency Fund through surcharge on department utility budgets, or a portion of saved costs due to energy efficiency projects.	Buildings and Facilities	All	
Energy Efficiency Purchasing Policy	Develop and implement policy to prioritize purchase of energy-efficient equipment, such as equipment with the Energy Star label.	All	All	

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## **8. Implementation**

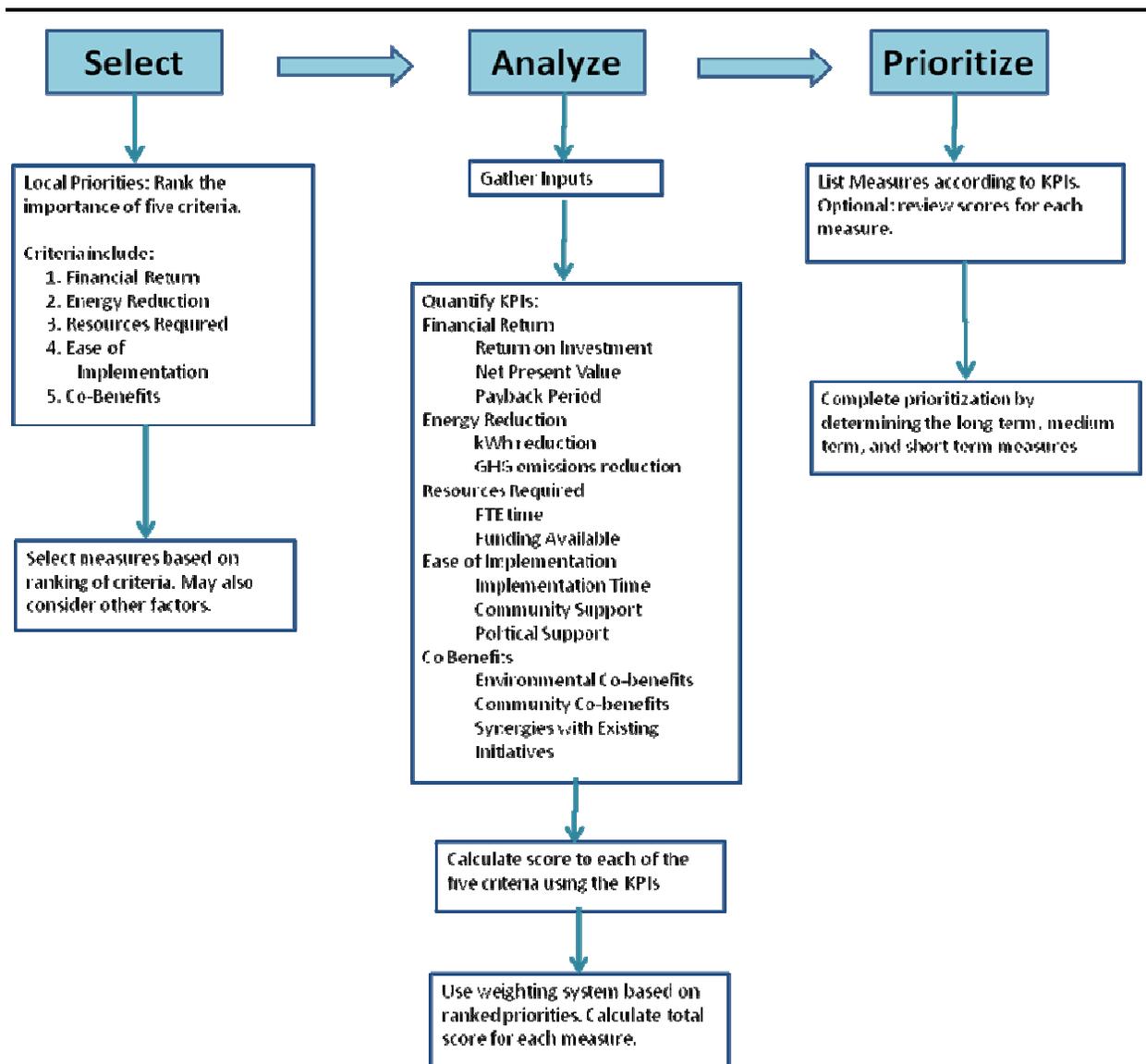
### **8.1 Cost/Benefit Analysis and Prioritization Framework**

This section describes the approach used to analyze proposed energy efficiency measures, including criteria considered in the cost/benefit analysis, and the framework used to prioritize measures for inclusion in the EAP. This framework helps the City of Ridgecrest make informed decisions about capital expenditures and funding, and places the City in a better position to partner with other public agencies and the private sector to implement energy efficiency programs and projects. The flow chart diagram below represents the measure prioritization framework. The first step was ranking five criteria to help select measures for the City of Ridgecrest, on a scale of 1 – 5 (with 1 representing highest priority and 5 representing lowest priority). The next step involved gathering data and analyzing Key Performance Indicators (KPIs) such as energy savings and return-on-investment (ROI). Finally, the list of energy efficiency measures was prioritized according to the results of the KPI analysis and the ranking criteria. The following sections describe the analysis process in more detail.

#### **8.1.1 Criteria for analyzing energy efficiency opportunities**

In general, cost/benefit analysis methods range from the simple to the sophisticated. From a financial benefit standpoint, there are three primary methods of analysis:

- Simple payback analysis is a method by which a project's total cost is divided by the energy-cost savings accruing to it in the first year after it has begun. A simple payback calculation provides a rough initial estimate of the time needed to recover the initial investment.
- Return on Investment (ROI) is a performance metric used to evaluate the relationship between savings and costs of a given project. It is one of the most commonly used benchmarks for determining the efficiency of an investment. A positive ROI generally indicates a sound investment
- Net present value (NPV) takes into account both life-cycle cash flows and the time value of money. This method is generally used for evaluating project financing decisions. The higher the NPV, the greater the profitability of an investment.



In addition to financial payback, project/program benefits to consider range from GHG emissions reduction to jobs creation to the ability to demonstrate leadership to the community. These are all examples of non-financial costs and benefits.

### 8.1.1.1 Costs and benefits

Analysis of a project or program involves thorough examination of costs and benefits, as summarized in Table 8-1 below, showing groupings of quantitative and qualitative criteria.

### 8.1.1.2 Ability to Implement

The next stage of analysis involves identifying the opportunities, barriers and constraints to implementing identified energy efficiency actions. General criteria to consider are described in Table 8-2, along with more specific considerations related to each general criterion.

**Table 8-1: Cost/Benefit criteria for analyzing energy efficiency measures**

	Quantitative Criteria	Qualitative Criteria
<b>Costs</b>	Capital cost, including equipment, and installation costs  Training costs  Annual O&M costs, including fully burdened staff time  NPV, incorporating full lifecycle capital and operating costs  Available rebates as an offset to costs	Political capital  Opportunity costs
<b>Primary Benefits</b>	Energy (and cost) savings per year: <ul style="list-style-type: none"> <li>energy use per useful output</li> <li>energy use per capita or per function</li> </ul> Cost savings per year: <ul style="list-style-type: none"> <li>simple payback period in years</li> <li>IRR</li> </ul> GHG emissions reduction per year (metric tons CO <sub>2</sub> e)	Represents a sustainable, long-term change that is independent of long-term funding  Directly supports CEESP Goal 4 that “local governments lead by example with their own facilities and energy usage practices.” <ul style="list-style-type: none"> <li>Demonstrates leadership and commitment to the local community</li> <li>High profile or high visibility project/program</li> </ul>
<b>Secondary Benefits</b>	Environmental co-benefits: <ul style="list-style-type: none"> <li>reduces criteria air pollutants</li> <li>increases water conservation</li> </ul> Lifecycle energy savings, or reduction in the embodied energy of materials (e.g., use of recycled materials)  Improved energy security (reliable supply; predictable cost)  Generation of local green jobs	Leverage other funding sources, or places municipality in a better position for grant funding  Showcases new technologies and/or practices that can raise awareness and spur adoption in the wider community  Raises energy efficiency awareness with city staff, improving chances that additional efficiency opportunities will be identified and supported  Can be replicated by other local governments

**Table 8-2: Factors related to implementing energy efficiency measures**

General Criteria	Specific Considerations
Alignment with other local and regional planning documents	<p>Existing General Plan policies are in place to support the measure</p> <p>Measure is consistent with AB 32 Scoping Plan</p> <p>Measure is consistent with identified best practice or strategy in other local, regional or state planning document (e.g., CEESP, Sustainable Communities Strategy)</p>
Available funding mechanisms	The ability to finance the measure, the ability for the measure to pay for itself over time, and/or eligibility for an existing or future revolving municipal fund
	Ability to allocate city budget (e.g., Capital Improvement Program) for the measure
	The potential for federal-sponsored, state-sponsored or utility-sponsored grant funding
	Availability of rebates and incentives to reduce costs or to leverage capital investments
	Potential for energy savings performance contracts with a third party, and does such a contract trigger the need for an Investment Grade Audit to qualify
Required departmental approvals	Approval needed from the City Council, Finance Director, Controller’s office, Legal Department, and/or facility-operating departments, etc.
Ability to monitor effectiveness	The ease of monitoring energy and cost performance
Leverages existing programs and resources	Ability to piggyback on existing events, such as Earth Day (e.g., promote City as “leading by example” on energy efficiency)
	Ability to partner with other agencies or the private sector (e.g. Kern County, Kern COG, a local school district, the local Chamber of Commerce) to gain more access to funding opportunities

General Criteria	Specific Considerations
Supports community-identified needs	Requires education of community in order to garner support
	Requires the community to contribute to project/program success (e.g. the measure is based on occupant behavior in public facilities)

## 8.2 Summary of Cost/Benefit Analysis and Prioritization

The following KPIs are used as the primary criteria for prioritization. The metrics below are shown in order of importance, with the most heavily-weighted factors listed first:

- Financial impact, measured as total return on investment;
- Resources required, measured in staff time needed and upfront costs to implement;
- Ease of implementation, including consideration of stakeholder opinions, time needed to implement, and political support;
- Co-benefits, such as reduced water usage, improved air quality, or setting a positive example to the larger community;
- Energy savings, measured in units of kilowatt hours (kWh)/year.

Using these criteria, the list of potential measures provided in Table 7-1 were analyzed and prioritized as presented in Table 8-3 below. The process of analyzing and prioritizing measures was aided by a spreadsheet tool developed for the Kern REAP program. The spreadsheet automates the methodology used for scoring and ranking the energy efficiency measures. This tool was developed using guidance and quantification methods provided by the USEPA, the State of California, and other organizations such as ICLEI and the American Council for an Energy-Efficient Economy (ACEEE).

**Table 8-3: Energy Efficiency Measures for City of Ridgecrest (Prioritized by Simple Payback Period)**

Note: The City has the Cost/Benefit tool with supporting data for each measure on file at [www.ci.ridgecrest.ca.us](http://www.ci.ridgecrest.ca.us)

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO2e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
Plug Load Management	216,519	62	1.0	3	Reducing plug-load energy usage includes installing plug strips with occupancy sensors, software management systems with timers, or manual shut down procedures for all office equipment when not in use, such as at night or over the weekend.
Municipal building water fixtures	4,165	1.2	1.7	1	Upgrade water-consuming fixtures (faucets, aerators, toilets, urinals) with more water-efficient models
Municipal Outdoor Lighting Upgrades	51,684	14.8	2.0	1	Upgrade outdoor lighting, such as site lights, parking lots, recreational parks, to more energy efficient models
Street Light Upgrades	9,270	2.7	2.2	1	By 2020, upgrade 50% of city-owned street lighting to more energy efficient models

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO2e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
Potable Water Conveyance Treatment Upgrades	9,833	2.8	4.4	1	Upgrade water conveyance equipment to more efficient technologies, including variable frequency drives (VFD), premium efficiency motors and pumping equipment
Municipal Building Energy Lighting	16,887	4.8	5.4	1	Upgrade interior lighting to more efficient models and/or install automatic lighting control systems; train staff to turn off lights when not needed.
Municipal Building HVAC upgrades	105,891	30.3	5.6	1	Upgrade HVAC equipment to more efficient models and maintain regular maintenance
Demand Response	1,845	0.5	7.7	2	Identify and enroll facilities in utility operated program to reduce building energy usage during times of peak demand
Renewable Energy Installation <sup>1</sup>	49,932	14.3	29.5	2	Install renewable energy systems, such as photovoltaics or solar hot water heaters, at select facilities

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO2e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
Municipal Green Building Requirement	25,669	7.3	None	2	Develop a Municipal Green Building Ordinance. This measure took into account a total cost per sq ft for green building, though only electricity savings per green measures were calculated. Thus, the savings are low. However, if natural gas reductions, water reductions, and other benefits are taken into account, the payback will likely increase significantly.
Municipal Building Benchmarking	47,570	13.6	None	1	Utilize the ENERGY STAR Portfolio Manager system to track and reduce energy consumption in all Municipal facilities.
Energy Efficiency Purchasing Policy	NA				For new equipment, purchase Energy Star qualified products. This measure is not analyzed because it is considered a supporting measure for Plug Load Management measure.
Custom. Leverage SCE Programs	NA				Utilize SCE technical assistance and rebate programs. This measure is not analyzed because it requires additional evaluations from program participation data that is unavailable.

Measure Name	Energy Savings (kWh/year)	GHG Emission Reductions (MT CO <sub>2</sub> e/year)	Simple Payback Period (years)	Timeframe for Implementation (years)	Additional Comments
Custom. Revolving Loan Fund	NA				Establish fund for energy efficiency retrofits. This measure is not analyzed because it requires the City to design and establish a fund based on changing variables and participation.
<b>TOTAL:</b>	<b>539,264 kWh/year</b>	<b>154 MT CO<sub>2</sub>e/year</b>	<b>6.8* years (average)</b>	<b>1.5 years (average)</b>	* Average payback years is skewed due to Municipal Green Building Requirement and Municipal Building Benchmarking

<sup>1</sup> Measures not related to energy efficiency were developed using resources not provided by SCE.

The analysis for each measure in the table below was based on common assumptions, which are summarized in Appendix H. The specific methodologies used to calculate the costs, benefits, and energy and GHG reductions from each measure are included in the electronic version of the cost/benefit tool that was customized for the City of Ridgecrest. This tool is considered proprietary by the project funder, SCE, but will likely be provided to any municipality that is interested in using the tool.

### 8.3 Implementation Plan

The implementation of the EAP will be accomplished by City staff in an ongoing process that includes additional research, initiation of projects selected for immediate implementation, and monitoring of results. Table 8-3 in the previous section lists energy efficiency measures prioritized by simple payback period. The City intends to implement these measures as funding becomes available, generally starting with the shortest payback periods. The EAP is a living document that will be updated on a scheduled basis as resources allow. Additional information on monitoring of results is provided in Section 11. The City of Ridgecrest has assigned responsibility for overall implementation as follows:

**Table 8-4: Roles and Responsibilities for City of Ridgecrest’s EAP Implementation**

Role	Department or Staff	Responsible for:
Overall Plan Management	Community Development	<ul style="list-style-type: none"> <li>Assigning implementation of specific projects</li> <li>Monitoring progress (this responsibility could be delegated to another department or staff but the overall plan manager should have overview)</li> <li>Updating the EAP (this responsibility could be delegated to another department or staff but the overall plan manager should have overview)</li> </ul>
Project Implementation	Community Development	<ul style="list-style-type: none"> <li>List specific projects to be implemented</li> </ul>
Policy Development	Planning Department	<ul style="list-style-type: none"> <li>Reviewing goals and policies in City documents, such as the General Plan to ensure consistency with the EAP</li> </ul>
Inventory and EAP Update	Community Development (Tech)	<ul style="list-style-type: none"> <li>Gather and analyze data for next inventory</li> <li>Review EAP implementation along with results of the inventory and update EAP as needed</li> </ul>

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## **9. Financing Models and Mechanisms**

A number of potential financing models and mechanisms exist that may be useful in funding future energy efficiency projects.

### **9.1 Grants and Low-interest Loans**

Grant and loans are available from federal, state, and regional agencies for investment in numerous types of climate-related projects. Grants and loans can provide short-term funding for program development and program testing. The program planning phase would require development of an alternative financial framework for the program's continued operation after the grant expires.

For example, the federal Department of Housing and Urban Development (HUD) administers the Sustainable Communities Regional Planning Grant Program. One of the key purposes of this grant program is to empower jurisdictions to consider the independent challenges of energy use and climate change, among other issues. In the San Joaquin Valley, a coalition of 14 cities received a \$4 million grant from the Sustainable Communities Regional Grant Program; some of these funds will be allocated toward developing local government Climate Action Plans. In the future, the City of Ridgecrest could pursue such a grant in a coalition with other cities in the high desert region or in the Kern County region.

### **9.2 State Agencies**

The California Energy Commission (CEC) has a well-established loan program that supports energy retrofits for local governments. The program provides low interest loans for feasibility studies and the installation of cost-effective energy projects in public care institutions, public schools and colleges, public hospitals, special districts, and local government facilities. The loans are repaid out of the energy cost savings. The program finances a variety of types of energy efficiency retrofits including: lighting, pumps and motors, building insulation, heating and air conditioning modifications, wastewater treatment modifications, streetlights and LED traffic signals, and certain energy generation projects, including renewable energy projects and cogeneration. Loans can cover up to 100% of project costs and there is a maximum loan amount of \$3 million.

California Senate Bill 732 established the Strategic Growth Council (SGC), a cabinet level committee that coordinates the activities of several state agencies. The SGC aims to achieve multiple objectives, including improving air and water quality, protecting natural resources and agricultural lands, increasing

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the availability of affordable housing, improving infrastructure systems, promoting public health, and assisting state and local entities in the planning of sustainable communities and meet AB 32 goals. The SGC operates the Sustainable Communities Planning Grant and Incentives Program. This program is a competitive grant program that supports a range of local government activities, including climate action planning.

The state also developed the State Energy Program (SEP), funded through grants received from the U.S. Department of Energy (DOE). The SEP has several components, including a low-interest loan program for energy projects for which cities are eligible, and a Municipal and Commercial Building Targeted Measure Retrofit Program.

### **9.3 Regional Organizations**

The City of Ridgecrest is currently a member of the Ridgecrest Energy Efficiency Partnership (REEP); a partnership between the City and Southern California Edison. On June 20, 2012, the City of Ridgecrest City Council voted to join the Kern Energy Watch Partnership, effective January 1, 2013. The Kern Energy Watch Partnership is an energy efficiency local government partnership in which Pacific Gas & Electric Company, Southern California Gas Company, and Southern California Edison provide support to local governments to assist them in achieving a joint vision of sustainability. A key goal in local government partnerships is helping cities and counties to lead by example in addressing energy efficiency first in their own municipal facilities. Some work on this EAP was funded through the Kern Energy Watch Partnership, and future funding may be available through both the Kern Energy Watch and Kern County Energy Leader Partnership]for the implementation of new energy efficiency projects.

Other financing options are available through the three utilities that serve Kern County. On-bill financing is a program in which a zero-interest loan is available for the purchase of qualified energy efficiency equipment. The cost of the purchase is repaid through the monthly utility bill; the loan term is based on the effective useful life of the equipment as well as the qualified project costs and estimated annual energy savings. No other loan fees or loan costs are incurred. Off-bill financing is a loan program in which the loan is repaid through a separate monthly bill. Numerous rebate programs are available for certain types of energy efficiency retrofit projects. Some assistance is also available to incorporate energy efficiency aspects into the design of new buildings.

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## **9.4 Renewable Energy Municipal Financing and Revolving Fund Programs**

In some cases, an initial investment in energy efficiency and renewable energy projects results in cash savings after a payback period is complete. A self-funding loan program could be developed to implement such projects; under a self-funding loan program, the loan payments are equal to the eventual cost savings. The City of Ridgecrest would provide an initial outlay for the loan program, which would be repaid through the energy cost savings and then reinvested in additional projects. Other financing programs for funding conservation and renewable energy technologies may also be available.

## **9.5 Public Financing**

The California Statewide Communities Development Authority is a joint powers authority sponsored by the California State Association of Counties and the League of California Cities. The mission of the Statewide Communities Development Authority is to provide local governments and private entities access to low-cost, tax-exempt financing for projects that provide a tangible public benefit, contribute to social and economic growth and improve the overall quality of life in local communities throughout California.

California Communities® offers a pooled securitization program to assist local agencies in bonding against future payments to obtain funding for more infrastructure and transportation related projects today.

Because they require the approval of two-thirds of voters, bond and tax measures can be difficult to pass at this time, but they are another useful financing mechanism. For example, the voters of the City of Boulder, Colorado approved Initiative 202 in November 2006. This initiative created the Climate Action Tax Plan, which went into effect on April 1, 2007. The revenues generated through the tax are used to reduce GHG emissions from energy use in buildings, the operation of vehicles, and landfill gas emissions. The tax is implemented by a surcharge that is based on per-kilowatt-hour electricity usage (with an annual cap), and is collected by the local utility as part of the normal billing process. The customers who subscribe to the utility's premium priced renewable energy portfolio are exempt from the tax.

Although not used to fund municipal energy efficiency projects, a local government may provide an innovative funding mechanism for energy efficiency projects implemented by residential homeowners and commercial building owners through a Property Assessed Clean Energy (PACE) program. A PACE program allows residential and commercial property owners to finance energy efficiency retrofits through

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a loan that is repaid on the property tax bill. CaliforniaFIRST is the pilot program for PACE that will include 14 counties and over 100 cities, including unincorporated Kern County, City of Ridgecrest, City of Arvin, and the City of Bakersfield. Once the pilot phase is complete, any city may participate in CaliforniaFIRST.

## **9.6 Municipal Fees**

Revenues from public services fees (e.g., parking fees, utility fees) could be used to fund programs such as energy efficiency and water use efficiency. Some local governments impose an internal surcharge on departmental energy bills. For example, the City of Portland, Oregon imposed a 1% surcharge (with a ceiling of \$15,000 per department) on departmental energy bills and used the funds to support a City energy specialist. The role of the specialist is to provide technical support for departmental energy projects, to help obtain utility energy rebates and other technical assistance available from local utilities, and to serve as an energy expert.

## **9.7 Private and Non-Governmental Support**

Numerous organizations, such as non-profit organizations, foundations, or businesses, could provide funding for new projects. In addition, private investors may provide funding to local governments for projects that are expected to generate a positive return on investment. For example, energy service companies (ESCOs) can provide the initial investments in energy efficiency, and are then reimbursed by the local government over a contract period. In some cases, private companies finance renewable energy installations, and then recoup their investment by selling the resulting power to the building owner.

## **9.8 Carbon Offsets and Banking**

Due to the new cap-and-trade program in the State of California administered by the Air Resources Board, certain types of projects will be allowed to create monetized credits due to the reduction of GHG emissions. These projects could then be financed through the sale or trade of the carbon credits that would be generated by the project.

# **10. Monitoring, Measuring and Verifying Progress**

This EAP, developed as part of the Kern REAP Program, seeks to promote long-term energy efficiency and reduction of GHG emissions consistent with the goals of AB 32. Ongoing monitoring, measurement

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and verification of progress towards the energy efficiency goals in this EAP are essential. This section of the EAP provides a plan and schedule for ongoing monitoring, measuring, and verifying progress.

Energy monitoring is expected to continue using two methods. The first method is benchmarking using the Energy Star Portfolio Manager Program. Specifically, the City of Ridgecrest will utilize the Automatic Benchmarking Service (ABS) offered by SCE, in which data on electricity usage are automatically uploaded to the Portfolio Manager Program. In addition, cities will use the steps outlined in the “Benchmarking Made Easy” guide that was produced by the San Joaquin Valley Energy Partnership.<sup>6</sup> This program provides a relatively easy and low-cost method for monitoring energy usage because the program has already been used by the City of Ridgecrest and City staff has been trained to use it.

Currently, only buildings of 5,000 square feet can be benchmarked in the Portfolio Manager Program. Data for smaller buildings may be entered into Portfolio Manager, but these buildings cannot be compared against a national database, and as such do not receive a benchmarking score.

The second energy monitoring method will address the energy usage of other buildings and infrastructure; for this method, the City of Ridgecrest will review energy usage bills on a quarterly basis. A spreadsheet tool will be developed for the Kern REAP Program that will track progress towards the energy goals developed in this EAP, including goals to reduce energy used by buildings and infrastructure. The tool will sum energy usage and assess the City of Ridgecrest’s progress towards meeting specific energy goals.

An EAP update schedule is provided in Table 8-5. An Energy Efficiency Savings Analysis is scheduled to occur one year after EAP adoption. This analysis will summarize progress made towards implementing the EAP measures, including estimates of the GHG reductions associated with each implemented measure, where possible, and re-evaluation of the KPIs to provide an overview of progress towards EAP goals. If the findings in the GHG Energy Efficiency Analysis Report reveal that the City is not on track to meet energy efficiency goals, then the EAP may be revised with new or revised programs. Finally, it is expected that the City of Ridgecrest will update the municipal GHG inventory and the EAP at least once every five years. The next full inventory update is scheduled for calendar year 2015; since complete data for all of 2015 will not be available until after the year has ended, the actual inventory will be conducted sometime in 2016. It is expected that the EAP will be updated each time the GHG inventory is updated, or once every five years at a minimum. As part of the EAP update process, it is highly recommended that the City of Ridgecrest consider how rising temperatures due to climate change will affect the progress

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<sup>6</sup> The “Benchmarking Made Easy” document is found at the following website:  
[http://viewthesavings.com/sites/default/files/VIEW\\_3.1.1\\_Benchmarking\\_Made\\_Easy\\_12\\_14\\_2011%20%281%29.pdf](http://viewthesavings.com/sites/default/files/VIEW_3.1.1_Benchmarking_Made_Easy_12_14_2011%20%281%29.pdf)

towards goals outlined in this EAP. As noted in Section 4.1.5, temperatures are expected to increase between 8 and 10°F by the end of the century. As temperatures rise, demand for electricity is expected to rise, making goals more difficult to attain.

**Table 10-1: GHG Inventory and EAP Update Schedule**

Year	Item(s) to be Updated
Annually	Update Automatic Benchmarking Service program to provide accurate data for all City buildings; Document changes to facilities list and vehicle fleet list showing replaced vehicles; Ensure programs are on track per implementation schedule
2013	Energy Efficiency Savings Analysis
2015	Begin data collection for the 2015 GHG inventory update
2016	Complete 2015 GHG inventory update and complete EAP update
2017, 2018	Mid-cycle EAP review and update if needed (determine if another update is needed to reach 2020 goals, based on the results of the 2016 inventory update)
2020	Begin data collection for the 2020 GHG inventory update
2021	Complete 2020 GHG inventory update and complete EAP update, including revised goals if appropriate
2022 and beyond	Continue 5-year cycle: <ul style="list-style-type: none"> <li>• Mid-cycle EAP review and update (if needed)</li> <li>• Data collection for next 5-year GHG inventory update</li> <li>• 5-year update of GHG inventory and EAP</li> </ul>

## 10.1 Monitoring Benchmarks

Monitoring benchmarks will be determined in the future based on the details of the monitoring plan developed for the City of Ridgecrest.

## 11. Conclusion

This EAP for the City of Ridgecrest was developed to be consistent with the objectives of the CPUC’s California Long Term Energy Efficiency Strategic Plan (CEESP) and Assembly Bill 32 (AB 32). The EAP sets goals for energy reduction and provides a policy framework for decision making regarding energy efficiency measures that result in the reduction of energy consumption and associated GHGs, based on the City’s energy baseline and GHG inventory results.

The City government’s energy goals are summarized below.

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- Reduce energy use in city-owned or operated buildings by 20% below 2005 baseline by 2020;
  - Install Solar PV and Thermal on all new and retrofit municipal projects to generate 15% of electrical energy usage by 2020;
  - All new City-constructed or improved buildings achieve LEED certification or the equivalent, as well as 15% over Title 24 requirements;
  - Ensure that buildings have benchmarking scores of 75 or above when purchasing new buildings, signing new leases or renewing existing leases;
  - Reduce energy consumption of outdoor lighting by 15% below 2005 baseline by 2020;
  - Reduce water usage by 5% below 2005 baseline at City facilities, by 2020, to reduce the energy needed to pump and deliver water;
  - Develop policy for Energy Efficiency procurement;
  - Set up a minimum of 30% of municipal facilities in the ENERGY STAR Portfolio Manager system by 2015, and 100% by 2020, to track and manage energy consumption;
  - Continue to improve energy management and cost control systems in place;
  - Continue to participate in regional partnerships to improve energy efficiency; and
  - Develop new financing mechanism for energy efficiency.

This EAP, along with the municipal operations GHG inventory, is expected to be updated (at minimum) every 5 years. As funding permits, strategies should be identified and incorporated into the EAP to address energy efficiency measures for natural gas consumption, fleet vehicles, and employee commutes. Ongoing tracking and monitoring will occur to ensure that the City is making progress towards its goals.

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## Appendix A: List of City of Ridgecrest Buildings and Facilities, with Annual kWh Usage

Building/Facility	SCE Meter Number	Address	Annual kWh Use 2010
Kerr McGee Center / City Hall	V349P-000422	100 California Avenue	1,129,370
Pinney Pool	PO264-005453	205 S Warner St	154,200
Senior Center	P721-009616	205 S Warner St	113,840
Metered Outdoor Lighting (w/ Lighting Control Device)	349-010760	300 French	95,760
Animal Shelter	343-008287	411 San Bernardino Blvd	77,440
Water supply	3416-064659	302 E French	47,212
Water Supply	Y728-004677	411 San Bernardino Blvd	43,596
Water Supply @ Kerr McGee Community Center	3416-047541	117 S Downs	42,639
Metered Outdoor Lighting (w/ Lighting Control Device)	849-001120	302 E French	37,760
Water supply @ City Hall	Y728-004164	100 California Avenue	37,026
Metered Outdoor Lighting (w/ Lighting Control Device) @ Kerr McGee Community Center	349-016524	117 S Downs	36,080
Lighting (Unmetered City Owned Street Lights)	Unmetered	China Lake/French/Las Flores	33,948
Pearson Park	D274-002837	1001 N Downs St	25,884
Upjohn Park restrooms	308Z-259788	501 E Upjohn	22,172
Corporate Yard - Auto Repair	D724-006928	636 W Ridgecrest Blvd	20,328
Snack bar at Kerr McGee Community Center	3416-048973	117 S Downs	15,919
City-owned shed behind USO building	343-010904	234-B W. Ridgecrest Blvd	10,580

<b>Building/Facility</b>	<b>SCE Meter Number</b>	<b>Address</b>	<b>Annual kWh Use 2010</b>
Parks Dept. offices	8-905906	231 Station Ave Drm	9,913
Traffic Lights	308-663986	499 E French	6,171
Traffic Lights	203-009803	913 S China Lake Blvd	5,487
Traffic Lights	8-673517	901 N Downs	5,068
Traffic Lights	308-509320	500 N Norma St	4,865
Lighting (Metered City Owned Street Lights)	Unmetered	100 N Richmond Lts	4,608
Traffic Lights	308-509253	902 N Norma St	4,422
Traffic Lights	8-675250	1299 N Norma St	4,225
Traffic Lights	308-509327	200 S China Lake Blvd	3,625
Traffic Lights	85-789767	100 N Richmond	3,189
Unknown	85-296254	231 Station Ave	2,904
Traffic Lights	3-115638	86 China Lake-French	2,846
Traffic Lights	8Z-036001	86 China Lk/Rdgcrst Sgl	2,835
Traffic Lights	E302-123899	55 W Lasflores Fic	2,761
Traffic Lights	3-125718	900 N China Lake Blvd Sgl	2,713
Lighting (City Owned Street Lights)	unknown	1650 N Norma St St	2,645
Traffic Lights	3-119082	1650 N Norma St	2,160
Leroy Jackson Park	Unknown	861 Kern County Park	1,308
Street Light	E302-133253	302 S China Lake	1,262
Parks Dept. offices	85-811284	229 Station Ave	549
Sprinklers	53-103338	901 S China Lake Blvd	5
Corporation Yard - Maintenance	203-000121	600 E Ridgecrest Blvd	1

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## Appendix B: List of City of Ridgecrest-owned Vehicles (2012)

City R Number	Make	Model	Model Year
R-32	Lincoln	Welder/Trailer	no yr EX
R-42	Caterpillar	#120 Blade	1972 EX
R-53	Shelby	Mobile Home	1973 EX
R-59	Bros	Compactor	1974 EX
R-72	SPCNS Trailer	w/Paint Spray	1978 EX
R-76	Essick Rw	Rollar V30	1979 EX
R-79	Cat	Loader	**1980 EX
R-96		Street Paver Mach	1958 EX
R-102	Mercury	Camper	1984 EX
R-106	Compressor/Trailer	P185-AWJD	1984 EX
R-110	Trailer	Air Compressor	1985 EX
R-112	Ford	Backhoe 55A	1985 EX
R-115	Ford	Van	1985
R-117	Interstate	Trailer 20DT	1985 EX
R-120	Ford	Tractor	1987 EX
R-128	Ford	Pick Up	1987
R-129	Ford	Pick Up	1987 D
R-136	Patchmaster	W/Trailer	1988 EX
R-139	Poly Cal Plastics	Weed Sprayer	1988 EX
R-156	GMC	Dump Truck	1988 D
R-157	Moder	Trailer	1999 EX
R-163	Chevrolet	Van	1989
R-165	Chevrolet	Celebrity	1989
R-167	Dodge	Pick Up	1989

City R Number	Make	Model	Model Year
R-175		Oil Sprayer	1989 EX
R-177	Ford	340B Tractor	1989 D
R-178	TMT	Paint Stripper	1989 EX
R-179	830 Dresser	Road Grader	1990 EX
R-180	Bomag	Asphalt Recycler	1990 D
R-181	Ford	5 yd Dump Truck	1990 D
R-183	Ford	Ranger	1991
R-187	Ford	Windstar Van	**1989
R-196	SPCNS	Trailer	1991 EX
R-198	Smart	Trailer	1991 EX
R-202	Ford	Stencil Truck	1992
R-203	Dodge	D-250 P/U	1987
R-206	FRHT	Truck	1994 D
R-209	Tymco	Sweeper 6001	1994 D
R-211	Ford	Pick Up	1993
R-217	Snow	Trailer	1986 EX
R-218	CPS	Bottom Dump Trailer	1992 EX
R-221	BGYX	Utility Trlr	1994 EX
R-223	Honda	Road Surf Grind	no yr EX
R-224	Stow	Cement Mixer	no yr EX
R-225	Chevrolet	1t Pick Up	1995
R-226	Ford	Escape Hybrid	1995
R-229	Ford	Crown Victoria	1996
R-232	Case	Mdl 695 Tractor	no yr EX
R-233	Heston	Mdl 8200 Swather	no yr EX
R-234	Dodge	Intrepid 4DR	1996

City R Number	Make	Model	Model Year
R-235	Chicago	Piston Sludge Pump	1943 EX
R-236	Eldo Nat	Type III Bus	**1998
R-240	Ford	Escape Hybrid	1996
R-244	Peterbilt	Truck/Tractor Dump	1994 D
R-245	Weco	Pup Trailer CP35-10	1998 EX
R-247	Craftco	Asphalt Melter	1998 EX
R-248	Home Made	Trailer	no yr EX
R-249	Dodge	Ram Pick Up	1998
R-250	Graco	Line Striper	no yr EX
R-251	Trailer	Zieman	1998 EX
R-252	Ford	F250 Pick Up	1999
R-253	Dodge	Intrepid 4DR	1999
R-254	Ford	F250 Pick Up	1999
R-255	Chevrolet	Lumina	1998
R-257	Ford	Crown Victoria	1999
R-258	Ford	Crown Victoria	1999
R-259	SPCNS	Generator Trailer	no yr EX
R-260	Dodge	3/4 T Pick Up	1999
R-261	Chevrolet	Astrovan	1999
R-262	Ford	Expedition	2000
R-263	Ford	Expedition	** 2000
R-264	Dodge	3/4 T Pickup	2000
R-265	Ford	F150 Pickup	2000
R-266	Tymco	Sweeper 601	2000 D
R-270	Dodge	Intrepid 4DR	2000
R-271	Dodge	Intrepid 4DR	2000

City R Number	Make	Model	Model Year
R-275	Chevrolet	Van	2001
R-276	CLTRL	Trailer	1986
R-277	Bobcat	Tractor	2001 EX
	With above	Bucket & Plane	2001
R-280	Carson	Carrier/Trailer	2001 EX
R-281	Eldo Nat	Bus	2002
R-282	Eldo Nat	Bus	2002
R-283	Pontiac	Grand Prix	1999
R-284	Chevrolet	Lumina	2001
R-285	Ford	F450 Bucket Truck	1995 D
R-286	Dodge	3/4 T Pick Up	2000 D
R-287	Dodge	Ram 1500 PU	2002
R-289	LB75C2	Bob Cat Tractor	2003 EX
R-290	Ford	Crown Victoria	2003
R-291	Ford	Crown Victoria	2003
R-292	Home Made	Hydroseeder Trl	2002 EX
R-293	Finn	Hydroseeder T30	2002 EX
R-294	Pontiac	Grand Prix	2002
R-295	Chevrolet	Impala	2000
R-296	INT 4300 4x2	Vactor 2103 Jet	2003 D
	See above	03-02v-8480	2003
R-300	Ford	Eldo Bus	2002
R-301	Ford	Econoline 350	2003
R-302	Turfcut	Riding Mower	2002 EX
R-303	MTY MVR	Utility Trailer	2003 EX
R-304	Int	Armored	1985 D

City R Number	Make	Model	Model Year
R-305	Ford	F150 Pickup	1991
R-307	Ford	Crown Victoria	1997
R-308	GMC	1/2 T Pickup	2005
R-309	GMC	1/2 T Pickup	2005
R-310	Ford	Crown Victoria	2005
R-311	Ford	Crown Victoria	2006
R-312	Suzuki	Motorcycle	2004 EX
R-313	Ford	Ranger X-Cab	2005
R-314	Ford	Ranger X-Cab	2005
R-315	Dodge	Stratus	2005
R-316	Eldo Aero	Bus	2005
R-317	Ford	Explorer	2004
R-318	Ford	E350 Ambulance	1989 D
R-319	Ford	Crown Victoria	2006
R-320	Ford	Crown Victoria	2006
R-321	Ford	Aerotech	2006
R-322	Big Tex	Trailer 15LT-8	2006 EX
R-323	John Deere	Gator 4x2	no yr EX
R-324	Chevrolet	HHR Truck	2006
R-325	Ford	Crown Victoria	2007
R-326	Ford	Crown Victoria	2007
R-327	Ford	Crown Victoria	2007
R-328	Pontiac	Grand Prix	2006
R-329	Trailer	2 Axle	no yr EX
see R-329	Generator	Whisperwatt 85	no yr
R-330	Trailer	2 Axle	no yr EX

City R Number	Make	Model	Model Year
see R-330	Generator	Whisperwatt 85	no yr
R-331	Ford	Econoline 250	2007
R-332	Big Tex	30SA8	2007 EX
R-333	Toyota	Camry Hybrid	2007
R-334	Trailer	Worksport 6x10	2007 EX
R-335	Ford	F-150 Pickup	2008
R-336	Ford	F-150 Pickup	2008
R-337	Ford	F-150 Pickup	2008
R-338	Ford	Crown Victoria	2007
R-339	Ford	Crown Victoria	2007
R-340	Starcraft	Allstar	2007
R-341	Ford	F-250 S-Duty Pickup	2008
R-342	Ford	Escape	2008
R-343	GMC	Road Patcher	2008 D
R-344	International	Sweeper	2008 D
R-345	LCHIH	Utility Trailer	2008 EX
R-346	Chevrolet	Silverado 150	2008
R-347	Chevrolet	Silverado 150	2008
R-348	Chevrolet	Silverado 150	2008
R-349	Chevrolet	Silverado 150	2008
R-350	Chevrolet	Silverado 150	2008
R-351	Chevrolet	Tahoe	2008
R-352	Wellscargo	Utility Trailer	2007 EX
R-353	Honda	Motorcycle	2007EX
R-354	Ford	Dump Truck	2009
R-355	Ford	Escape	2009

City R Number	Make	Model	Model Year
R356	Honda	Motorcycle	2008EX
R357			<b>Not Used</b>
R358	Kawasaki	Motorcycle	2002EX
R359	Kawasaki	Motorcycle	2002EX
R360	Yamaha	Quad-At	2002EX
R361	Yamaha	Quad-At	2002EX
R362	Kuboto	Tractor	2010EX
R363	Bigtx	Trailer	2004EX
R364	Ford	Truck Escape	2011
R365	Weekend Warrior	37 Ft. Fifth Wheel	2007EX
R366	Ford	Crown Victoria	2011
R367	Ford	Crown Victoria	2011
R368	Ford	T F-150	2011
R369	Chevrolet	1-Ton 4-Door	1998
R370	Case	Backhoe CE 580n	2011EX
R371	Multi-Equip	Steel Wheel Roller	2011EX
R372	Caterpillar	Forklift GP35K	2003EX
R373	Toyota	Camry	2011
R374	Toyota	Camry	2011
R375	Toyota	Camry	2011
R376	Case	Loader #521e	2011EX
R377	Ford	Truck Escape	2011
R378	Ford	Truck Escape	2011
R379	Gator	TS Utility Vehicle	no yr EX
R380	Gator	TS Utility Vehicle	no yr EX
R381	Ford	Pickup F350	2004

City R Number	Make	Model	Model Year
R382	Polaris	Ranger 700xp	2007EX
R383	PMMB/VMS	Trailer	2010EX
R384	Ford	Crown Victoria	2011
R385	Chevrolet	Tahoe	2011
R386	Chevrolet	Silverado Pickup	2012
R387	Chevrolet	Silverado Pickup	2012
R388	Kenworth	Vacuum Truck	2012
R389	Eldorado	Aero Elite F550	2012
R390	Eldorado	Aero Elite F550	2012
R391	Eldorado	Aero Elite F550	2012
R392	Eldorado	Aero Elite F550	2012
R393	Toyota	Prius V	2012
R394	Toyota	Prius V	2012
RSD-4	Trailer	Flex Rod	1957
RSD-6	Trailer	Utility	1967
RSD-7	Elec Matic	Steam Cleaner	1974
RSD-9	Ford 4500	Tractor w/Loader	1977
RSD-10	Bean	Spray Mod 1010T	N/A
RSD-11	Trailer For	Steam Cleaner	N/A
RSD-12		Utility Trailer	1986
RSD-13	BIGTX	Utility Trailer	2004
RSD-14	WLCRG	Van/Trailer	2011

Note: EX = Exempt; D = Diesel; \*\* = Out of service.

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# Appendix C: GHG Inventory Data and Calculations

## 1. Introduction

This document presents the City of Ridgecrest's (City's) greenhouse gas (GHG) emissions inventory for local government operations. The purpose of the GHG emissions inventory is to identify source types, distribution, and overall magnitude of GHG emissions to enable policy makers to implement cost-effective GHG-reduction strategies in policy areas over which they have operational or discretionary control.

The City of Ridgecrest has recently joined the Kern County Energy Watch Partnership and has participated in efforts to implement energy efficiency projects and perform outreach to the community regarding energy efficiency.

## Jurisdiction Background

The City of Ridgecrest is located in the Indian Wells Valley of the Mojave Desert, adjacent to the China Lake Naval Air Weapons Station. Ridgecrest is largely a "company town," oriented toward the China Lake Naval Air Weapons Station. Air travel in and out of the City is provided through the Inyokern Airport, which is operated by the Indian Wells Valley Airport District, and is one of the two airports in the County providing passenger service. The "Parade of 1,000 Flags" is held annually in September as a memorial to those who lost their lives in the September 11 terrorist attacks.

Please see Section 3 below for a full description of municipal operations of the City of Ridgecrest.

## 2. Purpose and Need

The Kern REAP Program includes development of a municipal operations GHG inventory. The results of the City's municipal operations GHG inventory are used in the Energy Action Plan (EAP) to develop a baseline of energy use, as well as a baseline of GHG emissions. The methodologies used to develop the GHG inventory are provided in Section 4 of this document; the results are provided in Section 5. Section 3 provides a detailed description of all municipal operations.

