



**City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority**

AGENDA

Wednesday

Regular

**Closed Session 5:30 p.m.
Regular Session 6:00 p.m.**

June 5, 2013

**City Hall
100 West California Avenue
Ridgecrest CA 93555**

(760) 499-5000

**Daniel O. Clark, Mayor
Jason Patin, Mayor Pro Tempore
Marshall 'Chip' Holloway, Vice Mayor
James Sanders, Council Member
Lori Acton, Council Member**

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LAST ORDINANCE NO. 13-01
LAST RESOLUTION CITY COUNCIL NO. 13-30
LAST RESOLUTION FINANCING AUTHORITY NO. 13-xx
LAST RESOLUTION OF THE HOUSING AUTHORITY NO. 13-xx
LAST RESOLUTION OF THE SUCCESSOR REDEVELOPMENT AGENCY NO. 13-xx

CITY OF RIDGECREST

CITY COUNCIL REDEVELOPMENT SUCCESSOR AGENCY HOUSING AUTHORITY FINANCING AUTHORITY

AGENDA

Regular Council
Wednesday June 5, 2013

CITY COUNCIL CHAMBERS CITY HALL
100 West California Avenue
Ridgecrest, CA 93555

Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT – CLOSED SESSION

AGENDA - CITY COUNCIL - REGULAR

June 5, 2013

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CLOSED SESSION

GC54957.6 Labor negotiations – UFCW Golden State 8; Police Employee Association of Ridgecrest (PEAR); and unrepresented groups of employees including Management, Mid-Management, and Confidential. Agency Negotiator Dennis Speer

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- Closed Session
- Other

PUBLIC COMMENT

PRESENTATIONS

1. Presentation Of A Proclamation Honoring Ridgecrest Citizen John Cianni Clark
2. Presentation Of Employee Service Awards Clark

CONSENT CALENDAR

3. Approval Of A Resolution Of The Ridgecrest City Council Adopting An Updated Emergency Operations Plan Strand
4. Approval Of Draft Minutes Of The Regular Council Meeting Dated May 15, 2013 Ford

PUBLIC HEARING

5. Public Hearing And Approval Of A Resolution Establishing A Five Year Rate Schedule For The City's Sewer Charges Speer
6. Public Hearing And Approval Of Resolution Confirming The Annual Engineer's Report And The Assessment Diagram Connected Therewith; And Ordering The Levy And Collection Of Assessments For Fiscal Year 2013/2014 Culp

AGENDA - CITY COUNCIL - REGULAR

June 5, 2013

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DISCUSSION AND OTHER ACTION ITEMS

7. **Discussion And Approval Of A Resolution Of The Ridgecrest City Council And The Ridgecrest Redevelopment Agency Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended** McQuiston

COMMITTEE REPORTS

City Organization

Members: Dan Clark, Jim Sanders
Meeting: 3rd Tuesday Of The Month At 5:00 P.M.; Council Conference Room
Next Meeting: June 18, 2013

Community Development Committee

Members: Jason Patin, Chip Holloway
Meetings: 1st Thursday Of The Month At 5:00 P.M.; Council Conference Room
Next Meeting: June 6, 2013

Infrastructure Committee

Members: Dan Clark, Jason Patin
Meeting: 2nd Wednesday Of The Month At 5:00 P.M., Council Conference Room
Next Meeting: June 12, 2013

Quality Of Life

Members: Chip Holloway, Lori Acton
Meeting: 2nd Thursday Of The Month At 5:00 P.M.; Kerr-McGee Center
Next Meeting: August 8, 2013 (Dark in June, July, December, and January)

Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Jim Sanders, Jason Patin
Meetings: 3rd Tuesday of the Month at 4:00 P.M., Kerr-McGee Center
Next Meeting: August 20, 2013

Veterans Advisory Committee

Members: Jason Patin, Lori Acton
Meetings: 1st and 3rd Monday of the Month At 6:00 p.m., Council Conference Room
Next Meeting: June 17, 2013

AGENDA - CITY COUNCIL - REGULAR

June 5, 2013

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Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Jason Patin, Chip Holloway

Meetings: 1st Wednesday Of The Month, 8:00 A.M.

Next Meeting: July 3, 2013 at location to be announced

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

CITY MANAGER REPORT

MAYOR AND COUNCIL COMMENTS

ADJOURNMENT

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:
Service Award Presentations

PRESENTED BY:
Mayor and City Council members

SUMMARY:
Service recognition awards presented by the Ridgecrest City Council to employees who have reached milestones of five (5) or more years of employment with the City of Ridgecrest.

Mary Stage 25 years – 1988-2013
Kassie Parsons - 10 years – 2003-2013
Chet Rosser - 5 years - 2008-2013

FISCAL IMPACT: NONE

ACTION REQUESTED:
Presentation of certificates to the employees by City Council members.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:
Present Service Awards

Submitted by: Dennis Speer, City Manager
(Rev. 02/13/12)

Action Date: June 5, 2013

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Request of the Ridgecrest City Council to approve an updated 2013 Emergency Operations Plan for the City of Ridgecrest.

PRESENTED BY: Ron Strand, Chief of Police

SUMMARY:

This is an updated Emergency Operations Plan (EOP) for the City of Ridgecrest. It was last updated and approved by the Ridgecrest City Council in 1992 (resolution 92-20). The new EOP provides current guidance for the City of Ridgecrest and its citizens in response to extraordinary emergency situations associated with natural, man-made and technological disasters. This plan does not apply to normal day-to-day emergencies and the well-established and routine procedures used in coping with such emergencies. Rather, the operational concepts reflected in this Plan focus on potential large-scale disasters, which can generate unique situations requiring unusual responses. Such disasters pose major threats to life and property and can impact the well-being of large numbers of people.

The EOP is a preparedness document and is designed to be read, understood, and exercised prior to an emergency. The EOP has been developed in accordance with the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS).

The proposed 2013 Emergency Operations Plan is posted on the Ridgecrest Police Department webpage for public review (www.ridgecrest-ca.gov/police-department/police-department)

FISCAL IMPACT: None

Reviewed by Administrative Services Director

ACTION REQUESTED:

Approval of Resolution

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: RON STRAND
(Rev. 2-14-07)

Action Date: June 5, 2013

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RESOLUTION NO. 13-

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL ADOPTING
AN UPDATED EMERGENCY OPERATIONS PLAN**

WHEREAS, the City Council of the City of Ridgecrest is subject to Earthquake, Fire, Flood, Terrorism and other serious hazards; and,

WHEREAS, the City of Ridgecrest faces a major problem during an emergency given the possibility of being isolated from the surrounding communities and any subsequent resources; and,

WHEREAS, the City wants to ensure the most effective and economical allocation of limited resources for the maximum benefit and protection of the community in time of emergencies; and,

WHEREAS, the City Emergency Operations Plan establishes the emergency organization, assigns tasks, specifies policies and general procedures, and provides for coordination of the City's response to emergencies consistent with the California Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS).

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Ridgecrest hereby:

1. The City Council hereby adopts the City Emergency Operations Plan dated June 2013, superseding Resolution 92-20 that adopted the previous plan.

APPROVED AND ADOPTED THIS 5th day of June, 2013, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

Daniel Clark, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of May 15, 2013

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of May 15, 2013

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

Submitted by: Rachel J. Ford
(Rev. 6-12-09)

Action Date: June 5, 2013

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**MINUTES OF THE REGULAR MEETING OF THE
RIDGECREST CITY COUNCIL,
SUCCESSOR REDEVELOPMENT AGENCY,
FINANCING AUTHORITY,
AND HOUSING AUTHORITY**

**City Council Chambers
100 West California Avenue
Ridgecrest, California 93555**

**May 15, 2013
5:30 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council/Redevelopment Agency. Meetings are recorded solely for the purpose of preparation of minutes.

CALL TO ORDER

ROLL CALL

Council Present: Mayor Daniel O. Clark; Mayor Pro-Tem Jason Patin; Vice Mayor Marshall 'Chip' Holloway; Council Members James Sanders

Council Absent: Council Member Lori Acton

Staff Present: Acting City Manager Police Chief Ron Strand; City Clerk Rachel J. Ford; City Attorney Keith Lemieux; and other staff

APPROVAL OF AGENDA

Amend Agenda Consent Calendar (Need Arose Items)

- Add: Approval Of A Resolution Of The City Council Of The City Of Ridgecrest, California Initiating Proceedings For The Levy And Collection Of Assessments For Landscaping And Lighting District No. 2012-1, Fiscal Year 2013/2014, Pursuant To The Provisions Of Part 2 Of Division 15 Of The California Streets And Highways Code
- Add: Approval Of A Resolution Of The City Council Of The City Of Ridgecrest, California For Preliminary Approval Of The Preliminary Engineer's Report Regarding The Proposed Levy And Collection Of Assessments For The Landscaping And Lighting District No. 2012-1, Fiscal Year 2013/2014

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - REGULAR

May 15, 2013

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- Add: Approval Of A Resolution Of The City Council Of The City Of Ridgecrest, California Declaring Its Intention To Levy And Collect Assessments For The Landscaping And Lighting District No. 2012-1 For Fiscal Year 2013/2014

Motion To Approve Agenda As Amended Made By Council Member Holloway, Second By Council Member Patin. Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; 1 Absent (Council Member Acton).

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance – led by Cmd. Matt Jackson
- Invocation – Rev. Whittcom

CITY ATTORNEY REPORT

- Other - None

Public Comment moved to after Presentations to accommodate public receiving proclamations.

PRESENTATIONS

1. Proclamation – National Motorcycle Awareness Month Clark

Council presented a proclamation to representatives of various local motorcycle clubs.

2. Proclamation – Armed Forces Day Ford

Council presented a proclamation to Executive Officer of China Lake Naval Weapons Station Commander Matt Jackson

3. Proclamation – Building Safety Month Ford

Council presented a proclamation to Dorene Morgan

4. Proclamation – National Police Week Strand

Council presented a proclamation to members of the Ridgecrest Police Department

Recess for 5 minutes to view motorcycles displayed by local riding clubs.

PUBLIC COMMENT opened at 6:38 p.m.

Jerry Taylor

- Commented on safety vests for bikers
- Attending 12 mile ride tonight in memory of fallen bicycle riders.
- Reminded council of incidents of fallen bicyclists and discouraged in the reduction of width of bicycle lane on college heights road.

Mike Tosti

- Made comment on verbiage in Police Proclamation

Phil Salvatore

- Commented of Harley Davidson ownership and charitable contributions made at thanksgiving to underprivileged families.
- Measure 'L' comments regarding budget hearing decisions.
- Reminded Council of public requests to present a budget without Measure 'L' funding which was not demonstrated during the budget hearings.
- Expressed concern about the budget being executable.
- Comments of the Executive Officer of the Naval Weapons Station being paid less than Park & Recreation Director and encouraged cutting that salary.
- Expressed hope in seeing a zero based budget without Measure 'L'
 - Dan Clark – encouraged Mr. Salvatore to meet with Mr. Speer with concerns.
- Commented of Mr. Culp and Mr. Speer stepping up to the plate and taking cuts especially Public Works department and not Parks and Recreation.
- Upset to see other departments take cuts but not Parks and Recreation.
 - Jason Patin – reminded public that the budget is not in final form and is still changing. Staff recommendations only.