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### **3. Municipal Operations Description**

The City of Ridgecrest government serves a community of approximately 27,600 as of 2010. The City's municipal operations include services such as police, community development, transportation services (Ridgecrest Area Transport), water supply (for parks only), public works, and wastewater collection and treatment. The City of Ridgecrest contracts out fire protection and solid waste services (from the County). In addition to municipal buildings and facilities, the City of Ridgecrest provides the following facilities for use by the community: a City-operated preschool, the Civic Center, and various stadiums and sports venues. A detailed list of City of Ridgecrest-operated buildings and facilities and infrastructure is provided in Appendix A to the EAP.

In addition to the buildings owned and operated the City leases out the Ridgecrest Senior Center to the County. The City of Ridgecrest operates and maintains a fleet of vehicles that includes police vehicles, passenger vehicles, and medium and heavy duty trucks. A comprehensive list of fleet vehicles is provided in Appendix B to the EAP.

The City provides water supply to City parks only through a series of 6-10 groundwater wells and a distribution system. Potable water services to the City residents are provided by the Indian Wells Valley Water District. The City operates a wastewater treatment plant on China Lake Naval Station. The facility provides wastewater treatment services the City and the Naval Base and accepts discharge from some areas outside City limits as well. The City also operates a regional bus service known as the Ridgecrest Area Transport.

### **4. GHG Inventory Methodology**

The purpose of the GHG emissions inventory is to identify source types, distribution, and overall magnitude of GHG emissions to enable policy makers to implement cost-effective GHG-reduction strategies in policy areas over which they have operational or discretionary control. The local government operations GHG inventory for the City was developed using the Local Government Operations Protocol (LGOP), which was developed by the California Air Resources Board (CARB), the California Climate Action Registry (CCAR), and Local Governments for Sustainability (ICLEI), in collaboration with The Climate Registry. The LGOP is designed to provide a standardized set of guidelines to assist local governments with quantifying and reporting GHG emissions associated with their operations. The municipal operations GHG inventory was developed for the years 2005 (baseline year) and 2010 (update year). GHG emissions were also projected to 2020. The methodology used to develop the inventory and the 2020 projection is described below.

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## Overview

An emissions “sector” is a distinct subset of a market, society, industry, or economy, whose components share similar characteristics. The City’s inventory was compiled for the following emissions sectors, as per the LGOP: energy consumption in buildings (electricity and natural gas use), streetlights and traffic signals, transportation (City-owned and/or operated vehicle fleet), solid waste, water supply, wastewater treatment, and employee commute. The City’s local government operations inventory can be considered a subset of the City’s community-wide emissions inventory. The scope of this project does not include development of a community-wide inventory but such an inventory may be conducted in the future for Ridgecrest.

The inventory focuses on the three GHGs most relevant to local government policymaking: carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>), and nitrous oxide (N<sub>2</sub>O). These gases comprise a large majority of GHG emissions from Ridgecrest’s government operations. The LGOP and most other GHG reporting protocols also include consideration of three additional GHGs: hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride. However, these GHGs are not included in Ridgecrest’s inventory because municipal operations typically have minimal or no emissions of these three GHGs, and the data needed to quantify these gases is typically incomplete or difficult to obtain. All emissions are converted to carbon dioxide equivalent (CO<sub>2</sub>e) so that GHGs can be compared using a common metric. Non-CO<sub>2</sub> gases are converted to CO<sub>2</sub>e using internationally recognized 100-year global warming potential (GWP) factors. GWPs are developed by the Intergovernmental Panel on Climate Change (IPCC) to represent the heat-trapping ability of each GHG relative to that of CO<sub>2</sub>. For example, the GWP of CH<sub>4</sub> is 21 because one metric ton of CH<sub>4</sub> has 21 times more capacity to trap heat in the atmosphere than one metric ton of CO<sub>2</sub>.

## Base Year

The LGOP recommends that a local government’s emissions inventory include all GHG emissions occurring during a selected calendar year. Reporting GHG inventories on a calendar year basis is considered an international standard. The United Nations Framework Convention on Climate Change (UNFCCC), the Kyoto Protocol, The European Union Emission Trading System (EU ETS), The Climate Registry, California Climate Action Registry (CCAR), and the state of California’s mandatory reporting regulation under AB 32, all require GHG inventories to be tracked and reported on a calendar year basis. The City’s inventory was prepared for the year 2005, to be consistent with GHG inventories developed for climate action plans being prepared in the region and across California. Because of time elapsed since 2005, the GHG inventory was updated to a more recent year (2010) for which good quality data is available. The updated inventory provides the City with valuable trend information and a means for evaluating the effectiveness of programs and strategies implemented between 2005 and the revision year.

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## Operational Control Approach

The organizational boundary of a GHG inventory is the boundary that defines which emission sources are included and which are excluded from the inventory. The LGOP strongly encourages local governments to utilize the operational control approach (as opposed to the financial control approach) to defining their organizational boundary since this control approach most accurately represents the emission sources that local governments can directly influence. Under the operational control approach, a local government accounts for 100 percent of the GHG emissions from operations over which it has operational control, including both wholly owned and partially owned sources. A municipality has operational control over a facility or operation if it has the full authority to introduce and implement its operating policies (e.g., it holds an operating lease for the facility, or has the ability to implement health and safety policies). Operational control is the consolidation approach required under AB 32's mandatory reporting program and is consistent with the requirements of many other types of environmental and air quality reporting (e.g., Clean Air Act Title V reporting). The inventory results and the business-as-usual projections described in this document were prepared using the operational control approach.

## GHG Emission Scopes

To separately account for direct and indirect emissions, to increase transparency, and to provide usefulness for different types of climate policies and goals, the LGOP follows the World Resources Institute and the World Business Council for Sustainable Development (WRI/WBCSD) GHG Protocol Corporate Standard in categorizing direct and indirect emissions into "scopes" as follows, assuming the use of the operational control approach to the organizational boundary:

- Scope 1:** All direct GHG emissions (with the exception of direct CO<sub>2</sub> emissions from biogenic sources) from sources controlled by the reporting entity;
- Scope 2:** Indirect GHG emissions associated with the consumption of purchased or acquired electricity, steam, heating, or cooling, at facilities controlled by the reporting entity;
- Scope 3:** All other indirect emissions not covered in Scope 2, such as emissions resulting from the extraction and production of purchased materials and fuels, transport-related activities in vehicles not owned or controlled by the reporting entity (e.g., employee commuting and business travel), outsourced activities, waste disposal, etc.

GHG accounting programs recognize that the Scope 2 emissions reported by one entity may also be reported as Scope 1 emissions by another entity. For example, the Scope 2 emissions from electricity use reported by a local government may also be reported as Scope 1 emissions by the regionally-serving

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utility that produced the electricity. This dual reporting does not constitute double counting of emissions as the entities report the emissions associated with the electricity production and use in different scopes (Scope 1 for the regionally-serving utility and Scope 2 for the local government). Emissions can only be aggregated meaningfully within a scope, not across scopes. By definition, Scope 2 emissions will always be accounted for by another entity as Scope 1 emissions. Therefore, Scope 1 and 2 emissions must be accounted for separately.

This also applies to Scope 3 emissions, as one entity's Scope 3 emissions is also another entity's Scope 1 or 2 emissions. Thus, all scopes should be accounted for separately. Reporting both Scope 1 and Scope 2 emissions helps ensure that local governments create a comprehensive emissions profile that reflects the decisions and activities of their operations. Reporting of Scope 3 emissions is encouraged but considered optional by the WRI/WBCSD and the LGOP. A large majority of Scope 3 emissions are typically associated with life-cycle processes, which can be speculative and difficult to quantify. The City's inventory includes Scope 3 emissions for which data was readily available; including those associated with government generated solid waste and employee commuting. The inventory results included in this document identify the scope for each emissions sector quantified.

## **Data Collection and Emissions Estimation**

The LGOP identifies calculation-based methodologies as the most appropriate technique for local governments to quantify their GHG emissions. Calculation-based methodologies involve the quantification of emissions based on "activity data" and "emission factors". Activity data are the relevant measurements of energy use or other processes that are associated with the emission of GHGs. Examples of activity data include fuel consumption by fuel type, metered annual energy consumption, and annual vehicle mileage by vehicle type. Activity data is used in conjunction with an emission factor to calculate emissions. Emission factors are calculated ratios relating GHG emissions to a proxy measure of activity by emissions source.

The City's baseline inventory and projection use California-, SCE-, and/or Kern County-specific activity data and emission factors when possible, which generate more accurate estimations of GHG emissions by sector for the City than estimated activity data or emission factors from the state or national level. Activity data for each sector was provided by the City through the data collection process. The methods and assumptions used for each sector are summarized under the results of the inventory in the following section.

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## **Projecting Future “Business-as-Usual” Emissions**

GHG emission projections for 2020 were developed under a business-as-usual scenario, i.e., a scenario that does not include GHG reduction measures that will become part of the EAP or a future Climate Action Plan. According to the City of Ridgecrest’s General Plan dated 2009, City population is projected to grow at rates between one and three percent per year through 2030. Extrapolating from this forecast, the population in the City of Ridgecrest in 2020 could range from 30,478 (under the one percent annual growth scenario) to 40,106 (under the three percent annual growth scenario). The upper end of the range was used to project emissions to provide a conservative analysis. The City of Ridgecrest’s General Plan acknowledges that growth in the City will result in an increase in demand for services within the City of Ridgecrest. As a result of this increase in demand, new facilities, equipment and personnel may be necessary to maintain adequate level of service for the City of Ridgecrest residents. These additional personnel and facilities would be funded through the normal budgetary process as growth occurs.

For projecting City of Ridgecrest’s government operations-related emissions, it was conservatively assumed that City departments and services would grow in proportion to population growth. City population data was obtained from forecast data developed by Kern COG and the California Department of Finance and from the City’s General Plan. Employment trends were obtained through the data collection process in conjunction with the City. City services to residents, i.e. streetlights and traffic signals, vehicle fleet, and wastewater treatment were assumed to grow in proportion to population growth. Emission sectors that are dependent on City employment, i.e. buildings and facilities, stationary sources, government operations generated solid waste, and employee commute were conservatively assumed to grow by 10 percent by 2020 since City employment is not anticipated to grow at the same rate as the population.

## **5. GHG Inventory Results**

City-specific data for each emissions sector, any required adjustments to the data, and emission factors used are summarized below.

### **Energy Consumption**

#### **Stationary Combustion**

Stationary combustion refers to the combustion of fuels to produce electricity, heat, or motive power using equipment in a fixed location. Stationary combustion is a Scope 1 emissions source because the power-generating equipment, fuel combustion, and subsequent emissions are controlled by the City. The

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City of Ridgecrest operates multiple major facilities. The City provided information on stationary sources under its operational control, including generator specifications and permits. Emissions from these sources were calculated with emission and load factors from the OFFROAD2007 model as contained in the California Emissions Estimator Model (CalEEMod) User Guide. Future projections for on-site stationary combustion were based on the assumption that no new additional generators would be purchased, nor any additional hours of run-time granted by the Air District for existing generators under the City's control in 2010.

The emissions inventory used natural gas consumption data for City of Ridgecrest buildings and facilities for 2005 and 2010 from Pacific Gas and Electric Company (PG&E). The data was obtained from the utility through authorization from City of Ridgecrest. GHG emissions from natural gas consumption were estimated using emission factors contained in Tables G.1 and G.3 of the LGOP for natural gas combustion. The CO<sub>2</sub> emission factor is reported in kilograms of CO<sub>2</sub> per million British thermal units (kg CO<sub>2</sub>/MMBtu) (Table G.1 of the LGOP). CH<sub>4</sub> and N<sub>2</sub>O emissions depend not only on fuel characteristics, but also on technology type and combustion characteristics, usage of pollution control equipment, and maintenance and operational practices. Therefore, CH<sub>4</sub> and N<sub>2</sub>O emission factors are reported in kg/MMBtu by building sector type, which account for these other variables. Natural gas emission factors for the commercial sector (see Table G.3 of LGOP) were determined to be most applicable to local government operations and therefore were used to calculate natural gas combustion emissions. Future projections for natural gas were based on a 10 percent increase in City employment and associated energy use at buildings and facilities by 2020 since City employment is not anticipated to grow at the same rate as the population.

## **Electricity Consumption**

Local governments have indirect GHG emissions associated with the purchase and use of electricity. The generation of electricity through combustion of fossil fuels typically yields CO<sub>2</sub>, and to a smaller extent, CH<sub>4</sub> and N<sub>2</sub>O. Electricity consumption is a Scope 2 emissions source because emissions generated from electricity consumption occur from operations controlled by the utility provider.

Electricity consumption data for 2005 and 2010 was obtained from SCE for all City buildings and facilities, streetlights, and traffic signals. Utility-specific emission factors for CO<sub>2</sub> (pounds of CO<sub>2</sub> per megawatt-hour [lb CO<sub>2</sub>/MWh]) from 2007 were used for electricity delivery (Table G.6 of the LGOP). The 2007 emission factor was used since no verified emission factors were available for 2008. The emission factor has been third-party verified to the standard of the CCAR Power/Utility Protocol. Because there is delay in reporting and verifying these utility-specific emission factors, the LGOP recommends using the most recent metric available when calculating Scope 2 emissions from purchased

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electricity. Utility-specific emission factors for CH<sub>4</sub> and N<sub>2</sub>O are not reported under CCAR's Power/Utility Protocol. Therefore, California Grid Average Electricity Emission Factors were used for CH<sub>4</sub> and N<sub>2</sub>O (Table G.7 of the LGOP). These California-specific emission factors have been developed by ARB based on the total in-state and imported electricity emissions divided by the state's total electricity consumption. Future projections for buildings & facilities and water supply were based on a 10 percent increase in City employment and associated energy use at buildings and facilities by 2020 since City employment is not anticipated to grow at the same rate as the population. Future projections for City-owned street lighting and traffic signals were based on population growth, since outdoor lighting correlates closely with increases in population.

## Transportation

Mobile combustion sources include both on-road and off-road vehicles such as automobiles, trucks, and construction equipment. Emissions from mobile-source combustion can be estimated based on vehicle fuel use and miles traveled data. CO<sub>2</sub> emissions, which account for the majority of GHG emissions from mobile sources, are directly related to the quantity of fuel combusted and thus can be calculated using fuel consumption data. CH<sub>4</sub> and N<sub>2</sub>O emissions are more dependent on the emission control technologies employed in the vehicle and distance traveled. Calculating emissions of CH<sub>4</sub> and N<sub>2</sub>O requires data on vehicle characteristics (which takes into account emission control technologies) and vehicle miles traveled (VMT). Tailpipe emissions from mobile sources are classified as Scope 1 emissions.

Ridgecrest operates and manages the transit vehicle services. The Transit Services Division is responsible for the management and operations of the City's transit services, including bus transit.

The City provided mileage or hourly consumption data for each vehicle in the City vehicle fleet, mass transit fleet, and off-road vehicle fleet for the calendar years 2006 and 2010. Vehicles that had reported data in miles traveled were assumed to encapsulate all on-road vehicles, and vehicles with hours as the unit of measurement were assumed to designate off-road vehicles. Since the City did not have calendar year 2005 data available, July 2006 through June 2007 data was used as a proxy for year 2005. On-road fleet vehicles were designated as gasoline or diesel vehicles based on vehicle make and model information. Mass transit vehicles were assumed to consume diesel fuel. Emission factors from Tables G.11, G.12, and G.13 of the LGOP, and an average on-road light-duty truck and mass transit miles-per-gallon factor, derived from EMFAC2011 Kern County fleet mileage and fuel consumption figures, were used to estimate gallons of fuel consumed and GHG emissions for on-road vehicles (including transit). Additionally, the City provided vehicle propane consumption, which was categorized with on-road vehicles. Emission factors from Tables G.1 and G.4 of the LGOP were used to estimate GHG emissions.

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Off Road vehicles emission were calculated with vehicle type-specific emission, load, and horse-power factors from the OFFROAD2007 model as contained in the CalEEMod User Guide. Fuel consumption and associated emissions for 2020 were based on the anticipated population growth from 2010 to 2020. This assumption was used since a majority of transportation emissions are associated with provision of services to City residents and would increase as the City's service area grows.

## **Solid Waste**

The collection, processing, and disposal of solid waste can encompass many different sources of GHG emissions. Fugitive CH<sub>4</sub> emissions released from solid waste facilities, namely landfills that accept organic waste, constitute a Scope 1 emission source. The City does not own or operate a landfill. CH<sub>4</sub> emissions associated with the decomposition of waste produced directly or indirectly by government operations activities are classified as Scope 3 emissions sources.

The City provided community-wide trash tonnage data. However, the accuracy of this data is questionable since the City's previous waste hauler is being investigated by State agencies due to the alleged inclusion of solid waste from outside the City's boundaries in the reported disposal data. GHG emissions for this sector were not quantified since accurate data could not be obtained for the reasons cited above.

## **Wastewater**

Local governments are often responsible for providing wastewater services to their communities. This may include activities like wastewater collection, managing septic systems, primary and secondary treatment, solids handling and effluent discharge. Wastewater treatment processes can encompass many different sources of GHG emissions. The primary GHG emissions from wastewater treatment facilities are CH<sub>4</sub> and N<sub>2</sub>O emissions created by septic systems and centralized wastewater treatment.

The City operates one wastewater treatment plant. The wastewater treatment plant is a 3.6 million gallons per day (MGD) secondary treatment facility that provides wastewater treatment services for the Ridgecrest community and China Lake Naval Station. Since the City has direct operational control over the facility, fugitive emissions from the plant are reported as Scope 1 emissions.

Process data e.g., treatment capacity, biological oxygen demand for the wastewater treatment facility were provided by City for the years 2005 and 2010. Supplemental data was obtained from the Project Report prepared for the facility (dated September 2008) to develop a plan for the wastewater treatment plant based on projected flows and loadings through the year 2030. Based on available data, GHG

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emissions associated with wastewater treatment processes were quantified using the methodology for a centralized, anaerobic wastewater treatment plant described by the LGOP. The projected amount of wastewater collected and treated at the facility in 2020 was estimated based on the projected population increase in the City's service area.

## **Water Delivery**

The City of Ridgecrest delivers water to City residents using a network of approximately 6-10 wells. The City service area receives much of its water supply from groundwater reserves. Many communities of Southern California must import their water supplies from remote locations via the Colorado River and Northern California pipelines. The conveyance and distribution of water from these remote locations entails high electricity demand. City of Ridgecrest's use of a local water supply ensures that the electricity consumption for treatment and distribution of water is limited to energy use at the local facilities and distribution system. SCE provided energy consumption data for the wells and distribution facilities. Scope 2 emissions associated with electricity consumption were estimated using the same methodology as described in the "Energy Consumption" sector above. Future projections for this sector were based on a 10 percent increase since water supply is only provided to City parks.

## **Employee Commute**

Emissions associated with the travel of employees to and from work in personal vehicles not owned and operated by the local government are classified as Scope 3 emissions. Local governments can often influence these emissions through various programs (e.g., carpools, telecommute options, flexible schedule options) despite not having direct control over them, and are therefore generally included in government inventories. The City provided information on commute patterns, and commute distances were estimated based on City maps. According to data provided by City staff, only two employees commute to City facilities from outside Ridgecrest boundaries. All other employees reside locally within a 5 mile radius of City facilities. Emissions associated with employee commuting were estimated using estimated distances with emission factors contained in CARB's On-Road Mobile-Source Emission Factor Model (EMFAC2011), and tables G.11 and G.12 of the LGOP. Future projections for this sector were based on a 10 percent increase in City employment and associated commuting emissions by 2020 since City employment is not anticipated to grow at the same rate as the population.

## Results

Reporting emissions by sector provides a useful way to understand the sources and relative contributions of each particular sector. Table C-1 and Figure C-1 summarize the magnitude and relative contribution of municipal emissions from each sector in 2005, 2010, and from projected emissions in 2020.

**Table C-1: GHG Inventory Results**

Sector	Total GHG Emissions in 2005 (MT CO <sub>2</sub> e/year)	Total GHG Emissions in 2010 (MT CO <sub>2</sub> e/year)	Total GHG Emissions in 2020 (MT CO <sub>2</sub> e/year)
Building - Electricity	543	455	501
City-Owned Streetlights/Traffic Signals - Electricity	58	75	108
Water & Sewerage – Electricity <sup>1</sup>	29	49	54
Building - Natural Gas	171	217	239
Stationary Sources/Generators <sup>2</sup>	0	26	26
City Vehicle Fleet – On-road	328	387	552
City Vehicle Fleet – Off-road	78	135	195
City Transit Fleet <sup>3</sup>	115	77	112
Wastewater Treatment Plant	719	806	1229
Solid Waste <sup>4</sup>	No data	No data	No data
Employee Commute	76	94	103
<b>Total Emissions</b>	<b>2,117</b>	<b>2,321</b>	<b>3,120</b>

Note: Totals may not add due up due to rounding.

<sup>1</sup> The City provides water supply services to local parks only, not to the community. This figure does not include emissions from electricity used by the City of Ridgcrest Wastewater Treatment Facility because data was not available the time of this report. The treatment facility is located at the China Lake Naval Air Weapons Station but operated by the City.

<sup>2</sup> The City did not operate any permitted stationary sources in 2005. It was assumed that permit conditions would remain the same for 2020 projections and the City would not add new sources.

<sup>3</sup> Mileage data provided by the City for the transit fleet showed an overall decrease from 2005 to 2010.

<sup>4</sup> Accurate solid waste data for City operations was not available since the previous waste hauler for the City is being investigated by the State due to the likelihood of inclusion of solid waste from areas outside City limits.

The largest sources of GHG emissions for 2010 are the following, in descending order:

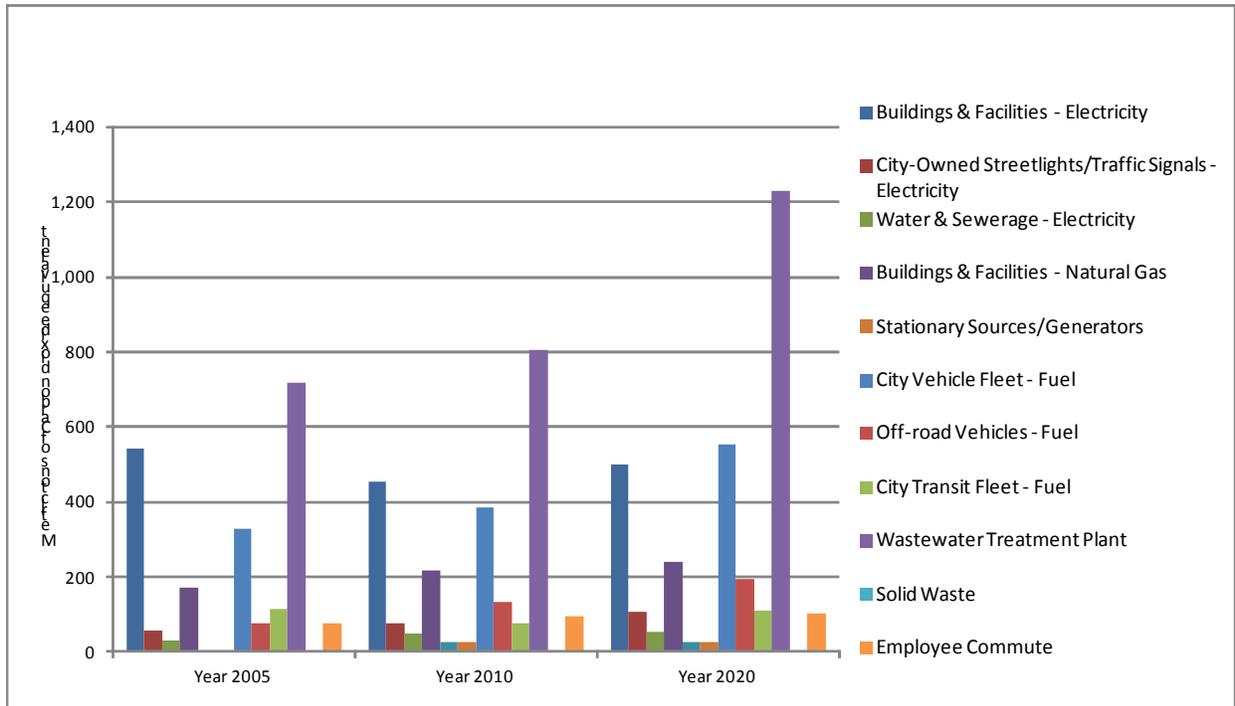
- Wastewater Treatment Plant processes (anaerobic)
- Fuel consumption in City fleet (combined on-road, off-road, transit, and stationary sources)
- Electricity consumption in buildings and facilities
- Natural gas consumption in buildings and facilities

Table C-2 shows GHG emissions by scope.

**Table C-2: GHG Emissions by Scope**

Sector	Total GHG Emissions in 2005 (MT CO <sub>2</sub> e/year)	Total GHG Emissions in 2010 (MT CO <sub>2</sub> e/year)	Total GHG Emissions in 2020 (MT CO <sub>2</sub> e/year)
<b>Scope 1</b>			
Building - Natural Gas	171	217	239
Stationary Sources/Generators	0	26	26
City Vehicle Fleet - Fuel	328	387	552
City Off-Road Vehicles - Fuel	78	135	195
City Transit Fleet – Fuel	115	77	112
Wastewater Treatment Plant	719	806	1,229
<b>Total Scope 1 Emissions</b>	<b>1,411</b>	<b>1,648</b>	<b>2,353</b>
<b>Scope 2</b>			
Building - Electricity	543	455	501
City-Owned Streetlights/Traffic Signals - Electricity	58	75	108
Water & Sewerage - Electricity	29	49	54
<b>Total Scope 2 Emissions</b>	<b>630</b>	<b>579</b>	<b>663</b>
<b>Scope 3</b>			
Solid Waste	No data	No data	No data
Employee Commute	76	94	103
<b>Total Scope 3 Emissions</b>	<b>76</b>	<b>94</b>	<b>103</b>

**Figure C-1: Ridgecrest Municipal GHG Inventory by Sector: 2005, 2010, and 2020**



GHG emissions generally increased from 2005 to 2010 due to growth in City operations to accommodate population growth. The magnitude of GHG emissions is projected to increase from 2005/2010 to 2020 due primarily to anticipated future population growth (and related services) in City of Ridgecrest operations. The relative percentage of emissions in each sector remains relatively insensitive to change during the projection period. The City will likely be able to achieve the largest, most cost-effective emissions reductions from energy conservation-related GHG reduction measures.

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## Appendix D: Stakeholder Engagement Report

KERN COUNCIL OF GOVERNMENTS (KERN COG)

CITY OF RIDGECREST  
ENERGY ACTION PLAN

STAKEHOLDER ENGAGEMENT REPORT



Kern Council  
of Governments

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**SEPTEMBER 21, 2012**

Southern California Edison Flight #5.6 Funding

*This Program is funded by California utility ratepayers and administered by Southern California Edison under the auspices of the California Public Utilities Commission.*

Kern Energy Watch Partnership Strategic Plan Strategies Program – Goal 3 Funding

*“This Program is funded by California utility customers and administered by PG&E, Southern California Edison and SoCalGas under the auspices of the California Public Utilities Commission.”*

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## I. Introduction

### Purpose of Outreach

Directions to 2050 is the public participation program for the Energy Action Plan (EAP), Regional Transportation Plan update, and Sustainable Communities Strategy development process. The program builds on the 2008 Kern Regional Blueprint's (Blueprint) foundation of public participation in developing the region's future.

During the first phase of Directions to 2050, Kern Council of Governments (Kern COG) worked with local communities to identify and prioritize the next steps for the future of energy, the economy, transportation, housing, community services, and open space in the Kern region. The Directions to 2050 program results will be incorporated into the region's plans to achieve the Kern region mutual communities' visions within the region.

### Promotions for Workshops, Meetings, and Online Activities

Kern COG undertook a comprehensive outreach effort to promote the Directions to 2050 community engagement process. Kern COG staff personally contacted stakeholders, such as City staff, agencies, health organizations, environmental groups, and community groups, and distributed fliers advertising community workshops.

Roundtable meetings were also scheduled. Kern COG identified a variety of stakeholder groups from the business, industry, environmental, and social sectors to participate in these small facilitated group discussions. Roundtable meeting participants received an invitation in the mail to attend the stakeholder meetings.

Several media outlets, including local and regional newspapers and radio, were contacted to promote the community engagement activities. Advertisements were also featured on the *Bakersfield Californian* website ([www.bakersfield.com](http://www.bakersfield.com)) to promote the online activity, which provided community members with an opportunity to prioritize transportation, housing, community services, the economy, open space, and energy strategies for the region's future. Facebook and Google advertisements directed people within the region to the online activity.

### Key Themes and Overall Findings

#### *Community Workshop*

Ridgecrest community workshop participants identified the following energy strategies as high priorities:

- Invest in renewable energy production and distribution, including wind and solar power.
- Develop an educational program to share energy efficiency practices.
- Promote energy efficiency and green building practices in new developments.
- Support use of clean fuel technologies.

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### *Online Activity*

Online activity participants from the Kern region supported the following energy strategies:

- Efficient New Developments: Promote energy efficiency and green building practices in new development.
- Coordinated Plan of Attack: Encourage long-term energy efficiency practices.
- Share the Knowledge: Develop an educational program for residents and businesses to share energy efficiency practices.
- Electric Vehicles and Charging Stations: Prepare communities for plug-in electric vehicles.

### *Stakeholder Roundtable Meetings*

Stakeholder roundtable participants supported the following implementation opportunities for Kern's energy leadership:

- Distribute energy production.
- Develop small-scale energy production and distribution.
- Focus energy production.

### *Online Survey*

When asked what their local government should be doing with respect to energy efficiency, over 70% of online survey respondents selected:

- Lead by example by making government facilities as energy efficient as affordable (79%).
- Provide information to the community on energy efficiency rebates and financial assistance (70%).

### *Next Steps*

Directions to 2050 community engagement results will inform strategy and policy implementation in Ridgecrest. These results can help to direct future outreach and plan amendments. Kern COG will continue to work with the City of Ridgecrest to engage in community outreach and energy-related efforts.

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## II. Community Workshop

The Directions to 2050 community workshops provided an opportunity for community members to review the Blueprint Principles for Growth and understand the community's priorities for the future. Kern COG hosted 16 community workshops between April and June 2012 throughout the Kern region. Workshops took place during weekday evenings from 6:00 to 8:30 p.m.

During the meeting, participants learned about the Directions to 2050 project, prioritized the Principles for Growth, participated in small group discussions, and prioritized strategies for implementing the principles in their community. Participants visited six discussion topics area tables, shared topic-related facts, and engaged in an interactive strategy prioritization "board game" using cards and a game board.

### Purpose and Process

At the community workshops, participants had an opportunity to:

- Learn about the role and purpose of the Directions to 2050 project and how this project relates to their lives.
- Confirm the Blueprint Principles for Growth and understand the community's priorities for the future.
- Learn about and prioritize sustainability strategies and initiatives.
- Share their demographic characteristics and community interests through a live interactive polling exercise with the use of TurningPoint, a software add-on to Microsoft PowerPoint that enables facilitators to develop and administer real-time assessments of a particular topic within a PowerPoint presentation.

Participants were presented with draft strategies for each of the following Blueprint Principles for Growth topic areas:

- Economic Vitality and Equitable Services
- Community Assets and Infrastructure
- Transportation Choices
- Conserve Natural Resources and Undeveloped Land
- Provide a Variety of Housing Choices and Use Compact, Efficient Development Where Appropriate
- Energy

### City of Ridgecrest Community Workshop

Kern COG hosted a meeting at the Kerr McGee Community Center in Ridgecrest on April 2, 2012. Eight community members attended the community workshop, including James McRea, Public Services Director.



*Figure 1 - Ridgecrest community workshop participants prioritized energy strategies for the future.*

### ***Demographic Characteristics***

Community workshop participants indicated the following demographic characteristics:

- Majority of participants were over 60 years old.
- Most were residents of Ridgecrest and a few lived in other unincorporated Kern County areas.
- Nearly all have lived in the region for more than 10 years.
- Nearly all participants identified as white (not Hispanic).
- Most participants represented residents; a few others represented a government agency and an advocacy organization for special needs.



*Figure 2 - Workshop participants shared energy-specific facts, reviewed energy strategy cards, and prioritized strategies on the group's game board.*

### ***Energy Results***

Participants discussed their energy priorities for Ridgecrest and the region. Workshop participants identified the following strategies as high priorities for Ridgecrest:

- Invest in renewable energy production and distribution, including wind and solar power.
- Develop an educational program to share energy efficiency practices.
- Promote energy efficiency and green building practices in new developments.
- Support use of clean fuel technologies.

Workshop participants emphasized the importance of a strategy moving forward. The use of solar panels in solar fields and even on cars was discussed. It was also mentioned that with wind and solar as ways of being energy efficient, this would bring new businesses and new jobs along with it. Participants suggested a need for transmission lines to transport energy out of the valley to make expansion a possibility in the future.

The table below presents the results from the energy strategies prioritization exercise.

Strategies – Energy <i>Listed by 1<sup>st</sup> Priority Ranking</i>	Priority Rank						
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>
<b>Expand Kern’s Energy Leadership:</b> Invest in renewable energy production and distribution, including wind and solar power.	40%	–	20%	–	20%	20%	–
	60%			40%			–
<b>Coordinated Plan of Attack:</b> Encourage long-term energy efficiency practices.	–	60%	–	–	20%	–	20%
	60%			20%			20%
<b>Share the Knowledge:</b> Develop an educational program for residents and businesses to share energy efficiency practices.	20%	20%	–	20%	–	40%	–
	40%			60%			–
<b>Clean Fuel Vehicles:</b> Support use of clean fuel technologies.	20%	20%	–	20%	–	20%	20%
	40%			40%			20%
<b>Efficient New Developments:</b> Promote energy efficiency and green building practices in new development.	20%	–	20%	–	20%	–	40%
	40%			20%			40%
<b>Electric Vehicles and Charging Stations:</b> Prepare communities for plug-in electric vehicles.	–	–	40%	–	40%	–	20%
	40%			40%			20%
<b>Efficient City Facilities:</b> Improve energy efficiency of City-operated buildings, recreation facilities, and equipment.	–	–	20%	60%	–	20%	–
	20%			80%			–

### III. Stakeholder Roundtable Meetings

Kern COG hosted three stakeholder roundtable meetings. While all stakeholders were welcome at each roundtable meeting, the first meeting was mostly attended by business and industry stakeholder groups and the second and third by social services and environmental justice advocacy stakeholder groups. The third roundtable meeting, the Environment and Social Equity Roundtable, was a continuation of Kern COG’s 2003 Environmental Justice Task Force. Approximately 20 people attended the first and second meetings and 10 attended the third meeting.

- Stakeholder Meeting #1: March 5, 1:00–3:00 p.m.
- Stakeholder Meeting #2: March 6, 9:00–11:00 a.m.

- 
- Stakeholder Meeting #3: July 10, 1:00–3:00 p.m.

### **Purpose and Process**

The purpose of the stakeholder roundtable meetings was to:

- Learn about the project, including project funding; the relationship of the plan to the Blueprint effort, general plans, and other activities in the region; and the potential impact of the plan.
- Review Blueprint Principles for Growth and prioritize them.
- Initially review and rank the Directions to 2050 Blueprint Principles for Growth topic areas through a live interactive polling exercise with the use of TurningPoint.
- Review Directions to 2050 draft strategies.
- Identify and discuss strategies in need of modification and/or those not supported by participants.
- Learn about environmental justice area identification process options.
- Identify and discuss the performance measures for environmental justice areas in need of modification and/or those not supported by participants.

Participants were presented with draft strategies for each of the following Blueprint Principles for Growth topic areas:

- Economic Vitality and Equitable Services
- Community Assets and Infrastructure
- Transportation Choices
- Conserve Natural Resources and Undeveloped Land
- Provide a Variety of Housing Choices and Use Compact, Efficient Development Where Appropriate
- Energy



*Figure 3 - Stakeholders indicated whether they did or did not support each strategy using colored sticky dots.*

Participants were polled on their support for proposed strategies. Through a sticky dot exercise, participants were asked to place red, yellow, and green sticky dots on posters around the room to indicate whether a strategy is one that they supported, did not support, or would support with modification.

### **Energy Results**

Stakeholder roundtable meeting participants discussed each energy strategy at stakeholder meetings #1 and #2; participants of the third stakeholder meeting did not discuss energy strategies or issues in the region. Stakeholders discussed potential implementation opportunities for energy projects and programs. Most energy strategies were supported with modification by participants at the first and second stakeholder meetings.

### **Implementation Suggestions**

Participants in the second stakeholder roundtable meeting suggested a number of potential implementation actions for energy strategies. Participants supported the following implementation opportunities for Kern’s energy leadership:

- Distribute energy production throughout the Kern region.
- Develop small-scale energy production and distribution in strategic locations in the Kern region.

### **Strategies Supported with Modification**

The following strategies were supported with modification by some participants at stakeholder meeting #1.

- 
- Share the Knowledge: Develop an educational program for residents and businesses to share energy efficiency practices.
  - Electric Vehicles and Charging Stations: Prepare communities for plug-in electric vehicles.
  - Coordinated Plan of Attack: Encourage long-term energy efficiency practices.

Participants discussed preparing communities for electric vehicle charging stations in the Kern region. In general, some participants did support this strategy with modification based on the following:

- The strategy is not cost-effective for the region.
- The market plays a role in the success of electric vehicles and charging stations; a number of participants did not think it was Kern COG's role or responsibility to implement this strategy.

Participants discussed the Kern region's ability to have a coordinated plan of attack that would encourage the development of long-term energy efficiency practices. In general, some participants did support this strategy with modification based on the following:

- Long-term energy efficiency practices start with appropriate land uses; local and regional land use policies need to change first.
- The strategy is not a local or regional policy issue; it is a Board of Supervisors decision.
- Long-term practices would be more feasible if technology and industry changed their energy use, rather than local and regional entities changing policies.
- Kern region currently has wind, thermal, and geothermal energy resources.
- Kern region has the opportunity to capture heat generated by operating oil wells and use it for power.
- Renewable energy infrastructure requires a lot of land, which is costly.
- 

#### **IV. Online Results**

An interactive project website served as a communication and education tool for the Directions to 2050 project. The website ([www.directionsto2050.com](http://www.directionsto2050.com)) included the following content and features: home page, resources page, contact page, media page, interactive online activity, and survey.



*Figure 4 - The Directions to 2050 website provided an opportunity for community members to learn about the project and provide input.*

## Purpose and Process

The purpose of the online activity and survey was to:

- Provide an opportunity for community members to engage online in the prioritization activity from the community workshop.
- Understand community members' priorities related to transportation, housing, community services, the economy, open space, and energy.
- Better understand community members' interest in energy efficiency improvements and activities in their homes.
- Provide an alternative medium for community members to provide input and participate in the Directions to 2050 process.

One-hundred and forty-four Kern residents participated in the online activity. Twenty-nine Kern community members completed the online survey.

## Energy Results from Online Activity

Online activity participants identified the following energy strategies as the highest priorities:

- Efficient New Developments: Promote energy efficiency and green building practices in new development.
- Coordinated Plan of Attack: Encourage long-term energy efficiency practices.

- 
- Share the Knowledge: Develop an educational program for residents and businesses to share energy efficiency practices.

Electric Vehicles and Charging Stations: Prepare communities for plug-in electric vehicles.

### Energy Results from Online Survey

Of the 29 participants, 92% owned their home and 88% have lived in Kern County for ten or more years. When asked what their local government should be doing with respect to energy efficiency, over 70% of respondents selected:

- Lead by example by making government facilities as energy efficient as affordable (79%).
- Provide information to the community on energy efficiency rebates and financial assistance (70%).

Over half of respondents supported the following local government actions related to energy efficiency:

- Use local government funding to provide financial incentives to residents and businesses to improve energy efficiency (58%).
- Provide information to the community on how to improve energy efficiency (58%).
- Lead by example by constructing all new facilities to the highest energy efficiency standards affordable (54%).
- Require energy efficiency improvements in the community through building codes or city ordinances (50%).

Respondents were asked what kinds of energy improvements they have made to their home or residence in the past two years. Over half of respondents have undertaken the following:

- Replaced old appliances (e.g., refrigerator, dishwasher) with Energy Star or more energy-efficient models (75%).
- Installed more efficient lighting (63%).

Respondents were asked what kinds of energy improvements they are considering in their home or residence over the next year. Some participants are considering the following improvements:

- Replacing old appliances (e.g., refrigerator, dishwasher) with Energy Star or more energy-efficient models (29%).
- Upgrading/installing attic insulation (29%).
- Installing solar panels (29%).

The majority of participants (74%) are motivated by high energy bills to make energy improvements. Most participants (67%) would likely look for energy efficiency tips on a utility website, with other resources including a how-to website (54%) or a utility insert with their bill (50%).

## Appendix E: List of Pre-Developed Energy Efficiency Measures for the Kern REAP Program

Name of Measure	Description	Relevant Emissions Sector(s)
Green Building Requirement	Require all new city owned or operated buildings to obtain 15% increase in energy efficiency performance over CALGreen requirements	Building Energy
Building Energy Lighting	Upgrade lighting within municipal buildings to more efficient models and/or install automatic lighting controls	Building Energy
Building Energy Management	Install a building automation system, which is a network of devices that assist in monitoring and controlling the mechanical and lighting systems of a building	Building Energy
Plug Load Management	Optimize server operation and consider replacing servers with virtual servers	Building Energy
Building HVAC Upgrades	Upgrade HVAC equipment within municipal buildings to more efficient models	Building Energy
Building Insulation Upgrades	Improve insulation within municipal buildings	Building Energy
Building Programmable Thermostats	Install programmable thermostats	Building Energy
Building Water Fixtures	Replace water-consuming fixtures (i.e. faucet aerators, toilets, urinals) in municipal buildings with more water-efficient models	Building Energy
Building Operations Optimization	Develop and implement policy for more efficient operation of the building	Building Energy
Building Maintenance	Create and implement a plan for ongoing building maintenance, including preventive maintenance needed to maintain electrical equipment	Building Energy
Demand Response	Identify and implement projects that take advantage of utility's demand response program, reducing energy use during times of peak demand	Building Energy

Name of Measure	Description	Relevant Emissions Sector(s)
City Owned Street Light Upgrades	Upgrade City owned street lights to more energy efficient models	Infrastructure Energy
Traffic Signal Upgrades	Upgrade traffic signals to more energy efficient models	Infrastructure Energy
Outdoor Lighting Upgrades	Upgrade outdoor lighting, such as lighting in parking lots or baseball fields, to more energy efficient models	Infrastructure Energy
Municipal EV Program	Incorporate electric vehicles and charging stations in the municipal fleet	Transportation
Energy Efficiency Purchasing Policy	Require all new electrical equipment purchased to be Energy Star if possible	Building Energy, Infrastructure Energy
Renewable Energy Installation	Install renewable energy projects, such as solar PV or solar hot water heaters, at selected municipal facilities	Building Energy, Infrastructure Energy
Potable Water Conveyance Equipment Upgrades	Upgrade water conveyance equipment to more efficient technologies, including variable frequency drives and premium efficiency motors	Potable Water Treatment and Conveyance
Wastewater Treatment Energy Efficiency Upgrades	Upgrade wastewater treatment equipment to more efficient technologies, including variable frequency drives and energy efficient motors	Wastewater Treatment
Wastewater Treatment Renewable Energy	Install fuel cells to convert biogas from anaerobic digesters to electricity	Wastewater Treatment
Airport Operations Optimization	Develop and implement policy for more efficient operation of the airport, to include strategies such as modifying control of electrical equipment based on the hours of operation, and ensuring that unused portions of the airport are shut down when not in use	Airport
Prison Energy Efficiency Upgrades	Upgrade electrical equipment in prisons to more efficient models, such as laundry equipment, and kitchen equipment	Prison

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## **Appendix F: Additional Resources**

### **US DOE EERE**

The U.S. Department of Energy's Office of Energy Efficiency and Renewable Energy works with industry, state and local governments, universities, and manufacturers to sponsor clean energy technologies and energy efficiency initiatives that align with predetermined national goals.