Dave Matthews

- Comments on the agenda and not having a closed session.
- Comments on Armed Forces Day and remembering day of institution.
- Questioned items added to agenda. Asked for restrictions.
- Referenced budget discussions and commented on newspaper reports mentioning turning Helmer's Park to the garden club and Jackson Park to private organization for exclusive use. Question legality of the two possibilities.
- Saturday 3-5pm meeting for discussion of agenda 21 which is assault on sovereignty.
- June 7-8 BLM desert advisory council meeting in the area. Friday will be meeting at Jawbone station and in Ridgecrest on Saturday. More details coming.

Christina Witt

- Referenced budget and past agendas regarding budget discussions and assumptions made at that time.
- Referred to News Review article from 2012.
- Council's job is to protect the public.
- Does not want Mr. Ponek to lose his job, however police and streets are number one priority.
- Activities are a good thing but to say without these programs crime will increase is false. Parents are responsible to teach children to stay out of trouble.
- Encouraged council to provide safety for public from thefts, robberies, kidnapping, etc. by supporting police.

Paul Vanderwerf

- Comments made on prison reductions and correlation with 70% increase in crime within Ridgecrest.
- Comments regarding the low rate of pay provided for probation services and suggest increase to number of officers.
- Spoke on volunteer options within the community.
- Spoke on routine cases being forwarded to Ridgecrest court and possibility of providing volunteer partners for parks programs and community service.
- Spoke on Grants available and read the Serenity Prayer.

Steve Garver

- Mentioned monthly visits from official who would like to meet with Council.
- Spoke on number of officers and unrealistic ability of preserving police and parks.
- Commented on tough decisions Council must make. Recommended more radical decisions to preserve Police without Measure 'L' funding.
- Expressed frustration from recent Measure 'L' committee meeting.
- Referenced comments made at previous budget hearing.
- Commented on impression of Council underfunding Police.
- Encouraged Council to make the cuts necessary to preserve the Police at a realistic level.

Mike Neel

- Notified City Clerk and public about advertisement with fill in section for protests to sewer fee increase.
- Read Proverbs 21, 2&3
- Referenced budget hearings and encouraged pay reductions and Council compensation.
- Referencing Measure 'L' funding discussion and believed they were backwards.
- Referred to Measure 'L' campaign promising Public Safety and Streets and irresponsibility with City funding pertaining to Streets may prevent Measure 'L' from being re-enacted.
- Encouraged cutting parks and programs to provide funding for streets and police.
- Encouraged allowing volunteers and public running parks and programs.

Closed Public Comment at 7:11 p.m.

CONSENT CALENDAR

5. Approve A Resolution Of The Ridgecrest City Council Amending Resolution No. 11-46 To Adopt The Correct FY 2011-2012 Appropriation Limit McQuiston
6. Approve A Resolution Authorizing Application For An Off Highway Vehicle (OHV) Grant Strand

7. Approval Of Draft Minutes Of The Special Council Meeting Dated April 25, 2013 Ford
8. Approval Of Draft Minutes Of The Special Council Meeting Dated April 27, 2013 Ford
9. Approval Of Draft Minutes Of The Regular Council Meeting Dated May 1, 2013 Ford
10. Added: Approval Of A Resolution Of The City Council Of The City Of Ridgecrest, California Initiating Proceedings For The Levy And Collection Of Assessments For Landscaping And Lighting District No. 2012-1, Fiscal Year 2013/2014, Pursuant To The Provisions Of Part 2 Of Division 15 Of The California Streets And Highways Code
11. Added: Approval Of A Resolution Of The City Council Of The City Of Ridgecrest, California For Preliminary Approval Of The Preliminary Engineer's Report Regarding The Proposed Levy And Collection Of Assessments For The Landscaping And Lighting District No. 2012-1, Fiscal Year 2013/2014
12. Added: Approval Of A Resolution Of The City Council Of The City Of Ridgecrest, California Declaring Its Intention To Levy And Collect Assessments For The Landscaping And Lighting District No. 2012-1 For Fiscal Year 2013/2014

Items Pulled:

- 10,11, and 12

Motion To Approve Consent Calendar 5-9 Made By Council Member Patin , Second By Council Member Holloway . Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; 1 Absent (Council Member Acton).

Items 10; 11; & 12 discussion

Mike Silander

- Reviewed publishing requirements which created the need arose situation.

Stan Rajtora

- Commented on budget outlined in the engineers report.

Chip Holloway

- Asked about charging only real costs.
- Commented that numbers outlined in budget were originally for 2012.

Loren Culp

- Clarified requirements for annual reporting and building reserve.
- Reviewed next fiscal year costs which have dropped substantially due to reduction of costs for initial start-up.
- Reviewed funding needed for this year.

Jason Patin

- Budget covers regulated functions we are required to do annually.

Loren Culp

- Clarified that assessment district was established in 2012, this is only the annual required reporting and public hearing.

Jason Patin

- Clarified the report is for actual costs.

Jim Sanders

- Reviewed the order required and whether all three must be passed.

Dave Matthews

- Asked for history of assessment district
 - Loren Culp – reviewed establishment of district.

Chip Holloway

- Read statement in engineers report regarding maximum assessment.

Jason Patin

- No problem with accepting engineers report as it will come back for approval

Motion To Approve Consent Calendar 10-12 Made By Council Member Patin , Second By Council Member Sanders . Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; 1 Absent (Council Member Acton).

DISCUSSION AND OTHER ACTION ITEMS

13. Approve A Resolution Of The Ridgcrest City Council Designating Voting Delegate And Alternate For The League Of California Cities Annual Conference Ford

Council will select a voting delegate and alternative to attend the League of California Cities Annual Conference in September and vote on behalf of the City of Ridgcrest

Dan Clark

- Nominated Vice Mayor Chip Holloway
- Alternates Jason Patin and Mayor Clark

Motion To Approve Resolution Designating Voting Delegate and Alternate for the League of California Cities Annual Conference Made By Council Member Patin , Second By Council Member Sanders . Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; 1 Absent (Council Member Acton).

14. Budget Projection Update For Fiscal Year 2012-13

McQuiston

Rachelle McQuiston

- Commented on across the board cuts made to all departments for the 2013-14 budgets. Parks and police were discussed more in budget hearings so other cuts were not as visible.
- Presented staff report and projections for fiscal year end 2012-2013 budget. (Handout copies available in the City Clerk's office)

Jim Sanders

- Asked for transit fund reserve totals.

Jason Patin

- Reminded public that certain funds are specified and not part of the General Fund.

Chip Holloway

- Questioned transit funding for buses coming from 5311 funding thru Kern COG

Rachelle McQuiston

- Will be reporting on reserve usage in future.

Chip Holloway

- Referenced Parks enrollments and ability to use credit cards and debit cards.
- Asked about reduction in revenues and trending down.
 - Rachelle McQuiston – reviewed revenue projections and fee increases that were not implemented last year when projections were based on the higher fees. Taking into account that fees are not being increased next year and should that happen will adjust the budget.

Dan Clark

- Requested review of TOT revenues
 - Rachelle McQuiston – located on page 6 fund 319-10-00. Anticipate revenues of \$1 million.

Christina Witt

- Questioned Pinney Pool being in the black and what the revenue was for? Page 10, 364-16-33
- Asked if Pinney Pool fees were increasing. Reasonable to increase rates for entry but does not agree with cutting time limits for swim lessons.
- Commented on snack bar and goggles. Suggested keeping goggles in stock and sell them.
- Supports an indoor pool for year round income with less evaporation.
- Would pay \$3.00 for entry.

Paul Vanderwerf

- Referenced pages 6-12 and asked for revenue received being identified better.
- Attempted to answer questions raised regarding the swimming pool.
- Mentioned program called upwards sports and asked about revenue for that item in either April or May on page 10 fund 365. Interested in the youth soccer program numbers.
- Commented on projected net of under 1% reserves.
- Adjustments made in previous years resulted in negative reserves and annual audit shows need to be at minimum of 20%.
- New council needs to listen to experts. Commended director of finance and city manager and encouraged council to listen to the CPA who recommended the 20% reserve.
 - Rachelle McQuiston – historically Council did not receive projections so these projections should match the audit requirements at year-end.

Phil Salvatore

- Suggested charging a higher fee to non-residents at the pool.

Dan Clark

- Clarified that ISF funds have been eliminated with exception of Fleet Services.

Chip Holloway

- Asked what was not paid to allow a large ISF for fleet services
 - Reduction in staff and new vehicle maintenance contracts.

COMMITTEE REPORTS

City Organization

Members: Dan Clark, Jim Sanders

Meeting: 3rd Tuesday Of The Month At 5:00 P.M.; Council Conference Room

Next Meeting: May 21, 2013

- Jim Sanders - Announced next meeting

Community Development Committee

Members: Jason Patin, Chip Holloway

Meetings: 1st Thursday Of The Month At 5:00 P.M.; Council Conference Room

Next Meeting: June 6, 2013

Chip Holloway

- Reviewed report from last meeting regarding business park from 1999.
- Received report from China Lake Alliance.
- Suggested adding membership in China Lake Alliance to budget.

Infrastructure Committee

Members: Dan Clark, Jason Patin

Meeting: 2nd Wednesday Of The Month At 5:00 P.M., Council Conference Room

Next Meeting: June 12, 2013

Jason Patin & Dan Clark

- Discussed cross walks and traffic safety issues for children to school and park. Staff generating recommendations.
- Discussed water meters on medians.
- Received presentation of utility rate audit for City.
- Received presentation of pavement management system.
- Discussed wastewater GIS mapping system.

Quality Of Life

Members: Chip Holloway, Lori Acton

Meeting: 2nd Thursday Of The Month At 5:00 P.M.; Kerr-McGee Center

Next Meeting: To Be Announced (Dark in June, July, December, and January)

- Chip Holloway - No meeting

Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Jim Sanders, Jason Patin

Meetings: 3rd Tuesday of the Month at 4:00 P.M., Kerr-McGee Center

Next Meeting: May 21, 2013

- Jason Patin - No meeting

Veterans Advisory Committee

Members: Jason Patin, Lori Acton

Meetings: 1st and 3rd Monday of the Month At 6:00 p.m., Council Conference Room

Next Meeting: May 20, 2013

- Dan Clark - Fundraising efforts being organized

Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Jason Patin, Chip Holloway
Meetings: 1st Wednesday Of The Month, 8:00 A.M.
Next Meeting: June 5, 2013 at location to be announced

Chip Holloway

- Announced next meeting

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

-

CITY MANAGER REPORT

- None

MAYOR AND COUNCIL COMMENTS

Jim Sanders

- Appreciated participation for proclamations.
- Suggested 5-year budget plan for building reserve.
- Encouraged with under-spending for the current year.
- Thanked Rachelle McQuiston for projections
- Encouraged with discussion of cross-walk on Downs Street

Chip Holloway

- Commented that Howard and Barbara Auld have not been attending meetings because Howard broke knee cap in March and is healing.
- Some council attended the Parks & Recreation Citizens Advisory Committee meeting who are actively engaged in gather ideas to support Parks outside General Fund.
- Interested in including USA Swim as a consultant and suggested adding funding in the budget for the consulting fee.

Jason Patin

- Responded to Measure 'L' committee members comments. Does not feel committee overstepped boundaries and encouraged them to move forward.
- Responded to Christina Witt's comments about driving the streets. Council is aware of the situation and working to spend the funding available.
- Responded to comments from public which are appreciated but Council unable to do everything so trying to balance the needs with the funding available.
- Responded to comments made of xeroscaping parks and other ideas are being reviewed.

MINUTES – RIDGECREST CITY COUNCIL/REDEVELOPMENT AGENCY - REGULAR

May 15, 2013

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Jason Patin (cont.)