These goals include the strengthening of the economy, protection of the environment, and the reduction of dependence on foreign oil.

Home Page: <http://www.eere.energy.gov/>

### **CEC**

The California Energy Commission is the state's primary energy planning and policy agency. It contributes to planning for future energy needs, by forecasting, promoting better energy consumption practices and new energy technologies, and preventing and preparing for State energy emergencies.

Home Page: <http://www.energy.ca.gov/>

### **CARB**

The California Air Resources Board is a part of the California Environmental Protection Agency. Its mission is to promote public health, welfare, and ecological resources through the effective and efficient reduction of air pollutants.

Home Page: <http://www.arb.ca.gov/homepage.htm>

### **ICLEI – Local Governments for Sustainability**

ICLEI is an association of over 1200 government Members who are committed to sustainable development. The organization supports the implementation of sustainable development on a local level by providing technical consulting, training, and information services at the local level.

Home Page: <http://www.iclei.org/index.php?id=about>

### **Utility Websites**

#### **SCE**

Southern California Edison is the primary electricity supplier for much of Southern California, providing approximately 14 million people with electricity.

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Home Page: <http://www.sce.com/>

**PG&E**

Pacific Gas and Electric Company is a major electricity and natural gas provider to California's Bay Area and most of the northern two-thirds of California.

Home Page: <http://www.pge.com/>

**SEEC**

The Statewide Energy Efficiency Collaborative is an alliance between three statewide non-profit organizations and California's four Investor-owned Utilities. The organization provides support to cities and counties to help them reduce their greenhouse gas emissions and save energy.

Home Page: <http://californiaseec.org/>

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## Appendix G: Common Assumptions Used in Cost/Benefit Analysis

For additional methodologies used to analyze each measure, please refer to the version of the Cost/Benefit Tool customized for the City of Ridgecrest.

<b>Common Assumptions Used in the Analysis</b>
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Description	Number	Units
Cost per FTE:	\$75,000	(\$/year)
SCE GHG Emission Factor for electricity, in lbs CO <sub>2</sub> e/kWh:	0.63089	lb CO <sub>2</sub> e/kWh
Conversion Factor for lbs to metric tons	2,204.6	lbs / metric ton
SCE GHG Emission Factor for electricity, in MTCO <sub>2</sub> e/kWh:	0.00028617	MTCO <sub>2</sub> e/kWh
Annual 2010 municipal electricity consumption in buildings and facilities, taken from data collected for the GHG inventory.	1,585,675	kWh/year
Annual 2010 Municipal GHG emissions in buildings and facilities	454	MTCO <sub>2</sub> e
Current cost of electricity consumption in buildings and facilities, taken from data collected for the GHG inventory.	\$0.15	\$/kWh

## Appendix H: Categorical Exemptions under CEQA

Name of Measure	Description	Relevant Emissions Sector(s)	CEQA Notes (Exemption type, if applicable)
Green Building Requirement	Require all new City owned or operated buildings to obtain 15% increase in energy efficiency performance over CalGREEN requirements	Building Energy	New buildings already require CEQA analysis; therefore, there is no reasonably foreseeable effect associated with this requirement
Building energy lighting	Upgrade lighting within municipal buildings to more efficient models and/or install automatic lighting controls	Building Energy	Class 1
Building energy management	Install a building automation system, which is a network of devices that assist in monitoring and controlling the mechanical and lighting systems of a building	Building Energy	Class 1
Computer equipment energy management	Optimize server operation and consider replacing servers with virtual servers	Building Energy	Class 1
Building HVAC upgrades	Upgrade HVAC equipment within municipal buildings to more efficient models	Building Energy	Class 1
Building insulation upgrades	Improve insulation within municipal buildings	Building Energy	Class 1
Building programmable thermostats	Install programmable thermostats	Building Energy	Class 1
Building water fixtures	Replace water-consuming fixtures (i.e. faucet aerators, toilets, urinals) in municipal buildings with more water-efficient models	Building Energy	Class 1
Building operations optimization	Develop and implement policy for more efficient operation of the building	Building Energy	Class 1

Name of Measure	Description	Relevant Emissions Sector(s)	CEQA Notes (Exemption type, if applicable)
Building maintenance	Create and implement a plan for ongoing building maintenance, including preventive maintenance needed to maintain electrical equipment	Building Energy	Class 1
Demand Response	Identify and implement projects that take advantage of utility's demand response program, reducing energy use during times of peak demand	Building Energy	Class 1
Street light upgrades	Upgrade street lights to more energy efficient models	Infrastructure Energy	Class 1 (provided the streetlights are not classified as historical)
Traffic signal upgrades	Upgrade traffic signals to more energy efficient models	Infrastructure Energy	Class 1
Outdoor lighting upgrades	Upgrade outdoor lighting, such as lighting in parking lots or baseball fields, to more energy efficient models	Infrastructure Energy	Class 1
Municipal EV program	Incorporate electric vehicles and charging stations in the municipal fleet	Transportation	Chargers: Class 11 Vehicles: "General Rule" exemption of no potential to impact environment
Environmental purchasing policy	Require all new electrical equipment purchased to be Energy Star if possible	Building Energy, Infrastructure Energy	Class 1 or Class 2
Renewable energy installation	Install renewable energy projects, such as solar PV or solar hot water heaters, at selected municipal facilities	Building Energy, Infrastructure Energy	Class 2 (replacement) or Class 11 (new)
Potable water conveyance equipment upgrades	Upgrade water conveyance equipment to more efficient technologies, including variable frequency drives and premium efficiency motors	Potable Water Treatment and Conveyance	Class 1 or Class 2
Wastewater treatment energy efficiency upgrades	Upgrade wastewater treatment equipment to more efficient technologies, including variable frequency drives and energy efficient motors	Wastewater Treatment	Class 1 or Class 2

Name of Measure	Description	Relevant Emissions Sector(s)	CEQA Notes (Exemption type, if applicable)
Wastewater treatment renewable energy	Install fuel cells to convert biogas from anaerobic digesters to electricity	Wastewater Treatment	Class 1 or Class 11
Airport operations optimization	Develop and implement policy for more efficient operation of the airport, to include strategies such as modifying control of electrical equipment based on the hours of operation, and ensuring that unused portions of the airport are shut down when not in use	Airport	Class 1
Prison energy efficiency upgrades	Upgrade electrical equipment in prisons to more efficient models, such as laundry equipment, and kitchen equipment	Prison	Class 1 or Class 2



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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY AGENDA ITEM**

**SUBJECT: Resolution 13- , RESOLUTION OF THE RIDGECREST CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH SIERRA SANDS UNIFIED SCHOOL DISTRICT FOR LAW ENFORCEMENT SERVICES (SCHOOL RESOURCE OFFICER PROGRAM)**

PRESENTED BY:

Ronald Strand, Chief of Police

SUMMARY:

For several years, the Ridgecrest Police Department has been providing law enforcement services to the Sierra Sands Unified School District – School Resource Officer Program. Each year, the Memorandum of Agreement (MOA) for this program is reviewed and approved by the governing bodies.

The agreement for this school year (2013 – 2014) remains unchanged from the previous year.

The agreement is attached to the resolution for your review as **Exhibits A.**

FISCAL IMPACT: There are no changes in the reimbursement amounts from the previous year.

**School Resource Officer – Reimbursed at 50% actual cost (an estimated \$70,000)**

Reviewed by Administrative Services Director:

ACTION REQUESTED:

Recommend approval by City Council authorizing the City Manager, or his designee, to enter into an agreement with the SSUSD for law enforcement services (School Resource Officer Program).

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action As: Requested: Approve A Resolution Authorizing The City Manager Or Designee To Enter Into An Agreement With SSUSD For Law Enforcement Services (School Resource Officer Program)

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**RESOLUTION NO. 13-XX**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO MEMORANDUM OF AGREEMENT WITH SIERRA SANDS UNIFIED SCHOOL DISTRICT FOR LAW ENFORCEMENT SERVICES (School Resource Officer Program)**

**WHEREAS**, the Sierra Sands Unified School District (SSUSD) and the City of Ridgecrest have agreed to enter into Memorandum of Agreement for the police department to continue to provide School Resource Officer services in the school district, and;

**WHEREAS**, the School Resource Officer Program provides law enforcement services to the district helping ensure there is a safe learning environment at the middle and high schools for the students, faculty and staff, and;

**WHEREAS**, it is beneficial to both the City and the school district that this program continue to function, and;

**WHEREAS**, SSUSD agrees to reimburse the City 50% of actual costs of the School Resource Officer Program (an estimated \$70,000).

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Ridgecrest authorize the City Manager, or his designee, to enter into an agreement with the Sierra Sands Unified School District to provide law enforcement services (School Resource Officer Program).

**APPROVED AND ADOPTED THIS** 19th day of June 2013, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Daniel O. Clark, Mayor

ATTEST:

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Rachel J. Ford, CMC  
City Clerk

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## AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Ridgecrest, a Municipal Corporation, hereinafter referred to as "CITY," and the Sierra Sands Unified School District, a public entity, hereinafter referred to as "DISTRICT."

WHEREAS, DISTRICT does not maintain a school law enforcement agency pursuant to Section 38000(a) of the California Education Code, and DISTRICT wishes to acquire the services of a sworn peace officer, and

WHEREAS, CITY, through the Ridgecrest Police Department, hereinafter referred to as "RPD," is willing to provide the service of one sworn peace officer.

NOW, THEREFORE, the parties hereto agree as follows:

1. CITY agrees to provide the services of one sworn peace officer to serve the DISTRICT at secondary schools within the Ridgecrest city limits, specifically Monroe Middle School, Mesquite High School, and Burroughs High School.
2. CITY shall supervise the officer through the command structure of the RPD.
3. DISTRICT shall appoint a designated individual to interface with RPD regarding activities of the officer and to interface with such officer in accordance with a joint operating protocol developed between RPD and DISTRICT.
4. At all times during the term of this AGREEMENT, the officer shall be an employee of the CITY, under supervision and control of CITY, and not an employee or agent of DISTRICT; and CITY shall assume responsibility and liability for the activities of the officer.
5. During the term of this AGREEMENT, DISTRICT agrees to reimburse CITY one-half actual cost incurred by CITY in employing the officer. For purpose of this AGREEMENT, actual cost shall be defined as officer's salary and benefits, including, but not limited to, health insurance, life insurance, dental insurance, vision insurance, PERS, educational incentive pay, uniform allowance, officer safety equipment, and overtime.
6. DISTRICT shall, at its expense, provide CITY with a vehicle suitable for performing the duties of the officer equal to that provided to other RPD officers. In the event that this AGREEMENT is terminated, CITY shall reimburse DISTRICT on a pro rata basis, based on a five-year vehicle life expectancy.

7. THIS AGREEMENT shall be effective September 1, 2013, and remain in full force and effect for a 12-month period ending August 31, 2014. Either party may terminate this AGREEMENT prior to August 31, 2014, by giving ninety (90) days notice to the other party. Notice to CITY shall be in writing, and mailed to or delivered to:

City Manager  
City of Ridgecrest  
100 E. California Avenue, Ridgecrest, CA 93555

Notice to DISTRICT shall be in writing, and mailed or delivered to:

Superintendent  
Sierra Sands Unified School District  
113 Felspar Ave.  
Ridgecrest, CA 93555

8. Each party to this AGREEMENT hereby holds the other harmless from all claims or lawsuits for damages to property and for injuries to persons arising from each party's performance of its obligations under this AGREEMENT. This obligation will include providing a defense to lawsuits and related services.
9. In the event any dispute arises between the parties concerning the interpretation or enforcement of the Terms and Conditions of this AGREEMENT, the parties hereto agree to submit any such dispute to arbitration pursuant to rules of the American Arbitration Association. Any decision of the American Arbitration Association shall be binding on the parties hereto. In the event that any matter is submitted to arbitration or if legal action or proceeding is taken in connection with the interpretation or enforcement of this AGREEMENT, whether or not such action is arbitrated or litigated, the prevailing party of any such action, proceeding, or arbitration shall be awarded, in addition to its actual costs incurred, its actual attorneys' fees incurred. Actual attorneys' fees means all attorneys' fees incurred by the prevailing party whether or not such attorneys' fees are deemed to be "reasonable" by a court of competent jurisdiction or an arbitrator. Furthermore, the sole and exclusive remedy for the resolution of disputes concerning the enforcement and interpretation of this AGREEMENT shall be arbitration.

10. This AGREEMENT constitutes the sole and only agreement between the parties hereto. Any prior discussions, agreements or understandings, whether written or oral, are of no force and effect. This AGREEMENT may be modified only by a written agreement executed by both parties hereto.

FOR THE CITY OF RIDGECREST

\_\_\_\_\_  
Dan Clark, Mayor

\_\_\_\_\_  
Dennis Speer, City Manager

FOR THE SIERRA SANDS UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
William Farris, Board President

\_\_\_\_\_  
Joanna Rummer, Superintendent

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY AGENDA ITEM**

**SUBJECT:**

Grant Acceptance for a California Department of Alcoholic Beverage Control (ABC) grant through the Grant Assistance Program (GAP).

**PRESENTED BY:** Ron Strand, Chief of Police

**SUMMARY:**

The California Department of Alcoholic Beverage Control has awarded one-time grant funding to the City of Ridgecrest Police Department in the amount of \$25,596.00. The grant goal is to implement an aggressive ABC Enforcement Program with a strong emphasis on deterring minor/juvenile access to alcohol by:

- Targeting problematic ABC licensed establishments.
- Update current department ABC enforcement procedures with briefing roll call training to patrol personnel on a quarterly basis.
- Conduct IMPACT Operations at 100% of the licensed establishments within the jurisdiction of the Ridgecrest Police Department.
- Increase communication and involvement with community groups.
- Conduct “Shoulder Tap” operations.
- Conduct “Minor Decoy” operations.
- Issue press releases regarding the grant and activities conducted under the grant.
- Conduct “TAPPED” operations to curb alcohol consumption at juvenile parties.
- Train and assist neighboring Law Enforcement Agencies in ABC enforcement procedures and operations.
- Send two officers to ABC training with specific emphasis on alcohol violations and enforcement.

The grant period begins July 1, 2013 and ends June 30, 2014. The Police Department plans to use the grant funds to fund overtime for sworn personnel to implement and conduct the enforcement programs and to purchase limited equipment to assist in the project (digital recorders).

Past history and statistics have shown that strong enforcement against alcohol related crimes and specifically juvenile related alcohol crimes, have dramatically reduced calls-for-service, reports, and arrests in several areas including; DUI drivers, traffic collisions, sexual assaults, and batteries.

**FISCAL IMPACT:** Approximate revenue to the city in the amount of **\$25,596.00.**

**REIMBURSMENT GRANT- NO MATCHING REQUIRED**

Reviewed by Administrative Services Director

**ACTION REQUESTED:**

Approval of Resolution

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested:

Submitted by: RON STRAND  
(Rev. 2-14-07)

Action Date: June 19, 2013

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**RESOLUTION NO. 13-**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL, GRANT ASSISTANCE PROGRAM**

**WHEREAS**, the California Department of Alcoholic Beverage Control (ABC) is offering grants under the Grant Assistance Program for local police agencies to conduct enforcement activities concerning the sale or furnishing of alcohol to minors, and;

**WHEREAS**, this grant period begins July 1, 2013 and ends June 30, 2014, and;

**WHEREAS**, this grant is in the amount of \$25,596 to fund enforcement activities on an overtime basis and to purchase equipment to support the program, and;

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Ridgecrest authorizes the City Manager, or his designee, to apply for this grant with the California Department of Alcoholic Beverage Control Grant Assistance Program, and to approve, sign and execute any and all documents relating to the grant award, including amendments, and;

**BE IT FURTHER RESOLVED** that grant funds received hereunder shall not be used to supplant expenditures controlled by this body; and,

**BE IT FURTHER RESOLVED**, that the City Council authorizes the Finance Director to increase the FY14 budget revenue and expenditures in the amount of this grant, and;

**BE IT FURTHER RESOLVED**, that this resolution shall remain in full force and effect until a resolution of the City Council is adopted amending or rescinding this resolution.

**APPROVED AND ADOPTED THIS** 19th day of June 2013, by the following vote.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Daniel Clark, Mayor

ATTEST:

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Rachel J. Ford, CMC, City Clerk

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## CITY COUNCIL/SUCCESSOR AGENCY AGENDA ITEM

**SUBJECT:**

Grant Application for State of California, Office of Traffic Safety STEP Grant

**PRESENTED BY:**

Ron Strand, Chief of Police

**SUMMARY:**

The State of California, Office of Traffic Safety has awarded the Ridgecrest Police Department a Selective Traffic Enforcement Program (STEP) grant in the amount of \$99,670. This grant begins October 1, 2013 and ends September 30, 2014, and is a reimbursement grant that requires no matching funds.

The STEP grant provides funding on an overtime basis to employ enforcement and innovative strategies to reduce persons killed and injured in traffic collisions. The funded strategies include:

- DUI/Driver's license checkpoints.
- DUI roving saturation patrols.
- A "Hot Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with suspended or revoked licenses as a result of DUI convictions.
- Court "Sting" operations which focus on DUI offenders with suspended or revoked driver's licenses who get behind the wheel after leaving court.
- Special enforcement operations which target red light runners.
- Distracted driving operations.
- Warrant service operations.
- Traffic enforcement operations at intersections with disproportionate numbers of traffic crashes.

This grant will also provide funding to purchase of the following traffic enforcement equipment:

- 1- Fully equipped, new Honda 1300 ST police motorcycle with installed Lidar and radar speed detection devices.

**FISCAL IMPACT:**

Approximate revenue to the City in the amount of \$ 99,670. Reimbursement grant – No match required.

**ACTION REQUESTED:**

Approval of Resolution

**CITY MANAGER'S RECOMMENDATION:**

Approval of Resolution

Submitted by: Ron Strand

Action date: June 19, 2013

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**RESOLUTION NO. 13-XX**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF THE STATE OF CALIFORNIA, OFFICE OF TRAFFIC SAFETY STEP GRANT.**

**WHEREAS**, the Office of Traffic Safety, State of California, is offering Selective Traffic Enforcement Program (STEP) grants to employ enforcement and innovative strategies to reduce the number of persons injured and killed in traffic collisions, and;

**WHEREAS**, this grant does not require city matching funds, and;

**WHEREAS**, this grant will reimburse the City for actual overtime expenditures and the purchase of equipment relating to traffic enforcement, and;

**WHEREAS**, approximately \$ 99,670 revenue will be received by the city, and;

**WHEREAS**, the STEP grant provides funding for DUI saturation patrols, distracted driving enforcement, red light and speed enforcement, "Hot Sheet" programs, court "Sting" operations, along with funding to purchase a new Honda 1300 ST police motorcycle with installed Lidar and radar detection devices.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Ridgecrest authorizes the City Manager, or his designee, to apply for this reimbursement grant with the State of California, and to approve, sign and execute any and all documents relating to the grant award, including amendments, and;

**BE IT FURTHER RESOLVED**, that the City Council authorizes the Finance Director to increase the FY14 budget revenue and expenditures in the amount of this grant, and;

**BE IT FURTHER RESOLVED**, that this resolution shall remain in full force and effect until a resolution of the City Council is adopted amending or rescinding this resolution.

**APPROVED AND ADOPTED THIS** 19th day of June, 2013, by the following vote.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Daniel O. Clark, Mayor

ATTEST:

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Rachel J. Ford, CMC, City Clerk

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**7**

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY AGENDA ITEM**

**SUBJECT:**

Grant Application for an Office of Traffic Safety, Sobriety Checkpoint Grant

**PRESENTED BY:**

Ron Strand, Chief of Police

**SUMMARY:**

The Office of Traffic Safety, Sobriety Checkpoint Grant Program has allocated one-time grant funding to the Ridgecrest Police Department in the amount of \$36,760 to fund overtime for eight sobriety checkpoints and to purchase checkpoint supplies. The grant period begins October 1, 2013 and ends September 30, 2014.

**FISCAL IMPACT:**

Approximate revenue to the city in the amount of \$36,760

**REIMBURSEMENT GRANT- NO MATCHING FUNDS REQUIRED**

Reviewed by Administrative Services Director

**ACTION REQUESTED:**

Approval of Resolution

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested:

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**RESOLUTION NO. 13-**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF THE OFFICE OF TRAFFIC SAFETY, SOBRIETY CHECKPOINT GRANT**

**WHEREAS**, the Office of Traffic Safety (OTS) is offering grants under the Sobriety Checkpoint Grant Program to provide funding for police departments to conduct Sobriety Checkpoints and to purchase checkpoint safety equipment; and,

**WHEREAS**, the Office of Traffic Safety has allocated \$36,760 to the Ridgecrest Police Department for overtime to conduct eight Sobriety Checkpoints and funding to purchase checkpoint supplies; and,

**WHEREAS**, this grant covers a one-year operational period from October 1, 2013 through September 30, 2014.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Ridgecrest authorizes the City Manager, or his designee, to apply for this grant with the Office of Traffic Safety, Sobriety Checkpoint Grant Program and to approve, sign and execute any and all documents relating to the grant award, including amendments, and;

**BE IT FURTHER RESOLVED**, that the City Council authorizes the Finance Director to increase the FY14 budget revenue and expenditures in the amount of this grant, and;

**BE IT FURTHER RESOLVED**, that this resolution shall remain in full force and effect until a resolution of the City Council is adopted amending or rescinding this resolution.

**APPROVED AND ADOPTED THIS** 19th day of June, 2013, by the following vote.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Daniel O. Clark, Mayor

ATTEST:

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Rachel J. Ford, CMC, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING  
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

**SUBJECT:**

Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 5, 2013

**PRESENTED BY:**

Rachel J. Ford, City Clerk

**SUMMARY:**

Draft Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of June 5, 2013

**FISCAL IMPACT:**

None

Reviewed by Finance Director:

**ACTION REQUESTED:**

Approve minutes

**CITY MANAGER 'S RECOMMENDATION:**

Action as requested: Approve Draft Minutes

Submitted by: Rachel J. Ford  
(Rev. 6-12-09)

Action Date: June 19, 2013

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## MINUTES OF THE REGULAR MEETING OF THE RIDGECREST CITY COUNCIL

City Council Chambers  
100 West California Avenue  
Ridgecrest, California 93555

June 5, 2013  
5:30 pm

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council. Meetings are recorded for the purpose of preparation of minutes.

### CITY OF RIDGECREST

#### CITY COUNCIL REDEVELOPMENT SUCCESSOR AGENCY HOUSING AUTHORITY FINANCING AUTHORITY

#### AGENDA

Regular Council  
Wednesday June 5, 2013

**CITY COUNCIL CHAMBERS CITY HALL**  
100 West California Avenue  
Ridgecrest, CA 93555

**Closed Session – 5:30 p.m.**  
**Regular Session – 6:00 p.m.**

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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**CALL TO ORDER**

**ROLL CALL**

Council Present: Mayor Daniel O. Clark, Mayor Pro-Tem Jason Patin; Vice Mayor Marshall ‘Chip’ Holloway; Council Members James Sanders and Lori Acton

Staff Present: City Manager Dennis Speer; City Attorney Keith Lemieux; City Clerk Rachel J. Ford; and other staff

**APPROVAL OF AGENDA**

*Motion To Approve Agenda Made By Council Member Patin, Second By Council Member Acton. Motion Carried By Voice Vote Of 5 Ayes; 0 Noes; 0 Abstain; 0 Absent.*

**PUBLIC COMMENT – CLOSED SESSION**

- None Presented

**CLOSED SESSION**

GC54957.6 Labor negotiations – UFCW Golden State 8; Police Employee Association of Ridgecrest (PEAR); and unrepresented groups of employees including Management, Mid-Management, and Confidential. Agency Negotiator Dennis Speer

**REGULAR SESSION – 6:00 p.m.**

- Pledge Of Allegiance – Peggy Spraker and Ron Adams
- Invocation – Rev. Thomas

**CITY ATTORNEY REPORT**

- Closed Session
  - Received report – no action taken
- Other
  - none

## **PUBLIC COMMENT**

Ronald Porter

- Referenced comments made by a Council Member regarding acquiesce to Supreme Court.

Dave Matthews

- Relayed information on the DAC meeting on Friday noon to 4:00 p.m. at Jawbone and Saturday from 8-4 at Carriage Inn.

Louis Renner

- Asked for information supporting articles in the News Review related to salaries and fee increases.

Charles Lansing

- Drugs and paraphernalia needs cleaned up near the schools.
  - Direction given to staff to follow up

Andy Anderson

- Expressed unhappiness in budget decisions cutting police/public safety.
- Not enough funds given to roads
- Lesser percentage of cut to parks
  - Mayor requested comments be made during budget discussion

Kurt Bryant

- Commented on News Review editorial.
- Expressed concern of revenue projections.
- Commented on spending issues of wastewater fund.
- Concerned about the published salaries for some employees.
- Commented on concerns of potential bankruptcy.

Chris Nicolson

- Easement to prevent trespassing at majestic sky court
- Road repair on south Sunland
- Accountability in gas tax shortage
- Justification of 100k parks director salary
- Status of redevelopment bond funds and litigation burden
- 500 block of Inyokern road dilapidated building removal
- Leroy Jackson park extension eyesore and garbage
- Street sweeper

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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Mike Neel

- Commented on clapping as a form of free speech
- Suggestion of adopting a resolution supporting the first 10 amendments of the constitution and read a copy of the City of Gun Barrel Texas resolution.
- Read scripture from the Bible referencing oppression of the poor.
- Commented on litigation against Dale Howard.
- Read motion and ruling of judge regarding the Dale Howard case.
- Recommended council fire the law firm and drop the lawsuit.

Jerry Taylor

- Commented on number of committee members and legality.

Howard Auld

- I've got your back came true for Barbara and Howard when they had a flat tire.
- Officer Mike Atkins assisted and protected them during the incident.
- Publicly thanked Officer Atkins.

*Closed Public Comment at 6:31 p.m.*

**PRESENTATIONS**

**1. Presentation Of A Proclamation Honoring Ridgecrest Citizen John Cianni**

**Clark**

Council presented a proclamation to John Ciani and the Ridgecrest Police Department presented a special plaque honoring Mr. Ciani

**2. Presentation Of Employee Service Awards**

**Clark**

Council presented years of service awards to employees who have reached specific milestones in their careers.

**CONSENT CALENDAR**

**3. Approval Of A Resolution Of The Ridgecrest City Council Adopting An Updated Emergency Operations Plan**

**Strand**

**4. Approval Of Draft Minutes Of The Regular Council Meeting Dated May 15, 2013**

**Ford**

Items Removed for Discussion

- Number 3 pulled

*Motion To Approve Item 4 of the Consent Calendar Made By Council Member Patin, Second By Council Member Sanders. Motion Carried By Voice Vote Of 5 Ayes; 0 Noes; 0 Abstain; 0 Absent.*

Item 3 Discussion

Mike Neel

- Asked how many Council read and understand the Emergency Operations Plan.

Ron Strand

- Explained the plan as a guideline which is required and useful in a disaster situation.

Mike Neel

- Encouraged Council and staff to read and understand the document.

Jerry Taylor

- Asked about emergency drills.

*Motion To Approve Item 5 of the Consent Calendar Made By Council Member Acton, Second By Council Member Sanders. Motion Carried By Voice Vote Of 5 Ayes; 0 Noes; 0 Abstain; 0 Absent.*

**PUBLIC HEARING**

**5. Public Hearing And Approval Of A Resolution Establishing A Five Year Rate Schedule For The City's Sewer Charges** **Speer**

Dennis Speer

- Gave staff report

Mark Hildebrand

- Gave PowerPoint Presentation regarding Wastewater Rate Study Recommendations. *(Copy available in the City Clerk's Office)*

Lori Acton

- Inquired about the lifespan of a typical sewer system.
  - City Engineer responded

Chip Holloway

- Requested explanation of the single family rate.
  - Mark Hildebrand - complied

Lori Acton

- Reviewed scenarios with Mr. Hildebrand
- Scenario 1 does not add to the emergency capital and rates were raised for only repair and maintenance.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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Jason Patin

- Commented on the repairs needed at this time in addition to a new plant in the future. Need between \$80 & \$90 million to do both functions.
- Reviewed status of the wastewater fund which would have a shortfall in excess of \$50 million after existing loan is paid.
- If Council does nothing then will still be unable to fix the problem.
  - Mark Hildebrand – trying to get into the position to be able to borrow against the fund in future to complete necessary repairs and construction.

Dan Clark

- Asked for review of rate comparison of other Cities and read announcement that San Bernardino rates being raised from approximately \$6 per month to \$40 per month.

Jason Patin

- Clarified that it has been 17 years since last rate increase which has resulted in this level of increase and encouraged Council to not repeat this action again by raising the rates incrementally.

Dan Clark

- Researched concerns of a former Council Member of rates being unreasonable and that staff had not done their job.
- Reviewed the 4 types of sewer fees for capacity, inspection, connection, and availability.
- Outlined each fee and the increases implemented throughout the years.
- Asked citizens to consider whether the fee increase is reasonable considering there has been no increase since 1994.
- Reviewed previous presentation staff brought to Council in 2011, which Council chose not to follow.

Jim Sanders

- Reviewed loans currently owed to the wastewater fund.
  - Mark Hildebrand – responded
- Clarified that the loan is not being paid back by the increased fees but rather by the general fund annually.
- Reviewed scenario if the loan could be paid back by the general fund faster.
  - Mark Hildebrand – would only meet the reserve requirement quicker but would have little impact on the final outcome.
- Clarified that if Council found a way to repay the loan faster thereby not needing the rates at the level proposed, Council has the ability through the Prop 218 hearing to lower the rates.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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*Jim Sanders (cont.)*

- Commented on estimated cost of living and population numbers used in the calculation.
  - Mark Hildebrand – proposed rates would be higher if population growth rate is estimated too high because there are fewer people trying to cover the needed deficit.
- Believe there are several points that are estimated lower than needed.

Lori Acton

- Questioned what would happen if Council did not take necessary action now.
  - Mark Hildebrand – putting off from 2011 to now increase each fee increment by between 10% - 30%

Dan Clark

- Reviewed past fees increases.

Chip Holloway

- Referenced tour of Santa Maria wastewater plant which was built due to mechanical issue and their rates went up faster because of the urgent need and was required by the State.
- Looking at the same type of scenario if we do not plan ahead now and begin raising the funds needed to borrow for future.
- Do not want the State coming here to tell us how to solve our wastewater problems.

Mark Hildebrand

- Commented on the Prop 218 process and commended Council for their transparency.

Dan Clark

- Wastewater fees are exempt from vote process.

**Recessed for 5 minutes**

Mayor Clark requested a count of persons wishing to speak on the item and noted time limitations of 1 hour for total comment.

*Public Comment Opened at 7:54 p.m.*

Jerry Taylor

- Requested infrastructure replacement plan.
- Asked how citizens can monitor the progress promised without the plan.
  - Lori Acton – reviewed the request and cost to develop such a plan.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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Chris Nichols

- Referenced Delano home and compared increases and requested Council actually repair something with the funds rather than just collect.
- Commented on large user participation.

Robert Eierman

- Commented on last issue regarding trash
- Reminded public that initiative process gives power to people to repeal increases.
- Commented on the approach used to raise the fees and prepare the public.

Ronald Porter

- Reviewed initial purpose of enterprise fund.
- Commented on burden of proof for legality.
- Referenced section 4 and capital improvements.
- Referenced section 6 for actual costs with engineers report.
- Stated the process by Council is illegal and presented document to Council.

Craig Stump

- Spoke on collection system and what would happen in a failure.
- Believes a rate increase is needed but requested emphasis is on the collection system.
- Asked Council to prevent future borrowing of the fund.
- Asked Council to repair as blockages occur rather than survey entire system.
- Commented on future plans of the plant.
- Asked council to explain why plant needs replaced.

Christina Witt

- Accepts challenge to put forth initiative.
- Commented on population fluctuation.
- Asked Council to consider tenants, senior citizens, and low income families.
- Spoke on tax increases and consumer goods increases.

Stan Rajtora

- Agrees with Jerry Taylor on capital improvement plan.
- Concerned about preparation to debt finance.
- Commented on the reserves
- Reminded Council of request for an independent oversight committee for the wastewater fund.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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**Stuart Breil**

- Objected to rate increase.
- Commented on rental rates impacted by increase.
- Commented on need for a plan.
- Opposed to fee increase without a plan.
- Commented on department of defense personnel not receiving cost of living increase in past 3 years
- Asked about naval base contribution.
- Requested Council not proceed without engineering study.

**Jim Fallgetter**

- Against a rate increase without a proper engineering plan.
- Referenced comments from Council Member Patin
- Commented on Council not having a study.
- Commented on public distrust of Council as a whole and recommended delaying action, doing a study, and returning with a plan.

**Mike Neel**

- Spoke on presentation and assumptions to base increase.
- Asked Council to consider fairness in their actions.
- Referenced staffing costs.
- Commented on line replacement and asked Council to be reasonable.
- Commented on cash reserve and stated is unreasonable.
- Recommended a 25% increase for 3 years then reevaluate.
- Concerned about legality and constitutionality
- Referenced Howard Jarvis litigation pertaining to wastewater loan.
- Considering an initiative.

**Dave Matthews**

- Spoke on attendance at last meeting and assumption that rates would only go up \$10-\$15 per month however looking at presentation the rates are going up to over \$30.
- Made comments pertaining to \$8 rate and possible refund.
- Commented on infrastructure committee meetings and Naval Base cooperation.
- In favor of replacing treatment plant because age and made parts obsolete.
- Not particularly happy with the rate but in favor.
- Suggest rounding to next highest dollar and err on conservative side.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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Renee Westalusk

- Asked for clarification of 'capacity'.
- Referenced conversation with former City Manager Kurt Wilson
- Asked Council about option of just replacing sewer lines without building new plant
- Asked how quality of life will be affected.
- Expressed concerns of the fund being borrowed again and asked for full transparency.

Joe Habermann

- Owner of multi-unit complex and increase to tax bill.
- Commented on comparison of Ridgecrest to higher cost areas.
- Commented on competitors and current adequate housing which affects rent ability of units.
- Concerned with equity on unit size.
- Las Vegas counts fixtures to establish their rates.
- Requested Council restructure how the rates are set and consider home size and number of fixtures in the home.

Liv Loscar

- Asked about the overlap of construction.
- Asked for turn-around time if lines need repaired.
- How far ahead do we need to plan.

Tom Wiknich

- Commented on council appearance while listening to comments.
- Spoke on number of fixtures and number of persons.
- Asked if rate structure can exceed 5 years.
- Suggested fixing a rate that would reduce after the plant was completed.

Andy Anderson

- Asked council for assurances that the wastewater fund would not be raided again.
- Requested Council give an absolute guarantee that the fund would not be raided again.

Christina Witt

- Read opinion letter regarding wastewater fee sent to City of Ridgecrest.
- Referenced wastewater loan and trust issues.
- Council has to compensate for lack of trust from past councils.
- Compared fee increase to same as asking boss for raise.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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Jim Fallgetter

- Concurred with Tom Wiknich about Council attitude during comments.
- Summarized comments made referencing engineering study, and council knowledge of rates.
- Referenced comments about citizens.
- Asked Council to do their homework and get more information.
- Made implications that council had other plans for the money and commented on lack of trust.

Jerry Taylor

- Agreed with Mr. Fallgetter on trust issues
- Commented this is about regaining trust of citizens.
- Mentioned number of letters received protesting the fee increase.

Ron Porter

- Reviewed additional compliance issues of Prop 218.
- Spoke on assessment as a building fund only, not maintenance fund.
- Commented on unlawful charges for homes on septic.
- Gave history of sewer plant fund.
- Referenced handout.

*Closed Public Comment at 8:48 p.m.*

Jim Sanders

- Appreciate comments received by public.
- Difficult decision for Council.
- Responded to comments of legality.
  - Keith Lemieux – number of procedures in the referenced sections that relate to various fees. Convinced consultant has followed legal process.
  - Mark Hildebrand – did not hear anything that concerns our firm.
- Council not experts in sewer collection therefore experts were hired.
- Find nothing questionable in the reports from consultant and are erring on the side of a lower rate which give some concern.

Lori Acton

- Understand the frustration with paying more fees but to be told am incompetent and have not spent time on this subject is incorrect.
- Spent many hours questioning staff and consultants on all the concerns brought forward.
- Can't go out and do things if we do not have the funds available.
- Asked if there is a way to set the wastewater fund as a special district assessment similar to a parks district assessment.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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*Lori Acton (cont.)*

- Council understands the trust issue and want protection of the fund.
  - Keith Lemieux – this is a fee and all funds collected are mandated for specific use.

Chip Holloway

- Questioned the fixture concept. Is a fixture cost captured in another formula for the connection fee?
  - Mark Hildebrand – can be used in sewer availability and in the connection fee to estimate the amount of flow and is a one-time connection fee.
- When a rate survey is done, it is strictly done by cost rather than appraised value of a community.
- Commented on scare tactics and accusations of stealing from the wastewater fund.
- Referenced letter regarding wastewater loan.
- Commented on former city manager actions.
- Commented on new council being beat up for actions of former staff members.
- Spoke on in-lieu franchise fee and engineers report.
- Council should not be punished for actions that were taken without council's knowledge.
- Commented on loan balance and asked public to stop validating that as a tool being used to discredit current council.
- Council did borrow from wastewater fund in past and each time benefitted the public by saving from going to private agencies and paying higher interest rates and brokers fee.
- Borrowing from wastewater fund is a smart move so long as it is publicly disclosed.
- Commented on rates outlined in report and costs to do minimal repairs to the system.
- Gave analogy of homeowner obligation to justify ability to pay mortgage and desire to build a mansion. Have to show increase in income to prove ability to pay back a loan.
- Council trying to build a history of ability to repay a loan to the bond council.
- Cannot deny that a 50 year old plant is on borrowed time.
- No problem with having an oversight committee.
- Feel to not do something tonight would be the most irresponsible thing ever done as a council member.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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Jason Patin

- Apologized for inaccurate numbers when presenting scenarios.
- Commented on ADD and inability to sit still and asked public to please not misinterpret actions.
- Have a situation where rates have not been raised in 17 years and council is electing to fix the situation.
- Not happy about the situation because every council member will also have to pay these rates.
- Ok with taking the heat from the public even though this situation was created by inaction in the past.
- Need to move forward as a city, can't keep talking about what past council's did. If this council does something irresponsible then call us on it but don't blame this council for past issues not of our doing.

Lori Acton

- Asked for clarification of time needed to construct a new plant
  - Mark Hildebrand – confirmed 2 to 4 years and clarified the process for preparing plans and need to have funds available.

Dan Clark

- Read letters from Marta Meier and Raylene Dean.
- Clarified reason for increase is age of plant and capacity level.
- Referenced sewer management plan and components used to determine what needs to be fixed.
- Not certain city needs to spend millions of dollars to run cameras thru every line and suggested looking at the age and camera only those we think will have problems soon.
- Commented on State of California mandating trash and capability of Lahontan being able to do the same thing if we do not prepare now to be in compliance.
- Commented on the borrowing of wastewater funds during previous time on the council. Did not have a clue the funds had been moved and was frustrated in inability to read the budget. Hold previous council accountable for not making sure they had a budget that was readable but happy the funds are being paid back now.
- Commented on projects paid for by borrowing short-term from the wastewater fee.
- If any Measure 'L' funding is spent inappropriately then will resign and same goes for wastewater fund.
- Asked public to not blame new council members for things that happened in the past.
- Asked for motion

*Motion To Approve A Resolution Establishing A Five Year Rate Schedule For The City's Sewer Charges Made By Council Member Patin , Second By Council Member Sanders . Motion Carried By Roll Call Vote Of 5 Ayes; 0 Noes; 0 Abstain; 0 Absent.*

*Council Member Acton left the meeting at 9:25 p.m.*

**6. Public Hearing And Approval Of Resolution Confirming The Annual Engineer's Report And The Assessment Diagram Connected Therewith; And Ordering The Levy And Collection Of Assessments For Fiscal Year 2013/2014** Culp

Loren Culp

- Gave staff report

Public Comment Opened at 9:29 p.m.

Andy Anderson

- Asked for clarification of engineers report
  - Loren Culp - complied

*Council Member Acton returned to the meeting at 9:28 p.m.*

Jerry Taylor

- Commented on rate being charged.
- Asked council to consider a different rate than LS1 for future lighting districts.
- Expressed hope that funds are being spent on contractor

*Motion To Approve A Resolution Confirming The Annual Engineer's Report And The Assessment Diagram Connected Therewith And Ordering The Levy And Collection Of Assessments For Fiscal Year 2013-2014 Made By Council Member Holloway , Second By Council Member Patin . Motion Carried By Voice Vote Of 5 Ayes; 0 Noes; 0 Abstain; 0 Absent.*

**DISCUSSION AND OTHER ACTION ITEMS**

**7. Discussion And Approval Of A Resolution Of The Ridgcrest City Council And The Ridgcrest Successor Redevelopment Agency Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended** McQuiston

Rachelle McQuiston

- Gave staff report
- Draft budget presented for approval as printed but changes are still allowable.
- Reserve of \$65,000 available in this budget.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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*Rachelle McQuiston (cont.)*

- Reviewed questions of wastewater fund and in-lieu franchise fee which is being paid back.
- Fee resolution will be forthcoming at future council meeting
- Responded to wastewater plant supervisor salary as being misquoted. Total is for both salary and benefits
- Spoke on documentation during the process. Provided what is legally mandated because pressed for time. Anticipate process starting earlier next year and providing more documentation.

Lori Acton

- Commented on water savings anticipated with meter size which will equate to approximately \$35,000.

Chip Holloway

- Questioned reduction to self-insurance fund.
  - Rachelle McQuiston - Not the retirement fund, have a cash balance of one million and will try to keep the reserve at that level. Premiums are set by CSAC
- Want to go out and find a different workers compensation administrator.

Public comment opened at 9:45 p.m.

Andy Anderson

- Comments on cuts to police/public safety at 20%
- Parks only cut 18%
- Need to recoup revenue loss and everyone took a cut but ask why Parks and Recreation were not cut the same percentage.
- Commented on City officials salaries. Needs to be addressed.
  - Chip Holloway – have discussed in closed session but legal issues. Did an analysis with consultant some time ago and is time to do again. Contracts and legal obligations prevent reaction right now but is on the horizon.
  - Lori Acton – are addressing the issue.
  - Keith Lemieux – subject to contract and negotiation and city manager has received instruction.

## MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR

June 5, 2013

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Tom Wiknich

- Improved communication comments.
- Apologizes to Mr. Patin, did not know about medical condition.
- Comments on Measure 'L' and cuts to Police Department.
- Spoke on perception of without Measure 'L' would have to cut police by 17 positions.
  - Rachele McQuiston – responded. Revamping process for next year and if not presented in a more understandable way is because did not have the time to prepare a base budget.
  - Dan Clark – reviewed the process and departments requested to present budgets without Measure 'L'.
  - Chip Holloway – would have to simulate a belief system that doesn't exist so long as you know Measure 'L' is there. Reviewed process of creating a simulated budget.
  - Lori Acton – should have presented a budget showing the reality of no Measure 'L' funding which would have shown a funded police department and no parks and recreation. Looking to make that happen next year.

Jerry Taylor

- Commented on what council could have presented.
- Current budget is not sustainable without Measure 'L'.
- Council has the challenge of showing what would have been done without Measure 'L'.
- Need to lean more on other organizations who are stepping up to help with Parks & Reaction.
- Commented on previous city manager hard decisions made to cut \$2 million.
- Commented on full time equivalents.
- Concerned about fees for Kerr McGee center which went down.
  - Rachele McQuiston – in reviewing fee schedule, all department heads input. Director commented that fees were not being charged so fees have been adjusted to what is actually being charged and will be going thru the process to increase the fees.
- Reviewed fees for hall rentals and does not understand why not going after that revenue.
- Questioned increase to council salaries showing in the proposed budget.
  - Rachele McQuiston – Council dynamics changes because some members take benefits and others do not, some have taken voluntary cuts while others have not.
- Commented on Council benefits package and costs to the City.
- Asked what Citizens are getting in the way of services. Narrative page is missing.
- Commented on lack of reductions to staff in Parks & Recreation.
- Commented on the compensation study that was performed in 2007.
- Municipality's salaries are generally inflated compared.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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*Jerry Taylor (cont.)*

- Think there are things that Council should understand more before adopting this document.