- Responded to comments regarding employee pay. Some employees have contracts and collective bargaining agreements that must be upheld. Council can ask for cuts groups are not obligated to take cuts.
- Likes the idea of non-residents paying higher fees.
- General budget comment of finding out where we are going. Parks will always be an issue. Everyone wants police to be whole, streets to be paved, and toilets to flush but still ask for parks and programs. Need to find out how to fund the parks. Need to find a way to fund the Police without Measure 'L' in the event the measure does not renew in four years. Need to look at reducing staff and consolidating functions. Not done with discussions.
- Thanked Mayor Clark for taking the reigns and organizing the 50th anniversary celebration

Dan Clark

- Celebrating 50th year of incorporation and holding a pancake breakfast this Saturday to raise funds for the celebration. Asked public to attend. Council will be serving.
- Gold tournament June 29th. Cost is \$65.00 and encouraged people to participate or sponsor a youth to attend.
- November 1 a 50 year time capsule will be buried at USO building.
- November 1 also anniversary for walleye missile
- Slide show
- November 2 community parade and street fair with concert beginning at 9:00am.
- November 2 community dinner sponsored by Chamber of Commerce.
- Have invited President Obama, reminded that President Kennedy attended in 1963.
- November 3 community picnic
- Requested quality of life town hall meeting to discuss legal ramifications of doing some of the suggested changes for Parks. Suggested round-table discussions format.
- Thanked attendees

ADJOURNMENT at 8:20 pm

Rachel J. Ford, CMC, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: A Public Hearing Pursuant To Provisions Of Proposition 218 To Consider Setting A New Rate Schedule For The City's Sewer Charges, And Directing The Filing Of Charges For Collection By The Kern County Auditor

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

On April 17, 2013, the City Council approved a resolution proposing an increase of the City's Sewer Charges and set tonight's public hearing on the increase. Staff mailed notices of the hearing to the owner of each property connected to the sewer system as directed by the Resolution.

At the close of the public hearing, and after consideration of testimony given, it is recommended that the City Council adopt a resolution approving the proposed five year Sewer Charge rate schedule and authorizing the County of Kern to collect the charge for Fiscal Year 2013-14.

Background

In proposing the increased charges, the City has complied with each of the relevant requirements of Section 6 of Article XIID of the California Constitution (which was adopted by the voters in 1996 as part of Proposition 218). Consequently, the City mailed notice of the proposed charges to each property owner of record based on the last equalized assessment roll.

Property owners have the right to submit a written protest to challenge the proposed charge and may do so by mail or in person to the City Clerk no later than the conclusion of tonight's Public Hearing.

The City received _____ written protests as of the writing of this report. If written protests against the Sewer Charge are presented by a majority of the owners of the affected parcels, the City Council may not impose the charge. The majority protest would require 4260 written protests be received, or one more than 50% of the total properties of record numbering 8520.

Discussion

As discussed above, on April 17, 2013, the City Council discussed the proposed Sewer Charge and approved the mailing of a notice for the proposed 5-year Sewer Charge rate schedule shown in Exhibit A. Attached as Exhibit B is a copy of the Comprehensive Sewer Rate Study Report (dated May 1, 2013) that establishes the basis for the proposed Sewer Charge rate schedule.

FISCAL IMPACT: The proposed Sewer Charge rate schedule will increase the revenue generated by the Sewer Charge by approximately 60% in Fiscal Year 2013/2014, by 50% in Fiscal Year 2014/2015, by 40% in Fiscal Year 2015/2016, and by 3% in both Fiscal Year 2016/2017 and Fiscal Year 2017/2018.

Reviewed by Finance Director

ACTION REQUESTED:

That the City Council of the City of Ridgecrest adopt a resolution approving the proposed five year Sewer Charge rate schedule and authorizing the County of Kern to collect the charge for Fiscal Year 2013-14.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Dennis Speer
(Rev. 02/13/12)

Action Date: June 5, 2013

RESOLUTION NO. 13-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST
ESTABLISHING A FIVE YEAR RATE SCHEDULE FOR THE CITY'S
SEWER CHARGES**

WHEREAS, Section 3-10 of the Ridgecrest Municipal Code and Section 5471 of the California Health & Safety Code authorize the City Council of the City of Ridgecrest to set the City's sewer charges; and,

WHEREAS, on June 5, 2013, the City Council held a full and fair public hearing, properly noticed as required by law, at which all persons interested were given an opportunity to provide oral and written testimony with respect to a proposed revision and increase of the City's sewer charges; and

WHEREAS, the City Council desires to revise and increase the City's sewer charges.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Ridgecrest does hereby

1. Establish the schedule set forth in Exhibit A, which is incorporated herein by reference as the City's five year schedule of sewer charges.
2. Find and determine that:
 - a. The City has complied with each of the requirements of Section 6 of Article XIID of the California Constitution with respect to the actions taken.
 - b. The Sewer Charge rates established by this action do not exceed the amounts permissible under Article XIID for a fee for sewer service, and the Sewer Charge is not a tax.
 - c. A majority protest, as defined by Section 6(b) of Article XIID of the California Constitution did not occur with respect to the change in the Sewer Charge.

APPROVED AND ADOPTED this 5th day of June 2013 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O. Clark, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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EXHIBIT A

The following flat monthly sewer user charges have been adopted for Single Family Residences:

	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018
Single Family Residential	\$14.15	\$21.22	\$29.71	\$30.60	\$31.52

The following flat monthly sewer user charges have been adopted for Multi-family Residences:

	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018
Multi-Family Residential	\$12.33	\$18.50	\$25.90	\$26.68	\$27.48

The following flat monthly sewer user charges have been adopted for Mobile Homes:

	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018
Mobile Homes	\$10.52	\$15.78	\$22.10	\$22.76	\$23.44

The sewer user charge for non-residential customers includes an Annual Fixed Fee in addition to a volumetric component as presented in the table below. The Annual Fixed Fee is changed to all non-residential accounts regardless of actual potable water consumption. The Volumetric Fee is calculated based on the customer's actual potable water consumption from the prior year less 71 hundred cubic feet of water (the amount of service that is included in the Annual Fixed Fee). The remaining volume is multiplied by eighty percent (a "return to sewer factor") and then multiplied by a unit charge that is specific to the classification of the account, as shown below. The "return to sewer factor" does not apply to the China Lake Naval Air Weapons Station since the sewage from this account is directly metered.

	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018
Annual Fixed Fee	\$169.76	\$254.64	\$356.50	\$367.20	\$378.21
Volumetric Charge (dollars per hundred cubic feet)					
Auto: Repair Shop and Service Station	\$1.40	\$2.10	\$2.94	\$3.03	\$3.12
Auto: Steam Cleaning	\$3.00	\$4.50	\$6.31	\$6.49	\$6.69
Bakery and Food Preparation	\$2.16	\$3.24	\$4.54	\$4.67	\$4.81
Bars w/o Dining Facilities	\$1.31	\$1.97	\$2.76	\$2.84	\$2.93
Car Wash	\$1.17	\$1.76	\$2.46	\$2.53	\$2.61
Commercial & Institutional - Other	\$1.16	\$1.74	\$2.44	\$2.51	\$2.59
Department and Retail Store	\$1.23	\$1.85	\$2.59	\$2.66	\$2.74
Hospital and Convalescent	\$1.22	\$1.83	\$2.56	\$2.64	\$2.71
Hotel with dining facilities	\$1.93	\$2.89	\$4.05	\$4.17	\$4.30
Hotel/Motel without dining	\$1.27	\$1.91	\$2.67	\$2.75	\$2.83
Institutional and Professional: Restrooms Only	\$1.14	\$1.71	\$2.39	\$2.46	\$2.54
Laundromat	\$1.18	\$1.78	\$2.49	\$2.56	\$2.64
Laundry: Commercial	\$1.48	\$2.22	\$3.10	\$3.20	\$3.29
Laundry: Industrial	\$2.10	\$3.15	\$4.42	\$4.55	\$4.68
Market with Garbage Grinders	\$2.31	\$3.46	\$4.84	\$4.99	\$5.14
Mortuary	\$2.31	\$3.46	\$4.84	\$4.99	\$5.14
Restaurant	\$2.16	\$3.24	\$4.54	\$4.67	\$4.81
Soft Water Service	\$1.05	\$1.58	\$2.21	\$2.27	\$2.34
China Lake Naval Air Weapons Station	\$1.50	\$2.25	\$3.15	\$3.24	\$3.34

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EXHIBIT B

GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS

Submission of Protests

1. Any property owner may submit a written protest to the City Clerk, either by delivery to the office of the City Clerk or by submitting the protest at the public hearing. Protests must be received by the end of the public hearing. No postmarks will be accepted.
2. Each protest must identify the affected property (by assessor's parcel number or street address) and include the signature of the record property owner. Email protests cannot be accepted. Although oral comments at the public hearing will not qualify as a formal protest unless accompanied by a written protest, the City Council welcomes input from the community during the public hearing on the proposed charges.
3. If a parcel served by the City is owned by more than a single record owner, each owner may submit a protest, but only one protest will be counted per parcel and any one protest submitted in accordance with these rules will be sufficient to count as a protest for that property.
4. In order to be valid a protest must bear the original signature of the record owner with respect to the property identified on the protest. Protests not bearing the original signature of a record owner shall not be counted.
5. Any person who submits a protest may withdraw it by submitting to the City Clerk a written request that the protest be withdrawn. The withdrawal of a protest shall contain sufficient information to identify the affected parcel and the name of the record owner or record customer who submitted both the protest and the request that it be withdrawn.
6. A charge protest proceeding is not an election.
7. To ensure transparency and accountability in the charge protest tabulation, protests shall constitute disclosable public records from and after the time they are received.

Tabulation of Protests

1. The City Clerk shall determine the validity of all protests. The City Clerk shall not accept as valid any protest if the City Clerk determines that any of the following conditions exist:
 - a. The protest does not identify a property served by the City.
 - b. The protest does not bear an original signature of a record owner of the parcel identified on the protest.
 - c. The protest does not state its opposition to the proposed charges.
 - d. The protest was not received by the City Clerk before the close of the public hearing on the proposed charges.
 - e. A request to withdraw the protest is received prior to the close of the public hearing on the proposed charges.

2. The City Clerk's decision that a protest is not valid or does not apply to a specific charge shall constitute a final action of the City and shall not be subject to any internal appeal.
3. A majority protest exists if written protests are timely submitted and not withdrawn by the record owners of a majority of the properties subject to the proposed charge.
4. At the conclusion of the public hearing, the City Clerk shall complete the tabulation of all protests received, including those received during the public hearing and shall report the results of the tabulation to the City Council upon completion. If review of the protests received demonstrates that the number received is manifestly less than one-half of the parcels served by the City with respect to the charge which is the subject of the protest, then the Clerk may advise the City Council of the absence of a majority protest without determining the validity of all protests.

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**CITY COUNCIL /SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUORITY AGENDA ITEM**

SUBJECT:

A Public Hearing regarding the annual assessments for the Landscaping and Lighting District No. 2012-1; and Adoption of the Resolution (1) Approving the annual Engineer's Report and (2) Ordering the Levy and Collection of Assessments for Fiscal Year 2013/2014.