Dave Matthews

- Requested clarification on \$100k plus salary and what position it is for.
  - Rachelle McQuiston – clarified

Mike Neel

- Referenced summary of appropriations and asked about blank spots and certain line items.
  - Rachelle McQuiston – explained each line item questioned including Parks & Recreation, Police, and Engineering.
- Questioned Public Works Streets amounts from Measure 'L'
  - Rachelle McQuiston – reviewed offsetting revenue and costs additional Measure 'L' funding and partial Measure 'L' to Engineering to perform maintenance functions.
- Reviewed Parks & Recreation budget hearing discussions and suggested Measure 'L' supplemented police in order to not cut Parks & Recreation.

Jim Fallgetter

- Asked how much would be spent on repairing sewers.
  - Rachelle McQuiston – responded
- Asked if there was a plan on where the funds would be spent.
  - Dennis Speer – will have to bring in a consultant to run enough of the lines to develop a 5-year plan. Will not be capital project work done this year during the development of capital plan based on analysis of condition of lines. Will perform capital project work in year two.
- Thanked Mrs. McQuiston for working to get the budget process going earlier next year.
- Commented on personnel issues and article from newspaper regarding Wal-Mart and comments from Mr. Parsons. Suggested giving termination notices to staff members who have termination clauses. Asked if an economic development department is necessary.

Stan Rajtora

- Thanked Mr. Holloway for addressing question of independent oversight committee.
- Commented on council being part-time employees without expertise and suggested citizens who do have the expertise and willing to help.
- Referenced email to Mr. Speer regarding overhead expenditures and overhead revenues and where they came from.
- Concerned about wastewater fund and where the money is going.
  - Rachelle McQuiston – rates were set for previous year were not adjusted but will provide a full outline of where the revenues come from.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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*Stan Rajtora (cont.)*

- Asked for breakdown of where people are being funded.
- Look forward to response and appreciate Rachelle's willingness to be open and honest.
  - Rachelle McQuiston – have reviewed with Mr. Speer and historically the fund was interpreted loosely but have taken measures to correct and can provide the breakdown of each employees allocation.
- Think having a group in place with expertise to be consultant would be in everybody's best interest.

*Jerry Taylor*

- Reviewed Parks & Recreation budget and salaries
  - Rachelle McQuiston – union did not receive increases 3 years ago when other did so during negotiations salaries were increased to catch them up with everyone else.
- Commented again about creating budget without Measure 'L'.
- Reviewed capital improvement projects and increased appropriations.
- Reviewed wastewater salaries increase.
  - Dennis Speer – overtime accounts for increase salary to plant manager due to vacancies at the plant.
- Labor costs seem to be increasing and not seeing actual reduction. Backstopping with Measure 'L' funding.

*Closed Public Comment at 10:43 p.m.*

*Jim Sanders*

- Not prepared to vote tonight, want to review new information
- Commented legal fee cuts which went to parks & recreation
- Cannot support this budget as is.

*Rachelle McQuiston*

- Commented vacation June 21 – July 9 and requested additional session be held before that time or after July 9. If a budget is not completed then a continuing resolution can be adopted.

*Lori Acton*

- Will need to do before June 17 unless via teleconference.
- This is living document that can be changed. Feel good with current budget and there are areas where funds are being saved and creating a reserve.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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Chip Holloway

- Agree with Mr. Sanders but do not feel delaying a vote would accomplish what I want to do.
- Only area to make additional cuts that would make a significant change would be Parks & Recreation
- Parks is mostly people but cutting people gets unions involved. Changes can be made later with people.
- Can delay or vote tonight.

Jason Patin

- Not comfortable with it and nothing in this budget moves us toward being independent of Measure 'L'.
- In 4 years cannot have 14 police officers funded by Measure 'L'. Have to generate a budget that does not fund Officers with Measure 'L'.
- Disagree with giving funds back to Parks & Recreation.
- Until we move in that direction then cannot agree with the budget.

Dan Clark

- Asked what adjustments would be recommended by Mr. Patin.

Jason Patin

- Start over and make cuts that should have been made.

Rachelle McQuiston

- Goals for next year is to look for other ways to increase revenues such as additional grants and should make the bottom line better next year and less dependence on Measure 'L'

Jason Patin

- Grants are not a fix to the budget, they should be bolstering the reserve.

Lori Acton

- Asked if this year, it is proposed to let go of Leroy Jackson for County and private entities are running programs. Next step is Kerr McGee sports complex and pool need to go and then would have the funds to support police. Taking in small bites will help keep programs running. Don't think cutting off at the knees is the way to go at this time. Public is aware we are doing this in stages.

Jason Patin

- Asked how much money is realized by eliminating Leroy Jackson.
  - Jim Ponek – explained staff and programs are being moved and will save \$75,000.
- Asked where the \$75,000 went.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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Dan Clark

- Not willing to eliminate the recreation program because will pay for it later if we don't take care of the kids.
- Can always make changes as updates come in from finance.
- If we can make an adjustment to get a 5-0 vote but have not seen figures that are drastically different from what we decided last meeting.
- Not happy with it, but not ready to start all over and am supportive of youth programs.
- Faced with large problem in four year, yes and willing to move in that direction over the next few years.
- Willing to make a motion and call for a vote at this time then revise as needed throughout the year.
- Commented on things council would like to see in the budget, but not feasible at this time.
- Will be on vacation in July.
- Will entertain motion to pass as presented and each month will review and make recommendations for adjustments as we go based on revenues.

Jim Sanders

- Throughout the budget process all council has compromised.
- Will not support a budget that does not include the original request for parks to cut \$220k and see savings go toward reserve.

Jason Patin

- Agree with Mr. Sander's comments
- All for youth programs and parents paying for it.
- Have heard organizations offer to help us at a lower costs and we still choose not to do this, instead we raise fees to the organizations.
- Think this is the wrong thing to do, especially when savings realized could be moved to Police.

Chip Holloway

- Only place left to get the money we need is from Parks & Recreation and Personnel.
- Suggested more money to streets from Measure 'L'

Lori Acton

- My goal is to taper down the amount of Measure 'L' funding is used for Police.

*Motion To Approve Budget With Amendment To Take \$100,000 Savings From Legal Fees And Give To Police Department Rather Than Parks And Recreation, Additionally Release One Employee In Parks And Recreation And Not Increase Fees For Sports Organizations Made By Council Member Acton.*

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

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No second to the motion was made so motion does not pass

*Budget Hearing moved to the June 19, 2013 Council agenda.*

Tom Wiknich – asked council to look at the expenditure approval rates for department heads.

**COMMITTEE REPORTS**

**City Organization**

Members: Dan Clark, Jim Sanders  
Meeting: 3rd Tuesday Of The Month At 5:00 P.M.; Council Conference Room  
Next Meeting: June 18, 2013

Jim Sanders – cancelled meeting

**Community Development Committee**

Members: Jason Patin, Chip Holloway  
Meetings: 1<sup>st</sup> Thursday Of The Month At 5:00 P.M.; Council Conference Room  
Next Meeting: June 6, 2013

Jason Patin – have not met

**Infrastructure Committee**

Members: Dan Clark, Jason Patin  
Meeting: 2<sup>nd</sup> Wednesday Of The Month At 5:00 P.M., Council Conference Room  
Next Meeting: June 12, 2013

Dan Clark – gave report of last meeting, Next meeting date moved to June 11, 2013 at 5:00.

**Quality Of Life**

Members: Chip Holloway, Lori Acton  
Meeting: 2<sup>nd</sup> Thursday Of The Month At 5:00 P.M.; Kerr-McGee Center  
Next Meeting: August 8, 2013 (Dark in June, July, December, and January)

Chip Holloway – have not met

**Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)**

Members: Jim Sanders, Jason Patin  
Meetings: 3<sup>rd</sup> Tuesday of the Month at 4:00 P.M., Kerr-McGee Center  
Next Meeting: August 20, 2013

Jim Sanders – no quorum so discussion only, no action taken

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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**Veterans Advisory Committee**

Members: Jason Patin, Lori Acton

Meetings: 1<sup>st</sup> and 3<sup>rd</sup> Monday of the Month At 6:00 p.m., Council Conference Room

Next Meeting: June 17, 2013

Dan Clark – reviewed meeting and noted letter of support from Congressman McCarthy

Lori Acton – resigning position to Dan Clark

**Ridgecrest Area Convention And Visitors Bureau (RACVB)**

Members: Jason Patin, Chip Holloway

Meetings: 1<sup>st</sup> Wednesday Of The Month, 8:00 A.M.

Next Meeting: July 3, 2013 at location to be announced

Chip Holloway – read director's report

**OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

- None

**CITY MANAGER REPORT**

Dennis Speer

- Reported on CalRecycle compliance order which has been approved.

**MAYOR AND COUNCIL COMMENTS**

Lori Acton

- Agree with wastewater oversight committee
- Emerald planet on u-tube highlighted the City of Ridgecrest

James Sanders

- No problem with wastewater oversight committee.
- Wastewater fund is a special fund which is governed by laws
- Comfortable with plan for wastewater fund and have a good path forward in terms of what we will be repairing and replacing.
- Have spent the last two weeks explaining my position and feel it would be irresponsible to keep kicking the can down the road.
- Applaud the staff and council for making serious cuts and cleaning up the budget and is a step in the right direction.

**MINUTES – CITY OF RIDGECREST CITY COUNCIL - REGULAR**

**June 5, 2013**

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Chip Holloway

- Congratulated Nathan and Amy for birth of baby and wished Cheeto and John good luck.
- Thanked council for what they are trying to do.
- Made announcements for event in Kernville
- June 29 auction and raffle for 2 communities one purpose which will support the Ridge Project and Moore Oklahoma

Jason Patin

- Congratulated Nathan and Amy for birth of baby and wished Cheeto and John good luck.
- Anxious to get budget done and think are making strides in the right direction. Thanked staff for their work and need to get it done.
- Mr Fallgetter comments are very disrespectful.
- Don't understand why we would have an oversight committee for wastewater because it is regulated but don't see anything wrong with it.

Dan Clark

- AB719 passed the assembly and will be heard by senate. Might get reduction in electrical costs.
- Read letter of appreciation from clergy and ridge project to Waste Management
- July 17 agenda need to appoint 2 members to Measure 'L' committee. Assigned Mr. Anderson to Lori and Mr. Patin's appointee is due.
- Cannot afford street sweeping at this time and commented that in Germany it is the law for homeowners to sweep their gutters.
- Passed out minutes from the last 50<sup>th</sup> Anniversary Committee meeting.
- Thanked comments from the community, understand the impact to people who are on a lower income. Difficult decision but necessary.
- Would not support a Wastewater Oversight Committee because of the requirements for staff time who are already stretched to the limits.

**ADJOURNMENT at 11:43 p.m.**

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Rachel J. Ford, CMC  
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

An Ordinance Of The Ridgecrest City Council Amending The Zoning Map for Zone Change ZC 13-01, a request to amend the Zoning Map for 2 parcels: 1) APN 067-031-11, (822 N. Balsam Street) containing 3900 square feet from Undesignated to CG (General Commercial) and 2) APN 067-031-12, (828 N. Balsam Street) containing 6500 square feet from Undesignated to R-2 (Multi-Family Residential)

**PRESENTED BY:**

Matthew Alexander, AICP

**SUMMARY:**

The applicants, Sally Peterson and the City of Ridgecrest, have filed for amending the General Plan and rezoning 10,400 sq. ft. on two parcels located at 822 and 828 N. Balsam Street, (APN 067-031-11&12).

The purpose of these proposed amendments is to bring the General Plan and Zoning District into compliance for these residential and commercial uses of these two neighboring properties.

In order to facilitate this project, on February 26, 2013 the Planning Commission approved a resolution, (attached), recommending the City Council approve a General Plan Amendment and adopt an Ordinance rezoning the above described property. The Commission also approved a Categorical Exemption to be in compliance with CEQA

This ordinance introduced for first reading, by title only, at the regular Council meeting of May 1, 2013. It is brought to the Council at this time for second reading and adoption.

**Recommended Motions – 2 Motions**

Motion To Waive Reading In Full And To Adopt By Title Only, Ordinance No. 13-02, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Zoning Map For Zone Change ZC 13-01, A Request To Amend The Zoning Map For 2 Parcels: 1) APN 067-031-11, (822 N. Balsam Street) Containing 3900 Square Feet From Undesignated To CG (General Commercial) And 2) APN 067-031-12, (828 N. Balsam Street) Containing 6500 Square Feet From Undesignated To R-2 (Multi-Family Residential)

Requires A Second

Motion To Adopt, By Title Only, Ordinance No. 13-02, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Zoning Map For Zone Change ZC 13-01, A Request To Amend The Zoning Map For 2 Parcels: 1) APN 067-031-11, (822 N. Balsam Street) Containing 3900 Square Feet From Undesignated To CG (General Commercial) And 2) APN 067-031-12, (828 N. Balsam Street) Containing 6500 Square Feet From Undesignated To R-2 (Multi-Family Residential)

Requires A Second

**FISCAL IMPACT:**

None. Both parcels are currently developed.

Reviewed by Finance Director

**ACTION REQUESTED:**

Approve motions to waive reading in full and adopt by title only Ordinance No. 13-02.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested: approve two motions to waive reading in full and adopt by title only Ordinance No. 13-02

Submitted by:

Matthew Alexander

Action Date: June 19, 2013

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**ORDINANCE NO. 13-02**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIDGECREST  
ADOPTING ZONE CHANGE NO. 13-01**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIDGECREST as follows:**

**SECTION 1. PURPOSE**

This ordinance adopts Zone Change No. 13-01 ("Zone Change").

**SECTION 2. FINDINGS**

The Council finds, determines and declares:

- (a) This zone change will not be accompanied by any significant environmental impacts.
- (b) This zone change is consistent with the General Plan as adopted.
- (c) This zone change will not have a significant impact on the environment and is not likely to cause environmental damage or serious public health problems.
- (d) The area is physically suited for the zone classification.
- (e) This zone change will promote the health, welfare, and safety of the community.
- (f) The proposal conforms to Chapter 20 of the Ridgecrest Municipal Code.

The Planning Commission considered the evidence and recommended approval of this application on February 26, 2013.

**SECTION 3. DESCRIPTION**

The application for the proposed Zone Change is hereby recommended for approval as shown in Exhibit A, attached hereto.

**SECTION 4. APPROVAL**

Having found it is in the best interest of the public and it is compatible with surrounding land uses, the City Council hereby approves the Ridgecrest Zoning Map for the two parcels set forth below, known as Zone Change ZC 13-01.

**SECTION 5. AMENDMENTS**

1. A portion of lot 35 Tract #1401 (822 N. Balsam Street), containing 3900 square feet, from Undesignated to CG (General Commercial).
2. Lot 36, Tract #1401 (828 N. Balsam Street), containing 6500 square feet, from Undesignated to R-2 (Multi-Family Residential).

**SECTION 6. EFFECTIVE DATE**

This ordinance shall take effect 30 days from the date of adoption.

**SECTION 7. OTHER**

The amendment, as shown, shall be appropriately designated on the Precise Zoning Plan Maps of the City of Ridgecrest as a change in the District Boundary on the Zone Plan Map, with Ordinance notation. Except as provided herein, the zoning ordinance of the City is hereby affirmed.

**SECTION 8. CITY CLERK**

The City Clerk shall certify to the passage and adoption of the ordinance and shall cause this ordinance to be published in the manner required by law.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

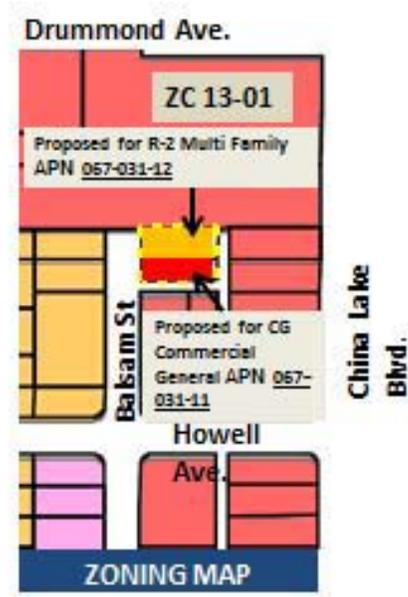
\_\_\_\_\_  
Daniel O. Clark, Mayor

ATTEST:

\_\_\_\_\_  
Rachel J. Ford, CMC  
City Clerk

**EXHIBIT A**  
**ZC 13-01**

Amending the Zoning Map for 2 parcels: 1) APN 067-031-11, (822 N. Balsam Street) containing 3900 square feet from Undesignated to CG (General Commercial) and 2) APN 067-031-12, (828 N. Balsam Street) containing 6500 square feet from Undesignated to R-2 (Multi-Family Residential).



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# CITY OF RIDGECREST

## PUBLIC NOTICE

### SUMMARY OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIDGECREST APPROVING ZONE CHANGE NO. 13-01

#### **INTRODUCTION:**

Under Government Code Section 36933 (c) (1), the City may publish a summary of a proposed ordinance or a proposed amendment to an ordinance provided that a summary of the proposal is prepared by the person designated by the City Council and provided further that the summary is published at least five (5) days prior to adoption of the proposal and within fifteen (15) days after the adoption with the names of the Council Members voting for and against the proposal. This summary of a proposed amendment to the Ridgecrest Municipal Code is pursuant to Government Code Section 36933 (c) (1). A CERTIFIED COPY OF THE FULL TEXT OF THE PROPOSAL IS AVAILABLE FOR INSPECTION IN THE OFFICE OF THE CITY CLERK, CITY HALL, 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA.

#### **TITLE:**

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIDGECREST AMENDING THE MUNICIPAL CODE ADOPTING ZONE CHANGE NO. 13-01"

At their regular meeting on May 1, 2013, the City Council approved this ordinance on first reading and authorized and instructed the City Clerk to prepare a summary for publication. Approval on 2nd reading, by title only, will be considered at the Regular City Council meeting to be held on June 19, 2013

#### **GENERAL SUMMARY:**

This Ordinance amends the Ridgecrest Municipal Code by adopting Zone Change No. 13-01 having found that it is in the best interest of the public and is compatible with surrounding land uses by amending the Ridgecrest Zoning Map for 2 parcels: 1) APN 067-031-11, (822 N. Balsam Street) containing 3900 square feet from Undesignated to CG (General Commercial) and 2) APN 067-031-12, (828 N. Balsam Street) containing 6500 square feet from Undesignated to R-2 (Multi-Family Residential).

This ordinance shall take effect 30 days from the date of adoption.

City of Ridgecrest

Rachel J. Ford, CMC  
City Clerk

Dated: June 7, 2013

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**10**

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

An Ordinance Of The Ridgecrest City Council Amending The Zoning Ordinance Text by amending the definition of "Family" as follows: "Family" shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.

**PRESENTED BY:**

Matthew Alexander, AICP

**SUMMARY:**

The State of California and Kern County Fair Housing Program staff have advised the City of Ridgecrest to immediately take steps to ensure compliance with fair housing laws on both the federal and state level. Specifically the City of Ridgecrest has been advised to modify the definition of family to allow 6 or fewer persons to occupy a dwelling so that all residential districts will then be compliant with fair housing laws.

Currently, the Zoning ordinance definition of "family" reads as follows: "Family" shall mean an individual or two or more persons related by blood or marriage or a group of not more than five persons, excluding servants, who are not related by blood or marriage, living within a single dwelling.

On March 13, 2012 the Planning Commission approved a Resolution recommending that the City Council amend the definition of "Family" as follows: "Family" shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.

**FISCAL IMPACT:**

Future grants to the City could be affected if the Ordinance isn't modified as recommended.

Reviewed by Finance Director

**ACTION REQUESTED:**

Recommended Motions

Motion To Waive Reading In Full Of An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Zoning Ordinance Text By Amending The Definition Of "Family" As Follows: "Family" Shall Mean An Individual, Or Two (2) Or More Persons Related By Blood Or Marriage Or Legal Adoption, Or A Group Not To Exceed Six (6) Persons (Excluding Servants) Living Together As A Single Housekeeping Unit In A Dwelling Unit  
Requires A Second

Motion To Introduce, By Title Only, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Zoning Ordinance Text By Amending The Definition Of "Family" As Follows: "Family" Shall Mean An Individual, Or Two (2) Or More Persons Related By Blood Or Marriage Or Legal Adoption, Or A Group Not To Exceed Six (6) Persons (Excluding Servants) Living Together As A Single Housekeeping Unit In A Dwelling Unit  
Requires A Second

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Recommend approval of two motions as outlined in the staff report.

Submitted by: Matthew Alexander  
(Rev. 02/13/12)

Action Date: June 19, 2013

## ORDINANCE NO. 13-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIDGECREST ADOPTING ZONING TEXT AMENDMENT NO. 12-01, BY AMENDING THE ZONING ORDINANCE DEFINITION OF "FAMILY" AS FOLLOWS: "FAMILY" SHALL MEAN AN INDIVIDUAL, OR TWO (2) OR MORE PERSONS RELATED BY BLOOD OR MARRIAGE OR LEGAL ADOPTION, OR A GROUP NOT TO EXCEED SIX (6) PERSONS (EXCLUDING SERVANTS) LIVING TOGETHER AS A SINGLE HOUSEKEEPING UNIT IN A DWELLING UNIT. APPLICANT: CITY OF RIDGECREST PLANNING DEPARTMENT

THE CITY COUNCIL OF THE CITY OF RIDGECREST RESOLVES as follows:

### SECTION 1. PURPOSE

This ordinance adopts Zoning Text Amendment No. 12-01

### SECTION 2. FINDINGS

1. On March 13, 2012 the Planning Commission held a public hearing and duly and regularly considered and recommended amending The Zoning Ordinance Text by amending the definition of "Family" as follows: " Family" shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.
2. The Council finds, determines and declares:
  - a) This zoning text amendment will not be accompanied by any significant environmental impacts.
  - b) This zoning text amendment is consistent with the General Plan as adopted.
  - c) This zoning text amendment will not have a significant impact on the environment and is not likely to cause environmental damage or serious public health problems,
  - d) This zoning text amendment will promote the health, welfare and safety of the community.
  - e) The proposal conforms to City of Ridgecrest Housing element

### SECTION 3. DESCRIPTION

The application for the proposed Zone Change is hereby recommended for approval as shown in Exhibit A, attached hereto.

**SECTION 4. APPROVAL**

The City Council hereby adopts this Ordinance Amendment by deleting the Current Ridgecrest Zoning Ordinance Section 20-1.2. definition of "Family" which reads: "Family" ~~shall mean an individual or two or more persons related by blood or marriage or a group of not more than five persons, excluding servants, who are not related by blood or marriage, living within a single dwelling.~~

By replacing with this new definition of "Family" which shall read as follows: "Family" shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.

The City Clerk shall certify to the passage and adoption of the ordinance and shall cause this ordinance to be published in the manner required by law.

**APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Daniel O. Clark, Mayor

ATTEST:

\_\_\_\_\_  
Rachel J. Ford, CMC, City Clerk

## Planning Commission

Public Hearing: March 13, 2012

**ZT 12-01 (Zoning Ordinance Text Amendment)** – Consideration of recommending an amendment to *Section 20-1.2 (Definitions)* of the City of Ridgecrest Municipal Code.

**Applicant: City of Ridgecrest Planning Department**

**Current Ridgecrest Zoning Ordinance definition of “Family” –**

*“Family” shall mean an individual or two or more persons related by blood or marriage or a group of not more than five persons, excluding servants, who are not related by blood or marriage, living within a single dwelling.*

**Proposed Ridgecrest Zoning Ordinance definition of “Family” –**

*“Family” shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.*

### BACKGROUND

Last April, 2011 the City Planner received the following communication from Shannon Castro, Senior Paralegal, Fair Housing Program, Kern County Planning and Community Development:

It is recommended that the City of Ridgecrest take immediate steps to modify/change the City’s Zoning Code – definition of family.

Not included in the information sent to your office was a copy of the 2004 Analysis of Impediments to Fair Housing Choice. You can view the [Analysis of Impediments to Fair Housing Choice](http://www.co.kern.ca.us/cd/cdfh.asp) at our website at: <http://www.co.kern.ca.us/cd/cdfh.asp>

Attached to this e-mail is a blank copy of the Coop City Agreement (paragraph 6). Our office researched the agreements with coop cities and found that the City of Ridgecrest was allocated \$178,177.00 for fiscal year 2010-2011.

According to the Draft AI for 2010 the consultant states *the City of Ridgecrest should immediately take the following steps to ensure compliance with fair housing laws on both the federal and state level: The City of Ridgecrest should modify the definition of family to allow 6 or fewer persons to occupy a dwelling so that all residential districts will then be compliant with this impediment.*

This is the County of Kern’s definition of family:

## 19.04.255 FAMILY

“Family” means an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.

If you have further questions regarding this issue or if further clarification is requested by the City's Attorney please contact David Press at (661) 862-5039.

Due to the need for compliance and the current actions of HUD and advocacy groups throughout the nation our office is requesting immediate changes to the zoning codes.

### RECOMMENDATION

It is recommended that the Planning Commission APPROVE A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING SECTION 20-1.2. (Definitions) pertaining to *“Family” : shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.*

Attachment:

draft Planning Commission Resolution recommending that the City Council amending the definition of Family within the Zoning Ordinance,

DRAFT RESOLUTION NO. PC 12-01

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF RIDGECREST RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING SECTION 20-1.2. DEFINITION OF "**FAMILY**" (ZT 12 – 01)

THE PLANNING COMMISSION OF THE CITY OF RIDGECREST RESOLVES as follows:

SECTION 1. FINDINGS

On March 13, 2012 the Planning Commission duly and regularly reviewed an amendment to the Zoning Ordinance regarding Section 20-1.2. definition of "**Family**".

The Commission considered the proposed amendment based upon the findings that:

- (a) Subject to the proposed Zoning Text Amendment, the amendment is in compliance with the City of Ridgecrest Zoning regulations and procedures.
- (b) Subject to the proposed Zoning Text Amendment, the amendment is in compliance with regulations and procedures established by the County of Kern, State of California, and United States of America.
- (c) The amendment is in conformity with the applicable elements of the City of Ridgecrest General Plan.

SECTION 2. RECOMMENDATION

The Commission hereby recommends that the City Council adopt an Ordinance Amendment By deleting the Current Ridgecrest Zoning Ordinance Section 20-1.2. definition of "Family" ~~shall mean an individual or two or more persons related by blood or marriage or a group of not more than five persons, excluding servants, who are not related by blood or marriage, living within a single dwelling.~~

By replacing with this new definition of "**Family**" *shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.*

APPROVED AND ADOPTED this 13th day of March, 2012 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Craig Porter, Chairperson

ATTEST:

\_\_\_\_\_  
Ricca Charlon, Secretary

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RESOLUTION NO. PC 12-01

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF RIDGECREST  
RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE  
AMENDING SECTION 20-1.2. DEFINITION OF "FAMILY" (ZT 12 – 01)**

**THE PLANNING COMMISSION OF THE CITY OF RIDGECREST RESOLVES as follows:**

**SECTION 1. FINDINGS**

On March 13, 2012 the Planning Commission duly and regularly reviewed an amendment to the Zoning Ordinance regarding Section 20-1.2. definition of "**Family**".

The Commission considered the proposed amendment based upon the findings that:

- (a) Subject to the proposed Zoning Text Amendment, the amendment is in compliance with the City of Ridgecrest Zoning regulations and procedures.
- (b) Subject to the proposed Zoning Text Amendment, the amendment is in compliance with regulations and procedures established by the County of Kern, State of California, and United States of America.
- (c) The amendment is in conformity with the applicable elements of the City of Ridgecrest General Plan.

**SECTION 2. RECOMMENDATION**

The Commission hereby recommends that the City Council adopt an Ordinance Amendment By deleting the current Ridgecrest Zoning Ordinance Section 20-1.2. definition of "Family" ~~shall mean an individual or two or more persons related by blood or marriage or a group of not more than five persons, excluding servants, who are not related by blood or marriage, living within a single dwelling.~~

By replacing with this new definition of "**Family**" *shall mean an individual, or two (2) or more persons related by blood or marriage or legal adoption, or a group of not to exceed six (6) persons (excluding servants) living together as a single housekeeping unit in a dwelling unit.*

**APPROVED AND ADOPTED this 13th day of March, 2012 by the following vote:**

**AYES:** Beres, Pope, Porter, Sanders

**NOES:** none

**ABSENT:** LeCornu

**ABSTAIN:** none

ATTEST:

  
Ricca Charlon, Secretary

  
\_\_\_\_\_  
Craig Porter, Chairperson

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

Executive Summary and Discussion of Fiscal Year 2012-13 Budget Projections

**PRESENTED BY:**

Rachelle McQuiston – Director of Finance

**SUMMARY:**

Pursuant to Council request, the Director of Finance has actively researched revenue and expenditure projections for the remaining Fiscal Year 2012-13 Budget.

At time of posting of the agenda, the projections worksheet was in process. These projections and the impact to the current budget will be presented and discussed at the Council meeting.

**FISCAL IMPACT:**

No Fiscal Impact

Reviewed by Finance Director

**ACTION REQUESTED:**

Discussion item only, no action required

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested: Discussion and possible direction to staff

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**12**

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT:**

Discussion And Approval Of A Resolution Of The Ridgecrest City Council And The Successor Redevelopment Agency Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended

**PRESENTED BY:**

Rachelle McQuiston – Director of Finance

**SUMMARY:**

Council has been conducting ongoing budget hearings to establish the budget for Fiscal Year 2013-2014.

Staff has prepared a draft budget for Council review which represents recommendations from staff and requests from Council for conducting necessary functions of the City for the upcoming Fiscal Year

It is appropriate for council to discuss the draft budget as provided and make a motion to approve the document with periodic adjustments as needed throughout the year based on policies adopted by the attached resolution.

**FISCAL IMPACT:**

No Fiscal Impact  
Reviewed by Finance Director

**ACTION REQUESTED:**

Review, Discuss And Approve A Resolution Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested: Review, Discuss And Approve A Resolution Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended

Submitted by:  
(Rev. 02/13/12)

Rachelle McQuiston

Action Date: June 19, 2013

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**RESOLUTION NO. 13-**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AND THE RIDGECREST REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-14, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED.**

**WHEREAS**, the City Council and the Redevelopment Successor Agency has received and reviewed the proposed Fiscal Year 2013-14 City of Ridgecrest/ Successor to the Ridgecrest Redevelopment Agency budget; and

**WHEREAS**, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

**WHEREAS**, final adjustments to the budget have been made.

**NOW, THEREFORE, BE IT RESOLVED,**

1. That the fiscal year 2013-14 City of Ridgecrest/Successor to the Ridgecrest Redevelopment Agency budget is hereby adopted.
2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City Council or the Ridgecrest Redevelopment Agency are hereby amended and appropriated for Fiscal Year 2014;
3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;
4. The purchasing limits reflected in Exhibit "B" are reaffirmed and adopted;
5. The annual appropriation limit (Gann Limit) reflected in Exhibit "C" is adopted;
6. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager written authorization prior to budget amendment or expenditure;
7. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Finance Director prior to the expenditure of any funds on said projects;

8. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated;
9. The Director of Finance and City Treasurer is herein authorized to conduct all Fiscal Year 2012-13 year-end transfers and budget adjustments as required under governmental accounting rules.
10. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "E" is hereby approved;
11. All previous and conflicting resolutions are hereby rescinded, revoked, and made null.

**APPROVED AND ADOPTED** this \_\_\_\_ Day of June 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Daniel Clark, Mayor

ATTEST:

---

Rachel Ford  
City Clerk

2013 ~ 2014  
Proposed Budget



City of  
Ridgecrest

City of Ridgecrest  
and  
Successor to the Ridgecrest Redevelopment Agency

Draft Budget 2013-14

City Council and RRA Successor Agency Board

Daniel Clark, Mayor  
Jason Patin, Mayor Pro-Tem  
Marshall "Chip" Holloway, Vice Mayor  
James Sanders, Council Member  
Lori Acton, Council Member

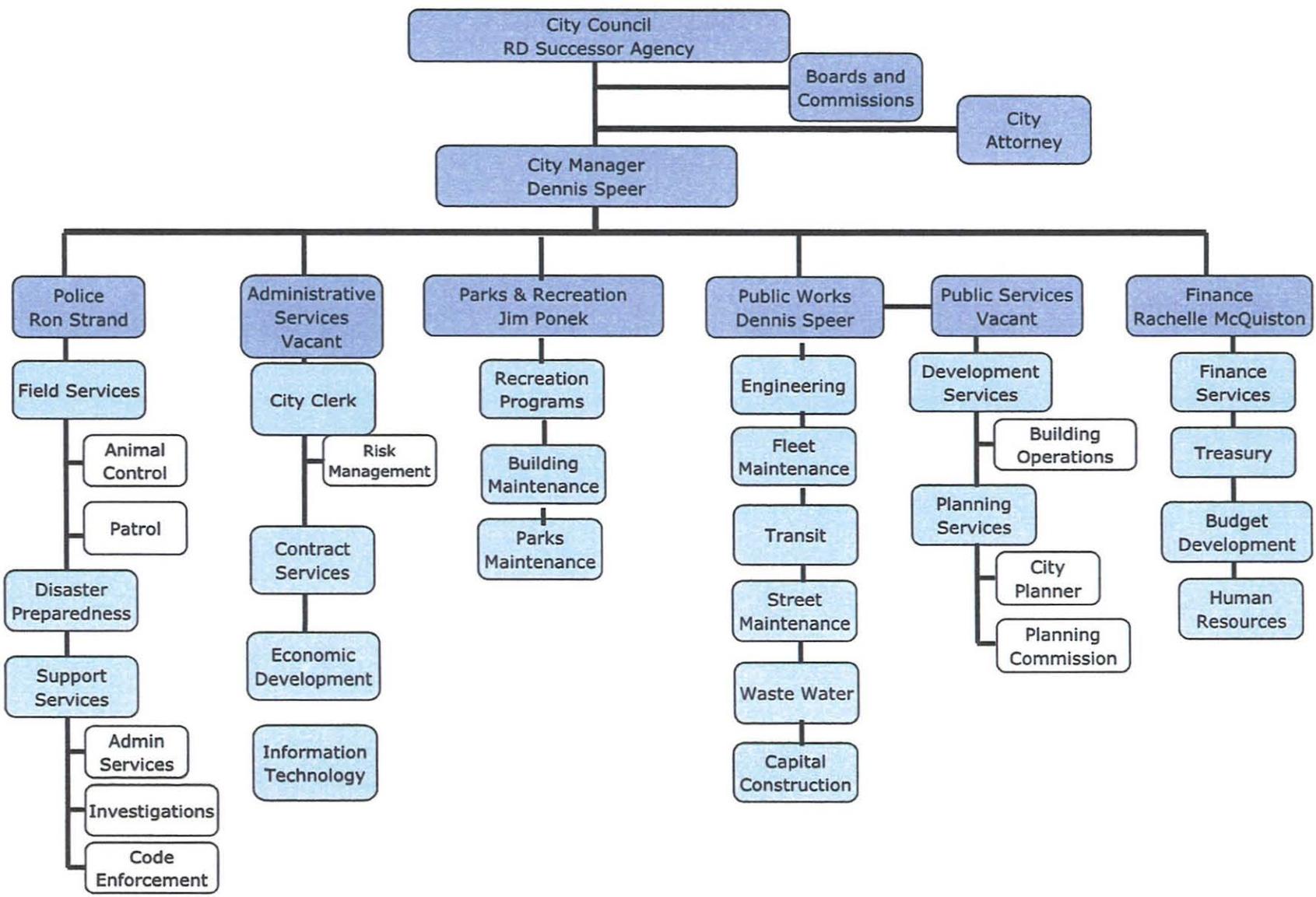
City Staff

Dennis Speer, City Manager  
Ron Stand, Police Chief  
V. Rachelle McQuiston, Finance Director  
James Ponek, Parks and Recreation Director  
Dennis Speer, Public Works Director  
Rachel Ford, City Clerk

Prepared by:  
City of Ridgecrest  
Finance Department

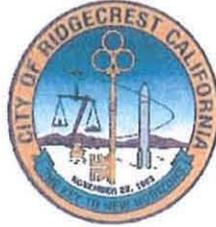
19 June 2013

# CITY OF RIDGECREST



# INTRODUCTION

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**CITY OF RIDGECREST  
100 West California Avenue  
Ridgecrest, California 93555**

June 5, 2013

Honorable Mayor, Council Members, and Residents of Ridgecrest

#### **BUDGET MESSAGE - FY 2013-14**

Fiscal year 2012-13 was budgeted knowing that the economy had not recovered. In addition, the elimination of the RDA created the certainty of further decreases in general fund revenues. Utilizing expenditure reductions, the use of one-time-only revenue, and reallocation of Measure L funds allowed the City to complete the year with a projected reserve of approximately \$120,000.

The economy, both at the state and national level, has not recovered appreciably. Consumer spending continues to languish, particularly in the purchases of large items such as automobiles. This causes the continued decrease in sales tax revenues which are the City's major revenue source. Sales tax revenues are at an 8 year low and projected to remain low through 2014.

The TOT revenues, also, are projected to be down. This is due, in part, to the overall economy. The other major contributor is the effects of sequestration and its impact to the Naval Base.

The proposed Fiscal Year 2013-14 City of Ridgecrest General Fund budget is submitted for your consideration. With the wind down of the Redevelopment Agency funding, the projected 10% reduction in Sales Tax revenue and 13% reduction in Transit Occupancy Tax, the expected General Fund discretionary revenue is expected to be down \$1.7 million.

- Offsets include reduction in employee salary and benefit costs, partially attributable to employees' contributing a portion of their retirement obligation and holding positions vacant.
- Changes in fund designations; Information Technology and Building ISF's are general fund divisions, resulting in reductions in ISF support and Transfers to Other funds expenses.

In an effort to balance the budget, all departments participated in reducing expenditures. This included the cancellation of services and service contracts. Fortunately, these cuts, along with the allocation of Measure L revenues are expected to provide a balanced budget with a meager reserve.

The following are the major changes used to balance the budget:

#### PERSONNEL CHANGES

- Culture and Recreation reduced two (2) employees, one (1) transfer to Streets, one (1) vacant.

#### SERVICE CHANGES

- Reduction of Attorney Fees in anticipation of less litigation (\$104,000)
- Moved Information Technology ISF and Building ISF to general fund, reducing ISF load to all budget units (\$1,049,000)
- Reduction of Human Resources contract; replaced functions with current staff (\$74,000)
- Reduction of Class instructors for recreation programs (\$32,000)

#### FUTURE OUTLOOK

As the City moves forward from the economic downturn and sequestration unknowns, the City Manager is committed to maintaining a balanced budget and incrementally establishing a 20% general fund reserve.

- The proposed budget has taken a conservative approach in estimating revenues and closely monitoring spending.
- Monthly, projection reports will be presented to the Council to constantly monitor budget position and make appropriate adjustments.
- Build in a modest reserve for FY 13-14, and each subsequent budget, increasing the reserve until a 20% reserve is achieved.

This budget document was created based on assumptions that revenue streams will not be affected by near term State budget balancing actions. While the State continues to struggle with a large deficit and an unbalanced budget, there are no indications that the City's primary revenue streams will be disrupted. If such changes take place the budget will be revised and brought before the Council for discussion.

Uncertainty of the future necessitates continual monitoring of the budget, as well as, considering the possibility of further reducing next year's budget throughout the fiscal year in preparation for the following year's budget. Such discussions should include:

- increases in TOT rate to match the California average,
- review of all fees to determine cost recovery and appropriate rate,
- review of all General Fund subsidized programs and determine the appropriate level of subsidization,
- continued reduction of programs and/or staff to balance reoccurring revenues with operating expenditures.

We will continue to provide up-to-date information throughout the year so as we conduct City business we can make informed decisions. With your direction we hope to implement solutions to ensure the viability of this City and reduce the dependence on one-time-only funds.

Respectively Submitted,

Dennis Speer  
City Manager

Rachelle McQuiston  
Finance Director

**RESOLUTION NO. 13-**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AND THE RIDGECREST REDEVELOPMENT SUCCESSOR AGENCY (RDSA) ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-14, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED.**

**WHEREAS**, the City Council and the Ridgecrest Redevelopment Successor Agency has received and reviewed the proposed Fiscal Year 2013-14 City of Ridgecrest/ Successor to the Ridgecrest Redevelopment Agency budget; and

**WHEREAS**, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

**WHEREAS**, final adjustments to the budget have been made.

**NOW, THEREFORE, BE IT RESOLVED,**

1. That the fiscal year 2013-14 City of Ridgecrest/Redevelopment Successor Agency budget is hereby adopted.
2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City Council or the RDSA are hereby amended and appropriated for Fiscal Year 2014;
3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;
4. Schedules such as:
  - A.) The purchasing limits reflected in Exhibit "B" are reaffirmed and adopted;
  - B.) The Fee Schedule reflected in Exhibit "D" is reaffirmed and adopted; and the City Council reaffirms that the fees reflected therein do not exceed the cost for collection ad or administration;
5. The annual appropriation limit (Gann Limit) reflected in Exhibit "C" is adopted;

6. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager written authorization prior to budget amendment or expenditure;
7. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Finance Director prior to the expenditure of any funds on said projects;
8. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated;
9. The Director of Finance and City Treasurer is herein authorized to conduct all Fiscal Year 2012-13 year-end transfers and budget adjustments as required under governmental accounting rules.
10. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "E" is hereby approved;
11. All previous and conflicting resolutions are hereby rescinded, revoked, and made null.

**APPROVED AND ADOPTED** this \_\_\_\_ Day of June 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Daniel Clark, Mayor

ATTEST:

---

**EXHIBIT 'A'**  
**BUDGET REVISION POLICY**

1. All funds are appropriated at the fund level; No expenditure, encumbrance, or contract shall be made or agreed to that exceeds total Fund Appropriations without prior Council/Agency Authorization as appropriate. All increases in appropriations shall be made by Council/Agency Resolution.
2. All Appropriations within said funds are managed at the Department level. The City Manager is herein authorized to make transfers within and between Departments as appropriate.
3. All Temporary Employment Services shall require City Manager written Authorization prior to expenditure of such funds or prior to transferring such funds to other accounts.
4. Estimated Revenues may be administratively increased in excess of the original estimate once the City Manager and Finance Director certify that such estimates at the fund and source levels have been exceeded. Notwithstanding the requirement in item 1 above, subsequent increases in appropriations stemming from the increases in estimated revenues, may be granted from increased estimated revenues administratively.
5. Un-liquidated outstanding encumbrances from the prior year are hereby appropriated.
6. Unexpended and unobligated capital projects' funds' budgets from the prior fiscal year are hereby appropriated.

## EXHIBIT 'B'

### Purchasing Authority and Limits

The positions authorized to make purchases or purchasing decisions for the City are:

- Department Heads (purchases of up to \$3,000 with purchase requisitions required at \$2,000; purchasing authority, including payment requests may be delegated by the Department Head to appropriate mid-management and supervisory-level employees);
- Finance Director (authorization of purchases up to \$15,000);
- City Manager (authorization of purchases up to \$30,000, purchases above \$30,000 which have been approved within the budget);
- City Council (all public improvement contracts requiring sealed bids and approval by the City Council)
- A purchase is defined as cost of acquisition, shipping, tax, installation, and all associated ancillary costs.

Exhibit c



DEPARTMENT OF  
**FINANCE**  
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. • GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2013

Dear Fiscal Officer:

**Subject: Price and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2013, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2013-14. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2013-14 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website:

<http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2013.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

ANA J. MATOSANTOS  
Director  
By:

MICHAEL COHEN  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2013-14 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2013-14	5.12

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2013-14 appropriation limit.