PRESENTED BY:

Dennis Speer, Director of Public Works

SUMMARY:

At the May 15, 2013 City Council Meeting, the City Council adopted two resolutions; a Resolution initiating the annual proceedings and a Resolution of intention to preliminarily approve the annual Engineers Report and set the public hearing date for June 5, 2013. The formation of Landscaping and Lighting District No. 2012-1 was established last year pursuant to the provisions of the Landscaping and Lighting Act of 1972 and the California Constitution Article XIID, (Proposition 218). Per the 1972 Act and the Prop 218, annual engineering reports of cost are prepared and a public hearing is required. The City of Ridgecrest is perpetuating the District to continue a dedicated revenue source to fund the expenses related to the special benefit to properties in the District for the ongoing maintenance, operation and servicing of the local streetscape, landscaping and street lighting improvements established in connection with development of the properties within the residential subdivision known as DR Horton Tract No. 6740, which is sixty-seven (67) single-family residential properties generally located on the west side of College Heights Boulevard, just north of Kendall Avenue.

Tonight, staff recommends that the City Council: 1) Open the Public Hearing to accept public testimony and any written protests regarding the yearly assessment. 2) Upon conclusion of the public testimony, the Mayor will close the public hearing and Council approve the Resolution approving the Annual Engineers Report and Order the levy and collection of assessments on the County tax rolls for fiscal year 2013/2014 as described in the report.

The deadline for making the County Tax rolls is June 28, 2013

FISCAL IMPACT:

- 1) This year's annual report costs are being reimbursed by the developer D.R. Horton.
- 2) If the County Tax roll deadline is not met, the City will incur staff costs in the collection of assessments.

ACTION REQUESTED:

- 1.) Conduct the Public Hearing to accept public testimony and written protest of yearly assessments
- 2.) Adopt the resolution approving the Engineer's Report and ordering the levy of assessments for fiscal year 2013/2014.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Loren Culp

Action Date: June 5, 2013

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RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST, CALIFORNIA, CONFIRMING THE ANNUAL ENGINEER'S REPORT AND THE ASSESSMENT DIAGRAM CONNECTED THEREWITH; AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2013/2014

The City Council of the City of Ridgecrest, California (hereafter referred to as the "City Council") hereby finds, determines, resolves and orders as follows:

WHEREAS, The City Council, pursuant to the provisions of *Part 2 of Division 15 of the California Streets and Highways Code*, did by previous Resolution order the Engineer, Willdan Financial Services, to prepare and file a report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565*, in connection with the proposed annual levy and collection of assessments for the Landscaping and Lighting District No. 2012-1, (hereafter referred to as the "District") for the fiscal year commencing July 1, 2013, and ending June 30, 2014; and,

WHEREAS, The Engineer has prepared and filed with the City Clerk of the City of Ridgecrest and the City Clerk has presented to the City Council such report entitled "Landscaping and Lighting District No. 2012-1, Engineer's Annual Levy Report, , Fiscal Year 2013/2014" (hereafter referred to as the "Report"); and,

WHEREAS, The City Council has carefully examined and reviewed the Report as presented, and is satisfied with the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:

Section 1: The above recitals are true and correct.

Section 2: The Report as presented consists of the following:

- a) A Description of the District and Improvements.
- b) The Annual Budget (Costs and Expenses of Services, Operations and Maintenance)
- c) A Description of the Method of Apportionment resulting in an Assessment Rate per Equivalent Benefit Unit (EBU) within said District for fiscal year 2013/2014. Said Assessment Rate for fiscal year

RESOLUTION NO. _____

2013/2014 is less than or equal to the allowable adjusted maximum assessment rate per Equivalent Benefit Unit approved at the time the District was established. This adjusted maximum assessment rate is based on an assessment range formula that includes an annual inflationary adjustment of (3.5%) to the previous fiscal year's maximum assessment rate. This inflation adjusted is applied to the maximum assessment rate each fiscal year whether the annual assessments levied are increased or not.

Section 3: The Report as presented or as amended is hereby approved, and is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

Section 4: The City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation and final approval of the Report and the assessment diagram contained therein.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ , 2013.

Mayor
City of Ridgecrest

City Clerk
City of Ridgecrest

(STATE OF CALIFORNIA)
(COUNTY OF KERN) ss.
(CITY OF RIDGECREST)

I, _____ , City Clerk of the City of Ridgecrest, County of Kern, State of California do hereby certify that the foregoing Resolution No. _____ was regularly adopted by the City Council of said City of Ridgecrest at a regular meeting of said council held on the _____ day of _____ , 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

City Clerk
City of Ridgecrest

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST, CALIFORNIA ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE LANDSCAPING AND LIGHTING DISTRICT NO. 2012-1, FOR FISCAL YEAR 2013/2014

The City Council of the City of Ridgecrest, California (hereafter referred to as "City Council") hereby finds, determines, resolves and orders as follows:

WHEREAS, The City Council has by previous Resolutions initiated proceedings and declared its intention to levy special benefit assessments against parcels of land within the Landscaping and Lighting District No. 2012-1, (hereafter referred to as the "District") for the fiscal year commencing July 1, 2013, and ending June 30, 2014; pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereinafter referred to as the "Act") to pay the costs and expenses of operating, maintaining and servicing of the improvements located within the District; and,

WHEREAS, The Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council the Engineer's Annual Levy Report (hereafter referred to as the "Report") in connection with the proposed levy and collection of special benefit assessments upon eligible parcels of land within the District, and the City Council did by previous Resolution approve such Report; and,

WHEREAS, The City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2013, and ending June 30, 2014, to pay the costs and expenses of operating, maintaining and servicing the improvements and appurtenant facilities located within the District; and,

WHEREAS, The City Council has previously conducted a property owner protest ballot proceeding at the time the District was formed to establish the maximum assessment authorized for the District and the proposed assessments to be levied for Fiscal Year 2013/2014 as described in the Report are less than or equal to that authorized maximum assessment, and therefore comply with the approval provisions of the California State Constitution Article XIII D.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:

Section 1 The above recitals are true and correct.

RESOLUTION NO. _____

Section 2 Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving or amending the Report prepared in connection with the levy and collection of assessments, and has considered the oral and written statements, protests and communications made or filed by interested persons. The City Council has determined that the property owners in accordance with the requirements of the California State Constitution, Article XIII D have approved the assessments so presented.

Section 3 Based upon its review (and amendments, as applicable) of the Engineer's Annual Levy Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

- a) The land within the boundaries of the District will receive special benefit by the operation, maintenance and servicing of the improvements to be provided by the District and funded by the annual assessments.
- b) District includes the lands receiving such special benefit.
- c) The net amount to be assessed upon the lands within the District is in accordance and apportioned by a formula and method which fairly distributes the net special benefit amount among the eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services for the fiscal year commencing July 1, 2013, and ending June 30, 2014.

Section 4 The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

Section 5 The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as the maintenance and operation of and the furnishing of services and materials for landscape maintenance areas, street lighting and related appurtenant facilities and services.

Section 6 The maintenance, operation and servicing of the improvements shall be performed pursuant to the Act and the County Auditor of Kern County shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

RESOLUTION NO. _____

Section 7 The City Treasurer shall deposit the money representing assessments collected by the County for the District to the credit of a fund for the Landscaping and Lighting District No. 2012-1, and such money shall be expended for the maintenance, operation and servicing of the improvements as described in the Engineer's Report.

Section 8 The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2013, and ending June 30, 2014.

Section 9 The City Clerk or its designee is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2013.

Mayor
City of Ridgecrest

City Clerk
City of Ridgecrest

STATE OF CALIFORNIA)
COUNTY OF KERN) ss.
CITY OF RIDGECREST)

I, _____, City Clerk of the City of Ridgecrest, County of Kern, State of California do hereby certify that the foregoing Resolution No. _____ was regularly adopted by the City Council of said City of Ridgecrest at a regular meeting of said council held on the _____ day of _____, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

City Clerk
City of Ridgecrest

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City of Ridgecrest

Landscaping and Lighting District No. 2012-1

ENGINEER'S ANNUAL LEVY REPORT FISCAL YEAR 2013/2014

Intent Meeting: May 15, 2013

Public Hearing: June 05, 2013

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ENGINEER'S REPORT AFFIDAVIT

City of Ridgecrest

Landscaping and Lighting District No. 2012-1,

Tract No. 6740

This Report describes the District and the relevant zones therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2013/2014 as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Kern County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2013.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Ridgecrest

By: _____

Jim McGuire
Senior Project Manager

By: _____

Richard Kopecky
R. C. E. # 16742

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Introduction

Pursuant to the provisions of the *Landscape and Lighting Act of 1972, being Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereafter referred to as the “1972 Act”), and in compliance with the substantive and procedural requirements of *Article XIID of the California State Constitution* (hereafter referred to as the “California Constitution”), the City Council of the City of Ridgecrest, County of Kern, State of California (hereafter referred to as “City”), annually levies and collects special assessments in order to provide annual maintenance for parks, landscaping and lighting improvements within the Landscaping and Lighting District No. 2012-1 (hereafter referred to as the “District”), which includes all lots and parcels of land within the planned residential development known as DR Horton (Tract No. 6740). This Engineer’s Report (hereafter referred to as “Report”) has been prepared in connection with the levy and collection of annual assessments related thereto as required pursuant to *Chapter 1, Article 4* of the 1972 Act.

The City Council proposes to levy and collect annual assessments on the County tax roll for fiscal year 2013/2014, to provide funding for the ongoing costs and expenses required to service and maintain the street lighting and landscape improvements associated with and resulting from the development of the residential properties identified as Tract No. 6740 and known as the DR Horton development located on the west side of College Heights Boulevard, just north of Kendall Avenue. The improvements to be provided by the District and the assessments described herein are made pursuant to the 1972 Act and the provisions of the California Constitution.

This Report describes the District, the improvements, and the assessments to be imposed upon properties in connection with the special benefits the properties receive from the maintenance and servicing of the District improvements. The assessments outlined in this Report represent an estimate of the annual direct expenditures, incidental expenses, and fund balances that will be necessary to maintain and service the improvements to be provided by the District and are based on current development plans and specifications for Tract No. 6740. The current development plans and specifications for Tract No. 6740 and the associated improvements are on file in the Office of Public Works of the City of Ridgecrest and by reference these plans and specifications are made part of this Report.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessment Number (Assessor’s Parcel Number—“APN”) by the Kern County Assessor’s Office. The County Auditor/Controller uses Assessment Numbers and specific District Fund Numbers, to identify on the tax roll, properties assessed for special district assessments. Each parcel within the District will be assessed proportionately for only those improvements for which the parcel receives special benefit.

Each fiscal year, an annual engineer's report for the District shall be prepared and presented to the City Council to address any proposed changes to the District including any proposed annexations, changes to the improvements, budgets and assessments for that fiscal year. The City Council shall annually hold a noticed public hearing regarding these matters prior to approving and ordering the levy of assessments for the upcoming fiscal year.

This Report consists of five (5) parts:

Part I

Plans and Specifications: A general description of the properties and developments within the boundaries of the District and the proposed improvements associated with the District is provided in this section of the Report. The District is being established with a single zone of benefit encompassing each of the residential properties within Tract No. 6740.

Part II

Method of Apportionment: A discussion of benefits the improvements and services provided to the properties within the District and the method of calculating each property's proportional special benefit and annual assessment. This section also identifies and outlines an assessment range formula that provides for an annual adjustment to the maximum assessment rate that establishes limits on future assessments, but also provides for reasonable cost adjustments due to inflation without the added expense of additional Ballot Proceedings.

Part III

District Budget: An estimate of the annual costs to operate, maintain, and service the landscaping, lighting, and appurtenant facilities installed and constructed in connection with the development of properties within the DR Horton development (Tract No. 6740). This budget includes an estimate of anticipated direct maintenance costs and incidental expenses including, but not limited to, administration expenses and collection of appropriate fund balances to establish an initial maximum assessment to be approved by the property owners of record. The maximum assessment amount for each parcel represents that parcel's proportional special benefit of the estimated net annual costs to provide the improvements at build-out and excludes any costs that are considered general benefit or are funded by other sources. The proposed assessments for fiscal year 2013/2014 reflected in the budget, and each subsequent year shall be based on the estimated net annual cost of operating, maintaining, and servicing the improvements for that fiscal year as well as funds to be collected for

authorized reserves or installments for long term maintenance activities that cannot be reasonably collected in a single fiscal year's assessments. The authorized maximum assessment (also referred to as the "Rate per Equivalent Benefit Unit") identified in the budget of this Report reflects the current maximum assessment for fiscal year 2013/2014 and shall continue to be adjusted annually by the Assessment Range Formula described in Part II of this Report.

Part IV

District Diagram: A Diagram showing the exterior boundaries of the District that encompasses each parcel determined to receive special benefits from the improvements. Parcel identification, and the lines and dimensions of each lot and parcel of land within the District, is inclusive of all lots and parcels of land within Tract No. 6740.

Part V

Assessment Roll: A listing of the authorized maximum assessment amount (initial maximum assessment amount adjusted by the Assessment Range Formula) and the proposed levy of assessments for each parcel for fiscal year 2013/2014. The proposed assessment amounts for each parcel is based on the parcel's proportional special benefit as outlined in the method of apportionment and the proposed assessment rates.

Part I — Plans and Specifications

Description of the District

The territory within this District consists of the lots and parcels of land within Tract No. 6740 within the City of Ridgecrest and referred to as the DR Horton development. This residential subdivision consists of sixty-seven (67) planned single-family residential home sites, associated public right-of-ways and easements as identified on the approved tract maps for Tract No. 6740, and by reference these maps and documents are made part of this Report. This District and the territory therein is currently identified on the Kern County Assessor's Parcel Maps as Book 510; Page 010, Parcel 12 (22.70 acres) and is generally located on the west side of College Heights Boulevard, just north of Kendall Avenue and will eventually include the residential streets designated as Del Rosa Drive, Rain Shadow Court, Salt River Drive, Majestic Sky Court and Wild Thorne Drive.

Improvements and Services

Improvements Authorized under the 1972 Act

As generally defined by the 1972 Act and may be applicable to this District, the improvements and associated assessments may include one or more of the following:

- The installation or planting of landscaping;
- The installation or construction of statuary, fountains, and other ornamental structures and facilities;
- The installation or construction of public lighting facilities including, but not limited to street lights and traffic signals;
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof;
- The installation of park or recreational improvements, including, but not limited to, all of the following:
 - Land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage.
 - Lights, playground equipment, play courts, and public restrooms.

- The acquisition of land for park, recreational, or open-space purposes or any existing improvement otherwise authorized pursuant to this section.
- The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to:
 - Repair, removal, or replacement of all or any part of any improvements;
 - Grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities;
 - Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury;
 - The removal of trimmings, rubbish, debris, and other solid waste;
 - The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti;
 - Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements;
 - Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
- Incidental expenses associated with the improvements including, but not limited to:
 - The costs of the report preparation, including plans, specifications, estimates, diagram, and assessment;
 - The costs of printing and advertising, and publishing, posting and mailing of notices;
 - Compensation payable to the County for collection of assessments;
 - Compensation of any engineer or attorney employed to render services;
 - Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
 - Costs associated with any elections held for the approval of a new or increased assessment.

District Improvements

The purpose of this District is to ensure the ongoing maintenance, operation and servicing of local landscaping and lighting improvements and amenities established or installed in connection with development of the properties within the DR Horton residential subdivision (Tract No. 6740). The specific improvements to be maintained are identified in various plans and documents

associated with Tract No. 6740, which are on file with the City and by reference these plans and documents are made part of this Report. These improvements generally include street lighting within and adjacent to the tract and the various landscaped areas on the perimeter of this development including the public parkways and easements on the west side of College Heights Boulevard and the north side of Kendall Avenue.

Landscape Improvements

The landscape improvements for the District may include, but are not limited to turf, ground cover, shrubs and plants, natural vegetation, trees, irrigation and drainage systems, masonry walls or other fencing, hardscapes, monuments, and associated appurtenant facilities located in the public right-of-ways or landscape easements on the perimeter of Tract No. 6740 that have been dedicated to the City for maintenance. These landscape areas may include, but are not limited to the parkway and entryway areas located on the west side of College Heights Boulevard between Kendall Avenue and the northern boundary of Tract 6740 and the north side of Kendall Avenue between College Heights Boulevard to Del Rosa Drive. The maintenance and servicing of the improvements generally include, but are not limited to all materials, equipment, utilities, labor and incidental expenses including administrative expenses required for the annual operation of the District as well as the performance of periodic repairs, replacement and expanded maintenance activities as needed to provide for the growth, health, and beauty of landscaping and/or the proper operation and functioning of the irrigation and drainage systems as well as the related hardscape amenities including fencing and sidewalks within the public-right-of-ways. The following is a general description of the landscape improvements planned for this District and for which properties may be assessed:

College Heights Boulevard:

- Approximately 5,450 square feet of landscaped area located on the west side of College Heights Boulevard from the northern boundary of Tract 6740 (Northeast Corner of Lot 1) south to Salt River Drive including the entryway landscaping at the corner of Salt River Drive, which is adjacent to Lot 33. Including, but not limited to approximately:
 - 1,485 square feet of landscaped area in the street right-of-way;
 - 1,826 square feet of landscaped easement associated with Lot 1;
 - 613 square feet of landscaped easement associated with Lot 2;
 - 1,526 square feet of landscaped easement associated with Lot 33;
 - 15 Trees;
 - 207 Shrubs;
 - 25 vines attached to the masonry wall;

- 313 linear feet of masonry wall;
 - 2,058 square feet of sidewalk area; and
 - The drip irrigation system for these landscaped areas.
- Approximately 3,982 square feet of landscaped area located on the west side of College Heights Boulevard from Salt River Drive south to Kendall Avenue including the entryway landscaping at the corners of Salt River Drive (adjacent to Lot 34) and Kendall Avenue (adjacent to Lot 61). Including, but not limited to approximately:
 - 2,850 square feet of landscaped area in the street right-of-way;
 - 76 square feet of landscaped easement associated with Lot 34;
 - 38 square feet of landscaped easement associated with Lot 59;
 - 1,018 square feet of landscaped easement associated with Lot 60;
 - 15 Trees;
 - 128 Shrubs;
 - 34 vines attached to the masonry wall;
 - 449 linear feet of masonry wall;
 - 1 metal gate;
 - 2,916 square feet of sidewalk area; and
 - The drip irrigation system for these landscaped areas.

Kendall Avenue:

- Approximately 1,480 square feet of landscaped area located on the north side of Kendall Avenue between College Heights Boulevard (adjacent to Lot 62) to Wild Thorne Drive including the entryway landscaping at the corner of Wild Thorne Drive (adjacent to Lot 67). Including, but not limited to approximately:
 - 1,310 square feet of landscaped area in the street right-of-way;
 - 170 square feet of landscaped easement associated with Lot 67 at the corner of Wild Thorne Drive;
 - 2 Trees;
 - 122 Shrubs;
 - 47 vines attached to the masonry wall;
 - 561 linear feet of masonry wall;
 - 3,486 square feet of sidewalk area; and
 - The drip irrigation system for these landscaped areas.

- Approximately 1,243 square feet of landscaped area located on the north side of Kendall Avenue between Wild Thorne Drive and Del Rosa Street including the entryway landscaping and easements at the corners of Wild Thorne Drive (adjacent to Lot 50) and Del Rosa Street (adjacent to Lot 49). Including, but not limited to approximately:
 - 1,243 square feet of landscaped area in the street right-of-way;
 - 5 Trees;
 - 69 Shrubs;
 - 15 vines attached to the masonry wall;
 - 186 linear feet of masonry wall;
 - 1,530 square feet of sidewalk area; and
 - The drip irrigation system for these landscaped areas.

Public Street Lighting Improvements

Public street lighting improvements to be funded by the District assessments may include, but are not limited to, electrical energy, lighting fixtures, poles, meters, conduits, electrical cable and associated appurtenant facilities including, but not limited to:

- Sixteen (16) street lights located within Tract No. 6740 including:
 - 4 lights on the south side of Rainshadow Court
 - 3 lights on the north side of Salt River Drive
 - 2 lights on either side of Wild Thorne Drive
 - 3 lights on either side of Majestic Sky Court
 - 4 lights on the east side of Del Rosa Street
- Ten (10) street lights on the perimeter of Tract No. 6740 including:
 - 4 lights on the north side Kendall Street
 - 6 lights on the west side of College Heights Boulevard
- Any other public lighting facilities on the streets surrounding or adjacent to Tract No. 6740 including future traffic signals that may be deemed necessary or desired for the safe ingress or egress to the properties within the District.

Excluded Improvements

Not included as District improvements are improvements located on private property other than the areas designated above as easements. Such improvements and facilities including street trees shall be provided and maintained by the individual property owners.

Part II — Method of Apportionment

Based on the provisions of the 1972 Act and the California Constitution, this section of the Report summarize an analysis of the benefits associated with the improvements and services to be provided by the District (both general and special); the resulting District structure (zones of benefit); the formulas used to calculate each parcel's proportional special benefit and assessment obligation based on the entirety of the cost to provide the improvements (method of assessment); and the establishment of an inflationary formula for such assessments to address anticipated cost increases due to inflation (assessment range formula).

Benefit Analysis

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, which include but are not limited to the construction, maintenance, operation, and servicing of landscape improvements, public street lighting and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”

In conjunction with the provisions of the 1972 Act, the California Constitution Article XIID addresses several key criteria for the levy of assessments, notably:

Article XIID Section 2d defines District as:

“District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service”;

Article XIID Section 2i defines Special Benefit as:

“Special benefit” means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute “special benefit.”

Article XIID Section 4a defines proportional special benefit assessments as:

“An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

Each of the proposed District improvements and the associated costs to maintain and service those improvements have been reviewed, identified and allocated to properties within the District based on special benefit pursuant to the provisions of the California Constitution and 1972 Act. The local improvements provided by this District and for which properties will be assessed have been identified as necessary, desired and required for the orderly development of the properties within District (Tract No. 6740) to their full potential, consistent with the development plans and applicable portions of the City’s General Plan. As such, these particular improvements are clearly the direct result of developing each of the individual lots and parcels within the District and although the improvements are within the public right-of-ways or dedicated easements, the financial obligation to support and maintain such improvements would be necessary and required of the individual property owners either directly or through an association if this District was not established. Clearly these local improvements and the long term maintenance and servicing of those improvements directly affect each property and provide shared special benefits including, but not limited to:

- enhanced property safety (protection and access) from local street lights within and adjacent to the development;
- enhanced property and neighborhood appearance (esthetics) resulting from well maintained landscaped areas, graffiti and debris control on the perimeter and entryways to the development; and,
- the long term economic and environmental advantages to properties including the enhanced presentation and marketability of properties that have such improvements, expanded green space and trees which reduce traffic noise and dust, and the long-term cost-efficiency of services being provided by the City (economy of scale) as well as the regulatory restrictions on future cost increases.