**2013-14:**

Per Capita Cost of Living Change = 5.12 percent  
 Population Change = 0.79 percent

Per Capita Cost of Living converted to a ratio:  $\frac{5.12 + 100}{100} = 1.0512$

Population converted to a ratio:  $\frac{0.79 + 100}{100} = 1.0079$

Calculation of factor for FY 2013-14:  $1.0512 \times 1.0079 = 1.0595$

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2012 to January 1, 2013 and Total Population, January 1, 2013**

County City	<u>Percent Change</u>	<u>Population Minus Exclusions</u>		<u>Total Population</u>
	2012-2013	1-1-12	1-1-13	1-1-2013
Kern				
Arvin	0.56	19,849	19,960	19,960
Bakersfield	1.33	354,426	359,157	359,221
California City	0.78	11,609	11,699	13,150
Delano	0.76	43,234	43,562	51,963
Maricopa	0.17	1,163	1,165	1,165
McFarland	2.29	11,716	11,984	12,577
Ridgecrest	1.13	27,265	27,574	28,348
Shafter	0.78	16,897	17,029	17,029
Taft	0.49	6,549	6,581	8,911
Tehachapi	0.58	8,778	8,829	13,313
Wasco	2.03	20,326	20,739	25,710
Unincorporated	0.90	301,142	303,847	306,535
County Total	1.11	822,954	832,126	857,882

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Exhibit "D"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2014 FEE	FY 2013 FEE	FY 2012 FEE	FY 2011 FEE	FY 2010 FEE	FY 2009 FEE	FY 2008 FEE	ACCOUNT NUMBER
<b>DEPARTMENT: FINANCE</b>									
<b>Bus Passes</b>	<b>Regular/Adult</b>								
	Single Ride - Ridgecrest	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.00	003-0000-361-131X
	Single Ride- Inyokern	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	003-0000-361-1365
	Single Ride- County	\$ 1.25	\$ 1.25						003-0000-361-1363
	Monthly - Ridgecrest	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 35.00	003-0000-223-0363
	Monthly - Inyokern	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	003-0000-223-0363
	Monthly - County	\$ 35.00	\$ 35.00						003-0000-223-0363
	<b>Senior/Handicapped/Youth</b>								
	Single Ride - Ridgecrest	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.00	003-0000-361-131X
	Single Ride- Inyokern	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	003-0000-361-1365
	Single Ride- County	\$ 1.25	\$ 1.25						003-0000-361-1363
	Monthly - Ridgecrest	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 25.00	003-0000-223-0365
	Monthly - Inyokern	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	003-0000-223-0365
	Monthly - County	\$ 35.00	\$ 35.00						003-0000-223-0365
	Deviated Ride - City Routes	\$ 2.00	\$ 2.00						003-0000-361-131X
<b>Business Licenses Admin Fees</b> (Not the Ordinance Governed Tax)	Punch Pass	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	003-0000-223-0362
	New License Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	001-0000-316-0000
	Renewal Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-369-8000
<b>Miscellaneous</b>	Copies	Varies	Varies						XXX-0000-369-3000
	Returned Check Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	001-0000-110-0200
<b>DEPARTMENT: PARKS &amp; RECREATION</b>									
<b>KMCC Banquet Hall</b> (12 hour rental period)	Half Hall (includes setup/cleanup)	\$ 330.00	\$ 330.00	\$ 365.00	\$ 365.00	\$ 300.00	\$ 240.00	\$ 230.00	001-0000-352-2202
	Half Hall w/Kitchen	\$ 440.00	\$ 440.00	\$ 475.00	\$ 475.00	\$ 400.00	\$ 340.00	\$ 330.00	001-0000-352-2202
	<b>Non-Profit Groups</b>								
	Half Hall w/o Kitchen	\$ 300.00	\$ 300.00	\$ 330.00	\$ 330.00	\$ 270.00	\$ 210.00	\$ 200.00	001-0000-352-2202
	Half Hall w/Kitchen	\$ 410.00	\$ 410.00	\$ 440.00	\$ 440.00	\$ 370.00	\$ 310.00	\$ 300.00	001-0000-352-2202
	Deposits for Half Hall Rentals	\$ 300.00	\$ 300.00	\$ 275.00	\$ 275.00	\$ 250.00	\$ 250.00	\$ 250.00	
	Staff Hours (over 12 hours)	\$30/hour	\$30/hour						
	Day Before/Day After use (if available)	\$ 165.00	\$ 165.00						
	Change Over Fee	\$ 240.00	\$ 240.00						
	Full Hall	\$ 600.00	\$ 600.00	\$ 660.00	\$ 660.00	\$ 550.00	\$ 510.00	\$ 495.00	001-0000-352-0201
	Full Hall w/Kitchen	\$ 710.00	\$ 710.00	\$ 770.00	\$ 770.00	\$ 650.00	\$ 615.00	\$ 595.00	001-0000-352-0201
	<b>Non-Profit Groups</b>								
	Full Hall w/o Kitchen	\$ 550.00	\$ 550.00	\$ 605.00	\$ 605.00	\$ 500.00	\$ 465.00	\$ 450.00	001-0000-352-0201
	Full Hall w/Kitchen	\$ 660.00	\$ 660.00	\$ 715.00	\$ 715.00	\$ 600.00	\$ 465.00	\$ 450.00	001-0000-352-0201
	Deposits for Full Hall Rentals	\$ 500.00	\$ 500.00	\$ 275.00	\$ 275.00	\$ 250.00	\$ 250.00	\$ 250.00	
	Staff Hours (over 12 hours)	\$60/hour	\$60/hour						
	Day Before/Day After use (if available)	\$ 275.00	\$ 275.00						
	Change Over Fee	\$ 360.00	\$ 360.00						
	Alcohol	\$50 / per day	\$50 / per day						001-0000-352-0201
<b>KMCC Banquet Hall &amp; Gymnasium</b> (12 hour rental period)	Full Hall & Gymnasium	\$ 1,340.00	\$ 1,340.00						
	Full Hall & Gymnasium w/Kitchen	\$ 1,450.00	\$ 1,450.00						
	Deposit Full Hall & Gymnasium	\$ 1,000.00	\$ 1,000.00						
<b>KMCC Gymnasium</b>	Half Court Practice	\$22/hr	\$22/hr	\$22/hr	\$22/hr	\$20/hr	\$20/hr	\$18/hr	001-0000-352-0211
	Full Court Practice	\$28/hr	\$28/hr	\$28/hr	\$28/hr	\$25/hr	\$25/hr	\$23/hr	
	Full Court Tournament (per day)	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ 130.00	\$ 130.00	\$ 125.00	
	Deposit - Full Court Tournament	\$ 250.00	\$ 250.00	\$ 275.00	\$ 275.00	\$ 250.00	\$ 250.00	\$ 250.00	
	Game Set Up Fee	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 30.00	\$ 30.00	\$ 25.00	
	Long Term Rate - schools & clubs	\$22/hr	\$22/hr						
<b>KMCC Meeting Rooms</b>	Single Room (including setup)	\$20/hr (max \$140)	\$20/hr (max \$140)	\$20/hr (max \$120)	\$20/hr (max \$120)	\$18/hr (max \$115)	\$15/hr (max \$90)	\$12/hr (max \$75)	001-0000-352-0204
	Double Room (including setup)	\$25/hr (max \$175)	\$25/hr (max \$175)	\$25/hr (max \$160)	\$25/hr (max \$160)	\$23/hr (max \$160)	\$20/hr (max \$140)	\$18/hr (max \$125)	001-0000-352-0209

Exhibit "D"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2014 FEE	FY 2013 FEE	FY 2012 FEE	FY 2011 FEE	FY 2010 FEE	FY 2009 FEE	FY 2008 FEE	ACCOUNT NUMBER
KMCC Kitchen	Deposit (Food)	\$ 100.00	\$ 100.00						
	Kitchen	\$ 110.00	\$ 110.00						
	Deposit	\$ 500.00	\$ 500.00						
Senior Center Hall (weekends only-no kitchen)	Parties & Group Functions	\$ 200.00	\$ 200.00	\$ 220.00	\$ 220.00	\$ 200.00	\$ 95.00	\$ 90.00	001-0000-352-1650
	Deposit	\$ 300.00	\$ 300.00	\$ 275.00	\$ 275.00	\$ 250.00	\$ 100.00	\$ 100.00	001-0000-352-1650
	Non-Profit Groups	N/A	N/A	N/A	N/A	N/A	\$ 65.00	\$ 60.00	001-0000-352-1650
	Deposit	N/A	N/A	N/A	N/A	N/A	\$ 100.00	\$ 100.00	001-0000-352-1650
	Meetings & Bingo	\$85/Day	\$85/Day	\$85/Day	\$85/Day	\$75/Day	\$15/hr	\$12/hr	001-0000-352-1650
	Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	001-0000-352-1650
City Council Chambers	Includes Sound System	\$40/hr (max \$280)	\$40/hr (max \$280)	\$40/hr (max \$235)	\$40/hr (max \$235)	\$35/hr (max \$200)	\$35/hr (max \$105)	\$30/hr (max \$100)	
	Deposit - for Chamber	\$ 100.00	\$ 100.00						
	Additional Audio Visual Services	\$100/hr	\$100/hr						
	Deposit - for additional services	\$ 150.00	\$ 150.00						
Pinney Pool	Party Base Fee (4hrs max)	\$ 100.00	\$ 100.00	\$ 110.00	\$ 110.00	\$ 100.00	\$ 65.00	\$ 60.00	001-0000-364-1633
	Life Guards								
	Minimum 2 Guards	included in base fee	001-0000-364-1633						
	Additional Guards	\$20/hr per Guard	\$20/hr per Guard	\$20/hr per Guard	\$20/hr per Guard	\$18/hr per Guard	\$17/hr per Guard	\$15/hr per Guard	001-0000-364-1633
	Deposits	\$ 50.00	\$ 50.00	\$ 55.00	\$ 55.00	\$ 50.00	\$ 50.00	\$ 50.00	001-0000-352-0103
	School District End of School Party			\$ 45.00	\$ 45.00	\$ 40.00	\$ 40.00	\$ 35.00	
	2 hrs max usage		\$20/hr per Guard	\$20/hr per Guard	\$20/hr per Guard	\$17/hr per Guard	\$17/hr per Guard	\$15/hr per Guard	
	50 people or less - includes 2 life guards	\$ 150.00							
	50 - 75 people - includes 3 life guards	\$ 190.00							
	76 - 100 people - includes 4 life guards	\$ 230.00							
	100 people or more - includes 5 life guards	\$ 270.00							
	Day Use Fees								
	Per Person	\$2.00/person	\$2.00/person	\$2.00/person	\$2.00/person	\$2.00/person	\$1.75/child \$3/adl	\$1.50/child \$2.75/ad	001-0000-364-1633
	Swim Meets, Special Events	\$110 + Lifeguard fee	\$100 + Lifeguard fee	\$100 + Lifeguard fee	\$100 + Lifeguard fee				
Tennis Courts	Per 3 Courts	\$55/day	\$55/day	\$55/day	\$55/day	\$50/day	\$50/day	\$50/day	
	Per Court Use, 4 hours max.	\$ 22.00	\$ 22	\$ 22	\$ 22	\$ 20	\$ 20	\$ 20	001-0000-352-0102
Soccer Fields	Practice (per field/per hour)	\$ 12.00							
	Per game/practice, 2 hours max	N/A	\$ 43.00	\$ 43.00	\$ 43.00	\$ 35.00	\$ 35.00	\$ 30.00	001-0000-352-0102
	Tournament Rate (per field/per day)	\$ 90.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 75.00	\$ 70.00	\$ 65.00	
	Deposits	\$ 150.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 150.00	\$ 150.00	\$ 150.00	
	Field Prep Fee	\$110/Field	\$100/Field	\$100/Field	\$100/Field	\$90/Field	\$90/Field	\$85/Field	001-0000-352-0212
	Use of Lights (per field/per hour)	\$20/hr	\$20/hr	\$20/hr	\$20/hr	\$18/hr	\$18/hr	\$15/hr	
Softball Fields	Practice (per field/per hour)	\$ 12.00							
	Per game/practice, 2 hours max	N/A	\$ 46.00	\$ 46.00	\$ 46.00	\$ 35.00	\$ 35.00	\$ 30.00	001-0000-352-0101
	Tournament Rate (per field/per day)	\$ 90.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 75.00	\$ 70.00	\$ 65.00	001-0000-352-0101
	Long term Field Usage (4-9 practices)	N/A	\$ 140.00	\$ 140.00	\$ 140.00	\$ 125.00	\$ 115.00	\$ 110.00	001-0000-352-0101
	Long term Field Usage (10-18 practices)	N/A	\$ 210.00	\$ 210.00	\$ 210.00	\$ 190.00	\$ 180.00	\$ 170.00	
	Deposits	\$ 150.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 150.00	\$ 150.00	\$ 150.00	001-0000-352-0211
	Field Prep Fee	\$45/Field	\$45/Field	\$45/Field	\$45/Field	\$40/Field	\$40/Field	\$35/Field	001-0000-352-0211
	Use of Lights (per field/per hour)	\$20/hr	\$20/hr	\$20/hr	\$20/hr	\$18/hr	\$18/hr	\$15/hr	001-0000-352-0211
Parks	Freedom Park Gazebo								
	Fees set for Regular Park Use/No Alcohol	\$ 80.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 80.00	\$ 80.00	\$ 75.00	001-0000-352-0101
	Chairs - around gazebo	\$0.50/chair							
	Chairs - anywhere else	\$0.75/chair							
	Deposit	\$ 150.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 150.00	\$ 150.00	\$ 150.00	001-0000-352-0101
	Picnic Shelter								
	Jackson Sports Complex & Hellmers Park	\$ -	\$60/day	\$60/day	\$60/day	\$55/day	\$55/day	\$50/day	
	Concerts/Special Events								
	Up to 250 people	\$ 150.00							
	251 - 1,000 people	\$ 300.00							
	1,001 or more people	\$ 600.00							
	Deposit - up to 1,000 people	\$ 250.00							

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Exhibit "D"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2014 FEE	FY 2013 FEE	FY 2012 FEE	FY 2011 FEE	FY 2010 FEE	FY 2009 FEE	FY 2008 FEE	ACCOUNT NUMBER
	Deposit - 1,001 or more people	\$ 500.00							
	Porta-potties	\$50 each							
	<b>Vendors (Parks/Concerts/Special Events)</b>								
	Per day	\$ 30.00							
<b>DEPARTMENT: ADMINISTRATION</b>									
<b>Plans &amp; Specifications</b>	Public Works Projects	Varies	Varies	Varies	Varies	Varies	Varies	Varies	018-0000-369-3000
<b>Copies</b>	Copies of Various Items (per copy)	\$ 0.75	Varies	Varies	Varies	Varies	Varies	Varies	001-0000-369-3000
<b>DEPARTMENT: PUBLIC WORKS</b>									
<b>Public Works Services</b>	Deposit + actual cost								
	Time Extension Review Fees	\$600 deposit							
	Conceptual Pre-App Plan Review Fees	\$500 deposit							
	Development Agreement Review Fees	\$4,000 deposit							
	Development Agreement Admendment Fees	\$3,000 deposit							
	Street & Alley Vaction Fees	\$2,500 deposit							
	Site Plan Review Fees	\$680 for staff							
		\$1,500 deposit							
	Tentative Tract Map Review Fees	\$3,000 deposit							
	Tentative Parcel Map Review Fees	\$3,000 deposit							
	Final Tract Map Review Fees	\$5,000 deposit							
	Final Parcel Map Review Fees	\$4,000 deposit							
	Public Improvement/Plan Check/ISNP Fees								
	4% Plan Check (engineers est)	\$2,500 deposit							
	6% Inspection (engineers est)	6% deposit							
	Engineering Plan Revision Checking Fees	\$1,000 deposit							
	Lot Line / Merger Adjustment Fee	\$500 deposit							
	Sewer Lateral Inspection	\$ 200.00							
	Utility Companies	\$ 300.00							
	Sub-standard Street Fee	\$2.53/per sq ft							
	**measured from lip of gutter to street centerline and along lot frontage of street(s) if on a corner lot. Price to be adjusted yearly and based upon average cost per ton of asphalt and aggregate base. Also based upon a standard street section of 3in of A.C. over 4in of C1-2 aggregate base								
<b>Encroachment Permits</b>	Street Cut	\$200/patch							
		\$5.00/sq ft							
	Sidewalk Only	\$ 120.00							
	Curb, Gutter, Sidewalk	\$ 200.00							
	Sign	\$ 100.00							
<b>Grading Fees</b>	Application Fee	\$ 100.00							
	Deposit Fees								
	1 acre or less	\$ 1,000.00							
	2 - 9 acres	\$ 1,000.00							
	plus per acre or portion thereof	\$ 100.00							
	10 acres or more	\$ 2,000.00							
	plus per acre or portion thereof	\$ 50.00							
<b>Grading Plan CK/Insp Fees</b>	Deposit plus actual for all pl.chk., 6% Insp.								
	0 - 50 C.Y.	\$ 300.00							
	51 - 100 C.Y.	\$ 450.00							
	101 - 1000 C.Y.	\$ 600.00							
	1,001 - 10,000 C.Y.								
	1st 1,000 C.Y.	\$ 1,200.00							
	each add'l 1,000 C.Y. or fraction thereof	\$ 300.00							
	10,001 - 100,000 C.Y.								
	1st 10,000 C.Y.	\$ 3,900.00							
	each add'l 10,000 C.Y. or fraction thereof	\$ 150.00							
	100,001 or more C.Y.								
	1st 100,000 C.Y.	\$ 5,250.00							
	each add'l 100,000 C.Y. or fraction thereof	\$ 80.00							
	Grading Plan Ck/Insp Fees - Building Dept.	\$600 deposit							

Exhibit "D"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2014 FEE	FY 2013 FEE	FY 2012 FEE	FY 2011 FEE	FY 2010 FEE	FY 2009 FEE	FY 2008 FEE	ACCOUNT NUMBER
<b>DEPARTMENT: POLICE</b>									
<b>Police Services</b>	New Special Business License Fee	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 250.00	001-0000-339-2211
	Renewal Special Business License	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 40.00	001-0000-339-2211
	New Concealed Weapons Permit	\$ 100.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 75.00	001-0000-339-1211
	Renewal Concealed Weapons Permit	\$ 25.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 40.00	001-0000-339-1211
	CCW License Admendment	\$ 10.00							
	Cite Sign-off Fee (City Residents)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00			
	Outside City Limit Cite Sign-off fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-393-0210
	VIN Verification fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-367-9712
	Funeral Procession Traffic Control Fee	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 220.00	Not Used
	Bicycle License Fee	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 2.50	001-0000-367-3212
	Agency Clearance Report Fee-Letter	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	001-0000-369-3000
	Police Response to False Alarm #1, 2 & 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Police False Alarm Charge #4 Response	\$ 120.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 35.00	001-0000-367-6212
	Police False Alarm Charge #5 Response and all subsequent	\$ 160.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 70.00	001-0000-367-6212
	Burglar Alarm Permit Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-339-3211
	Stored Vehicle Release Fee	\$ 120.00	\$ 120.00	\$ 120.00	\$ 100.00	\$ 100.00	\$ 65.00	\$ 60.00	001-0000-367-9712
	Impound Vehicle Release Fee	\$ 120.00	\$ 120.00	\$ 120.00	\$ 100.00	\$ 100.00	\$ 65.00	\$ 60.00	001-0000-367-9712
	Vehicle Repossession Admin Process Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-367-9712
	Finger Printing / Hard Card or Live Scan - Non-Profit Organizations	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	001-0000-367-2211
	Finger Printing / Hard Card or Live Scan -All Others	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	\$ 10.00	001-0000-367-2211
	Police Report Reproduction Charge	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	001-0000-369-3000
	Police Photograph Reproduction Fee/ ea	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 1.00	001-0000-369-3000
	Police Log Entry Reproduction Fee	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 2.00	001-0000-369-3000
	Police Subpeona Charge per day	\$ 150.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 150.00	001-0000-367-7000
	New Special Business License - Taxi	\$ 100.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 40.00	001-0000-339-2211
	Reissue Taxi ID	\$ 10.00							
	Renewal Special Business Licese -Taxi	\$ 75.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 40.00	001-0000-339-2211
	Firearm Storage Fee Pursuant to Section 6389 of the CA Family Code. \$40 for first firearm, plus \$4 for each additional - paid up front. In addition - \$4 per month, per firearm, paid when picked up	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00				
	Vacant/Boarded Building Monitoring Fee - per visit	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00				
<b>Dog Licenses</b>	1 year - Altered	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	001-0000-331-1255
	1 year - Natural	\$ 60.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 30.00	\$ 30.00	\$ 20.00	001-0000-331-1255
	2 year - Altered	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 18.00	001-0000-331-2255
	2 year - Natural	\$ 120.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 46.00	\$ 46.00	\$ 36.00	001-0000-331-2255
	3 year - Altered	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00	001-0000-331-3255
	3 year - Natural	\$ 180.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 60.00	\$ 60.00	\$ 50.00	001-0000-331-3255
	Vicious dog license (per year)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 103.00	\$ 103.00	\$ 100.00	
<b>DOG IMPOUND</b>	1st Impound / No License	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 40.00	001-0000-368-1256
	1st Impound / Current License	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00	001-0000-368-1256
	2nd Impound / No License	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	001-0000-368-1256
	2nd Impound / Current License	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 40.00	001-0000-368-1256
	3rd Impound / No License	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 80.00	001-0000-368-1256
	3rd Impound / Current License	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	001-0000-368-1256
	1st Vicious Impound / No License	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 110.00	\$ 110.00	\$ 100.00	001-0000-368-1256
	1st Vicious Impound / Current License	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 110.00	\$ 110.00	\$ 100.00	001-0000-368-1256
	2nd Vicious Impound / No License	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 160.00	\$ 160.00	\$ 150.00	
	2nd Vicious Impound / Current License	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 160.00	\$ 160.00	\$ 150.00	
	3rd Vicious Impound / No License	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 210.00	\$ 210.00	\$ 200.00	
	3rd Vicious Impound / Current License	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 210.00	\$ 210.00	\$ 200.00	

Exhibit "D"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2014 FEE	FY 2013 FEE	FY 2012 FEE	FY 2011 FEE	FY 2010 FEE	FY 2009 FEE	FY 2008 FEE	ACCOUNT NUMBER
<b>Other Animal Impound Fees</b>	Cat	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-368-1256
	Misc Animal - Depending on Size								
	Animal Less Than 25 Pounds	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00	001-0000-368-1256
	Animal From 26 and 100 Pounds	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	001-0000-368-1256
	Animal Over 100 Pounds	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 100.00	001-0000-368-1256
	Additional Charge After Hour Impound	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	001-0000-368-1256
<b>Refusal to Spay and Neuter</b>	1st Occurrence	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 35.00	
<b>Release Fee: Impounded Dogs and Cats</b>	2nd Occurrence	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	
	3rd & Subsequent Occurrences	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 100.00	
<b>BOARDING FEES</b>									
	- In addition to Impound Per night	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 6.00	\$ 5.00	001-0000-368-1256
<b>ADOPTION FEES - DOGS</b>									
	**Rabies Vaccination	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 5.00	001-0000-220-0600
	**License Fee	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 10.00	001-0000-331-1255
	**Adoption Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	001-0000-368-1256
	**Micro chip	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 10.00	001-0000-392-4001
<b>ADOPTION FEES - CATS</b>									
	**Adoption Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	001-0000-368-1256
	**Micro chip	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 10.00	001-0000-392-4001
<b>SPAY/NEUTER FEES</b>									
Set by Veterinarians	Dog - Females	Set by Vet	\$ 54.00	\$ 54.00	\$ 54.00	\$ 54.00	\$ 54.00	\$ 54.00	001-0000-220-0500
Set by Veterinarians	Dog - Males	Set by Vet	\$ 43.00	\$ 43.00	\$ 43.00	\$ 43.00	\$ 43.00	\$ 43.00	001-0000-220-0500
Set by Veterinarians	Cats - Females	Set by Vet	\$ 29.00	\$ 29.00	\$ 29.00	\$ 29.00	\$ 29.00	\$ 29.00	001-0000-220-0500
Set by Veterinarians	Cats - Males	Set by Vet	\$ 19.50	\$ 19.50	\$ 19.50	\$ 19.50	\$ 19.50	\$ 19.50	001-0000-220-0500
<b>OTHER FEES</b>									
	Euthanasia	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 60.00	001-0000-368-8000
	Disposal (Dogs and Cats)	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	001-0000-368-8000
	Disposal: Other Animals								
	Animals Less Than 25 Pounds	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00	
	Animals From 26 to 100 Pounds	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	
	Animals over 100 Pounds	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 100.00	
	*Animal Pick Up Fee: Owner Animals	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	001-0000-368-1256
	Voluntary/public Micro Chip	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 30.00	
	Female Dog in Heat At-Large	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 100.00	
	*Animal Drop Off Fee: Owner Relinquished Animals at Shelter	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	
	*These fees may be waived due to hardship by the ACO Supervisor								
	**These fees are eligible for a cash discount per the ACO cash discount policy currently set at the FY08 fee structure								
	Spay and Neuter fees are set by Veterinarians. The City collects the fees and reimburses the Veterinarian who perform the service								
<b>PARKING PENALTIES AND FEES</b>									
	Ridgecrest Municipal Code and the California Vehicle Code authorize the City of Ridgecrest to adopt penalties and fees for parking violations. This resolution adopts such penalties and fees. This resolution is exempt from CEQA on the basis of Public Resources Code Section 21080.								
	(a) The following fee and penalties are established for municipal code parking violations within the city:								
<b>RMC SECTION:</b>	<b>NATURE OF OFFENSE</b>								
4-1.1202	Angle Parking -- Obedience to signs and markings	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
4-1.1302 (a) - (h)	Improper Parking -- Red zones and no parking zone	\$ 58.00	\$ 58.00	\$ 58.00	\$ 50.00				
4-1.1303	Improper Parking -- Obstructing traffic	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
4-1.1304	Improper Parking -- Obstructing alley ways	\$ 48.00	\$ 48.00	\$ 48.00	\$ 40.00				
4-1.1305	Parking For Certain Purposes -- Display vehicle for sale -- Washing, repairing vehicle	\$ 48.00	\$ 48.00	\$ 48.00	\$ 40.00				
4-1.1306	Parking near schools, signs posted	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
4-1.1307	Parking on narrow st with no parking signs posted	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
4-1.1308	Left side parking on one way st where prohibited	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
4-1.1311	Unlawful parking -- Peddlers, vendors and taxicabs	\$ 48.00	\$ 48.00	\$ 48.00	\$ 40.00				

Exhibit "D"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2014 FEE	FY 2013 FEE	FY 2012 FEE	FY 2011 FEE	FY 2010 FEE	FY 2009 FEE	FY 2008 FEE	ACCOUNT NUMBER
4-1.1314	Unlawful parking of city/public lots	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
4-1.1504	Time limits -- Parking in excess of	\$ 58.00	\$ 58.00	\$ 58.00	\$ 50.00				
4-1.1706	Unlawful parking in handicapped space	\$ 308.00	\$ 308.00	\$ 308.00	\$ 300.00				
4-1.1803	Oversized vehicle prohibited parking	\$ 88.00	\$ 88.00	\$ 88.00	\$ 80.00				
4-1.1804	Heavy vehicle parking -- Vehicle with GVWR in excess of 26,000 lbs on st or highway in resid zone	\$ 88.00	\$ 88.00	\$ 88.00	\$ 80.00				
4-8.102.1	Abandoned vehicles: public highways 72 (seventy two) hour parking	\$ 88.00	\$ 88.00	\$ 88.00	\$ 80.00				
(b) The following fee and penalties are established for violation of California vehicle code parking laws:									
<b>VEHICLE CODE SECTION:</b>									
5200	License plate missing	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
5204 (a)	No current tabs displayed	\$ 83.00	\$ 83.00	\$ 83.00	\$ 75.00				
21113 (a)	Unlawful parking -- public grounds	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
22500.1	Parking in fire zone	\$ 58.00	\$ 58.00	\$ 58.00	\$ 50.00				
22500 (a) - (h), (k)	Improper parking	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
22500 (j)	Improper parking -- Bus zone	\$ 278.00	\$ 278.00	\$ 278.00	\$ 270.00				
22500 (l)	Improper parking -- Wheelchair access ramp	\$ 308.00	\$ 308.00	\$ 308.00	\$ 300.00				
22502 (a)	Curb parking -- Within eighteen inches of curb	\$ 48.00	\$ 48.00	\$ 48.00	\$ 40.00				
22505 (b)	Improper parking -- State highways	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
22507.8 (a) - (c)	Unlawful parking in handicapped space	\$ 308.00	\$ 308.00	\$ 308.00	\$ 300.00				
22514	Parking within fifteen feet of fire hydrant	\$ 58.00	\$ 58.00	\$ 58.00	\$ 50.00				
22515 (a) & (b)	Unattended vehicles -- Motor running or not setting brakes or not in park	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
22522	Parking within three feet of disabled person sidewalk access ramp	\$ 308.00	\$ 308.00	\$ 308.00	\$ 300.00				
22523 (a) & (b)	Vehicle abandonment	\$ 133.00	\$ 133.00	\$ 133.00	\$ 125.00				
22526 (a) & (b)	Blocking an intersection	\$ 78.00	\$ 78.00	\$ 78.00	\$ 70.00				
24401	Improper parking -- highbeams lighted	\$ 58.00	\$ 58.00	\$ 58.00	\$ 50.00				
25300 (a) - (c), (e)	Warning device on disabled or parked vehicle	\$ 53.00	\$ 53.00	\$ 53.00	\$ 45.00				
31303 (a)	Vehicles used for transportation of hazardous materials or hazardous waste left unattended or parked overnight in a residential district	\$ 358.00	\$ 358.00	\$ 358.00	\$ 350.00				
(c) The civil penalty for an equipment violation upon proof of correction to the processing agency, shall be reduced to ten dollars (\$10.00).									
(d) Upon proof that a registered owner of the vehicle which had been issued a notice of parking violation for RMC 4-1.1706 or CVC 22507.8 (a) - (c), had a current handicap placard in possession, but not displayed at the time of the violation, the penalty shall be reduced to thirty dollars (\$30.00).									
(e) Pursuant to CVC 42001.13 the fee for the second violation of CVC 22507.8 shall be six hundred dollars (\$600.00) and the fee for third violation of this section shall be nine hundred dollars (\$900.00).									
(f) Late payment penalties for any of the above violations shall equal to the base fine, 25 days after the fine is due (example: base fine is \$53, plus late fee of \$53, equals total payment of \$106.)									
(g) Any federal, state, or local standing or parking regulation constituting a violation for which no provision is made in this schedule shall have a fine of fifty-three dollars (\$53.00).									

Exhibit "C"  
City of Ridgecrest  
Impact Fees

TABLE 1 - FIRE IMPACT FEES					
Category	Acres	Units/Acre	2011 FEE	Unit of Measure	NEW FEE - 2013/2014
Estate & Rural Residential	818	2.5	\$638	per dwelling unit	\$679
Low Density Residential	527	4	\$398	per dwelling unit	\$423
Medium Density Residential	226	12	\$133	per dwelling unit	\$141
Commercial	275	0	\$1,595	per acre	\$1,697
Civic	10	0	\$1,595	per acre	\$1,697
Industrial	166	0	\$1,595	per acre	\$1,697

TABLE 2 - TRAFFIC IMPACT FEES				
Category	UNITS	TRIP ENDS	2011 FEE	NEW FEE - 2013/2014
<b>RESIDENTIAL</b>				
Single Family	Dwelling Units	9.6	1878	\$1,998
Multi Family	Dwelling Units	6.7	1311	\$1,395
<b>COMMERCIAL</b>				
Retail Commercial	1000 SF/building	46.6 (reduce to 23.3)	\$4557/1000 SF	\$4,848
Service Stations	Fueling Position	166 (reduce to 16.6)	\$2915/Fuel Pos	\$3,101
Movie Theater	1000 SF/building	27.8 (reduce to 13.9)	\$2720/1000 SF	\$2,894
Automobile Sales	1000 SF/lot area	1.2	\$239/1000 SF lot	\$254
Hotels/Motels	Room	0.7	\$139/Room	\$148
<b>RESTAURANTS</b>				
Restaurants	1000 SF/building	36.6 (reduce to 18.3)	\$3579/1000 SF	\$3,808
<b>OFFICE BUILDINGS</b>				
Medical-Dental	1000 SF/building	18(reduce to 9)	\$1760/1000 SF	\$1,872
General Office	1000 SF/building	6.1	\$1201/1000 SF	\$1,278
<b>INDUSTRIAL</b>				
Manufacturing	1000 SF/building	3.8(reduce to 1.9)	\$372/1000 SF	\$396
Mini Warehousing	1000 SF/building	2.4(reduce to 1.2)	\$235/1000 SF	\$250
Warehousing	1000 SF/building	2.2(reduce to 1.1)	\$215/1000 SF	\$229
<b>INSTITUTIONAL</b>				
Schools/Churches	-	-	-	-
Nursing Homes	Bed	0.2	\$39/Bed	\$41

Notes:

Rates - \$197 per trip end for FY11 (new rate for 2013/2014 is \$210)

Trip end rates for other than those listed above shall be determined using trip generation statistics in the Institute Transportation Engineers Trip Generation Manual, latest edition.

Trip ends for Commercial, Office, Restaurants, Theaters and Industrial shall be reduced by 50%

Trip ends for Gas Stations shall be reduced by 90% to reflect by-pass and captured trips

Exhibit "C"  
City of Ridgecrest  
Impact Fees

TABLE 3 - PARK IMPACT FEES			
Category	UNITS	2011 FEE	NEW FEE - 2013/2014
<b>RESIDENTIAL</b>			
Single Family	Each Dwelling Unit	\$811/DU	\$863
Multi Family	Each Dwelling Unit	\$811/DU	\$863

TABLE 4 - LAW ENFORCEMENT IMPACT FEES					
Category	Acres	Units/Acre	2011 FEE	Unit of Measure	NEW FEE - 2013/2014
Estate & Rural Residential	818	2.5	\$1,064	per dwelling unit	\$1,132
Low Density Residential	527	4	\$664	per dwelling unit	\$706
Medium Density Residential	226	12	\$221	per dwelling unit	\$235
Commercial	275	0	\$2,659	per acre	\$2,829
Civic	10	0	\$2,659	per acre	\$2,829
Industrial	166	0	\$2,659	per acre	\$2,829

TABLE 5 - DRAINAGE IMPACT FEES					
Category	Acres	% Impervious	Fair Share Cost	2011 FEE	NEW FEE - 2013/2014
<b>Per Acre</b>					
Estate & Rural Residential	818	10%	\$3,699,673	\$4,431	\$4,714
Low Density Residential	527	23%	\$5,482,119	\$10,190	\$10,841
Medium Density Residential	226	40%	\$4,088,636	\$17,722	\$18,854
Commercial	275	85%	\$2,878,054	\$10,252	\$10,907
Civic	10	75%	\$92,339	\$9,046	\$9,624
Industrial	166	85%	\$1,737,279	\$10,252	\$10,907
<b>Per Dwelling Unit</b>					
Estate & Rural Residential	818	10%	\$3,699,673	\$1,783	\$1,897
Low Density Residential	527	23%	\$5,482,119	\$2,563	\$2,727
Medium Density Residential	226	40%	\$4,088,636	\$1,485	\$1,580

CPI Index used for June 2011-June 2014 is 6.39%

Source: [http://inflationdata.com/Inflation/Consumer\\_Price\\_Index/CurrentCPI.asp?reloaded=true](http://inflationdata.com/Inflation/Consumer_Price_Index/CurrentCPI.asp?reloaded=true)

Exhibit "E"  
 CITY OF RIDGECREST 2012 BUDGET  
 STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	FISCAL YEAR 2012	FY 13	FY 12	FY 11	FY 10	FY 09	FY 08	FY 07
		DRAFT							
		BUDGET							
City Council	City Council Members	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
		5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
<b>Administration Services</b>									
	City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Assistant City Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
	Executive Secretary	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00	1.00	0.25	1.00	1.00	1.00
	Deputy City Clerk	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00
	Administrative Assistant - Human Resources	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Administrative Assistant RM	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Administrative Assistant - HR/RM	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00
	Administrative Secretary	1.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
	Administrative Analyst III	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Economic Development Project Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Human Resources Assistant	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50
	Information Systems Manager	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
	Information Systems Specialist	1.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
	Information Systems Technician	0.00	0.00	1.00	1.00	1.00	1.00	1.00	0.00
	Systems Analyst	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	WIA Coordinator (GRANT FUNDED)	0.00	0.00	0.00	0.50	1.00	0.50	0.50	0.50
	P/T Computer Technician	0.00	0.00	0.00	0.00	0.00	0.75	0.75	1.00
	P/T Office Assistant	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.00
	P/T Clerk	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.50
	P/T WIA/YES Participants (GRANT FUNDED)	0.00	0.00	0.00	1.98	1.98	1.98	1.98	1.98
		6.00	2.00	6.50	10.98	11.73	14.73	15.73	14.48
<b>Finance</b>									
	Administrative Services Director	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Director of Finance	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
	Assistant Finance Director	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	Accounting Manager	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Accounting Technician	1.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00
	Accountant - Authorized but Unfunded	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
	Administrative Aide Finance	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Administrative Assistant Finance	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Account Clerk I	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
	Account Clerk II	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Human Resources Assistant	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.50
	Information Systems Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Systems Analyst	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	Information Systems Specialist	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	Information Systems Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		6.00	8.00	7.00	7.00	7.00	7.50	7.50	7.50
<b>Police</b>									
	Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Deputy Chief of Police	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
	Captain	1.00	1.00	1.00	1.25	2.00	2.00	0.00	0.00
	Captain - Authorized but Unfunded	0.00	0.00	1.00	0.75	0.00	0.00	0.00	0.00
	Lieutenant	0.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00
	Sergeant	6.00	6.00	6.00	6.00	6.00	6.00	7.00	6.00
	Police Officer	23.00	23.00	24.00	25.00	25.00	27.00	29.00	29.00
	Police Officer - Authorized but Unfunded	2.00	1.00	5.00	4.00	5.00	2.00	0.00	0.00
	Police Officer - Authorized and funded	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dispatcher	5.00	5.00	5.00	5.00	5.00	6.00	6.00	6.00
	Dispatcher - Authorized but Unfunded	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
	Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Exhibit "E"  
CITY OF RIDGECREST 2012 BUDGET  
STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	FISCAL YEAR 2014 DRAFT BUDGET	FY 13	FY 12	FY 11	FY 10	FY 09	FY 08	FY 07
	Animal Shelter Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Kennel Attendant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Animal Control Officer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Property/Evidence LDC/Vehicle Maintenance Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
	Police Clerk I	1.00	1.00	1.00	1.00	1.00	1.00	0.50	0.50
	Police Clerk II	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Code Enforcement Officer	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
	P/T Administrative Assistant	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00
	P/T Vehicle Maintenance Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.50
	P/T Property/Evidence LDC	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.50
	P/T PACT Coordinator	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.50
	P/T Reserve Officer (Volunteer)	12.00	10.00	10.00	10.00	9.00	9.00	9.00	9.00
		<b>61.75</b>	<b>58.75</b>	<b>65.75</b>	<b>64.75</b>	<b>64.75</b>	<b>64.25</b>	<b>66.25</b>	<b>63.00</b>
<b>Public Services</b>									
	Director of Public Services	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Director of Community & Economic Development	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
	Economic Development Project Manager	0.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
	Administrative Secretary - Confidential	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Planner	1.00	0.90	1.00	1.00	1.00	1.00	1.00	1.00
	P/T Planning Intern	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00
	Code Enforcement Officer	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Community Development Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Planning Technician II	0.00	0.00	0.00	0.25	1.00	1.00	1.00	1.00
		<b>3.50</b>	<b>5.40</b>	<b>6.00</b>	<b>7.25</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Planning Commission</b>									
	Commissioners	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Parks &amp; Recreation</b>									
	Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Administrative Secretary - Confidential	0.50	0.50	1.00	1.00	1.00	1.00	1.00	1.00
	Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Cultural Affairs Coordinator I	0.00	0.00	2.00	2.00	2.00	2.00	2.00	2.00
	Cultural Affairs Coordinator II	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.00
	Maintenance Worker I	3.00	3.00	3.00	1.00	2.00	2.00	1.00	1.00
	Maintenance Worker II	3.00	3.00	3.00	3.00	7.00	7.00	7.00	7.00
	Maintenance Worker III	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	P/T Recreation Leaders	6.51	6.51	6.51	6.51	6.51	8.13	7.61	7.61
	P/T Parks Maintenance	0.00	0.00	0.00	0.00	0.00	2.36	2.36	2.36
		<b>18.01</b>	<b>18.01</b>	<b>23.51</b>	<b>21.51</b>	<b>22.51</b>	<b>27.99</b>	<b>25.97</b>	<b>25.97</b>
<b>Public Works</b>									
<b>Public Works - Administration</b>									
	Director of Public Works	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Administrative Analyst I	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Administrative Secretary - Confidential	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Account Clerk II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
		<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>
<b>Public Works - Engineering</b>									
	City Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Engineering Technician II	0.00	0.00	0.00	0.00	1.00	1.50	2.00	2.00
	Engineering Technician III	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
	Engineer	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00
	Engineer - Authorized but Unfunded	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
		<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.50</b>	<b>3.00</b>	<b>3.00</b>

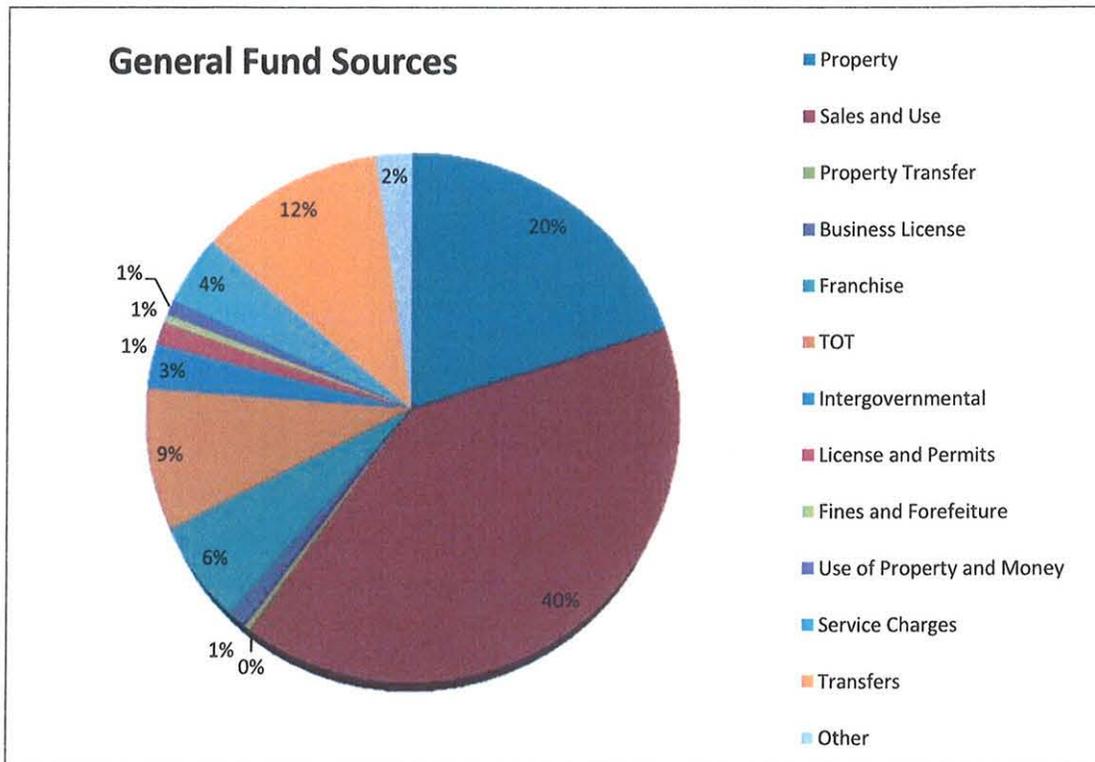
24 | P a g e

Exhibit "E"  
CITY OF RIDGECREST 2012 BUDGET  
STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	PISCAL YEAR 2014	FY 13	FY 12	FY 11	FY 10	FY 09	FY 08	FY 07
		<b>DRAFT BUDGET</b>							
<b>Public Works - Streets</b>									
	Public Works Supervisor	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Public Works Maintenance Coordinator	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	Garage Foreman	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
	Mechanic	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Fleet Mechanic II	1.00	1.00	2.00	2.00	1.00	0.00	0.00	0.00
	Equipment Operator	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker I	1.00	1.00	1.00	1.00	1.00	2.00	0.00	0.00
	Maintenance Worker I - Authorized but Unfunded	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
	Maintenance Worker II	3.00	3.00	3.00	3.00	3.00	2.00	3.00	3.00
	Maintenance Worker III	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
		<b>6.00</b>	<b>7.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Public Works - Transit</b>									
	Transit Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
	Transit Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	Administrative Analyst I	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
	Administrative Analyst III	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
	Senior Bus Driver/Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Driver	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
	P/T Driver	0.50	0.50	0.50	0.50	1.50	0.50	0.50	0.00
		<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>10.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.00</b>
<b>Public Works - Wastewater</b>									
	Chief Plant Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Wastewater Operator I	2.00	2.00	2.00	2.00	2.00	2.00	1.00	1.00
	Wastewater Operator II	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
	Wastewater Operator III	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Wastewater Operator Trainee	2.00	2.00	2.00	2.00	3.00	3.00	1.00	1.00
	Maintenance Worker I	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
		<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>5.00</b>	<b>5.00</b>
	Total Full Time	99.00	97.90	119.50	120.25	125.75	126.00	124.00	122.00
	Total Part Time FTE	30.26	28.26	27.76	29.74	29.74	36.47	35.95	35.95
	Grand Total All Positions FTE	<b>129.26</b>	<b>126.16</b>	<b>147.26</b>	<b>149.99</b>	<b>155.49</b>	<b>162.47</b>	<b>159.95</b>	<b>157.95</b>