Based on the parameters of special benefit as outlined by the Constitution, general benefit may be described as an overall and similar benefit to the public in general resulting from the improvements, activity or service to be provided for

which an assessment is levied. Although the District improvements are located on public streets that are visible to the general public, it is clear that the ongoing maintenance of these improvements are only necessary for the appearance, safety and advantage of the properties within the District and are not required nor necessarily desired by any properties outside the District boundary. As the improvements and the services to be provided are specific to the development and properties within the District boundaries and these improvements and services do not extend beyond the District boundaries (The District encompasses all properties receiving special benefits), any access or proximity to these improvements by other nearby properties or developments would be considered incidental and the potential general benefits to the public at large are considered intangible. Therefore it has been determined that these District improvements provide no measurable or quantifiable general benefit to properties outside the District or to the public at large.

The method of apportionment (method of assessment) established herein is based on the premise that each assessed property receives special benefits from the improvements, services and activities to be funded by such assessments, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits as outlined in the preceding definitions established in the California Constitution. The proposed assessment revenues to be collected for the District provide a means by which property owners can collectively and effectively fund the cost of shared local improvements that directly impact their property. The District assessments will support the operation and maintenance of the District improvements and shall be used for only that purpose, consistent with the intent of the Act and the Constitution.

Assessment Methodology

The City proposes to annually levy and collect special benefit assessments in order to maintain and service the improvements associated with Tract No. 6740. The estimated annual cost to maintain the improvements are identified in the budget section of this Report, including all estimated annual expenditures; funding for long term repair, replacement and rehabilitation costs; incidental expenses necessary to operate and support the district including administration and authorized reserve; and any revenues from other sources or previous deficit funding that would adjust the amount to be assessed.

In order to calculate and identify the proportional special benefit received by each parcel and ultimately each parcel's proportionate share of the improvement costs it is necessary to consider not only the improvements and services to be provided, but the relationship each parcel has to those improvements as compared to other parcels in the District

Article XIID Section 4a reads in part:

“...The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement or for the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

The benefit formula used to determine the assessment obligation should therefore be based upon both the improvements that benefit the parcels within the District as well as the proposed land use of each property as compared to other parcels that benefit from those specific improvements. To identify and determine the special benefit to be received by each parcel and its proportional share of the improvement costs it is necessary to consider both the planned improvements and the properties that benefit from those improvements.

Landscaping and lighting improvements like most public improvements, provide varying degrees of benefit (whether they be general or special) based largely on the extent of such improvements, the location of the improvements in relationship to properties, the different types of properties associated with the improvements and the reason or need for such improvements as it relates to individual properties. To establish the proportional special benefit of each parcel, these factors need to be addressed and formulated in the method of apportionment by the use of benefit zones that reflect the extent and location of the improvements in relationship to the properties, as well as the specific use and size of each property which reflects each parcel's need for such improvements and its reasonable cost of the proportional special benefit as compared to other properties that benefit from those same improvements.

Zones of Benefit

In an effort to ensure an appropriate allocation of the estimated annual cost to provide various improvements based on proportional special benefits, Districts often times include benefit zones (“Zones”) as authorized pursuant to Chapter 1 Article 4, Section 22574 of the 1972 Act:

“The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas

will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements.”

While the California Constitution requires that “The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement...”; it is reasonable to conclude that certain landscaping and lighting improvements may benefit most if not all properties within a district while other improvements may only provide special benefits to specific parcels, developments or portions of the district (particularly in larger districts), while still other improvements may be identified and proportionately allocated as both special benefits and a general benefit.

Based on a review of the location and extent of the improvements for this District and the direct proximity and relationship to the properties therein, it has been determined that each parcel within Tract 6740 will receive proportionally similar special benefits from the local street lighting and landscape improvements located on the perimeter of the development and the establishment of benefit zones is not necessary. However, because this is the City’s first development established as a 1972 Act district and it is likely that future developments in the City may facilitate a similar need, Tract 6740 has been established and referred to as Zone 01 for this District. While this Zone designation has no direct bearing on the calculation of proportional special benefit at this time, it does establish an initial zone structure and naming convention that may be utilized for future developments or properties that may be annexed to this District under the provisions of the 1972 Act.

Details regarding the location and extent of the improvements within the District and the Zones therein are on file in the office of the Public Works Department and by reference these documents are made part of this Report. A diagram showing the exterior boundaries of the District is attached and incorporated herein under Part IV (District Diagram) of this Report.

Equivalent Benefit Units

In addition to the use of Zones, the method of apportionment established for this District to reflect the proportional special benefit of each parcel utilizes a weighted methodology of apportionment commonly referred to as an Equivalent Benefit Unit (EBU) methodology. This method of apportionment establishes the single-family home site as the basic unit of assessment. A single-family residential unit or lot is assigned one (1.0) Equivalent Benefit Unit (EBU) and other property types (land uses) are proportionately weighted (weighted EBU) based on a benefit formula that equates each property’s specific characteristics and special benefits to that of the single-family residential unit. This proportional weighting may be based on several considerations that may include, but are not limited to: the type of development (land use), development-status (developed

versus undeveloped), size of the property (acreage or units), vehicular trip generation, street frontage, densities or other property related factors including any development restrictions or limitations; as well as the property's location and proximity to the improvements (which would be addressed by its Zone designation).

For most local landscaping and lighting improvements and assessments, the most appropriate proportional special benefit calculation for each parcel is reasonably determined by three basic property characteristics:

- Proximity — As previously noted, each parcel in the District shall be identified and grouped into Zones based on each parcel's proximity and relationship to the District improvements;
- Land use — Commercial/Industrial Use; Residential Use, Institutional Use, Vacant Land (Undeveloped Property), Public Property etc.; and,
- Property Size — Acreage for non-residential properties (both developed and undeveloped); Units for residential properties. Property size (acreage or units) provides a definable and comparative representation of each parcel's proportional special benefit not only to similar types of properties but to other properties as well.

The district is comprised entirely of one planned single-family residential development in which each single-family residential lot has proportionally similar and equal special benefits from the improvements, the following provides a more comprehensive method of apportionment (proportional benefit calculation) that incorporates other commonly classified land uses for comparison purposes and to establish an initial method of apportionment that may reasonably be applied to properties that could be annexed to this District in the future.

Note: The method of calculating the proportional (weighted) special benefit for the various land use types outlined in the following may be modified as needed to accurately reflect each parcel's proportional special benefits compared to other property types, if and when such land uses are annexed and incorporated into the District.

Single-Family Residential Property — is defined as a fully subdivided residential home site with or without a structure. For purposes of establishing the proportional special benefits and equivalent benefit units for other land uses in this District, the single-family residential land use is designated as the basic unit of assessment and shall be assigned 1.000 EBU per parcel.

Multi-Family Residential & Mixed Use Property — is defined as a fully subdivided residential parcel that has more than one residential unit developed

on the parcel. (This land use includes apartments, duplexes, triplexes, etc., but does not include condominiums, town-homes). This land use designation may also include properties identified by the County Assessor's Office as mixed use property for which there is more than one residential unit (known number of residential units) associated with the property and for which the parcel's primary use is residential, but may also include some commercial component or unit associated with that property.

Although multi-family residential properties receive similar special benefits to that of single-family residential property and an appropriate and comparative calculation of proportional special benefits is reasonably reflected by the parcel's total number of residential units, it would not be reasonable to conclude that on a per unit basis, the benefits are equal. Studies have consistently shown that multi-family units impact public infrastructure at reduced levels compared to a single-family residence, which is reflective of their reduced structure size, vehicular trip generation and need for various public improvements. Furthermore, as the density (number of units per parcel) increase, the average distance from the improvements tend to increase and the number of vehicular trips generated tend to decline because the population density per unit tend to decrease (largely because of reduced unit sizes). Based on these considerations, it is reasonable to conclude that the proportional special benefits per unit is less than that of a single-family residential property and appropriate weighting of the proportional special benefit per unit for multi-family residential properties as compared to a single-family residential is best represented by the following sliding scale: 0.625 EBU per unit for the first 5 units; plus 0.5.00 EBU per unit for units 6 through 25; plus 0.3.75 EBU per unit for units 26 through 50; plus 0.250 EBU per unit for units 51 through 100; plus 0.125 EBU per unit for units 101 or above.

Condominium/Town-home Property — is defined as a fully subdivided residential condominium or town-home parcel that typically has one residential unit associated with each Assessor's Parcel Number, but is part of a multi-unit development for which each condominium or town-home parcel shares or has common interest (common area) with the other residential parcels in that development.

The development attributes of condominiums and town-homes tend to be a blend of the single-family residential and multi-family residential properties. Like multi-family residential properties, individual units within such developments usually do not have actual street frontage (where the local improvements are located, particularly as it relates to street lights). However, because condominium and town-home properties represent individual residential units that are usually privately owned, like single-family residential properties these properties tend to be owner occupied with relatively fewer vacancies per unit than multi-family residential properties, which in turn represents greater average vehicular trip generation per unit than multi-family residential properties. However, because this property type usually has a much higher development density (greater number of units per acre) than single-family residential properties the actual

number of street lights per unit is clearly less than that of a single-family residential property and the average distance from the improvements tend to increase.

In consideration of the typical development characteristics discussed above, it has been determined that an appropriate allocation of special benefit for condominiums, town-homes and similar residential properties is best represented by an assignment of 0.750 EBU per unit. (Because these parcels typically represent a single residential unit or small group of units that are each privately owned, no adjustment for multiple units is applied to this land use as it is for multi-family residential properties).

Developed Commercial/Industrial Property — is defined as a developed property with structures (buildings) that is used or may be used for commercial purposes, whether the structures are occupied or not. This land use does not include parcels for which the primary use of the property is considered residential or Hotels and Motels (transient residential). This land use classification includes most types of commercial enterprises including but not limited to commercial retail; food services; banks; shopping centers; recreational facilities; office buildings and professional buildings, as well as industrial properties including service centers; warehousing and manufacturing. This land use classification also includes any parcel that may incorporate a single residential unit, but is also used in whole or in part for commercial purposes.

Clearly, the presence of local landscaping and/or street lighting improvements (or the lack thereof) has a direct and distinct impact on commercial/industrial properties and the businesses associated with those properties. Utilizing vehicular trip generation data outlined by the Institute of Transportation Engineers Informational Report, Seventh Edition; commercial/industrial properties generate on average approximately four (4) times the daily vehicular trips per acre than the trips generated by a single-family residential property (9.57 trips per single-family residential unit compared to 42.32 trips per acre for commercial properties). While the actual daily trips generated by a particular commercial/industrial property may be greater or less than this average, it does provide a reasonable indicator of the proportionality of the special benefits associated with such properties. In support of this finding, an analysis of development densities throughout California indicates that on average for most cities, the combination of single-family and condominium developments yield approximately 4.06 residential units per acre.

While the preceding clearly suggests that the direct proportional special benefits to commercial/industrial properties is reasonably reflected by an apportionment of 4.000 EBU per acre, because most commercial/industrial parcels represents a separate and independent commercial enterprise or business, it has been determined that the proportional special benefit for any individual commercial or industrial parcel is at least equal to that of a single-family residential property. Therefore, a commercial/industrial parcel that is less than one-quarter of an acre

in size shall be assigned 1.000 EBU (minimum EBU). Likewise, it is reasonable to conclude that there is a limit to the proportional special benefit that any single parcel receives from local landscaping and lighting improvements (maximum EBU) unless the improvements are specifically and only associated with that individual parcel. Generally, most commercial/industrial properties that are directly associated with landscaping and/or street lighting improvements tend to be less than ten acres (most significantly less), and for those greater than ten acres, a significant portion of the property is for parking or undeveloped, and their actual frontage along the public streets where the improvements are located is usually no greater than smaller parcels. Therefore it is appropriate for commercial/industrial parcels not be assessed for any acreage greater than ten (10.00) acres, which sets the maximum EBU at 40.000 EBU for this land use classification.

Developed Hotel/Motel Property — Although Hotel/Motel Properties are certainly viewed as a commercial enterprise, and would have similar special benefits as commercial/industrial properties for landscape improvements, these properties clearly have a more significant nighttime use and traffic generation than other commercial/industrial properties that result from their transient residential activities. Clearly, the presence of local street lighting or the lack thereof can have a direct and significant impact on hotel and motel properties because of their heightened nighttime business activities. To reflect this increased proportional special benefit resulting from higher nighttime use and need for local street lighting as compared to other commercial/industrial properties, the proportional special benefits and assessments for this land use classification shall be based on 6.000 EBU per acre. As with commercial/industrial properties, minimum and maximum acreage limits shall be applied in calculating each parcel's individual assessment. These acreage limits result in a minimum Equivalent Benefit Unit of 1.500 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 60.000 EBU for parcels greater than ten acres.

Developed Institutional Property — is defined as developed private properties used for the purposes of public related services or activities, including but not limited to Colleges, Private Schools, Places of Worship, Day Care Centers, Fraternal Organizations, Hospitals, Convalescent or Retirement Homes, or other similar public service or assembly type properties.

Although properties in this land use classification are certainly considered non-residential properties, these properties certainly benefit less from local landscaping and lighting improvements than commercial/industrial properties based on several considerations: they represent businesses/operations that provide public related or community services (educational, medical care, religious etc.); they are generally non-profit organizations; and they usually have less weekly hours of operation and less vehicular trip generation than similar sized commercial/industrial properties. Based on these considerations, the Equivalent Benefit Units applied to these properties shall be based on 2.000

EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.500 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 20.000 EBU for parcels greater than ten acres.

Developed Public Property — is defined as developed public or government owned property used for public related services or activities, including but not limited to city facilities including parks, community centers, fire and police stations, and city offices; county or state offices and facilities; federal, state or county court facilities; US postal service facilities; public schools; public utility facilities or offices; or other similar developed public properties.

While many of these properties have the potential to be converted or utilized as commercial or other non-residential enterprises, because their purpose and function is specifically for public related services and activities. They generally have no or limited nighttime use, and have an average vehicular trip generation that is similar to Institutional properties. Therefore, the Equivalent Benefit Units applied to these properties shall be based on 2.000 EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.500 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 20.000 EBU for parcels greater than ten acres.

It should be noted however, that the County Tax Collector's Office typically identifies these properties as "Non-Taxable" and does not generate tax bills for such properties and as a matter of practical application, the calculated special benefit and proposed assessment obligation for such properties cannot be collected through the tax roll as other District assessments. Therefore, in addition to any costs determined to be of general benefit, the City shall contribute to the District additional funding to cover the proportional assessment revenue that would otherwise be applied to these properties. Each fiscal year, the assessment engineer shall calculate the proportional special benefit and financial obligation associated with these properties and the annual budget shall reflect a City contribution in an amount to the District that is equal to or greater than that calculated obligation. (The amount of that contribution need not be identified separately, but may be included as part of the City's overall annual contribution to the District). Because no actual assessment shall be levied on parcels classified as Public Property, as part of any notice and ballot proceedings being conducted in connection with the District, the ballots for these properties shall reflect a zero (\$0.00) assessment amount.

Parking Lot/Limited Use Property — This land use classification is applied to developed privately owned properties that the City considers not to be fully developed commercial/industrial, institutional or residential properties. This land use classification is typically applied to parcels that are identified as parking lots with limited or no buildings; but may also identify parcels that have limited or

restricted non-residential use where the typical commercial/industrial or institutional classification is not applicable or appropriate. The Equivalent Benefit Units applied to these properties shall be based on 1.000 EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.250 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 10.000 EBU for parcels greater than ten acres.

Vacant Property —is defined as property that has been identified as undeveloped, but has reasonable development potential (Few or no development restrictions). When considering the special benefits from landscaping and lighting improvements it becomes evident that the proportional special benefits associated with vacant property is clearly less than that of developed properties. Although vacant properties certainly derive special benefits from local landscaping and lighting improvements, these special benefits are limited to the land (lot) itself. Conversely, approximately half of the direct and immediate special benefits for developed properties are related to the daily use or potential use of that property. Therefore, the Equivalent Benefit Units applied to these properties shall be based on 0.500 EBU per acre (half as much as Parking Lot/Limited Use Property) with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.125 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 5.000 EBU for parcels greater than ten acres.

Exempt Property (Parcel) — identifies parcels that for various reasons, it has been determined that the parcel does not and will not receive special benefits from the improvements. This land use classification may include but is not limited to:

- Lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County);
- Dedicated public easements including open space areas, utility rights-of-way, greenbelts, parkways, or other publicly-owned or utility-owned land that serves the community or general public and are not considered or classified as developed public properties;
- Parcels of land that are privately owned, but cannot be developed independently from an adjacent property or is part of a shared interest with other properties, such as common areas, sliver parcels, bifurcated lots or properties with very restrictive development potential or use.

Because these properties either provide a public service that is comparable to landscaping or street lighting improvements, or they are dependent on another property or development, these types of parcels have no direct need for such improvements and are considered to receive no special benefits Therefore these

parcel shall be exempt from assessment and are assigned 0.0000 EBU. However, these properties shall be reviewed annually by the assessment engineer to confirm the parcel's use and/or development status has not changed.

Special Case Property — In many districts where multiple land use classifications are involved, there may be one or more properties that the standard land use classifications do not accurately identify the use and special benefits received from the improvements or there may be something about that particular parcel that should be noted for review in subsequent fiscal years.

The Equivalent Benefit Units assigned to Special Case Properties will vary depending on the circumstances and reasons for treating each particular property as a Special Case. The Equivalent Benefit Unit(s) assigned to each such parcel may be based on adjusted acreage, units or a combination of those factors. The City and/or the assessment engineer tasked with the administration of the District shall annually review each parcel designated as a Special Case Property and based on that review shall make appropriate adjustments to that property's land use and Equivalent Benefit Unit assignment as warranted.

The following is a summary of property types and the Equivalent Benefit Unit assignments described in the preceding discussion of Equivalent Benefit Units.

Summary of Equivalent Benefit Unit Assignments

Land Use	Benefit Unit Calculations		
Single-Family Residential Property	1.000	per unit	
Multi-Family Residential & Mixed Use Property	0.625	per unit	(units 1-5)
	0.500	per unit	(units 6-25)
	0.375	per unit	(units 26-50)
	0.250	per unit	(units 51-100)
	0.125	per unit	(units greater than 100)
Condominium/Town-home Property	0.750	per unit	
Developed Commercial/Industrial Property	4.000	per acre	(minimum 1.000 EBU; maximum 40.000 EBU)
Developed Hotel/Motel Property	6.000	per acre	(minimum 1.500 EBU; maximum 60.000 EBU)
Developed Institutional Property	2.000	per acre	(minimum 0.500 EBU; maximum 20.000 EBU)
Developed Public Property	2.000	per acre	(minimum 0.500 EBU; maximum 20.000 EBU)
Parking Lot/Limited Use Property	1.000	per acre	(minimum 0.250 EBU; maximum 10.000 EBU)
Vacant Property	0.500	per acre	(minimum 0.125 EBU; maximum 5.000 EBU)
Exempt Property	0.000	per parcel	
Special Case Property	varied	based on circumstances associated with each parcel	

Allocation of Improvement Costs

Pursuant to the provisions of the California Constitution, the proportionate special benefit derived by each parcel within the District and its corresponding assessment obligation shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement.

The benefit formula applied to parcels within this District is based on the preceding EBU discussion and table. Each parcel's EBU correlates the parcel's special benefit received as compared to the other parcels benefiting from the District improvements.

The following formula is used to calculate each parcel's proportional benefit:

$$\text{Property Type EBU} \times (\text{Acreage/Units/Parcel/Lot}) = \text{Parcel EBU}$$

An assessment amount per EBU ("Rate") for the District improvements is established by taking the total cost of the improvements and dividing that amount by the total number of EBUs for parcels benefiting from such improvements.

$$\text{Total Balance to Levy} / \text{Total EBUs} = \text{Levy per EBU ("Rate")}$$

This amount is then applied back to each parcel's individual EBU to determine each parcel's proportionate benefit and assessment obligation.

$$\text{Rate} \times \text{Parcel EBU} = \text{Parcel Levy Amount}$$

Assessment Range Formula

Any new or increased assessment requires certain noticing and meeting requirements by law. The Brown Act defines the terms "new or increased assessment" to exclude certain conditions. These certain conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed."

Recognizing that the cost of maintaining the improvements will likely increase over time due to inflation, the assessments (initial maximum assessment rate established in fiscal year 2012/2013) established a fixed 3.5% annual inflationary adjustment (Assessment Range Formula). This 3.5% annual adjustment provides for reasonable increases and inflationary adjustment to the initial maximum assessment rate approved by the property owners as part of the protest ballot proceeding conducted in connection with the formation of this District.

The adoption of the maximum assessment rate and the Assessment Range Formula described herein does not mean that the annual assessments will necessarily increase each year nor does it absolutely restrict the assessments to the adjustment amount. Although the maximum assessment amount that may be levied shall be adjusted (inflated) by 3.5% each year, the actual amount to be assessed will be based on the District's estimated costs (budget) for that year. If the calculated assessment is less than the adjusted maximum assessment, then the calculated assessment may be approved by the City Council for collection. If the calculated assessment (based on the proposed budget) is greater than the adjusted maximum assessment for that fiscal year, then the assessment is considered an increased assessment and would require a property owner approval through a protest ballot proceeding before imposing such an increase. Otherwise, it would be necessary to reduce the budget or provide a contribution from the City to reduce the amount to be levied to an amount that can be supported by an assessment rate less than or equal to the maximum assessment rate authorized for that fiscal year.

The Assessment Range Formula (3.5% annual adjustment) has been applied to the authorized maximum assessment rate identified in the District Budget for fiscal year 2013/2014 and shall be applied in all subsequent fiscal years unless the City Council formally suspends its application.