General Fund Operating Funding Sources

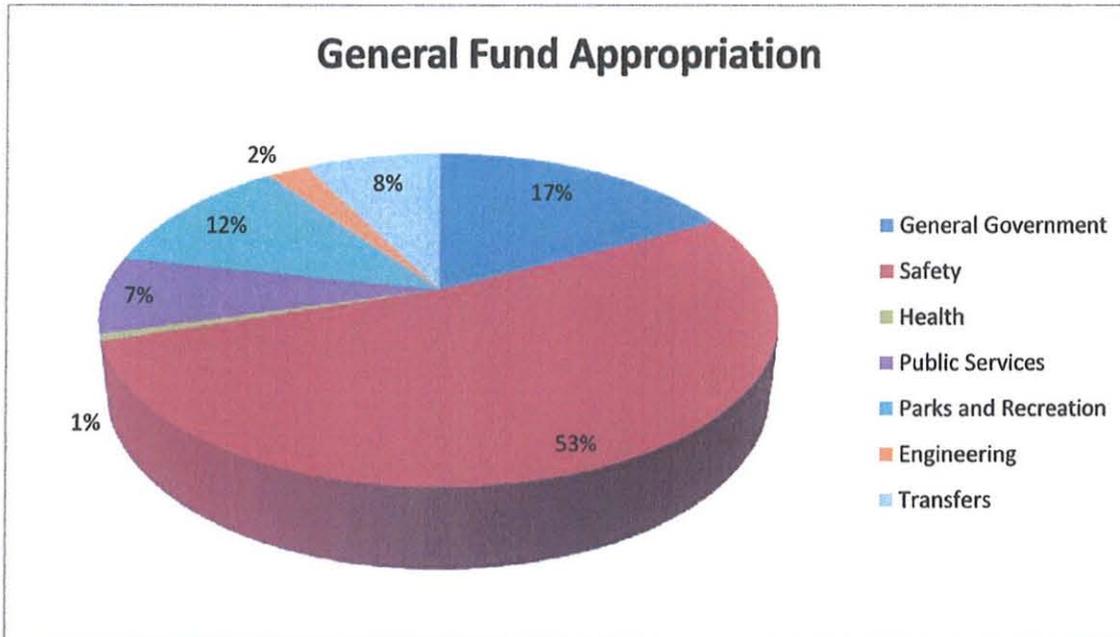
The following graph and table identify the funding source for the 2014 operating budget



Funding Source		FY 2013	FY 2014	Change
Property	20%	2,028,000.00	2,317,831.00	14%
Sales and Use	40%	4,650,405.00	4,604,096.00	-1%
Property Transfer	0%	20,000.00	40,000.00	100%
Business License	1%	150,000.00	140,000.00	-7%
Franchise	6%	715,200.00	706,200.00	-1%
TOT	9%	1,200,000.00	1,000,000.00	-17%
Intergovernmental	3%	243,800.00	317,750.00	30%
License and Permits	1%	219,500.00	163,400.00	-26%
Fines and Forefeiture	1%	84,650.00	59,300.00	-30%
Use of Property and Money	1%	127,430.00	112,884.00	-11%
Service Charges	4%	605,850.00	496,865.00	-18%
Transfers	12%	1,741,314.00	1,335,444.00	-23%
Other	2%	1,002,100.00	268,900.00	-73%
<b>TOTALS</b>		<b>12,788,249.00</b>	<b>11,562,670.00</b>	<b>-10%</b>

## General Fund Appropriations

The following graph and table identify the general fund appropriations or expenditures for the 2013 operating budget



Funding Source		FY 2013	FY 2014	Change
General Government	17%	1,669,620.00	2,001,852.00	20%
Safety	53%	6,654,685.00	6,042,542.00	-9%
Health	1%	-	67,000.00	0%
Public Services	7%	502,888.00	859,268.00	71%
Parks and Recreation	12%	1,670,383.00	1,347,909.00	-19%
Engineering	2%	240,010.00	264,984.00	10%
Transfers	8%	1,509,050.00	882,388.00	-42%
		12,246,636.00	11,465,943.00	-6%

BUDGET OVERVIEW

GENERAL FUND SUMMARY

DRAFT  
2013-14

FUNDS AVAILABLE

Revenue

Property	2,317,831.00
Sales	4,604,096.00
Property Transfer	40,000.00
Business License	140,000.00
Franchise	706,200.00
Transient Occupancy Tax	1,000,000.00
Intergovernmental	317,750.00
License and Permits	163,400.00
Fines and Forfeiture	59,300.00
Use of Property and Money	112,884.00
Service Chartes	496,865.00
Other	1,335,444.00
Transfers In	268,900.00

TOTAL

11,562,670.00

FUNDS REQUIRED

Appropriations

General Government	2,001,852.00
Safety	6,042,542.00
Health	67,000.00
Public Services	859,268.00
Parks and Recreation	1,347,909.00
Engineering	264,984.00
Transfers	882,388.00

11,465,943.00

96,727.00

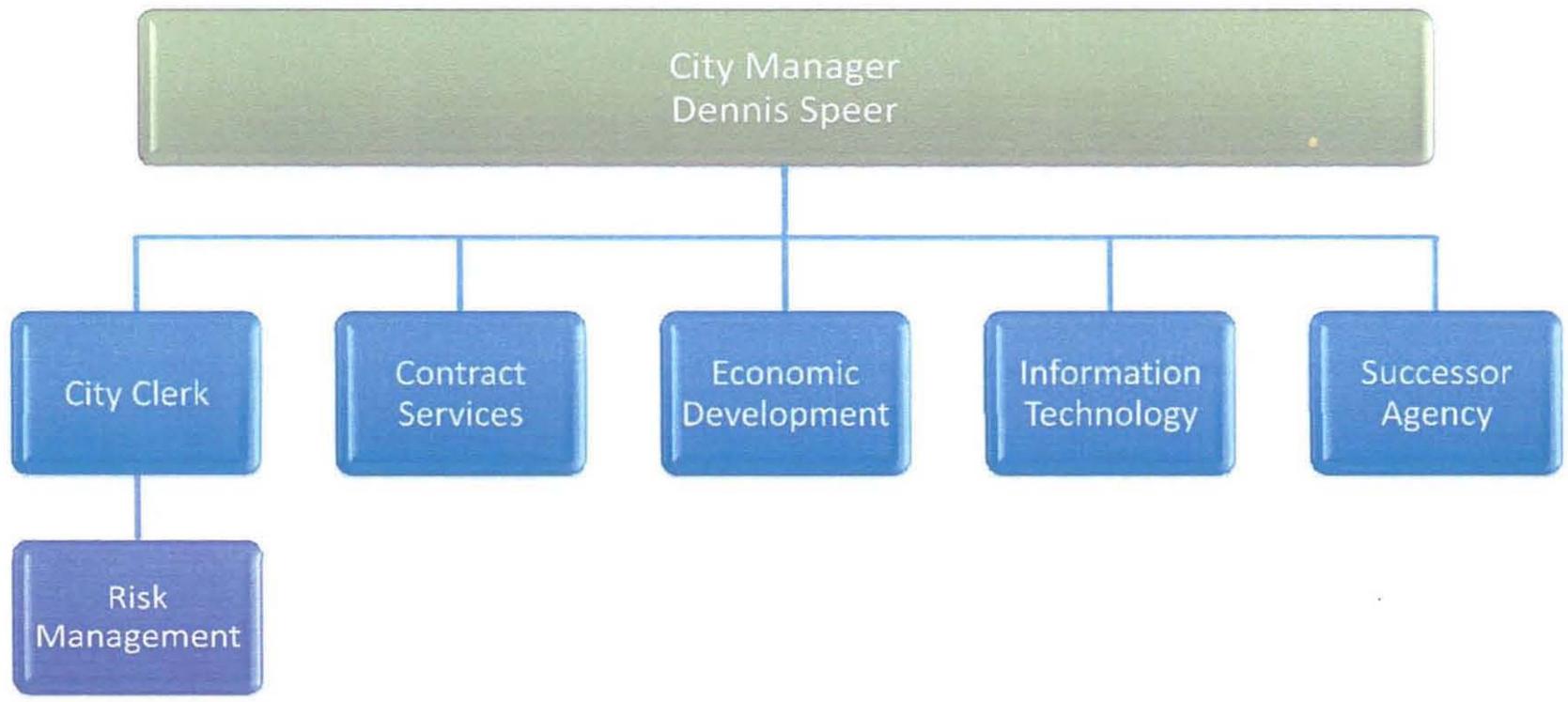
**CITY OF RIDGECREST  
MAJOR FUND SUMMARY  
FISCAL YEAR 2013-2104**

Fund Balances June 30, 2014		Projected			Projected Resources			Total	Projected	
Fund		Fund Balance	Revenues	Transfers In	Budget Yr Inflows	Available	Expenditures	Transfers Out	Appropriations	Ending Balance
001	General Fund	(4,126,556.65)	9,800,897.00	1,168,344.00	10,969,241.00	6,842,684.35	9,583,065.00	1,323,423.00	10,906,488.00	(4,063,803.65)
002	Gas Tax	(270,559.73)	595,000.00	1,185,328.00	1,780,328.00	1,509,768.27	1,603,102.00	240,575.00	1,843,677.00	(333,908.73)
003	Transit	281,042.64	1,068,633.00	-	1,068,633.00	1,349,675.64	943,619.00	141,543.00	1,085,162.00	264,513.64
005	Wastewater	32,993,541.81	1,668,500.00	155,000.00	1,823,500.00	34,817,041.81	2,020,924.00	303,139.00	2,324,063.00	32,492,978.81
006	Park Development	(20,092.92)	-	-	-	(20,092.92)	-	-	-	(20,092.92)
007	TDA Streets	-	575,000.00	-	575,000.00	575,000.00	-	575,000.00	575,000.00	-
009	RDA	-	-	-	-	-	-	-	-	-
012	Business Park	37,596.69	-	-	-	37,596.69	-	-	-	37,596.69
014	CH 27 Curb/Sidewalk	-	-	-	-	-	-	-	-	-
015	Solid Waste	(25,199.87)	-	57,000.00	57,000.00	31,800.13	67,000.00	10,050.00	77,050.00	(45,249.87)
017	Substandard Streets*	510,621.68	20,000.00	-	20,000.00	530,621.68	-	-	-	530,621.68
018	Capital Projects	(661,745.32)	-	189,750.00	189,750.00	(471,995.32)	165,000.00	24,750.00	189,750.00	(661,745.32)
019	RDA Housing set aside	12,815.76	-	-	-	12,815.76	-	-	-	12,815.76
031	86-1 Prospect	-	-	-	-	-	-	-	-	-
032	AD 86-1 Prospect	1,293.09	-	-	-	1,293.09	-	-	-	1,293.09
045	AD 5 Bond Trust	-	-	-	-	-	-	-	-	-
046	R/C Towne Ctr	24,659.25	-	-	-	24,659.25	-	-	-	24,659.25
050	AD 9 Bond Trust	-	-	-	-	-	-	-	-	-
055	AD 15 Bond Trust	-	-	-	-	-	-	-	-	-
057	Bond Trust 17	-	-	-	-	-	-	-	-	-
063	Suppl Law Enfmt AB3229*	244.47	100,000.00	-	100,000.00	100,244.47	-	100,000.00	100,000.00	244.47
066	Park and Rec Donation	0.34	-	-	-	0.34	-	-	-	0.34
067	Senior Donation	97.83	-	-	-	97.83	-	-	-	97.83
068	Deferred Comp	4,439,359.88	-	-	-	4,439,359.88	-	-	-	4,439,359.88
080	General Fixed Assets	42,914,320.75	-	-	-	42,914,320.75	-	-	-	42,914,320.75
082	Long Term Debt Account Group	-	-	-	-	-	-	-	-	-
110	Human Res/Risk Mgt	236,608.66	535,221.00	384,035.00	919,256.00	1,155,864.66	776,645.00	335,779.00	1,112,424.00	43,440.66
111	Informations Sys ISF	321,741.18	-	-	-	321,741.18	-	-	-	321,741.18
112	Printing and Repro ISF	34,628.50	-	-	-	34,628.50	-	-	-	34,628.50
120	Self Insurance WC	0.10	-	200,000.00	200,000.00	200,000.10	200,000.00	-	200,000.00	0.10
130	Building Maint ISF	142,930.16	-	-	-	142,930.16	-	-	-	142,930.16
140	Fleet Maint ISF	204,760.84	375,000.00	-	375,000.00	579,760.84	323,926.00	48,588.00	372,514.00	207,246.84
210	Grant Operations*	18,113.97	3,220.00	-	3,220.00	21,333.97	2,800.00	420.00	3,220.00	18,113.97
221	Traffic Congestion Relief	441,627.08	-	-	-	441,627.08	-	-	-	441,627.08
231	Special Projects	(1,524.32)	30,052.00	-	30,052.00	28,527.68	90,000.00	13,500.00	103,500.00	(74,972.32)
251	Landscaping/Lighting District*	618.13	10,538.00	-	10,538.00	11,156.13	-	-	-	11,156.13
261	Fire Facilities Improv	166,133.24	-	-	-	166,133.24	-	-	-	166,133.24
262	Traffic Impact Fees	842,918.14	-	-	-	842,918.14	-	-	-	842,918.14
263	Park Development Impact	110,999.44	30,000.00	-	30,000.00	140,999.44	-	189,750.00	189,750.00	(48,750.56)
264	Law Enforcement Improv Fee	20,981.64	20,100.00	-	20,100.00	41,081.64	-	90,000.00	90,000.00	(48,918.36)
265	Storm Drainage	1,011,691.71	-	-	-	1,011,691.71	-	-	-	1,011,691.71
271	Comm Part Grant	137.89	-	-	-	137.89	-	-	-	137.89
800	Pooled Cash	-	-	-	-	-	-	-	-	-
900	City Debt Service	7,215,514.79	-	867,846.00	867,846.00	8,083,360.79	867,846.00	-	867,846.00	7,215,514.79
939	RDA Obligation Retirement	9,191,330.30	6,484,080.00	-	6,484,080.00	15,675,410.30	5,412,294.00	1,000,786.00	6,413,080.00	9,262,330.30
		96,070,651.15	21,316,241.00	4,207,303.00	25,523,544.00	121,594,195.15	22,056,221.00	4,397,303.00	26,453,524.00	95,140,671.15

# ADMINISTRATION

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# Administration



## Mission Statement and Department Focus Fiscal Year 2013-14

### Administration

#### **CITY MANAGER**

The City Manager is the Chief Executive Officer of the City of Ridgecrest. The Manager is charged with oversight over all City Departments and is responsible for implementing the policies and desires of the City Council.

##### Functions

- Chief Executive Officer for the City of Ridgecrest
- Executive Director for the Ridgecrest Redevelopment Agency Successor Agency
- Chief Negotiator in matters of real estate, labor agreements, and Economic Development Initiatives

#### **CITY CLERK**

##### Functions

- The City Clerk keeps and maintains all City Records.
- Prepares an accurate record of the proceeding of the Council and Redevelopment Agency in books devoted exclusively to such proceedings.
- Maintains a comprehensive general index to recorded proceedings.
- Maintains the City Municipal Code
- Notices, publishes, posts, and advertises meetings and items as required by law.
- Is custodian of the City Seal.
- Conducts and administers elections for the city.
- Administers oaths or affirmations.
- Takes and certifies affidavits and depositions pertaining to City Affairs.
- Provides copies of public records upon payment of required fees.
- Receives claims and provides notice of action on the claims.
- Receives all services for suits against the City.
- Manages City Workers Compensation claims with the Third Party Administrator.
- Manages City Insurances for Property, Liability, Workers Compensation, and Crime Bonds.
- Performs Notary Public services for both City business and private citizens.
- Administers Requests for Qualifications, Proposals and Bids as well as maintaining Bid records.
- Acts as the City Public Information Officer.

### Goals and Objectives

- Major Goal continues to be full codification of the City's Municipal Code.
- Archiving of all City documents into electronic format to enhance public access of such records.
- Contract review and archival of existing and past contracts.
- Continued cross-training of clerical staff members to assist during time of staffing shortfalls.

## **ECONOMIC DEVELOPMENT**

The department continues the exploration and funding of revolving loan funds for economic development and overall community beautification. The infrastructure improvements for the Ridgecrest Business Park are completed and several anchor tenants are present and negotiations continue for additional development. Site improvements and minor improvements are scheduled within the specific goals of a 1972 Lighting and Landscaping Maintenance District. The Economic Development Manager is focusing on the City's marketing plan, BRAC 2005, the Olde Towne Business District and overall growth. The Wal-Mart Supercenter Retail Development as contained within the Ridgecrest Commercial Specific Plan and the WalMart Development Agreement are scheduled to begin soon.

## **INFORMATION TECHNOLOGY**

The primary mission of the Information Technology Division of the City of Ridgecrest is to provide technological leadership in the management, distribution, and dissemination of information by providing an outstanding and cost effective technology infrastructure that integrates people, process, and technology through the fostering of partnerships which are the foundation of internal and external City operations.

IT achieves this mission through planning a secure and responsive city infrastructure that supports municipal technology as it applies to the administrative and public safety functions of the city, as well as the orientation and training of network users, technical support, procurement of equipment, and working with other cities and private vendors to achieve an efficient and creative use of funding.

Meaningful performance indicators are developed through the utilization of multiple enterprise software solutions. These applications provide in-depth reporting and analyses across virtually all of the IT support services. These analyses' include calls for service and their origin of support, such as staffing and departmental logging within all areas of operations that include but are not limited to, server and desktop hardware, domain and local software, networking, telecommunications, printing and reproduction, electronic mail, website support, video surveillance and building security, building environmental controls, video conferencing and TV broadcasting, and all systems security, backup, and licensing, along with many other areas of responsibility. Indicators and markers are developed regularly for evaluation of performance and further utilized to manage inventory, procurement, and budgeting.

**ADMINISTRATION**

**CITY COUNCIL**

The City Council serves the City of Ridgecrest's citizens as elected representatives and provides for organized City government.

**FY 13-14 Program Objectives**

- Governing body for the City that determines and implements policies as related to personnel, finance, public services and public safety.
- Set goals and procedures and instruct staff as to implementation
- Protect the general welfare of the community in all decisions
- Represent the City and participate in inter-governmental discussions concerning issues that affect the City and surrounding areas
- Perform ceremonial duties and public appearances on behalf of the City

Fund 001  
 Budget Unit 4110  
**ADMINISTRATION CITY COUNCIL**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	55,893.64	72,757.00	74,475.70	76,606.00	
BENEFITS	13,986.40	16,099.00	14,689.81	13,829.00	
SERVICES AND CHARGES	31,993.58	26,764.00	22,833.62	16,784.00	
MATERIALS AND SUPPLIES	-	-	-	-	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	38,658.40	43,399.00	43,345.42	-	
<b>TOTAL NET EXPENDITURES</b>	<b>140,532.02</b>	<b>159,019.00</b>	<b>155,344.55</b>	<b>107,219.00</b>	
<b>REVENUES</b>					
TAXES					
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>	<b>140,532.02</b>	<b>159,019.00</b>	<b>155,344.55</b>	<b>107,219.00</b>	
% CHANGE FROM 11/12 ACTUAL				(0.24)	
% CHANGE FROM 12/13 BUDGET				(0.33)	
% CHANGE FROM 12/13 EST ACT				(0.31)	

**ADMINISTRATION**

**CITY MANAGER**

The City Manager is the Chief Executive Officer of the City of Ridgecrest. The Manager is charged with oversight over all City Departments and is responsible for implementing the policies and desires of the City Council.

**FY 13-14 Program Objectives**

- Chief Executive Officer for the City of Ridgecrest
- Chief Negotiator in matters of real estate, labor agreements, and Economic Development initiatives.

Fund	001					
Budget Unit	4120					
<b>ADMINISTRATION</b>	<b>CITY MANAGER</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		105,164.21	63,847.00	92,575.12	107,433.00	
BENEFITS		39,584.86	31,147.00	26,399.56	28,613.00	
SERVICES AND CHARGES		67,201.35	5,558.00	3,915.32	9,308.00	
MATERIALS AND SUPPLIES		84.40	82.00	72.32	100.00	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		32,142.80	51,070.00	33,636.06	-	
<b>TOTAL NET EXPENDITURES</b>		<b>244,177.62</b>	<b>151,704.00</b>	<b>156,598.38</b>	<b>145,454.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		-	-	-	-	-
<b>NET CITY GENERAL FUND COST</b>		<b>244,177.62</b>	<b>151,704.00</b>	<b>156,598.38</b>	<b>145,454.00</b>	-
% CHANGE FROM 11/12 ACTUAL					(0.40)	
% CHANGE FROM 12/13 BUDGET					(0.04)	
% CHANGE FROM 12/13 EST ACT					(0.07)	

**ADMINISTRATION**

**CITY CLERK**

The City Clerk maintains all City records, provides copies of public records upon request. This office also prepares an accurate record of the proceeding of the Council in books devoted exclusively to such proceedings; maintains a comprehensive general index to recorded proceedings and notices; publishes, posts and advertises meetings and items as required by law. The City Clerk's office is custodian of the City Seal, conducts and administers elections for the City, administers oaths or affirmations, takes and certifies affidavits and depositions pertaining to City Affairs, receives claims and provides notice of action on the claims, receives all services for suits against the City, and provides Notary Public services to the Public. Risk Management activities providing comprehensive risk financing claims management, safety and regulatory compliance.

**FY 13-14 Program Objectives**

- Re-codification of the City's Municipal Code
- Cross training of employees to cover staffing shortages.
- Protect the general welfare of the community in all decisions
- Continued document imaging of historical records to enhance research and record request capabilities.
- Complete new candidate handbooks for election.

Fund	001					
Budget Unit	4130					
<b>ADMINISTRATION</b>	<b>CITY CLERK</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		74,879.59	54,453.00	66,257.94	71,575.00	
BENEFITS		24,210.46	15,666.00	18,547.74	19,820.00	
SERVICES AND CHARGES		28,500.23	56,660.00	25,997.52	32,000.00	
MATERIALS AND SUPPLIES		488.12	250.00	80.62	200.00	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		36,350.85	19,609.00	24,566.52	-	
<b>TOTAL NET EXPENDITURES</b>		<b>164,429.25</b>	<b>146,638.00</b>	<b>135,450.34</b>	<b>123,595.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>		<b>164,429.25</b>	<b>146,638.00</b>	<b>135,450.34</b>	<b>123,595.00</b>	
% CHANGE FROM 11/12 ACTUAL					(0.25)	
% CHANGE FROM 12/13 BUDGET					(0.16)	
% CHANGE FROM 12/13 EST ACT					(0.09)	

Salary was split between Clerk and HR, now 100% in City Clerk

**ADMINISTRATION**

**LEGAL**

To provide effective legal representation and advice consistent with the highest professional and ethical standards.

**FY 13-14 Program Objectives**

- Provide competent and timely legal representation and advice to clients.
- Defend the City, its officers, and employees in civil actions.

Fund 001  
 Budget Unit 4140  
**ADMINISTRATION LEGAL**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	-	-	-	-	-
BENEFITS	-	-	-	-	-
SERVICES AND CHARGES	320,802.64	200,000.00	176,898.57	96,000.00	
MATERIALS AND SUPPLIES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
ISF SUPPORT	-	-	-	-	-
<b>TOTAL NET EXPENDITURES</b>	<b>320,802.64</b>	<b>200,000.00</b>	<b>176,898.57</b>	<b>96,000.00</b>	
<b>REVENUES</b>					
TAXES					
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>	<b>320,802.64</b>	<b>200,000.00</b>	<b>176,898.57</b>	<b>96,000.00</b>	
% CHANGE FROM 11/12 ACTUAL				(0.70)	
% CHANGE FROM 12/13 BUDGET				(0.52)	
% CHANGE FROM 12/13 EST ACT				(0.46)	

**ADMINISTRATION**

**ADVERTISING**

To contribute to the City's economy and quality of life.

**FY 13-14 Program Objectives**

- Contribute to City's economy through marketing the region as a tourism destination.

Fund	001					
Budget Unit	4193					
<b>ADMINISTRATION</b>	<b>ADVERTISING</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		-	-	-	-	
BENEFITS		-	-	-	-	
SERVICES AND CHARGES		147,697.00	52,500.00	52,500.00	2,500.00	
MATERIALS AND SUPPLIES		-	-	-	-	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	-	
<b>TOTAL NET EXPENDITURES</b>		<b>147,697.00</b>	<b>52,500.00</b>	<b>52,500.00</b>	<b>2,500.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>		<b>147,697.00</b>	<b>52,500.00</b>	<b>52,500.00</b>	<b>2,500.00</b>	
% CHANGE FROM 11/12 ACTUAL					(0.98)	
% CHANGE FROM 12/13 BUDGET					(0.95)	
% CHANGE FROM 12/13 EST ACT					(0.95)	

**ADMINISTRATION**

**GENERAL GOVERNMENT**

General government/non budget unit specific revenue and expenses, including Tax Revenue and General Fund Debt Repayment.

**FY 13-14 Program Objectives**

Fund	001				
Budget Unit	4199				
<b>ADMINISTRATION</b>	<b>GENERAL GOVERNMENT</b>				
		FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
		ACTUAL	BUDGET	EST YE END	CITY MANAGER
					RECOMMENDED
					FY 2013-14
					CITY MANAGER
					MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES		10,129.37	-	-	-
BENEFITS		3,484.23	-	-	-
SERVICES AND CHARGES		58,807.08	104,169.00	123,817.31	53,500.00
MATERIALS AND SUPPLIES		452.08	-	-	-
CAPITAL OUTLAY		-	-	-	-
DEBT SERVICE		-	-	-	-
ISF SUPPORT		29,923.50	24,313.00	19,441.27	-
TRANSFER TO OTHER FUNDS					
<b>TOTAL NET EXPENDITURES</b>		<b>102,796.26</b>	<b>128,482.00</b>	<b>143,258.58</b>	<b>53,500.00</b>
<b>REVENUES</b>					
TAXES		7,060,189.81	7,055,605.00	8,573,959.78	7,443,455.00
INTERGOVERNMENTAL		36,356.38	46,804.00	58,854.37	43,000.00
LICENSES AND PERMITS			-		-
FINES AND FORFEITURES		1,221.11	500.00	312.76	250.00
USE OF PROPERTY AND MONEY		556.91	750.00	415.16	-
CURRENT SERVICE CHARGES		44,507.89	24,500.00	48,737.51	46,275.00
TRANSFER FROM OTHER FUNDS			-		895,444.00
OTHER REVENUE		245,078.99	881,588.00	860,870.25	251,600.00
<b>TOTAL REVENUE</b>		<b>7,387,911.09</b>	<b>8,009,747.00</b>	<b>9,543,149.83</b>	<b>8,680,024.00</b>
<b>NET CITY GENERAL FUND COST</b>		<b>(7,285,114.83)</b>	<b>(7,881,265.00)</b>	<b>(9,399,891.25)</b>	<b>(8,626,524.00)</b>
%C=					0.18
% CHANGE FROM 12/13 BUDGET					0.09
% CHANGE FROM 12/13 EST ACT					(0.08)

**ADMINISTRATION**

**INFORMATION TECHNOLOGY**

The Information Technology Department is responsible for developing, organizing, directing and administering a wide variety of technology tools, services and programs including: local and wide area networks, computers systems, websites, programming, client-servers, telephone, email and wireless communications, project management, technology purchasing and project implementation.

FY 13-14 Program Objectives

- Virtualize servers.
- Replace desktop computer systems.
- Replace financial system.
- Create failover for system/file storage.
- Upgrade Office to 2010.
- Upgrade desktops to Windows 7.
- Rebuild government broadcast channel.
- Add more cameras for video surveillance.
- Continue upgrade of access control systems.

Fund	001					
Budget Unit	6119					
<b>ADMINISTRATION</b>		<b>INFORMATION TECHNOLOGY</b>				
		FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14	FY 2013-14
		ACTUAL	BUDGET	EST YE END	CITY MANAGER	CITY MANAGER
					RECOMMENDED	MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		228,653.81	168,603.00	170,642.39	186,848.00	
BENEFITS		86,521.16	57,626.00	52,746.47	55,057.00	
SERVICES AND CHARGES		248,516.94	227,020.00	195,604.52	193,200.00	
MATERIALS AND SUPPLIES		104,346.18	75,000.00	29,467.20	44,000.00	
CAPITAL OUTLAY		-	92,387.00	46,898.01	38,000.00	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		30,634.85	31,246.00	116,101.96	-	
TRANSFER TO OTHER FUNDS		425,546.00	213,253.00			
		(fund 111)	(fund 111)	(fund 111)		
<b>TOTAL NET EXPENDITURES</b>		<b>1,124,218.94</b>	<b>865,135.00</b>	<b>611,460.55</b>	<b>517,105.00</b>	
<b>R</b>						
<b>TAXES</b>						
<b>INTERGOVERNMENTAL</b>						
<b>LICENSES AND PERMITS</b>						
<b>FINES AND FORFEITURES</b>						
USE OF PROPERTY AND MONEY		672.31				
CURRENT SERVICE CHARGES		935,460.00	747,027.00	742,080.00		
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE		3,352.12		339.17		
<b>TOTAL REVENUE</b>		<b>939,484.43</b>	<b>747,027.00</b>	<b>742,419.17</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>184,734.51</b>	<b>118,108.00</b>	<b>(130,958.62)</b>	<b>517,105.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					1.80	
% CHANGE FROM 12/13 BUDGET					3.38	
% CHANGE FROM 12/13 EST ACT					(4.95)	

**ADMINISTRATION**

**SELF INSURANCE**

To effectively identify, direct and manage risk and claims for the protection of the City, its officers, and employees to preserve the City's assets.

**FY13-14 Program Objectives**

Fund	110					
Budget Unit	6195					
<b>ADMINISTRATION</b>	<b>SELF INSURANCE</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		23,407.36	65,747.00	67,985.50	47,716.00	
BENEFITS		32,442.65	20,858.00	19,576.75	53,211.00	
SERVICES AND CHARGES		349,960.44	469,177.00	346,195.37	388,915.00	
MATERIALS AND SUPPLIES		-	500.00	200.00	500.00	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		16,688.95	11,945.00	12,912.83	102,779.00	
ISF SUPPORT					200,000.00	
<b>TOTAL NET EXPENDITURES</b>		<b>422,499.40</b>	<b>568,227.00</b>	<b>446,870.45</b>	<b>793,121.00</b>	
<b>REVENUES</b>						
TAXES	310					
INTERGOVERNMENTAL	320					
LICENSES AND PERMITS	330					
FINES AND FORFEITURES	340					
USE OF PROPERTY AND MONEY	350	4,094.07		2,612.00		
CURRENT SERVICE CHARGES	360	246,177.54	55,032.00	49,827.93	56,172.00	
TRANSFER FROM OTHER FUNDS	380	167,357.00	786,285.00	642,798.00	384,034.00	
OTHER REVENUE	390	28,870.26	214,935.00	293,899.28		
<b>TOTAL REVENUE</b>		<b>446,498.87</b>	<b>1,056,252.00</b>	<b>989,137.21</b>	<b>440,206.00</b>	-
<b>NET CITY GENERAL FUND COST</b>		<b>(23,999.47)</b>	<b>(488,025.00)</b>	<b>(542,266.76)</b>	<b>352,915.00</b>	-
% CHANGE FROM 11/12 ACTUAL					(15.71)	
% CHANGE FROM 12/13 BUDGET					(1.72)	
% CHANGE FROM 12/13 EST ACT					(1.65)	

**ADMINISTRATION****FINAL PAY**

Reserve built up to ensure funds available for employee's final pay offs.

**FY13-14 Program Objectives**

Fund	110					
Budget Unit	6198					
<b>ADMINISTRATION</b>	<b>FINAL PAY</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		346,434.95	238,300.00	134,497.61	220,000.00	
BENEFITS		70,252.86	59,000.00	28,570.93	-	
SERVICES AND CHARGES		160.40	25,000.00	61.26	-	
MATERIALS AND SUPPLIES		-	-	-		
CAPITAL OUTLAY		-	-	-		
DEBT SERVICE		-	-	-		
ISF SUPPORT		-	-	-	33,000.00	
<b>TOTAL NET EXPENDITURES</b>		<b>416,848.21</b>	<b>322,300.00</b>	<b>163,129.80</b>	<b>253,000.00</b>	
<b>REVENUES</b>						
TAXES	310					
INTERGOVERNMENTAL	320					
LICENSES AND PERMITS	330					
FINES AND FORFEITURES	340					
USE OF PROPERTY AND MONEY	350					
CURRENT SERVICE CHARGES	360	191,279.50	179,051.00	182,886.69	252,812.00	
TRANSFER FROM OTHER FUNDS	380					
OTHER REVENUE	390					
<b>TOTAL REVENUE</b>		<b>191,279.50</b>	<b>179,051.00</b>	<b>182,886.69</b>	<b>252,812.00</b>	-
<b>NET CITY GENERAL FUND COST</b>		<b>225,568.71</b>	<b>143,249.00</b>	<b>(19,756.89)</b>	<b>188.00</b>	-
% CHANGE FROM 11/12 ACTUAL					(1.00)	
% CHANGE FROM 12/13 BUDGET					(1.00)	
% CHANGE FROM 12/13 EST ACT					(1.01)	

SELF INSURANCE FUND

WORKER'S COMP

FY13-14 Program Objectives

Fund 120  
 Budget Unit 9000  
**SELF INSURANCE FUND - WORKERS COMP**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS					
SALARIES AND WAGES					
BENEFITS					
SERVICES AND CHARGES	313,818.00	316,259.00	600,000.00	200,000.00	
MATERIALS AND SUPPLIES					
CAPITAL OUTLAY					
DEBT SERVICE					
ISF SUPPORT					
TRANSFER TO OTHER FUNDS					
<b>TOTAL NET EXPENDITURES</b>	<b>313,818.00</b>	<b>316,259.00</b>	<b>600,000.00</b>	<b>200,000.00</b>	
REVENUES					
TAXES					
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS	313,818.00	316,259.00	600,000.00	200,000.00	
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>313,818.00</b>	<b>316,259.00</b>	<b>600,000.00</b>	<b>200,000.00</b>	-
NET CITY GENERAL FUND COST	-	-	-	-	-
% CHANGE FROM 11/12 ACTUAL				#DIV/0!	
% CHANGE FROM 12/13 BUDGET				#DIV/0!	
% CHANGE FROM 12/13 EST ACT				#DIV/0!	

**PUBLIC WORKS/SERVICES**

**RDA CD**

The Ridgecrest Redevelopment Successor Agency assumed the obligations, assets, objectives and goals of winding down and completing the affairs of the former Ridgecrest Redevelopment Agency. Enforceable obligations, existing agreements, and the disposition and sale of existing properties and assets are the primary actions of the successor agency.

**FY 13-14 Program Objectives**

- Staffing of the Oversight Board to the RRSA.
- Super Walmart Retail Center and associated new development.
- Finish the allowable programs and projects as approved by the Oversight Board.
  - Implementation of the recognized obligation payment schedule (ROPS).
  - Status of the Tax Allocation Bond (TAB) funding.
  - Disposition of assets and real property.
- Ridgecrest Business Park development.

Fund 001  
 Budget Unit 4460  
**PUBLIC WORKS/SERVICES RDA CD**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	253,937.03	224,222.00	208,125.40	73,216.00	
BENEFITS	87,941.97	70,693.00	60,016.86	21,248.00	
SERVICES AND CHARGES	107,489.45	94,517.00	79,256.82	90,000.00	
MATERIALS AND SUPPLIES	4,679.90	-	-	-	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	44,630.03	-	3,382.74	-	
	(fund 009)				
<b>TOTAL NET EXPENDITURES</b>	<b>498,678.38</b>	<b>389,432.00</b>	<b>350,781.82</b>	<b>184,464.00</b>	
<b>REVENUES</b>					
TAXES	310				
INTERGOVERNMENTAL	320				
LICENSES AND PERMITS	330				
FINES AND FORFEITURES	340				
USE OF PROPERTY AND MONEY	350				
CURRENT SERVICE CHARGES	360				
TRANSFER FROM OTHER FUNDS	380	334,451.35	365,232.00	365,232.14	250,000.00
OTHER REVENUE	390				
<b>TOTAL REVENUE</b>		<b>334,451.35</b>	<b>365,232.00</b>	<b>365,232.14</b>	<b>250,000.00</b>
<b>NET CITY GENERAL FUND COST</b>	<b>164,227.03</b>	<b>24,200.00</b>	<b>(14,450.32)</b>	<b>(65,536.00)</b>	
% CHANGE FROM 11/12 ACTUAL				(1.40)	
% CHANGE FROM 12/13 BUDGET				(3.71)	
% CHANGE FROM 12/13 EST ACT				3.54	

**RDA DISSOLUTION**

**RDA DISSOLUTION**

The Ridgecrest Redevelopment Successor Agency assumed the obligations, assets, objectives and goals of winding down and completing the affairs of the former Ridgecrest Redevelopment Agency. Enforceable obligations, existing agreements, and the disposition and sale of existing properties and assets are the primary actions of the successor agency. No new projects or agreements may be entered into. The Dissolution Act AB 1x26 requires an Oversight Board and the State Department of Finance to approve all actions of the RRSA.

**FY13-14 Program Objectives**

- Staffing of the Oversight Board to the RRSA

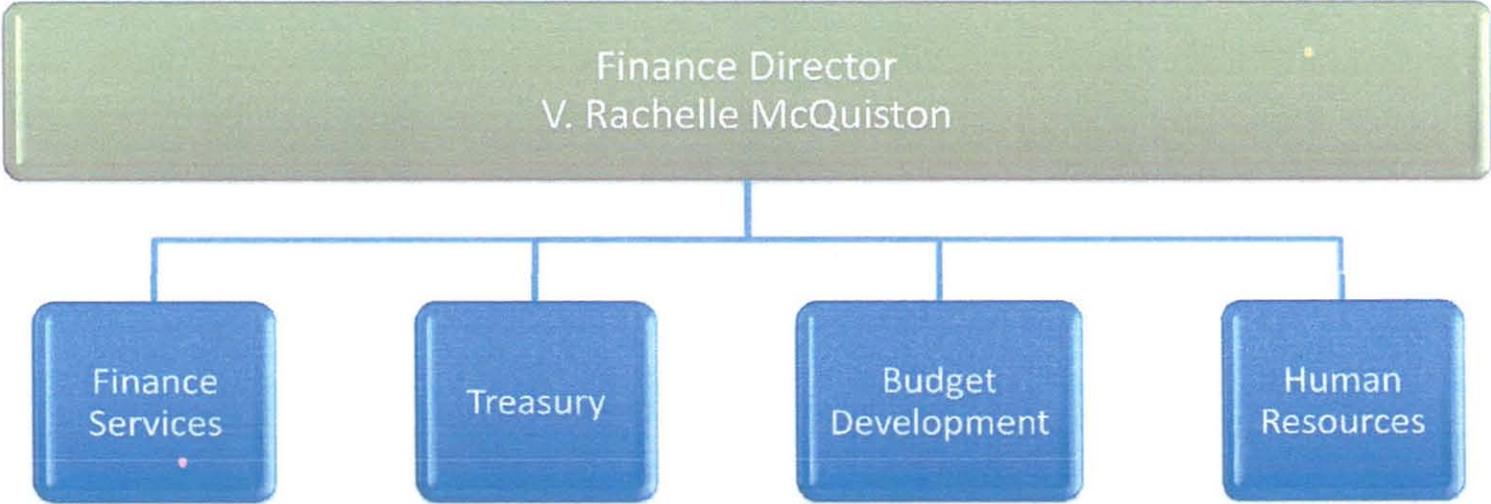
Fund 939  
 Budget Unit 4XXX  
**RDA DISSOLUTION**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	37,340.39	-	-	101,571.00	
BENEFITS	-	-	-	27,249.00	
SERVICES AND CHARGES	787,365.88	2,728,969.00	14,580,118.78	1,557,820.00	includes \$1.18M to SSUSD
MATERIALS AND SUPPLIES	-	-	-	-	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	955,155.64	4,167,711.00	3,229,645.14	4,475,048.00	
ISF SUPPORT	571,413.73	1,216,518.00		-	
TRANSFERS TO OTHER FUNDS				252,250.00	
<b>TOTAL NET EXPENDITURES</b>	<b>2,351,275.64</b>	<b>8,113,198.00</b>	<b>17,809,763.92</b>	<b>6,413,938.00</b>	
<b>REVENUES</b>					
TAXES	3,647,371.56	4,910,161.00	7,500,000.00	6,413,080.00	
INTERGOVERNMENTAL	119,655.70				
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY	80,474.03			70,000.00	
CURRENT SERVICE CHARGES				70,000.00	
TRANSFER FROM OTHER FUNDS	99,232.02			70,000.00	
OTHER REVENUE	7,505,438.90			70,000.00	
<b>TOTAL REVENUE</b>	<b>11,452,172.21</b>	<b>4,910,161.00</b>	<b>7,500,000.00</b>	<b>6,693,080.00</b>	
<b>NET CITY GENERAL FUND COST</b>	<b>(9,100,896.57)</b>	<b>3,203,037.00</b>	<b>10,309,763.92</b>	<b>(279,142.00)</b>	
% CHANGE FROM 11/12 ACTUAL				(0.97)	
% CHANGE FROM 12/13 BUDGET				(1.09)	
% CHANGE FROM 12/13 EST ACT				(1.03)	

# FINANCE

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# Finance



## Mission Statement and Department Focus Fiscal Year 2013-14

### **Finance Department**

The Finance Department is responsible for all financial affairs of the City of Ridgecrest. The department is an internal service agency. Its mission is to safeguard the city's financial assets and manage its financial resources in accordance with the goals of the City Council and City Manager while maintaining a high level of compliance with all pertinent Federal, State and local rules and regulations. The department also strives to provide valuable and responsive support services to the other City departments. The department operates with a total of six full-time employees, including Human Resources.

The following are the comprehensive financial services the Finance Department provides to other departments:

#### **ACCOUNTING SERVICES**

Finance maintains the city's governmental accounting system to present accurately, and with full disclosure, the financial operations of the funds and account groups of the City in conformity with Generally Accepted Accounting Principles. These responsibilities include payroll and accounts payable processing on a biweekly basis and the administration of the bonded debt of the City and the RRA Successor Agency.

#### **TREASURY/CASH MANAGEMENT**

Finance collects money due to the City and safely keeps all revenues coming in to the Treasury in compliance with laws governing the depositing and securing of public funds. Disbursements are only made on requests signed by legally designated persons. Finance also monitors business license and TOT regulations.

#### **BUDGET DEVELOPMENT**

Finance plans, coordinates and prepares the City Budget for submission to City Council.

#### **FINANCIAL REPORTING**

Finance monitors and analyzes the activities of the current fiscal year to project trends in both revenues and expenditures that will have an effect on future budgets and fund balance. This includes but not limited to the production of all the monthly, quarterly and annual financial reports that are submitted to the City Manager and City Council. These reports are the basis of the annual Comprehensive Annual Financial Report (CAFR). Other duties include preparing the documentations and coordinating the sale of bonds to fund capital projects.

## HUMAN RESOURCES

The focus of Human Resources is to provide safety and regulatory compliance along with information and services to the employees and public. The division is an internal service agency for the City.

### Fiscal Year 2012-13 accomplishments:

- Recruit employees for departments as needed, ensuring that the highest qualified and knowledgeable applicant is selected with impartiality and fairness.
- Serve as a point of contact for general questions pertaining to employment, personnel issues, personnel records, employee benefits and retirement.
- Support and provide back-up to the City's Department of Transportation Drug and Alcohol Policy and Program.
- Provide service to employees in areas of pay, evaluations, benefits, retirement and information.
- Assist management with Union Negotiations and labor contracts including CalPERS Retirement.
- Records management for all Personnel Records.
- Provide training to employees on safety issues, federally mandated policies and employment law.
- Provide support for Management and serve as a Liaison between the Public, Employees, Council and Management.

### Fiscal Year 2012-13 Performance Measures

The division has recruited, terminated, retired, and filled available position. Positions filled are City Manager, City Council, Planning Commission, Finance Director, (4) Police Officers, Kennel Attendant, Bus Driver, Cultural Affairs Coordinator, Administrative Clerk and Seasonal part-time. Current open recruitments include Animal Control Officer, Police Officer, Wastewater Operator and Seasonal part-time.

#### Total new staffing

- 8 full-time employees
- 17 part-time employees

#### Terminations

- 34 part-time employees
  - 29 seasonal employees
- 10 full-time employees
  - 2 retirements

### Fiscal Year 2013-14 Goals

In addition to recruitments and general daily employee support, this division has embraced the new document imaging system. Training continues to be provided for safety awareness and compliance to all City employees. Personal growth and education continues for the staff of this division in order to better serve the employees and the City of Ridgecrest.

**FINANCE**

**FINANCE**

Finance is responsible for the financial management of the City, including production of financial reports, administration of all debt financing, revenue collection, accounts payable, payroll, investment of the City's idle cash, and business license administration. This activity is responsible for preparing, monitoring and analyzing the City's budget, financial trend monitoring, management analysis, auditing function and comprehensive annual financial reporting. All required Federal, State and other agency reports pertaining to the City's financial status are upheld.

**FY 13-14 Program Objectives**

- Maintain a high level of professionalism in all the City's financial practices and procedures and provide timely and accurate financial information for City departments to make sound fiscal decisions.
- Manage the City's investment portfolio within the guidelines adopted by the City investment policy.
- Provide sound financial planning for the City through the budget process.
- Prepare the City's CAFR, obtain an unqualified audit opinion.
- Prepare an Annual Operating Budget on the City's Website.
- Provide businesses with information regarding compliance with the Business License Tax Code.
- Provide businesses with information regarding compliance with the Transient Occupancy Tax Code.
- Process invoices, deposits, vendor payments, purchase contracts and claims in a timely and accurate manner.

Fund 001  
 Budget Unit 4150  
**FINANCE FINANCE**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	369,704.04	321,062.00	297,246.86	319,064.00	
BENEFITS	155,465.25	126,828.00	104,618.17	102,713.00	
SERVICES AND CHARGES	82,730.48	138,220.00	124,337.29	88,850.00	
MATERIALS AND SUPPLIES	6,497.61	10,672.00	7,788.12	6,500.00	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	122,293.55	106,995.00	107,015.52	-	
<b>TOTAL NET EXPENDITURES</b>	<b>736,690.93</b>	<b>703,777.00</b>	<b>641,005.96</b>	<b>517,127.00</b>	
<b>REVENUES</b>					
TAXES					
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>	<b>736,690.93</b>	<b>703,777.00</b>	<b>641,005.96</b>	<b>517,127.00</b>	
% CHANGE FROM 11/12 ACTUAL				(0.30)	
% CHANGE FROM 12/13 BUDGET				(0.27)	
% CHANGE FROM 12/13 EST ACT				(0.19)	

**FINANCE**

**HUMAN RESOURCES**

The focus of Human Resources is to provide information and services to the employee and public.

**FY 13-14 Program Objectives**

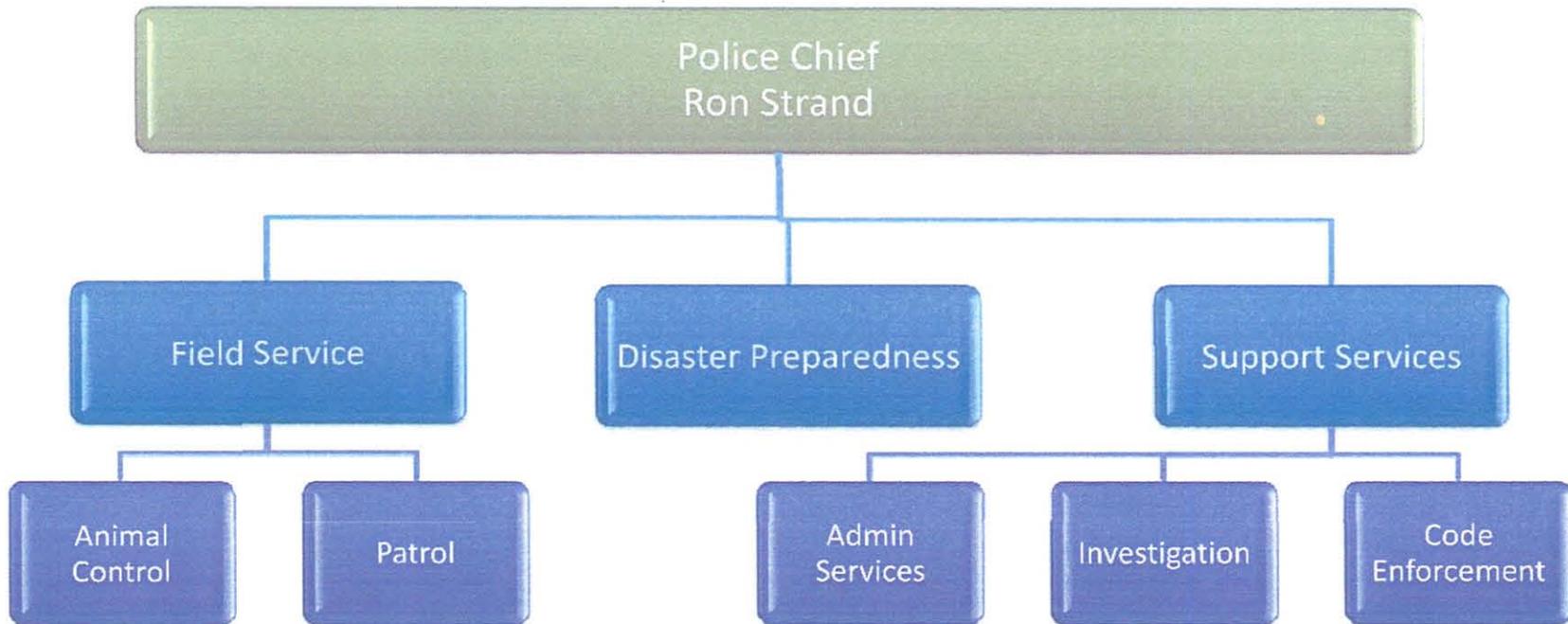
- Recruit employees for departments as needed, ensuring that the highest qualified and knowledgeable applicant is selected with impartiality and fairness.
- Serve as a point of contact for general questions pertaining to employment, personnel issues, personnel records, employee benefits and retirement.
- Support and provide back-up to the City's Department of Transportation Drug and Alcohol Policy and Program.
- Provide service to employees in areas of pay, evaluations, benefits, retirement and information.
- Assist management with Union Negotiations and labor contracts include CalPERS Retirement.
- Records management for all Personnel Records.
- Provide support for Management and serve as a Liaison between the Public, Employees, Council and Management.

Fund	001					
Budget Unit	4125					
FINANCE	HUMAN RESOURCES					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		4,027.98	27,227.00	27,576.42	62,650.00	
BENEFITS		836.51	7,832.00	12,361.45	27,355.00	
SERVICES AND CHARGES		42,004.56	75,789.00	45,362.65	9,160.00	
MATERIALS AND SUPPLIES		300.00	100.00	100.00	400.00	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		11,928.65	10,616.00	7,879.68	-	
<b>TOTAL NET EXPENDITURES</b>		<b>59,097.70</b>	<b>121,564.00</b>	<b>93,280.20</b>	<b>99,565.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>		<b>59,097.70</b>	<b>121,564.00</b>	<b>93,280.20</b>	<b>99,565.00</b>	
% CHANGE FROM 11/12 ACTUAL					0.68	
% CHANGE FROM 12/13 BUDGET					(0.18)	
% CHANGE FROM 12/13 EST ACT					0.07	

# PUBLIC SAFETY

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# Police Department



## Mission Statement and Department Focus Fiscal Year 2013-14

### Public Safety

#### **ANIMAL CONTROL (20ACO)**

The primary objective of the Animal Control Unit is the protection of the public health and the regulation, registration, and disposition of domestic pets such as dogs and cats. Animal Control is also concerned with the containment, control, and disposition of problem feral or wild animals. ACO assists in the adoption of unclaimed or unwanted pets in an effort to reduce the number of animals euthanized annually. The ACO Unit assists pet owners by implanting microchips into all adopted domestic cats and dogs, at the owners' expense. This process greatly increases the likelihood that the animal can be identified and returned to its owner when lost, and reduces the number of animals that must be euthanized. Additionally, ACO goes to great lengths to work with other allied agencies across the United States in an effort to find placement for as many pets as possible.

#### **DISASTER PREPAREDNESS (20DPPD)**

The City of Ridgecrest employs approximately 50 PACT (Police and Community Together) Volunteers who will assist us in the event of an emergency or disaster. We also sponsor the Indian Wells Valley CERT (Community Emergency Response Team) which, in the event of an actual emergency or disaster, will work hand-in-hand with local first responders by providing a wide variety of services. These volunteers may also be called upon to respond to other areas and communities within the state to render assistance as deemed appropriate.

The City of Ridgecrest continues to host the Indian Wells Valley Emergency Services Committee's monthly meetings in an effort to foster cooperation and preparation for future disasters and emergencies.

This budget will allow us to continue to be proactive in our efforts to be better prepared for future disasters and emergencies and it will aid us in recovering expenditures through FEMA, in the event of a disaster.

#### **PATROL (20PTRL) AND INVESTIGATIONS (20INVE)**

For the 2013/14 fiscal year the Police Department's Patrol and Investigations Divisions will proactively enforce violations of city, state and federal laws, and investigate all forms of criminal activity in an effort to increase the quality of life for those living in and visiting the Indian Wells Valley.

The Police Department will also continue to integrate the Community Oriented Policing (COP) philosophy into their every day duties. The COP philosophy allows officers to solve problems within the community rather than simply handling calls. Another benefit of the program is that

the officers develop a working relationship with the citizens of the community while solving these problems.

## **SCHOOL RESOURCE OFFICER PROGRAM (20SCHO)**

The School Resource Officer Program places a full-time Police Officer (SRO) in the high schools and middle schools to establish and maintain a safe and secure learning environment for students, teachers, and staff. The SRO works in partnership with the school to prevent crime and to develop outcome-based solutions to solve minor problems before they become larger issues. This program is intended to reduce violence and drug use through the presence of the officer on campus. Additionally, truancy issues are addressed through the officer's participation in the School Attendance Review Board, SARB program. The SRO program is intended to deter the formation and development of gangs in our community. This budget is a total program budget containing personnel services, material and supplies, and capital outlay to continue this program. Through the partnership the City receives reimbursement from the Sierra Sands Unified School District for 50% of the actual funds expended.

## **PACT (20PACT)**

Police and Community Together (PACT) is a citizen volunteer program trained to enhance and supplement the Police Department's Community Policing efforts. Consisting of approximately 50 total volunteers, various units within that program include Animal Welfare, Chaplains Program, Child ID, Graffiti Removal, Patrol, Nuisance Abatement and Surveillance. In 2012, members of PACT volunteered over 13,000 hours. PACT provides a necessary service to the community and is an integral component of the Police Department. Services provided by PACT include graffiti removal, conducting vacation house checks to reduce burglaries, conducting code enforcement activities, assisting in the care and maintenance of animals at our Animal Shelter, serving subpoenas, helping in the maintenance of police cars, participating in neighborhood cleanups, and transporting evidence to Bakersfield as well as many other important services. PACT continues to support the Ridgecrest City Council's ACTION (Activate Community Talents and Interventions for Optimal Neighborhoods) Committee by managing Neighborhood Watch programs in the City of Ridgecrest.

## **CODE ENFORCEMENT**

The primary objective of the Code Enforcement Unit is the enforcement of various Municipal, Building, Health and Safety and Penal Codes in furtherance of the protection of the public against blight and health and safety issues. It is the goal of the Code Enforcement unit to gain voluntary compliance whenever possible. Additionally, the Code Enforcement unit strives to work with other allied agencies to make Ridgecrest a more desirable place to live and work. With the loss of the single Code Enforcement Officer position, PACT has taken over, manning the division with volunteers. We currently have one PACT volunteer who works Code Enforcement on a part time basis.

**PUBLIC SAFETY**

**POLICE**

The Ridgecrest Police Department is responsible for law enforcement services and other related activities within the City. The major projects of the Police Department are animal control, disaster preparedness, patrol, investigations, school resource officer, PACT program and code enforcement.

**FY 13-14 Program Objectives**

- Proactively enforce violations of city, state and federal laws, and investigate all forms of criminal activity to increase the quality of life for those living in and visiting the Indian Wells Valley.
- Integrate the Community Oriented Policing (COP) philosophy into every day duties.
- Continue to provide a full-time school resource officer to deter formation and development of gangs in our community.
- Protection of the public health and the regulation, registration, and disposition of domestic pets such as dogs and cats.
- Containment, control, and disposition of problem feral or wild animals.

Fund	001					
Budget Unit	4210					
<b>PUBLIC SAFETY</b>	<b>POLICE SERVICES</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		3,209,598.29	3,386,520.00	3,354,622.93	2,520,237.00	652,355.00
BENEFITS		1,693,077.91	1,666,554.00	1,739,650.38	1,368,362.00	299,645.00
SERVICES AND CHARGES		177,257.29	289,150.00	256,240.54	383,050.00	
MATERIALS AND SUPPLIES		38,539.41	100,976.00	52,057.11	94,465.00	
CAPITAL OUTLAY		359,549.00	343,319.00	184,945.60	137,000.00	48,000.00
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		871,147.04	708,059.00	644,879.56	155,000.00	
<b>TOTAL NET EXPENDITURES</b>		<b>6,349,168.94</b>	<b>6,494,578.00</b>	<b>6,232,396.12</b>	<b>4,658,114.00</b>	<b>1,000,000.00</b>
<b>RÔ</b>						
TAXES		173,041.39	162,000.00	209,034.71	175,000.00	1,000,000.00
INTERGOVERNMENTAL		301,058.23	136,826.00	209,552.76	374,750.00	
LICENSES AND PERMITS		50,874.00	39,500.00	41,960.00	127,900.00	
FINES AND FORFEITURES		76,033.12	84,150.00	113,414.43	59,050.00	
USE OF PROPERTY AND MONEY			-			
CURRENT SERVICE CHARGES		171,751.36	163,250.00	145,200.28	150,090.00	
TRANSFER FROM OTHER FUNDS			-			
OTHER REVENUE		23,422.86	17,100.00	18,555.53	17,300.00	
<b>TOTAL REVENUE</b>		<b>796,180.96</b>	<b>602,826.00</b>	<b>737,717.71</b>	<b>904,090.00</b>	<b>1,000,000.00</b>
<b>NET CITY GENERAL FUND COST</b>		<b>5,552,987.98</b>	<b>5,891,752.00</b>	<b>5,494,678.41</b>	<b>3,754,024.00</b>	-
<b>%\$</b>					(0.32)	
<b>% CHANGE FROM 12/13 BUDGET</b>					(0.36)	
<b>% CHANGE FROM 12/13 EST ACT</b>					(0.32)	

**PUBLIC SAFETY**

**DISASTER PREPAREDNESS**

To be proactive in our efforts to be better prepared for future disasters and emergencies and it will aid us in recovering expenditures through FEMA, in the event of a disaster.

**FY 13-14 Program Objectives**

- Host the Indian Wells Valley Emergency Services committee meetings.
- Remain proactive in preparation for future disasters and emergency aid.

Fund	001					
Budget Unit	4260					
PUBLIC SAFETY	DISASTER PREPAREDNESS					
		FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14	FY 2013-14
		ACTUAL	BUDGET	EST YE END	CITY MANAGER	CITY MANAGER
		RECOMMENDED MEASURE L				
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		-	-	-	-	
BENEFITS		-	-	-	-	
SERVICES AND CHARGES		2,524.66	843.00	843.00	843.00	
MATERIALS AND SUPPLIES		7,356.25	1,028.00	1,028.00	1,028.00	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	-	
<b>TOTAL NET EXPENDITURES</b>		<b>9,880.91</b>	<b>1,871.00</b>	<b>1,871.00</b>	<b>1,871.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>9,880.91</b>	<b>1,871.00</b>	<b>1,871.00</b>	<b>1,871.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					(0.81)	
% CHANGE FROM 12/13 BUDGET					-	
% CHANGE FROM 12/13 EST ACT					-	

**PUBLIC SAFETY**

**FIRE PROTECTION**

To protect life and property by providing effective public education, fire prevention and emergency services.

**FY 13-14 Program Objectives**

- Preservation of life, property and the environment.
- Fire, rescue and medical aid response.
- Fire and injury prevention.

Fund	001					
Budget Unit	4280					
<b>PUBLIC SAFETY</b>	<b>FIRE PROTECTION</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		-	-	-	-	
BENEFITS		-	-	-	-	
SERVICES AND CHARGES		620,986.00	382,557.00	382,557.00	382,557.00	
MATERIALS AND SUPPLIES		-	-	-	-	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	-	
<b>TOTAL NET EXPENDITURES</b>		<b>620,986.00</b>	<b>382,557.00</b>	<b>382,557.00</b>	<b>382,557.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET CITY GENERAL FUND COST</b>		<b>620,986.00</b>	<b>382,557.00</b>	<b>382,557.00</b>	<b>382,557.00</b>	
% CHANGE FROM 11/12 ACTUAL					(0.38)	
% CHANGE FROM 12/13 BUDGET					-	
% CHANGE FROM 12/13 EST ACT					-	

FY13-14 Program Objectives

Fund 63  
 Budget Unit 9000

AB 3220 SUPPLEMENTAL LAW ENFORCEMENT

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS					
SALARIES AND WAGES					
BENEFITS					
SERVICES AND CHARGES					
MATERIALS AND SUPPLIES					
CAPITAL OUTLAY					
DEBT SERVICE					
ISF SUPPORT					
TRANSFER TO OTHER FUNDS	100,000.00	100,000.00	100,000.00	100,000.00	
TOTAL NET EXPENDITURES	100,000.00	100,000.00	100,000.00	100,000.00	
REVENUES					
TAXES	100,000.00	100,000.00	100,000.00	100,000.00	
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
TOTAL REVENUE	100,000.00	100,000.00	100,000.00	100,000.00	-
NET CITY GENERAL FUND COST	-	-	-	-	-
% CHANGE FROM 11/12 ACTUAL				#DIV/0!	
% CHANGE FROM 12/13 BUDGET				#DIV/0!	
% CHANGE FROM 12/13 EST ACT				#DIV/0!	

# PUBLIC SERVICES

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PUBLIC SAFETY

LAW ENFORCEMENT IMPACT FEE

FY13-14 Program Objectives

Fund 264  
 Budget Unit 9010  
 Law Enforcement Impact Fee

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS					
SALARIES AND WAGES	-	-	-	-	
BENEFITS	-	-	-	-	
SERVICES AND CHARGES	-	-	-	-	
MATERIALS AND SUPPLIES	-	-	-	-	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	-	-	-	-	
TRANSFERS TO OTHER FUNDS	169,610.00	86,000.00		90,000.00	
TOTAL NET EXPENDITURES	169,610.00	86,000.00	-	90,000.00	
RD					
TAXES	-	-	-	-	
INTERGOVERNMENTAL	-	-	-	-	
LICENSES AND PERMITS	22,865.00	20,000.00	20,000.00	20,000.00	
FINES AND FORFEITURES	-	-	-	-	
USE OF PROPERTY AND MONEY	320.00	-	159.00	100.00	
CURRENT SERVICE CHARGES	-	-	-	-	
TRANSFER FROM OTHER FUNDS	-	-	-	-	
OTHER REVENUE	-	-	-	-	
TOTAL REVENUE	23,185.00	20,000.00	20,159.00	20,100.00	-
NET CITY GENERAL FUND COST	146,425.00	66,000.00	(20,159.00)	69,900.00	-
% CHG				(0.52)	
% CHANGE FROM 12/13 BUDGET				0.06	
% CHANGE FROM 12/13 EST ACT				(4.47)	

# Public Services

Public Services Director  
Vacant

Development Services

Planning Services

Building  
Operations

Planning

Planning  
Commission

## Mission Statement and Department Focus Fiscal Year 2013-14

### Public Services

The Public Services Department is dedicated to accommodating community growth and resources, and improving community service. Ridgecrest has undertaken a variety of marketing projects in the specific areas of business retention, growth, relocation, recreation and retirement to achieve a highly developed and integrated regional functionality and community partnership with NAWS, Cerro Coso Community College, Sierra Sands Unified School District and the Indian Wells Valley. .

Ridgecrest is a city with renewed vitality, where people, commodities, retail, manufacturing, medical resources, innovation, research & development, and the China Lake Naval Air Weapons Station converge to create an Eastern Sierra high desert regional center. Tourism and hospitality services are expanding to meet the potential growth.

Our major focus is business retention and the expansion of existing businesses concurrent with tourism. The Ridgecrest Business Park is under development, along with several other development projects. New housing projects may be proposed, but are pending due to current market conditions and the economic downturn. Code enforcement is included within the Police Department Public Services and community beautification projects will continue to highlight the increased sense of community spirit as defined by the recommendations of the updated General Plan. A new zoning ordinance, revised sign ordinance, and five year revision of the Housing element, are anticipated to be completed. The department's responsibilities include Building and Safety and Planning.

### **BUILDING AND SAFETY**

The assessed valuation of real property and building permits issuances is anticipated to increase slightly. Plan checking services are provided under the same contract for inspection services with the County of Kern. Housing development has been limited with the pending market conditions.

	2012	2011	2010	2009	2008
Building Permits Issued	461	496	205	148	438
Building Permits Valuation (millions)	26	22	1	11	24
Building Inspections Performed	1789	2027	2823	2378	3880
Planning Permits Issued	202	192	85	95	37

## **PLANNING**

The 2007-2027 General Plan Update as adopted is scheduled for partial implementation. Major milestones provide for a Map Atlas, Policy Direction Report, General Plan Policy Report, Environmental Impact Report, and Zoning Ordinance Update. Additional planning is in process within the Joint Land Use Study (JLUS), the Air Installations Compatible Use Zones (AICUZ), the Airport Land Use Compatibility Plan (ALUCP), the Kern County IWV Specific Plan, West Mojave Plan HCP (WEMO), and a pending Growth Management Plan. The Planning Commission has undertaken review of the Community Design Standards for new projects and an Olde Towne Action Plan. Tentative Tract Maps and entitlements have been approved for sufficient dwelling units to meet the needs of potential community growth. Development Impact Fees have been established to assist in the needed infrastructure to support the projected growth.

## **CODE ENFORCEMENT**

Blight elimination and abatement have been successful in achieving voluntary compliance and public education of abatement issues and is now assigned to the Ridgecrest Police Department. Quarterly neighborhood clean-ups are scheduled to upgrade and improve the appearance and community awareness of the low and moderate dwelling units within the corporate limits of the City.

## **ALTERNATIVE ENERGY**

The Strategic Plan identified Alternative Energy as an item of high priority for the future.

## **PENDING PROJECTS**

- Strategic Plan Implementation
- General Plan Update Implementation
- Zoning Ordinance Update
- Sign Ordinance Update
- Housing Element Update
- Low Income, Work Force, and Affordable Housing
- Olde Towne Action Plan
- Mandatory Curbside Recycling and On-site Recycling Program modifications
- Quarterly Neighborhood Clean Ups
- Ridgecrest Business Park Class III Land Sharing, Incentive 16 ac., and Unsold Parcels
- Ridgecrest Commercial Specific Plan and New WalMart Retail Supercenter.
- Bowman Channel Improvements
- TAB Projects and Programs

**PUBLIC SERVICES**

**BUILDING**

The Building Division provides building and safety services for building permits and inspections. Coordinates with County of Kern contracted staff, Building Inspector, and Plan Check. Provide Public Service Counter staffing and will be redirected to assist Planning inquiries.

**FY 13-14 Program Objectives**

- County of Kern Building Inspector and support staff.
- County of Kern Fire Prevention Marshall interface.
- Building Permit & Inspection consideration and review of outsourcing.

Fund 001  
 Budget Unit 4430  
**PUBLIC WORKS/SERVICES BUILDING**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	73,243.63	70,168.00	73,511.21	149,813.00	
BENEFITS	23,418.56	22,849.00	28,103.54	61,705.00	
SERVICES AND CHARGES	143,879.55	119,750.00	119,524.19	117,275.00	
MATERIALS AND SUPPLIES	85.28	150.00	169.27	150.00	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	46,958.10	44,217.00	42,139.20	-	
<b>TOTAL NET EXPENDITURES</b>	<b>287,585.12</b>	<b>257,134.00</b>	<b>263,447.41</b>	<b>328,943.00</b>	
<b>REVENUES</b>					
TAXES		-			
INTERGOVERNMENTAL		-			
LICENSES AND PERMITS	188,006.37	180,000.00	148,581.75	125,500.00	
FINES AND FORFEITURES		-			
USE OF PROPERTY AND MONEY		-			
CURRENT SERVICE CHARGES	63,054.66	50,000.00	35,377.08	44,000.00	
TRANSFER FROM OTHER FUNDS		-			
OTHER REVENUE		-			
<b>TOTAL REVENUE</b>	<b>251,061.03</b>	<b>230,000.00</b>	<b>183,958.83</b>	<b>169,500.00</b>	
<b>NET CITY GENERAL FUND COST</b>	<b>36,524.09</b>	<b>27,134.00</b>	<b>79,488.58</b>	<b>159,443.00</b>	
% CHANGE FROM 11/12 ACTUAL				3.37	
% CHANGE FROM 12/13 BUDGET				4.88	
% CHANGE FROM 12/13 EST ACT				1.01	

**PUBLIC WORKS/SERVICES**

**PLANNING**

The Planning Division provides short term, long term and advance planning. Responsible for review of all applications, site plan review, Conditional Use Permits, Variances, Tract Maps, General Plan and/or Zoning Amendments, CEQA, Sign Permits and Home Occupations. Support staff for the Planning Commission and Web Site updates.

FY 13-14 Program Objectives

- Review applications, site plan review, Conditional Use Permits, Variances, Tract Maps, General Plan and/or Zoning Amendments, CEQA, Sign permits and Home Occupation permits.
- Bi monthly Meetings to felicitate development and review of community standards and goals.

Fund	001					
Budget Unit	4492					
<b>PUBLIC WORKS/SERVICES</b>	<b>PLANNING COMMISSION</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		12,000.00	12,033.00	11,827.04	12,000.00	
BENEFITS		710.40	712.00	700.15	710.00	
SERVICES AND CHARGES		350.00	350.00	350.00	350.00	
MATERIALS AND SUPPLIES		-	-	-	-	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	-	
<b>TOTAL NET EXPENDITURES</b>		<b>13,060.40</b>	<b>13,095.00</b>	<b>12,877.19</b>	<b>13,060.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>13,060.40</b>	<b>13,095.00</b>	<b>12,877.19</b>	<b>13,060.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					(0.00)	
% CHANGE FROM 12/13 BUDGET					(0.00)	
% CHANGE FROM 12/13 EST ACT					0.01	

**PUBLIC WORKS/SERVICES**

**PLANNING**

The Planning Division provides short term, long term and advance planning. Responsible for review of all applications, site plan review, Conditional Use Permits, Variances, Tract Maps, General Plan and/or Zoning Amendments, CEQA, Sign Permits and Home Occupations. Support staff for the Planning Commission and Web Site updates.

FY 13-14 Program Objectives

- Review applications, Site Plan Review, Conditional Use Permits, Variances, Tract Maps, General Plan and/or Zoning Amendments, CEQA, Sign Permits and Home Occupation permits.
- Support staff for the Planning Commission and Web Site updates.
- Implementation of the 2007-2027 General Plan, Old Towne Action Plan, Housing Element Update, Zoning and Sign Ordinance Update and day-to-day planning activities.

Fund	001					
Budget Unit	4480					
PUBLIC WORKS/SERVICES	PLANNING					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		93,863.82	109,023.00	120,868.79	133,542.00	
BENEFITS		29,602.92	32,986.00	32,432.15	33,439.00	
SERVICES AND CHARGES		4,970.27	1,078.00	1,015.35	36,700.00	
MATERIALS AND SUPPLIES		189.38	47.00	71.29	300.00	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		52,412.30	63,400.00	58,572.96	-	
<b>TOTAL NET EXPENDITURES</b>		<b>181,038.69</b>	<b>206,534.00</b>	<b>212,960.54</b>	<b>203,981.00</b>	
<b>REVENUES</b>						
<b>TAXES</b>						
<b>INTERGOVERNMENTAL</b>						
LICENSES AND PERMITS					10,000.00	
<b>FINES AND FORFEITURES</b>						
<b>USE OF PROPERTY AND MONEY</b>						
CURRENT SERVICE CHARGES				13,420.00		
<b>TRANSFER FROM OTHER FUNDS</b>						
<b>OTHER REVENUE</b>						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>13,420.00</b>	<b>10,000.00</b>	
<b>NET CITY GENERAL FUND COST</b>		<b>181,038.69</b>	<b>206,534.00</b>	<b>199,540.54</b>	<b>193,981.00</b>	
% CHANGE FROM 11/12 ACTUAL					0.07	
% CHANGE FROM 12/13 BUDGET					(0.06)	
% CHANGE FROM 12/13 EST ACT					(0.03)	

## Advance Planning Programs for FY 14

Project	Description
<i>Downtown Action Plan</i>	The draft <i>Downtown Action Plan</i> has been completed. Approval of a Downtown Brand and continued work with the OTAP Committee shall permit the completion of a Final Draft <i>Downtown Action Plan</i> for review by the City Council by July, 2013
<i>OHV Trails Plan</i>	The City Planner has been working with Police Department Sgt. Mike Myers in the preparation of an <i>OHV Trails Plan</i> . It is intended that the PC and CC adopt an amendment to the Circulation Element of the General Plan to accommodate trails for OHVs from the populated areas of Ridgecrest to the BLM Lands including coordination with Kern County
<i>Housing Element</i>	Our <i>Housing Element</i> was adopted in 2002. The City is out of compliance in meeting the State Department of HCD's requirement that the <i>Housing Element</i> be current. It is proposed that the City Planner initiate the surveys, data collection and public meetings necessary to update this Element
<i>Municipal Code Review, Land Development</i>	Work with the City Attorney's Office, Planning Commission and City Engineer to prepare recommended amendments to the Municipal Code for consideration by the City Council that may offer some relief to developers and contractors
<i>Update of the R-2508 Joint land Use Study</i>	The California's Office of Planning and Research has assigned the City Planner to work with the other agencies affected in order to prepare a JLUS Study update.. With the possibility of a new BRAC around the corner, it is important that the City continue to participate in JLUS process.
<i>General Plan Implementation Measures</i>	The City's General Plan, adopted in 2009, included numerous Implementation Measures for the Land Use, Circulation, Parks & Open Space, Military Sustainability, Community Design and Health & Safety Elements. The General Plan requires that we review and report on the progress of each implementation measure annually.
<i>IWV Water Stakeholders</i>	Continue to participate in the IWV Stakeholders' Meeting coordinated by the Water District and work with the Kern County toward the development of a Sustainability Plan for water resources.

# PARKS & RECREATION

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# Parks & Recreation

Parks & Recreation Director  
James B. Ponek



## Mission Statement and Department Focus Fiscal Year 2013-14

### Parks & Recreation

Ridgecrest Parks & Recreation Department's focus for 2013-2014 is Transition and Change. Emphasis will be put on maintaining Freedom Park, Pearson Park, Upjohn Park, Pinney Pool, Kerr McGee Community Center, City Hall and the 52 Medians. The department will also make recreation programming in the Kerr McGee Community Center, Freedom Park and Pinney Pool a priority.

The Department will be ending a 30 year lease (four years early) due to the budget crisis with the County of Kern on August 1, 2013. Also the department will be increasing the lease for the Senior Center with the County of Kern to cover all costs associated with the Senior Building which is presently used by the Kern County Office on Aging for the use of the High Desert Nutrition Program. The Parks and Recreation Department will eliminate the irrigation of Hellmers Park and discontinue any management and maintenance to the Kerr McGee Youth Sports Complex as of July 1, 2013. Staff is hopeful that local sports associations will lease facility from the City and assume 100 percent of all costs associated with the complex..

#### **Capital Improvements and Repairs for 2013-2014**

Due to the loss of Jackson Sports Complex for recreation programming, staff will be developing an athletic field with lights at Freedom Park. Funding to be used for the addition of lights and athletic field development will come from Park Development Impact fees. Expectation for completion of lights and athletic field development is scheduled for December 1, 2013. It is planned to play Flag Football December-February and Spring Soccer from April – May. Due to an area in Freedom Park where the dedicated memorial trees have not been growing well, staff will be developing a separate Tree Garden between the back parking lot area of City Hall and the Tepatitlan Gazebo area. This area will become the new Dedicated Memorial Tree and Plant Garden. New trees will be planted and all existing memorial plaques will be moved and repaired. Families will be notified of the change and will be given an opportunity for changes to their plaques if needed.

#### **Other maintenance priorities for 2013-2014**

1. To repair the drainage issue in Pearson Park and to re-seed all of the damaged areas.
2. Staff also will work close with RidgeProject to develop a new look of all 52 medians. Repairs will be to remove most landscaping that requires irrigation on all 52 medians. Staff and RidgeProject also will work together to acquire funding for new median improvements.

**Department's 2013-2014 Performance Measures & Objectives**

Staff will continue be creative in ways to generate revenue and provide recreation activities for the community. It is planned to have an outstanding summer of recreation programs, swim lessons and open swim. The department after a fun filled summer will then offer Little Rec'ers Pre-School, Youth Fall Basketball, Winter Youth Volleyball, Winter Youth Flag Football, Spring Youth Soccer and Summer Jam High School Basketball. Staff also is planning for a special event fund raiser for 2014, event to be announced. Staff continues to promote and rent out the Kerr McGee Community Center Banquet and Meeting Rooms. There continues to be a high demand for the full/half hall rentals.

**PUBLIC SERVICES**

**PARKS AND RECREATION**

The Parks and Recreation Department is responsible for facility management and maintenance for all City parks and facilities. The Department also offers a variety of sports and recreational activities for all ages.

FY 13-14 Program Objectives

- Repair over used play areas with a turf and weed control program.
- New playgrounds at Pearson Park and Upjohn Parks.
- Tree and plant replacements on medians.

Fund 001  
 Budget Unit 46XX  
**Parks & Recreation**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	696,778.48	727,064.00	648,791.96	716,619.00	
BENEFITS	274,660.06	216,612.00	220,187.55	217,115.00	
SERVICES AND CHARGES	381,951.15	369,273.00	383,350.20	248,606.00	
MATERIALS AND SUPPLIES	131,003.65	130,815.00	130,328.70	113,390.00	
CAPITAL OUTLAY	7,768.35	127,358.00	123,306.53	16,000.00	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	117,411.30	112,093.00	93,427.02	36,179.00	
<b>TOTAL NET EXPENDITURES</b>	<b>1,609,572.99</b>	<b>1,683,215.00</b>	<b>1,599,391.96</b>	<b>1,347,909.00</b>	
<b>REVENUES</b>					
TAXES	310	-			
INTERGOVERNMENTAL	320	-	14,944.14		
LICENSES AND PERMITS	330	-			
FINES AND FORFEITURES	340	-			
USE OF PROPERTY AND MONEY	350	134,935.73	186,680.00	122,760.05	112,884.00
CURRENT SERVICE CHARGES	360	290,277.39	367,800.00	221,676.87	240,500.00
TRANSFER FROM OTHER FUNDS	380	-			
OTHER REVENUE	390	-	7,500.00		
<b>TOTAL REVENUE</b>	<b>425,213.12</b>	<b>554,480.00</b>	<b>366,881.06</b>	<b>353,384.00</b>	
<b>NET CITY GENERAL FUND COST</b>	<b>1,184,359.87</b>	<b>1,128,735.00</b>	<b>1,232,510.90</b>	<b>994,525.00</b>	
% CHANGE FROM 11/12 ACTUAL				(0.16)	
% CHANGE FROM 12/13 BUDGET				(0.12)	
% CHANGE FROM 12/13 EST ACT				(0.19)	

**PARKS AND RECREATION**

**BUILDING MAINTENANCE**

Parks and Recreation Building Maintenance responsibility is to Provide responsive maintenance services to ensure that all City facilities are kept in a safe and fully operational condition.

**FY13-14 Program Objectives**

- Provide responsive maintenance services to ensure that all City facilities are kept in a safe and fully operational condition.

Fund	001					
Budget Unit	6510					
<b>PARKS AND RECREATION</b>	<b>BUILDING MAINTENANCE</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		45,591.56	32,251.00	43,980.25	102,678.00	
BENEFITS		24,820.33	19,567.00	24,806.11	45,761.00	
SERVICES AND CHARGES		125,603.43	164,767.00	96,820.85	144,525.00	
MATERIALS AND SUPPLIES		19,534.89	15,000.00	11,294.67	28,700.00	
CAPITAL OUTLAY		-	75,470.00	12,870.00	18,123.00	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	-	
TRANSFER TO OTHER FUNDS		219,190.00	57,761.00	123,541.67		
		(fund 130)	(fund 130)	(fund 130)		
<b>TOTAL NET EXPENDITURES</b>		<b>434,740.21</b>	<b>364,816.00</b>	<b>313,313.55</b>	<b>339,787.00</b>	
<b>REVENUE</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY		422.05		151.79		
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS		388,033.55	296,306.00	246,921.70		
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>388,455.60</b>	<b>296,306.00</b>	<b>247,073.49</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>46,284.61</b>	<b>68,510.00</b>	<b>66,240.06</b>	<b>339,787.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					6.34	
% CHANGE FROM 12/13 BUDGET					3.96	
% CHANGE FROM 12/13 EST ACT					4.13	

# PUBLIC WORKS

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# Public Works

Public Works Director  
Vacant



## Mission Statement and Department Focus Fiscal Year 2013-14

### Public Works

The mission of the Department of Public Works is to provide administrative and engineering support for Street Maintenance, Public Transit Services, Wastewater Collection and Treatment, Capital Construction Projects, related programs and activities.

#### **ENGINEERING DIVISION**

Engineering includes planning, budgeting, design, preparation of bid documents, project management, final map & plan checks, inspections, and acting as liaison with Kern COG, Community Development and CalTrans.

The Engineering Division is very reliant on the private sector for services, such as, surveying, design, construction management, inspection and soil testing, especially on larger projects, both private and public. Anticipation of funding at the State and Federal levels accelerated the delivery schedule on public works projects. This has contributed in an increased workload for the Engineering Division. The major mission of the Engineering Division for fiscal year 13-14 will be to review private sector development plans and public improvement plans to assure compliance with various local, state, and federal codes and regulations. Additionally, the Department will implement Geographic Information System (GIS) and data acquisition for the Wastewater and Street Divisions.

Engineering goals for Fiscal Year 2013-14 are as follows:

- To provide quality engineering services to the citizens of the City of Ridgecrest
- To protect the health, safety, and welfare of the citizens of the City of Ridgecrest through enforcement of various local, state, and federal ordinances and laws.
- To work with the County, State, and Federal agencies in an attempt to obtain as much funding from these sources as possible.
- To complete existing authorized projects as matching funds are identified.
- To begin training and implementation of the Wastewater Division GIS.
- To begin implementation and data acquisition for the Street Division GIS.
- To begin the review and amendments to the Ridgecrest Municipal Code.
- To begin the update of the City of Ridgecrest Engineering Design Standards and Details.

In 2012-13(through April)

- 0 Tract Maps was recorded.
- 82 Encroachment Permits were issued
- 1 Grading Permits were issued
- 25 Curb, gutter, and sidewalk inspections completed
- 0 ADA wheelchair ramps
- 0 Parcel Map were filed
- 0 Record of Survey Map

- 136 hours of public assistance at front counter
- 173 hours Underground Service Alert (USA)
- 7 City Construction Projects:
  - China Lake Blvd. III Construction from Franklin to Jarvis
  - Bowman Bicycle Path Rest Stations Construction
  - City Bowman Road Construction between Guam and Downs
  - Drummond Ave. Construction East bound lanes between Norma and China Lake Blvd.
  - Downs Street Construction between Drummond and Inyokern Road and Curb return at Downs and Felspar
  - SR2S, Cycle 8, Construction on Warner, Church and completion of improvements along east side of Norma.
  - SR2S, Cycle 9, Construction on Guam and Las Flores.
- Street and Bike Path Design Projects
  - Ridgecrest Boulevard, R/W acquisition, Utility relocation coordination, preparation for CTC request for funding
  - Downs Street, between Ridgecrest Blvd and Upjohn
  - Sunland Street between Upjohn and Bowman Rd.
    - Survey, design and environmental compliance
  - Traffic signal at China Lake Blvd. and Upjohn Ave.
  - Federal Safe Routes to School, Cycle 3, James Monroe Middle School, Gateway Elementary, Las Flores Elementary
- State and Federal Grant awards and applications
  - CMAQ, Sunland Street, between Upjohn and Bowman Rd.
  - RSTIP, China Lake Blvd. between Upjohn and Bowman Rd.
  - HSIP, 4 awards
    - Widen Drummond Ave. west of Downs
    - Traffic and intersection improvements at China Lake Blvd. and Bowman Road
    - 7 Traffic signal upgrades
    - 12 intersection improvements to signs, striping, street markings, etc.
  - County award for ADA curb return handicap ramp application
  - CDBG award for ADA transition plan and curb return handicap ramp construction.
  - County award for bike path on Richmond Ave. between Bowman and S. Ridgecrest Blvd.
- Larger Private Development Projects, site plan reviews, negotiations, plan checks, inspections, encroachment permits, etc.
  - Phase I Senior Apt. complex at Downs and Church
  - Walmart
  - Dollar General
  - Digital 395, city wide conduit and fiber construction
  - Verizon, conduit & fiber, S. China Lake Blvd.
  - Phase II Senior Apt. complex, SPR
  - Dr. Tehari, Medical Center
  - Chuck Rouland, Commercial Development

- Chuck Cordell, Commercial Development
- SCE, La Mirage Lane system improvements
- RFP's &/or RFQ's
  - HSIP & SR2S call for projects and applications
  - City Engineering on Call Engineering Services
  - Special Districts, Benefit Districts, Assessment District Services
  - ADA curb return compliance application

## **STREET MAINTENANCE DIVISION**

The street crew provides maintenance, repair and street sweeping services for 262 curb miles of streets. This includes repair of infrastructure such as curbs, gutters, sidewalks, drainage systems, signs, and painting.

The mission of the Street Division is to provide for the health, safety, and welfare of the public through street maintenance, street repair, and street sweeping. Specific activities include: the repair of infrastructure which includes curbs, gutters, sidewalks, pavement, drainage systems, street signs, bicycle trails, and traffic signals; striping, painting, and delineation of streets; tree trimming; and pothole patching.

There are 262 curb miles of City streets that the Streets and Roads Division services.

Street Maintenance goals for Fiscal Year 2013-14 are as follows:

- To respond expeditiously to the needs of the community
- To identify and mitigate possible street hazards with available resources
- To apply a Cape Seal to Las Flores Avenue between China Lake Blvd and Norma St.

In 2012-2013(through April)

- 1950 gallons of street paint were applied.
- 2875 potholes were filled with rock and oil using the Patching Truck at various locations
- 25 Tons of Crack Filler was used to fill cracks on Acacia St., Abigail St., Briarwood Ave., Church Ave., French St., Graff Ave., Inyo St., Las Flores Ave., Norma St., Thomas St., Upjohn Ave. and Ward Ave.
- Large cracks were filled on Las Flores Ave. and Ward Ave

## **RIDGECREST TRANSIT SYSTEM**

The Transit Department transitioned from a Demand Responsive to a Deviated Flex Route in 2012. The new system "Ridgerunner Transit" operates three city routes and one County route within Ridgecrest and the surrounding Kern County area. The main funding source for Ridgecrest's transit comes from the State Transportation Development Act, which is a restricted share of the State sales tax. Other sources include the Federal Transit Administration programs, Kern County, and a small share from passenger fares.

The mission of the Transit System is to provide for the health, safety, and welfare of the public by providing public transportation services for citizens in the most cost efficient manner. The Transit Division provides and operates transit facilities within the City through a point-to-point dial-a-ride system in the Ridgecrest area. As a contractor for Kern County, the Transit Division provides services in the unincorporated county, which includes Ridgecrest, Randsburg, and Inyokern. The Federal Transportation Act provides the primary funding for this program, along with a small share from passenger fares.

#### Program Description

The City serves general ridership including youth, seniors, and disabled riders. Transit services are provided Monday – Friday within the City of Ridgecrest, County and Inyokern Routes, and Johannesburg/Randsburg service is provided once a week. The cost of services for the City riders of the transit system did have an increase due to the changes in gas cost, while the County elected not to increase its fares. Nevertheless, rider fares remain feasible with City general rider fares at \$2.50 per person and County \$2.00; City youth, seniors and disabled fares are \$1.25 and County at \$1.00. Fares for Inyokern services is \$2.50 for general and \$1.25 for youth, seniors, and disabled; for Johannesburg and Randsburg services the fare is \$8.00 for general and \$4.00 for youth, seniors and disabled. Monthly passes are available as well.

The City of Ridgecrest, in partnership with Kern Transit and Inyo Mono Transit, provides inter-city service from Bakersfield, through Tehachapi, Mojave, California City and Ridgecrest, to Bishop and north to Carson City. The City of Ridgecrest now has a connection with the CREST service that runs south from Mammoth to Lancaster and north from Lancaster to Mammoth on Monday-Wednesday-Friday, connecting in Inyokern.

#### Funding Description

Funding for the City of Ridgecrest's Transit System is primarily by the Transportation Development Act (TDA); these TDA funds are split between TDA Article 4 (Transit) and TDA Article 8 (Streets and Roads). Other funding sources with Kern include passenger fares, federal grants, operating assistance, interest earnings, and a contract County.

Transit goals for Fiscal Year 2013-14 are as follows:

- As funding becomes available, begin construction of new Transit Maintenance Facility utilizing Transportation PTMISEA funding grant (\$830,000.00)
- As funding becomes available, begin Transit Hub Station in Inyokern for the Inter-City connection with Crest Route System utilizing Transportation PTMISEA funding grant (\$300,000.00)
- Complete design and implement an ADA (Americans with Disabilities Act) compliant Deviated Flex Route System.
- Implement a marketing strategy to alert community of new Ridgerunner route system
- Work with service agencies to transition them to new system policies and procedures
- Purchase software for new route buses to meet with ADA hearing impaired regulations

In 2012:

- Clarified and implemented transit service policies relative to route system.
- Received funding through PTMEASA prop 1B for 4-29 foot buses
- Implemented new Flex Route software system
- Transit Ridership was 17,131
- Total Operating Expense of \$752,522
- Total Operating Revenue of \$1,294,321
- Total Farebox Revenue of \$30,596.00
- Farebox ratio of 4.06%
- Total Actual Revenue Vehicle miles of 59,444
- Total Actual Vehicle hours of 6,617

## **WASTEWATER TREATMENT FACILITY & COLLECTION SYSTEM**

The wastewater division operates and maintains the sewage collection system and treatment facility in accordance with health and safety laws and compliance directives issued by the California Water Quality Control Board, Lahontan Region. As an “enterprise” fund, this budget seeks preservation of its capital base, and is prepared on a “working capital” focus. The alfalfa fields are also a source of income.

The mission of the Wastewater Division is to provide for the health, safety, and welfare of the public by the operation and maintenance of the wastewater collection and treatment facilities in accordance with health and safety laws.

Wastewater goals for FY 2013-2014 are as follows:

- To accommodate present and future population by concept design and siting of an expanded element of the wastewater treatment pipeline delivery system and the wastewater treatment plant.
- Complete the project planning reports for the wastewater treatment plant.
- Continued implementation of Pretreatment Program (Fats, Oils & Grease) for compliance with the state mandated Sanitary Sewer Management Plan (SSMP) for the control of illegal or harmful substances which interfere with the safe effective operation of the WWTF.
- Continued routine collection system maintenance (Hydro-Flushing) and visual inspection of the collection system.
- The department will continue the Geographic Information System (GIS) program. This program will allow the department to upload line condition video recordings, flow composites and as built construction details into a layered data base. Comply with state audit requirements contained in the SSMP

In 2012-2013

- Wastewater has treated 913.5 million gallons as of December 31, 2012 putting plant capacity at a monthly average of 69 %. In 2011 the department treated 898.6 million gallons with a monthly average of 68 %.
- The Department is in compliance with the program mandated by the State to control sanitary sewer overflows (SSO).

- The Department responded to (6) emergency requests for service, related to sanitary sewer overflows; the Department responded to the calls and relieved the hydraulic overload and mitigated the spill effects; the Department has compliance with state mandated SSMP collected GPS data and causation information for reporting to the state data base.
- The Department performed maintenance ( Hydro-Flushing) and visual inspection on 64,225 feet of various sized sanitary sewer collector systems as part of the SSMP
- The Department added 4,030 feet of video inspection to the layered data base contained in the GIS platform
- The Department has the responsibility for vector and pestilence control and the Department treated 19,200 feet of main line sewer with a Boric Acid solution for control of pestilence and responded to (21) requests for service from citizens. The Department performed installation inspection on (20) new lateral connections to the sanitary sewer and (14) inspections for replacement of existing homeowner laterals. These inspections provide verification of proper installation as required under Municipal Code

## **FLEET MAINTENANCE DIVISION**

This division services, maintains and repairs over one hundred city owned vehicles and motorized equipment. The vehicles include the city's fleet of police cars, as well as, the transit busses. In addition, maintenance is performed on most city equipment including the equipment used by the Parks & Recreation Department and the Streets Division.

The mission of the Fleet Maintenance Division is to service and repair all equipment and vehicles used by City Employees to ensure a safe working environment for both the employees and the Public.

In 2012-2013

- 143 Preventative Maintenance Services were performed
- 57 Minor Repairs were performed
- 12 Major Repairs were performed

**PUBLIC WORKS/SERVICES**

**ENGINEERING**

The Engineering Division includes planning, budgeting, design, preparation of bid documents, project management, final map and plan checks, inspections and acting as liaison with Kern COG, Community Development and CalTrans.

FY 13-14 Program Objectives

- To provide quality engineering services to the citizens of the City of Ridgecrest.
- To protect the health, safety and welfare of the citizens of the City of Ridgecrest through enforcement of various local, state and federal ordinances and laws.
- To work with the county, state and federal agencies in an attempt to obtain as much funding from these sources as possible.
- To complete existing authorized projects as matching funds are identified.

Fund 001  
 Budget Unit 4720  
**PUBLIC WORKS/SERVICES ENGINEERING**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	179,381.46	81,263.00	71,763.47	128,753.00	-
BENEFITS	79,389.62	37,342.00	33,229.03	54,432.00	
SERVICES AND CHARGES	55,431.50	76,790.00	57,509.90	34,188.00	34,672.00
MATERIALS AND SUPPLIES	944.57	2,500.00	1,100.70	2,500.00	
CAPITAL OUTLAY	30,900.00	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	60,187.84	35,925.00	42,096.64	10,439.00	
<b>TOTAL NET EXPENDITURES</b>	<b>406,234.99</b>	<b>233,820.00</b>	<b>205,699.74</b>	<b>230,312.00</b>	<b>34,672.00</b>
<b>REVENUE</b>					
TAXES					189,672.00
INTERGOVERNMENTAL					
LICENSES AND PERMITS					6,000.00
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,672.00</b>
<b>NET CITY GENERAL FUND COST</b>	<b>406,234.99</b>	<b>233,820.00</b>	<b>205,699.74</b>	<b>230,312.00</b>	<b>(161,000.00)</b>
% CHANGE FROM 11/12 ACTUAL				(0.43)	
% CHANGE FROM 12/13 BUDGET				(0.02)	
% CHANGE FROM 12/13 EST ACT				0.12	

**FLEET**

**ISF**

The Fleet Maintenance division services, maintains and repairs over one hundred city owned vehicles and motorized equipment. The vehicles include the city's fleet of police cars, as well as, the transit busses. In addition, maintenance is performed on most city equipment including the equipment used by the Parks & Recreation Department, the Street Department and Waste Water Department.

**FY13-14 Program Objectives**

- Service and repair all equipment and vehicles used by City Employees to ensure a safe working environment for both the employees and the Public.

Fund 140  
 Budget Unit 6710  
**FLEET ISF**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	74,841.35	-	8,673.33	-	
BENEFITS	44,822.75	-	7,842.64	-	
SERVICES AND CHARGES	94,696.92	42,200.00	76,843.78	25,650.00	
MATERIALS AND SUPPLIES	262,021.96	410,273.00	246,611.07	292,575.00	
CAPITAL OUTLAY	-	5,695.00	5,695.00	5,700.00	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	22,476.00	17,929.00	17,808.00	48,589.00	
<b>TOTAL NET EXPENDITURES</b>	<b>498,858.98</b>	<b>476,097.00</b>	<b>363,473.82</b>	<b>372,514.00</b>	
<b>REVENUES</b>					
TAXES	310				
INTERGOVERNMENTAL	320				
LICENSES AND PERMITS	330				
FINES AND FORFEITURES	340				
USE OF PROPERTY AND MONEY	350	190.00	-	180.00	
CURRENT SERVICE CHARGES	360	568,754.00	538,324.00	459,625.83	375,000.00
TRANSFER FROM OTHER FUNDS	380				
OTHER REVENUE	390				
<b>TOTAL REVENUE</b>	<b>568,944.00</b>	<b>538,324.00</b>	<b>459,805.83</b>	<b>375,000.00</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>	<b>(70,085.02)</b>	<b>(62,227.00)</b>	<b>(96,332.01)</b>	<b>(2,486.00)</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL				(0.96)	
% CHANGE FROM 12/13 BUDGET				(0.96)	
% CHANGE FROM 12/13 EST ACT				(0.97)	

**TRANSIT**

**PUBLIC TRANSIT**

The Transit Department operates a Demand Responsive Transit System within Ridgecrest and the surrounding area. The main funding source for Ridgecrest's transit comes from the State Transportation Development Act, which is a restricted share of the State sales tax. Other sources include the Federal Transit Administration programs, Kern County, and a small share from passenger fares.

**FY13-14 Program Objectives**

- As funding becomes available, begin construction of new Transit Maintenance Facility utilizing Transportation PTMISEA funding grant (\$830,000.00).
- As funding becomes available, begin Transit Hub Station in Inyokern for the Inter-City connection with Crest Route System utilizing Transportation PTMISEA funding grant (\$300,000.00).
- Complete design and implement an ADA (Americans with Disabilities Act) compliant Deviated Flex Route System.
- Implement a marketing strategy to alert community of new Ridgerunner route system.
- Work with service agencies to transition them to new system policies and procedures.
- Purchase software for new route buses to meet with ADA hearing impaired regulations.

Fund	003					
Budget Unit	4360					
TRANSIT	PUBLIC TRANSIT					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		291,055.35	439,837.00	370,005.27	442,517.00	
BENEFITS		105,354.97	170,644.00	181,887.60	209,446.00	
SERVICES AND CHARGES		93,838.58	128,855.00	137,281.59	132,255.00	
MATERIALS AND SUPPLIES		6,335.36	31,300.00	14,774.00	22,000.00	
CAPITAL OUTLAY		-	266,292.00	39,352.18	90,000.00	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		123,385.31	124,655.00	85,732.80	213,543.00	
<b>TOTAL NET EXPENDITURES</b>		<b>619,969.57</b>	<b>1,161,583.00</b>	<b>829,033.44</b>	<b>1,109,761.00</b>	
<b>REVENUES</b>						
TAXES	310	890,632.85	838,000.00	625,000.00	825,000.00	
INTERGOVERNMENTAL	320	188,673.42	50,000.00	62,733.00	62,733.00	
LICENSES AND PERMITS	330					
FINES AND FORFEITURES	340					
USE OF PROPERTY AND MONEY	350	2,198.49		1,052.29	750.00	
CURRENT SERVICE CHARGES	360	212,816.95	198,700.00	277,545.58	178,950.00	
TRANSFER FROM OTHER FUNDS	380					
OTHER REVENUE	390		-	1,260.00	1,200.00	
<b>TOTAL REVENUE</b>		<b>1,294,321.71</b>	<b>1,086,700.00</b>	<b>967,590.87</b>	<b>1,068,633.00</b>	-
<b>NET CITY GENERAL FUND COST</b>		<b>(674,352.14)</b>	<b>74,883.00</b>	<b>(138,557.43)</b>	<b>41,128.00</b>	-
% CHANGE FROM 11/12 ACTUAL					(1.06)	
% CHANGE FROM 12/13 BUDGET					(0.45)	
% CHANGE FROM 12/13 EST ACT					(1.30)	

**GAS TAX**

**STREET MAINTENANCE**

The street crew provides maintenance, repair and street sweeping services for 262 curb miles of streets. This includes repair of infrastructure such as curbs, gutters, sidewalks, drainage systems, signs and painting.

**FY13-14 Program Objectives**

- To respond expeditiously to the needs of the community.
- To identify and mitigate possible street hazards with available resources.
- To apply a Cape Seal to Las Flores Avenue between China Lake Blvd and Norma St.

Fund	002					
Budget Unit	4340					
<b>GAS TAX</b>	<b>STREET MAINTENANCE</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		235,005.45	303,602.00	244,318.56	296,464.00	34,151.00
BENEFITS		103,254.72	127,103.00	111,838.02	142,949.00	10,724.00
SERVICES AND CHARGES		26,433.41	27,400.00	7,203.38	13,800.00	
MATERIALS AND SUPPLIES		470,364.67	462,954.00	42,606.96	67,897.00	380,000.00
CAPITAL OUTLAY		-	-	-	-	140,000.00
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		172,960.66	155,070.00	88,292.66	241,163.00	84,731.00
<b>TOTAL NET EXPENDITURES</b>		<b>1,008,018.91</b>	<b>1,076,129.00</b>	<b>494,259.58</b>	<b>762,273.00</b>	<b>649,606.00</b>
<b>RD</b>						
TAXES		765,632.95	747,064.00	531,308.07	595,000.00	
INTERGOVERNMENTAL			-			
LICENSES AND PERMITS			-			
FINES AND FORFEITURES			-			
USE OF PROPERTY AND MONEY			-			
CURRENT SERVICE CHARGES			-			
TRANSFER FROM OTHER FUNDS		523,083.06	820,635.00	709,832.00	575,000.00	610,328.00
OTHER REVENUE			-			
<b>TOTAL REVENUE</b>		<b>1,288,716.01</b>	<b>1,567,699.00</b>	<b>1,241,140.07</b>	<b>1,170,000.00</b>	<b>610,328.00</b>
<b>NET CITY GENERAL FUND COST</b>		<b>(280,697.10)</b>	<b>(491,570.00)</b>	<b>(746,880.49)</b>	<b>(407,727.00)</b>	<b>39,278.00</b>
% CHANGE FROM 11/12 ACTUAL					0.45	
% CHANGE FROM 12/13 BUDGET					(0.17)	
% CHANGE FROM 12/13 EST ACT					(0.45)	

**PUBLIC SERVICES**

**STREET SWEEPING**

To provide only necessary Street Sweeping services as needed.

**FY13-14 Program Objectives**

- Provide necessary street sweeping services as necessary.

Fund	002					
Budget Unit	4346					
GAS TAX	STREET SWEEPING					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS						
SALARIES AND WAGES		-	50,000.00	-	-	
BENEFITS		-	-	-	-	
SERVICES AND CHARGES		14,633.20	20,542.00	5,000.00	5,000.00	
MATERIALS AND SUPPLIES		-	-	-	-	
CAPITAL OUTLAY		-	-	-	-	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	750.00	
<b>TOTAL NET EXPENDITURES</b>		14,633.20	70,542.00	5,000.00	5,750.00	
REVENUES						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		-	-	-	-	-
<b>NET CITY GENERAL FUND COST</b>		14,633.20	70,542.00	5,000.00	5,750.00	-
% CHANGE FROM 11/12 ACTUAL					(0.61)	
% CHANGE FROM 12/13 BUDGET					(0.92)	
% CHANGE FROM 12/13 EST ACT					0.15	

**GAS TAX**

**TRAFFIC SIGNALS**

Upkeep and Maintenance of City Traffic Signals.

**FY13-14 Program Objectives**

- Maintain and upkeep of City traffic signals.

Fund	002					
Budget Unit	4310					
GAS TAX	TRAFFIC SIGNALS					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS						
SALARIES AND WAGES		-	-	-	-	-
BENEFITS		-	-	-	-	-
SERVICES AND CHARGES		53,475.74	69,186.00	32,608.74	60,000.00	
MATERIALS AND SUPPLIES		-	-	-	-	-
CAPITAL OUTLAY		-	-	-	-	-
DEBT SERVICE		-	-	-	-	-
ISF SUPPORT		-	-	-	9,000.00	
<b>TOTAL NET EXPENDITURES</b>		<b>53,475.74</b>	<b>69,186.00</b>	<b>32,608.74</b>	<b>69,000.00</b>	
REVENUES						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>53,475.74</b>	<b>69,186.00</b>	<b>32,608.74</b>	<b>69,000.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					0.29	
% CHANGE FROM 12/13 BUDGET					(0.00)	
% CHANGE FROM 12/13 EST ACT					1.12	

**GAS TAX**

**STREETLIGHTS**

Maintenance and upkeep of City Streetlights.

**FY13-14 Program Objectives**

- Maintain and upkeep of City streetlights.

Fund	002					
Budget Unit	4270					
<b>GAS TAX</b>	<b>STREETLIGHTS</b>					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		-	-	-	-	-
BENEFITS		-	-	-	-	-
SERVICES AND CHARGES		234,054.84	250,000.00	230,053.52	240,000.00	
MATERIALS AND SUPPLIES		-	-	-	-	-
CAPITAL OUTLAY		-	-	-	-	-
DEBT SERVICE		-	-	-	-	-
ISF SUPPORT		-	-	-	36,000.00	
<b>TOTAL NET EXPENDITURES</b>		<b>234,054.84</b>	<b>250,000.00</b>	<b>230,053.52</b>	<b>276,000.00</b>	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>234,054.84</b>	<b>250,000.00</b>	<b>230,053.52</b>	<b>276,000.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					0.18	
% CHANGE FROM 12/13 BUDGET					0.10	
% CHANGE FROM 12/13 EST ACT					0.20	

GAS TAX

STREET CONSTRUCTION

FY13-14 Program Objectives

Fund	002					
Budget Unit	4350					
GAS TAX	STREET CONSTRUCTION					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		7,526.86	9,276.00	9,051.87		
BENEFITS		3,819.44	4,329.00	3,629.09		
SERVICES AND CHARGES		-	-	-		
MATERIALS AND SUPPLIES		-	-	-		
CAPITAL OUTLAY		-	413,000.00	-		-
DEBT SERVICE		-	-	-		
ISF SUPPORT		-	-	-		
<b>TOTAL NET EXPENDITURES</b>		<b>11,346.30</b>	<b>426,605.00</b>	<b>12,680.96</b>	<b>-</b>	<b>-</b>
<b>REVENUES</b>						
<b>TAXES</b>						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>11,346.30</b>	<b>426,605.00</b>	<b>12,680.96</b>	<b>-</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					(1.00)	
% CHANGE FROM 12/13 BUDGET					(1.00)	
% CHANGE FROM 12/13 EST ACT					(1.00)	

**WASTEWATER**

**COLLECTION**

The mission of the Wastewater Division is to provide for the health, safety and welfare of the public by the operation and maintenance of the wastewater collection and treatment facilities in accordance with health and safety laws.

**FY13-14 Program Objectives**

- To accommodate present and future population by concept design and siting of an expanded element of the wastewater treatment pipeline delivery system and the wastewater treatment plant.
- Complete the project planning reports for the wastewater treatment plant.
- Continued implementation of Pretreatment Program (Fats, Oils & Grease) for compliance with the state mandated Sanitary Sewer Management Plan (SSMP) for the control of illegal or harmful substances which interfere with the safe effective operation of the WWTF.
- Continued routine collection system maintenance (Hydro-Flushing) and visual inspection of the collection system.
- The department will continue the Geographic Information System (GIS) program. This program will allow the department to upload line condition video recordings, flow composites and as built construction details into a layered data base.
- Comply with state audit requirements contained in the SSMP.

Fund 005  
 Budget Unit 4552  
**WASTEWATER COLLECTION**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	-	-	-	-	-
BENEFITS	-	-	-	-	-
SERVICES AND CHARGES	121,840.05	53,550.00	12,175.43	800,100.00	
MATERIALS AND SUPPLIES	1,343.30	11,600.00	1,862.13	10,100.00	
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
ISF SUPPORT	-	-	-	121,530.00	
<b>TOTAL NET EXPENDITURES</b>	<b>123,183.35</b>	<b>65,150.00</b>	<b>14,037.56</b>	<b>931,730.00</b>	
<b>REVENUES</b>					
TAXES					
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>	<b>123,183.35</b>	<b>65,150.00</b>	<b>14,037.56</b>	<b>931,730.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL				6.56	
% CHANGE FROM 12/13 BUDGET				13.30	
% CHANGE FROM 12/13 EST ACT				65.37	

**WASTEWATER**

**ADMINISTRATION**

The Wastewater division operates and maintains the sewage collection system and treatment facility in accordance with health and safety laws and compliance directives issued by the California Water Quality Control Board, Lahontan Region. As an "enterprise" fund, this budget seeks preservation of its capital base, and is prepared on a "working capital" focus. The alfalfa fields are also a source of income.

**FY13-14 Program Objectives**

To accommodate present and future population by concept design and siting of an expanded element of the wastewater treatment pipeline delivery system and the wastewater treatment plant facility.

Fund	005					
Budget Unit	4551					
WASTEWATER	ADMINISTRATION					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES		223,891.49	293,167.00	267,238.23	168,003.00	
BENEFITS		79,392.09	113,097.00	96,855.05	56,409.00	
SERVICES AND CHARGES		209,766.26	6,657,385.00	20,224.31	146,730.00	
MATERIALS AND SUPPLIES		3,513.35	9,300.00	518.18	7,800.00	
CAPITAL OUTLAY		-	3,674.00	-	3,674.00	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		111,033.01	90,851.00	64,891.22	93,261.00	
<b>TOTAL NET EXPENDITURES</b>		<b>627,596.20</b>	<b>7,167,474.00</b>	<b>449,726.99</b>	<b>475,877.00</b>	
<b>REVENUES</b>						
TAXES	310					
INTERGOVERNMENTAL	320					
LICENSES AND PERMITS	330					
FINES AND FORFEITURES	340					
USE OF PROPERTY AND MONEY	350	36,947.72	40,000.00	40,981.02	20,000.00	
CURRENT SERVICE CHARGES	360	2,019,185.25	1,870,700.00	1,838,838.27	1,648,500.00	
TRANSFER FROM OTHER FUNDS	380	-	-	-	155,000.00	
OTHER REVENUE	390	16,383.00	-	13,368.00		
<b>TOTAL REVENUE</b>		<b>2,072,515.97</b>	<b>1,910,700.00</b>	<b>1,893,187.29</b>	<b>1,823,500.00</b>	-
<b>NET CITY GENERAL FUND COST</b>		<b>(1,444,919.77)</b>	<b>5,256,774.00</b>	<b>(1,443,460.30)</b>	<b>(1,347,623.00)</b>	-
% CHANGE FROM 11/12 ACTUAL					(0.07)	
% CHANGE FROM 12/13 BUDGET					(1.26)	
% CHANGE FROM 12/13 EST ACT					(0.07)	

WASTEWATER

RECLAMATION

FY13-14 Program Objectives

Fund	005					
Budget Unit	4556					
WASTEWATER	RECLAMATION					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS						
SALARIES AND WAGES		-	-	-	-	-
BENEFITS		-	-	-	-	-
SERVICES AND CHARGES		8,680.82	8,400.00	7,933.15	11,000.00	
MATERIALS AND SUPPLIES		5,609.43	7,850.00	5,102.13	10,350.00	
CAPITAL OUTLAY		-	-	-		
DEBT SERVICE		-	-	-		
ISF SUPPORT		-	-	-	3,203.00	
<b>TOTAL NET EXPENDITURES</b>		<b>14,290.25</b>	<b>16,250.00</b>	<b>13,035.28</b>	<b>24,553.00</b>	
REVENUES						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS						
OTHER REVENUE						
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>		<b>14,290.25</b>	<b>16,250.00</b>	<b>13,035.28</b>	<b>24,553.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL					0.72	
% CHANGE FROM 12/13 BUDGET					0.51	
% CHANGE FROM 12/13 EST ACT					0.88	

**WASTEWATER**

**TREATMENT**

The mission of the Wastewater Division is to provide for the health, safety and welfare of the public by the operation and maintenance of the wastewater collection and treatment facilities in accordance with health and safety laws.

**FY13-14 Program Objectives**

- To accommodate present and future population by concept design and siting of an expanded element of the wastewater treatment pipeline delivery system and the wastewater treatment plant.
- Complete the project planning reports for the wastewater treatment plant.
- Continued implementation of Pretreatment Program (Fats, Oils & Grease) for compliance with the state mandated Sanitary Sewer Management Plan (SSMP) for the control of illegal or harmful substances which interfere with the safe effective operation of the WWTF.
- Continued routine collection system maintenance (Hydro-Flushing) and visual inspection of the collection system.
- The department will continue the Geographic Information System (GIS) program. This program will allow the department to upload line condition video recordings, flow composites and as built construction details into a layered data base.
- Comply with state audit requirements contained in the SSMP.

Fund 005  
 Budget Unit 4554  
**WASTEWATER TREATMENT**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	162,974.43	200,042.00	171,314.48	228,796.00	
BENEFITS	79,508.43	103,502.00	85,231.47	108,242.00	
SERVICES AND CHARGES	444,603.98	374,369.00	220,159.69	288,175.00	
MATERIALS AND SUPPLIES	33,116.80	41,000.00	32,220.71	84,550.00	
CAPITAL OUTLAY	-	209,144.00	134,104.55	101,900.00	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	-	-	-	119,603.00	
<b>TOTAL NET EXPENDITURES</b>	<b>720,203.64</b>	<b>928,057.00</b>	<b>643,030.90</b>	<b>931,266.00</b>	
<b>REVENUES</b>					
TAXES					
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY					
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>	<b>720,203.64</b>	<b>928,057.00</b>	<b>643,030.90</b>	<b>931,266.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL				0.29	
% CHANGE FROM 12/13 BUDGET				0.00	
% CHANGE FROM 12/13 EST ACT				0.45	

SOLID WASTE

ADMINISTRATION

FY13-14 Program Objectives

Fund 015  
 Budget Unit 4570  
**SOLID WASTE ADMINISTRATION**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	558.69	-	-	-	
BENEFITS	438.29	-	-	-	
SERVICES AND CHARGES	160,261.39	67,000.00	71,734.41	67,000.00	
MATERIALS AND SUPPLIES	-	-	-	-	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	-	-	-	-	
<b>TOTAL NET EXPENDITURES</b>	<b>161,258.37</b>	<b>67,000.00</b>	<b>71,734.41</b>	<b>67,000.00</b>	
<b>REVENUES</b>					
TAXES	310				
INTERGOVERNMENTAL	320				
LICENSES AND PERMITS	330				
FINES AND FORFEITURES	340				
USE OF PROPERTY AND MONEY	350				
CURRENT SERVICE CHARGES	360 870.23				
TRANSFER FROM OTHER FUNDS	380 14,900.00	67,000.00	67,000.00	-	
OTHER REVENUE	390 1,548,441.82				
<b>TOTAL REVENUE</b>	<b>1,564,212.05</b>	<b>67,000.00</b>	<b>67,000.00</b>	<b>-</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>	<b>(1,402,953.68)</b>	<b>-</b>	<b>4,734.41</b>	<b>67,000.00</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL				(1.05)	
% CHANGE FROM 12/13 BUDGET				#DIV/0!	
% CHANGE FROM 12/13 EST ACT				13.15	

CAPITAL PROJECTS

CAPITAL PROJECTS

FY13-14 Program Objectives

Fund	018					
Budget Unit	4XXX					
CAPITAL PROJECTS	CAPITAL PROJECTS					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS						
SALARIES AND WAGES		13,788.71	35,309.00	6,636.50	-	
BENEFITS		6,199.91	-	2,752.06	-	
SERVICES AND CHARGES		450,186.24	2,049,157.00	286,452.27	-	
MATERIALS AND SUPPLIES		-	-	-	-	
CAPITAL OUTLAY		470,556.71	3,776,644.00	2,244,773.47	165,000.00	
DEBT SERVICE		-	-	-	-	
ISF SUPPORT		-	-	-	24,750.00	
<b>TOTAL NET EXPENDITURES</b>		<b>940,731.57</b>	<b>5,861,110.00</b>	<b>2,540,614.30</b>	<b>189,750.00</b>	
REVENUES						
TAXES			-			
INTERGOVERNMENTAL			-			
LICENSES AND PERMITS			-			
FINES AND FORFEITURES			-			
USE OF PROPERTY AND MONEY			-			
CURRENT SERVICE CHARGES			-			
TRANSFER FROM OTHER FUNDS			-		189,750.00	
OTHER REVENUE			-			
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>189,750.00</b>	<b>-</b>
NET CITY GENERAL FUND COST		940,731.57	5,861,110.00	2,540,614.30	-	-
% CHANGE FROM 11/12 ACTUAL					(1.00)	
% CHANGE FROM 12/13 BUDGET					(1.00)	
% CHANGE FROM 12/13 EST ACT					(1.00)	

SPECIAL PROJECTS

SPECIAL PROJECTS

FY13-14 Program Objectives

Fund 231  
 Budget Unit 4400  
 Special Projects

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	-	-	-	-	
BENEFITS	-	-	-	-	
SERVICES AND CHARGES	27,017.25	99,975.00	35,000.00	30,052.00	
MATERIALS AND SUPPLIES	-	-	-	-	
CAPITAL OUTLAY	-	-	-	-	
DEBT SERVICE	-	-	-	-	
ISF SUPPORT	-	-	-	-	
<b>TOTAL NET EXPENDITURES</b>	<b>27,017.25</b>	<b>99,975.00</b>	<b>35,000.00</b>	<b>30,052.00</b>	
<b>REVENUES</b>					
TAXES		-			
INTERGOVERNMENTAL		-			
LICENSES AND PERMITS	6,650.00	30,000.00	30,000.00	30,000.00	
FINES AND FORFEITURES		-			
USE OF PROPERTY AND MONEY	20.19	-	40.00	52.00	
CURRENT SERVICE CHARGES		-			
TRANSFER FROM OTHER FUNDS	5,228.72	30,074.00	30,074.00		
OTHER REVENUE		-			
<b>TOTAL REVENUE</b>	<b>11,898.91</b>	<b>60,074.00</b>	<b>60,114.00</b>	<b>30,052.00</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>	<b>15,118.34</b>	<b>39,901.00</b>	<b>(25,114.00)</b>	<b>-</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL				(1.00)	
% CHANGE FROM 12/13 BUDGET				(1.00)	
% CHANGE FROM 12/13 EST ACT				(1.00)	

# Debt Service

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**DEBT SERVICE**

**DEBT SERVICE**

The City and Successor to the Redevelopment Agency debt funds maintain funding for the retirement of long-term debt and make the necessary debt service payments.

**FY13-14 Program Objectives**

- Maintain credit ratings.

Fund 900  
 Budget Unit 4XXX  
**DEBT SERVICE**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>					
SALARIES AND WAGES	-	-	-	-	-
BENEFITS	-	-	-	-	-
SERVICES AND CHARGES	-	-	-	1,500.00	-
MATERIALS AND SUPPLIES	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	913,335.40	1,044,079.00	888,502.69	866,346.00	-
ISF SUPPORT	-	-	-	-	-
<b>TOTAL NET EXPENDITURES</b>	<b>913,335.40</b>	<b>1,044,079.00</b>	<b>888,502.69</b>	<b>867,846.00</b>	
<b>REVENUES</b>					
TAXES		-			
INTERGOVERNMENTAL		-			
LICENSES AND PERMITS		-			
FINES AND FORFEITURES		-			
USE OF PROPERTY AND MONEY		-			
CURRENT SERVICE CHARGES		-			
TRANSFER FROM OTHER FUNDS	518,335.40	1,022,829.00	888,503.00	867,846.00	
OTHER REVENUE		-			
<b>TOTAL REVENUE</b>	<b>518,335.40</b>	<b>1,022,829.00</b>	<b>888,503.00</b>	<b>867,846.00</b>	<b>-</b>
<b>NET CITY GENERAL FUND COST</b>	<b>395,000.00</b>	<b>21,250.00</b>	<b>(0.31)</b>	<b>-</b>	<b>-</b>
% CHANGE FROM 11/12 ACTUAL				(1.00)	
% CHANGE FROM 12/13 BUDGET				(1.00)	
% CHANGE FROM 12/13 EST ACT				(1.00)	

# Transfers In-Out

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TRANSFERS

TRANSFERS

FY13-14 Program Objectives

Fund	001					
Budget Unit	9XXX					
TRANSFERS	TRANSFERS					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS						
SALARIES AND WAGES		-	-	-	-	-
BENEFITS		-	-	-	-	-
SERVICES AND CHARGES		-	-	-	-	-
MATERIALS AND SUPPLIES		-	-	-	-	-
CAPITAL OUTLAY		-	-	-	-	-
DEBT SERVICE		-	-	-	272,060.00	-
JSF SUPPORT		-	-	-	-	-
TRANSFERS		4,709,143.41	1,240,944.00	1,478,309.65	-	610,328.00 Streets
TOTAL NET EXPENDITURES		4,709,143.41	1,240,944.00	1,478,309.65	272,060.00	610,328.00
R"						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS		4,709,143.41	2,106,546.00	1,481,003.48		
OTHER REVENUE						
TOTAL REVENUE		4,709,143.41	2,106,546.00	1,481,003.48	-	-
NET CITY GENERAL FUND COST		-	(865,602.00)	(2,693.83)	272,060.00	610,328.00
% CHANGE FROM 11/12 ACTUAL					#DIV/0!	
% CHANGE FROM 12/13 BUDGET					(1.31)	
% CHANGE FROM 12/13 EST ACT					(101.99)	

GAS TAX

TRANSFERS

FY13-14 Program Objectives

Fund	002					
Budget Unit	9000					
GAS TAX	TRANSFERS					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<b>APPROPRIATIONS</b>						
SALARIES AND WAGES						
BENEFITS						
SERVICES AND CHARGES						
MATERIALS AND SUPPLIES						
CAPITAL OUTLAY						
DEBT SERVICE						
ISF SUPPORT						
TRANSFERS TO OTHER FUNDS		294,117.00	262,066.00	199,268.00		
TOTAL NET EXPENDITURES		294,117.00	262,066.00	199,268.00	-	
<b>REVENUES</b>						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS		523,083.06	820,635.00	722,000.00	-	-
OTHER REVENUE						
TOTAL REVENUE		523,083.06	820,635.00	722,000.00	-	-
NET CITY GENERAL FUND COST		(228,966.06)	(558,569.00)	(522,732.00)	-	-
% CHANGE FROM 11/12 ACTUAL					(1.00)	
% CHANGE FROM 12/13 BUDGET					(1.00)	
% CHANGE FROM 12/13 EST ACT					(1.00)	

TRANSIT

TRANSFERS

FY13-14 Program Objectives

Fund	003					
Budget Unit	9000					
TRANSIT	TRANSFERS					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS						
SALARIES AND WAGES						
BENEFITS						
SERVICES AND CHARGES						
MATERIALS AND SUPPLIES						
CAPITAL OUTLAY						
DEBT SERVICE						
ISF SUPPORT						
TRANSFERS TO OTHER FUNDS		132,553.00	236,198.00	227,192.00		
TOTAL NET EXPENDITURES		132,553.00	236,198.00	227,192.00	-	
REVENUES						
TAXES	310					
INTERGOVERNMENTAL	320					
LICENSES AND PERMITS	330					
FINES AND FORFEITURES	340					
USE OF PROPERTY AND MONEY	350					
CURRENT SERVICE CHARGES	360					
TRANSFER FROM OTHER FUNDS	380					
OTHER REVENUE	390					
TOTAL REVENUE		-	-	-	-	-
NET CITY GENERAL FUND COST		132,553.00	236,198.00	227,192.00	-	-
% CHANGE FROM 11/12 ACTUAL					(1.00)	
% CHANGE FROM 12/13 BUDGET					(1.00)	
% CHANGE FROM 12/13 EST ACT					(1.00)	

WASTERWATER

TRANSFERS

FY13-14 Program Objectives

Fund	005					
Budget Unit	9000					
WASTERWATER	TRANSFERS					
		FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
<hr/>						
APPROPRIATIONS						
SALARIES AND WAGES						
BENEFITS						
SERVICES AND CHARGES						
MATERIALS AND SUPPLIES						
CAPITAL OUTLAY						
DEBT SERVICE						
ISF SUPPORT						
TRANSFER TO OTHER FUNDS		354,520.00	464,142.00	288,909.00		
TOTAL NET EXPENDITURES		354,520.00	464,142.00	288,909.00	-	
REVENUES						
TAXES						
INTERGOVERNMENTAL						
LICENSES AND PERMITS						
FINES AND FORFEITURES						
USE OF PROPERTY AND MONEY						
CURRENT SERVICE CHARGES						
TRANSFER FROM OTHER FUNDS		4,250,000.00				
OTHER REVENUE						
TOTAL REVENUE		4,250,000.00	-	-	-	-
NET CITY GENERAL FUND COST		(3,895,480.00)	464,142.00	288,909.00	-	-
% CHANGE FROM 11/12 ACTUAL					(1.00)	
% CHANGE FROM 12/13 BUDGET					(1.00)	
% CHANGE FROM 12/13 EST ACT					(1.00)	

FY13-14 Program Objectives

Fund 7  
 Budget Unit 9000  
**TDA STREETS**

	FY 2011-12 ACTUAL	FY 2012-13 BUDGET	FY 2012-13 EST YE END	FY 2013-14 CITY MANAGER RECOMMENDED	FY 2013-14 CITY MANAGER MEASURE L
APPROPRIATIONS					
SALARIES AND WAGES					
BENEFITS					
SERVICES AND CHARGES					
MATERIALS AND SUPPLIES					
CAPITAL OUTLAY					
DEBT SERVICE					
ISF SUPPORT					
TRANSFER TO OTHER FUNDS	523,083.00	487,000.00	474,832.00	575,000.00	
<b>TOTAL NET EXPENDITURES</b>	<b>523,083.00</b>	<b>487,000.00</b>	<b>474,832.00</b>	<b>575,000.00</b>	
REVENUES					
TAXES	522,719.00	487,000.00	474,832.00	575,000.00	
INTERGOVERNMENTAL					
LICENSES AND PERMITS					
FINES AND FORFEITURES					
USE OF PROPERTY AND MONEY	364.00				
CURRENT SERVICE CHARGES					
TRANSFER FROM OTHER FUNDS					
OTHER REVENUE					
<b>TOTAL REVENUE</b>	<b>523,083.00</b>	<b>487,000.00</b>	<b>474,832.00</b>	<b>575,000.00</b>	<b>-</b>
NET CITY GENERAL FUND COST	-	-	-	-	-
% CHANGE FROM 11/12 ACTUAL				#DIV/0!	
% CHANGE FROM 12/13 BUDGET				#DIV/0!	
% CHANGE FROM 12/13 EST ACT				#DIV/0!	

FTE by Budget Unit; Budgeted Positions

Fund	Budget Unit		FTE
001	4110	City Council	5.0000
001	4120	City Manager	0.9000
001	4125	HR	1.0000
001	4130	City Clerk	0.6000
001	4150	Finance	4.1000
001	4191	Building Maintenance	1.5000
001	4192	Information Technology	2.4500
001	4210	Police Svcs	45.7000
001	4430	Building	2.4700
001	4460	RDA CD	0.8000
001	4480	Planning	1.2000
001	4492	Plan Comm	5.0000
001	4605	Parks	27.5000
001	4720	Engineering	1.2400
002	4340	Street Maint	6.6700
003	4360	Publ Transit	10.5800
005	4551	WW Admin	1.5900
005	4554	WW Treat	5.0000
110	6195	Human Resources	0.4000
939	4760	RDA Successor	1.0000
			124.7000

**13**

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING  
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

**SUBJECT**

A Resolution Of The Ridgecrest City Council Continuing the FY 2012-13 Budget and Approving Year-End Transfers And Adjustments

**PRESENTED BY:**

Dennis Speer, City Manager

**SUMMARY:**

Upon completion of the scheduled Budget Hearing, Council may adopt the budget for Fiscal Year 2013-14 or may choose to pass this resolution continuing services and operations based on the adopted budget for Fiscal Year 2012-13.

**FISCAL IMPACT:**

None

Reviewed by Finance Director

**ACTION REQUESTED:**

- 1.) Continue the Fiscal Year 2012-13 budget until 2013-14 budget is adopted.
- 2.) Approve Year-End Transfers And Adjustments.

**CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:**

Action as requested:

Submitted by: Dennis Speer  
(Rev. 02/13/12)

Action Date: June 19, 2013

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**RESOLUTION NO. 13-XX**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL CONTINUING THE FY 2012-13 BUDGET AND APPROVING YEAR-END TRANSFERS AND ADJUSTMENTS**

**WHEREAS**, The City Council of the City of Ridgecrest has duly passed a FY 2012-13 budget; and

**WHEREAS**, the City Council deems it appropriate to continue operation of City services until the passage of a Fiscal 2013-14 budget; and

**WHEREAS**, the fiscal year-end process requires finalization of certain transfers and year-end budget adjustments;

**NOW, THEREFORE, BE IT RESOLVED** that

1. Resolution **12-56** which enacted the Fiscal Year 2012-13 Appropriations shall continue in effect until the Fiscal Year 2013-14 Budget shall be duly adopted by Council Resolution;
2. The Director of Finance/City-Successor Agency Treasurer is herein authorized to conduct all Fiscal year-end transfers and budget adjustments as required under governmental accounting rules.

**APPROVED AND ADOPTED** this 19th day of June, 2013, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Daniel O. Clark, Mayor

ATTEST:

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Rachel J. Ford, CMC  
City Clerk

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