Part III — District Budget

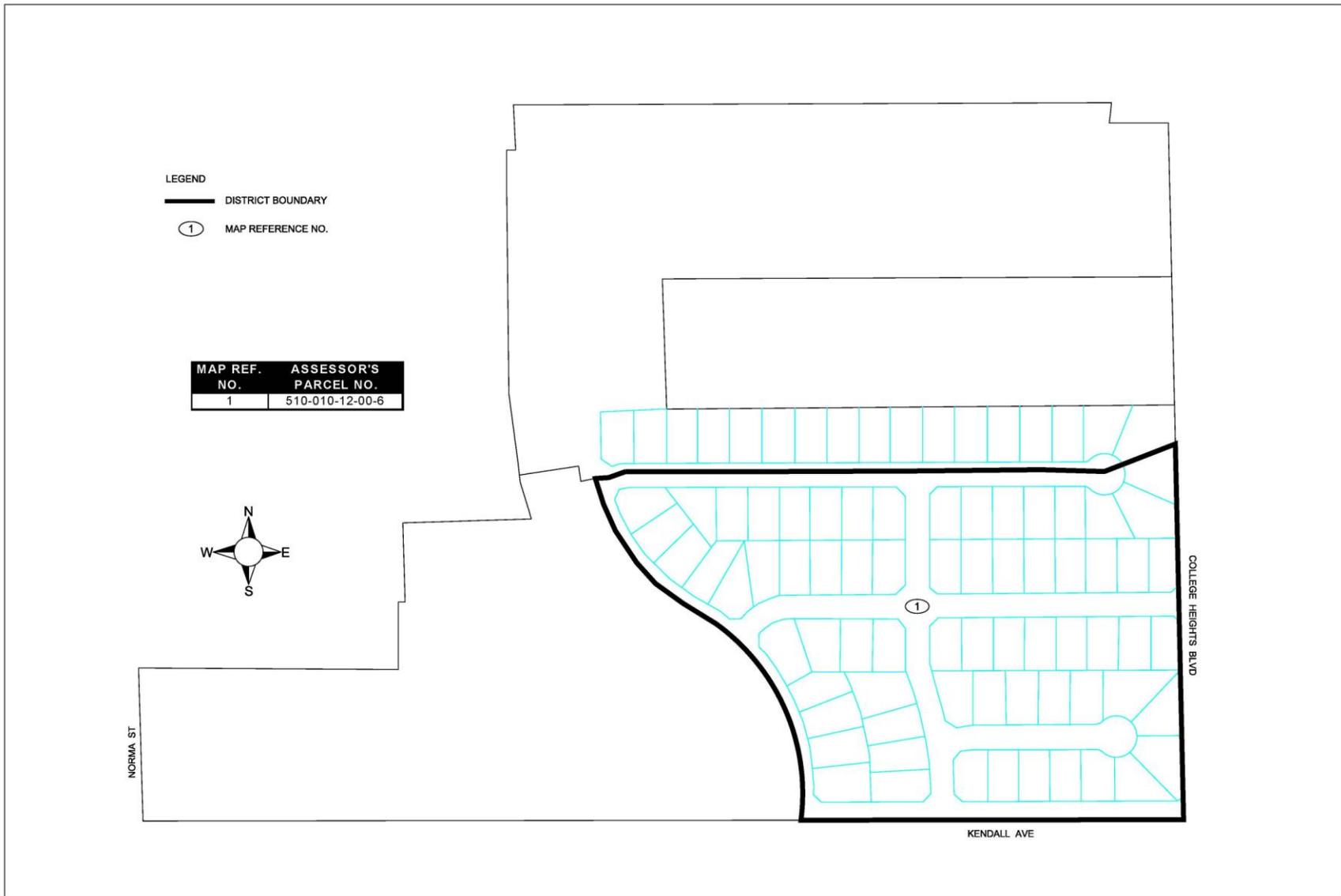
The following budget outlines the estimated costs to maintain the improvements at build-out which establishes the initial Maximum Assessment per EBU (Maximum Assessment Rate) and the proposed budget and applicable assessment rates for Fiscal Year 2013/2014.

BUDGET ITEMS	Total Budget & Assessment Rate	
	Maximum Authorized	Proposed Fiscal Year 2013/2014
ANNUAL LANDSCAPE MAINTENANCE (DIRECT COSTS)		
Landscape Maintenance Parkway (In ROW)	2,390	-
Landscape Maintenance Parkway (Easement)	1,425	-
Tree Maintenance	310	-
Sidewalk Maintenance	75	-
Masonry Wall Maintenance	345	-
Graffiti/Nuisance Abatement	150	-
Total Annual Maintenance	4,695	-
Landscape Water	1,600	-
Landscape Electricity	200	-
Total Annual Landscape Utilities (Water & Electricity)	1,800	-
Total Annual Lighting (Maintenance & Energy)	4,480	3,136
Annual Maintenance Direct Costs (Total)	\$ 10,975	\$ 3,136
ANNUAL REHABILITATION/REPLACEMENT COLLECTION		
Parkway Rehabilitation/Replacements (In ROW)	110	110
Slope Rehabilitation/Replacements (Easement)	65	65
Tree Rehabilitation/Replacements	460	460
Sidewalk Rehabilitation/Replacements	35	35
Masonry Wall Rehabilitation/Replacements	340	340
Street Light Rehabilitation/Replacements	440	440
Annual Rehabilitation/Replacement Funding	\$ 1,450	\$ 1,450
Total Annual Maintenance Funding	\$ 12,425	\$ 4,586
INCIDENTAL & OTHER ANNUAL FUNDING EXPENSES		
Reserve Fund Collection	625	625
City Administration/Service Expenses	5,243	5,243
County Administration Fees	38	38
Miscellaneous Administration Expenses	45	45
Total Annual Incidental Funding Expenses	\$ 5,951	\$ 5,951
Total Annual Expenses	\$ 18,376	\$ 10,537
CONTRIBUTIONS/FUNDING ADJUSTMENTS		
Revenues from Other Sources	-	-
City Contribution	-	-
Total Contributions	\$ -	\$ -
Balance to Levy	\$ 18,376	\$ 10,537
DISTRICT STATISTICS		
Total Parcels	67	67
Parcels Levied	67	67
Total Benefit Units	67.0000	67.0000
Levy per EBU (Applied)	\$ 274.28	\$ 157.28
* Maximum Assessment Rate per EBU	\$ 274.28	\$ 274.28

Part IV — District Diagram

The lots and parcels of land within the District consist of the lots and parcels within and associated with the planned residential development known as DR Horton (Tract No. 6740).

As of the writing of this Report, these lots and parcels of land are inclusive of the Kern County Assessor's Parcel Maps as Book 510; Page 01, Parcel 12, and by reference this map and the lines and dimensions described therein are made part of this Report. The District Diagram (boundary map) is provided on the following page and encompasses the entire residential development identified as Tract No. 6740, the boundaries of which are conterminous with the boundaries of parcel 510-010-12, and by reference the diagrams and maps filed for Tract No. 6740 including the lines and dimensions described therein are made part of this Report. The combination of the District Diagram and the Assessment Roll contained in Part V of this Report constitutes the Assessment Diagram for this District.



Part V — Assessment Roll

Parcel identification for each lot or parcel within the District is based on available parcel maps and property data from the Kern County Assessor’s Office. A listing of the existing parcels (APNs) to be assessed within this District, along with the corresponding EBU assignment, Maximum Assessment and Proposed Assessment for fiscal year 2013/2014 are provided herein.

If any APN submitted for collection of the assessments is identified by the County Auditor/Controller of the County of Kern to be an invalid parcel number for any fiscal year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment, Rate and Assessment Range Formula as described in this Report and approved by the City Council.

Assessor's Parcel Number	Tract	Lot	Site Address	EBU	Maximum Assessment Authorized	Assessment Amount FY 2013/2014
510-211-01	6740	1	101 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-02	6740	2	105 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-03	6740	3	109 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-04	6740	4	113 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-05	6740	5	117 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-06	6740	6	121 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-07	6740	7	125 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-08	6740	8	129 Rainshadow Ct	1.00	\$274.28	\$157.28
510-211-09	6740	26	128 Salt River Dr	1.00	\$274.28	\$157.28
510-211-10	6740	27	124 Salt River Dr	1.00	\$274.28	\$157.28
510-211-11	6740	28	120 Salt River Dr	1.00	\$274.28	\$157.28
510-211-12	6740	29	116 Salt River Dr	1.00	\$274.28	\$157.28
510-211-13	6740	30	112 Salt River Dr	1.00	\$274.28	\$157.28
510-211-14	6740	31	108 Salt River Dr	1.00	\$274.28	\$157.28
* 510-211-15	6740	32	104 Salt River Dr	1.00	\$274.28	\$157.28
* 510-211-16	6740	33	100 Salt River Dr	1.00	\$274.28	\$157.28
510-212-01	6740	34	101 Salt River Dr	1.00	\$274.28	\$157.28
510-212-02	6740	35	105 Salt River Dr	1.00	\$274.28	\$157.28
510-212-03	6740	36	109 Salt River Dr	1.00	\$274.28	\$157.28
510-212-04	6740	37	113 Salt River Dr	1.00	\$274.28	\$157.28
510-212-05	6740	38	117 Salt River Dr	1.00	\$274.28	\$157.28
510-212-06	6740	39	121 Salt River Dr	1.00	\$274.28	\$157.28
510-212-07	6740	40	125 Salt River Dr	1.00	\$274.28	\$157.28
510-212-08	6740	41	129 Salt River Dr	1.00	\$274.28	\$157.28
* 510-212-09	6740	54	124 Majestic Sky Ct	1.00	\$274.28	\$157.28

Assessor's Parcel					Maximum Assessment	Assessment Amount
Number	Tract	Lot	Site Address	EBU	Authorized	FY 2012/2013
* 510-212-10	6740	55	120 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-11	6740	56	116 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-12	6740	57	112 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-13	6740	58	108 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-14	6740	59	104 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-15	6740	60	100 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-16	6740	61	101 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-17	6740	62	105 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-18	6740	63	109 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-19	6740	64	113 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-20	6740	65	117 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-21	6740	66	121 Majestic Sky Ct	1.00	\$274.28	\$157.28
* 510-212-22	6740	67	125 Majestic Sky Ct	1.00	\$274.28	\$157.28
510-213-01	6740	9	201 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-02	6740	10	205 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-03	6740	11	209 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-04	6740	12	213 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-05	6740	13	217 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-06	6740	14	221 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-07	6740	15	225 Rainshadow Ct	1.00	\$274.28	\$157.28
510-213-08	6740	16	2000 Del Rosa St	1.00	\$274.28	\$157.28
510-213-09	6740	17	2004 Del Rosa St	1.00	\$274.28	\$157.28
510-213-10	6740	18	2008 Del Rosa St	1.00	\$274.28	\$157.28
510-213-11	6740	19	2012 Del Rosa St	1.00	\$274.28	\$157.28
510-213-12	6740	20	2016 Del Rosa St	1.00	\$274.28	\$157.28
510-213-13	6740	21	216 Salt River Dr	1.00	\$274.28	\$157.28
510-213-14	6740	22	212 Salt River Dr	1.00	\$274.28	\$157.28
510-213-15	6740	23	208 Salt River Dr	1.00	\$274.28	\$157.28
510-213-16	6740	24	204 Salt River Dr	1.00	\$274.28	\$157.28
510-213-17	6740	25	200 Salt River Dr	1.00	\$274.28	\$157.28
510-214-01	6740	42	201 Salt River Dr	1.00	\$274.28	\$157.28
510-214-02	6740	43	205 Salt River Dr	1.00	\$274.28	\$157.28
510-214-03	6740	44	209 Salt River Dr	1.00	\$274.28	\$157.28
510-214-04	6740	45	213 Salt River Dr	1.00	\$274.28	\$157.28
510-214-05	6740	46	2024 Del Rosa St	1.00	\$274.28	\$157.28
510-214-06	6740	47	2028 Del Rosa St	1.00	\$274.28	\$157.28
510-214-07	6740	48	2032 Del Rosa St	1.00	\$274.28	\$157.28
510-214-08	6740	49	2036 Del Rosa St	1.00	\$274.28	\$157.28
510-214-09	6740	50	2037 Wild Thorne Dr	1.00	\$274.28	\$157.28
510-214-10	6740	51	2031 Wild Thorne Dr	1.00	\$274.28	\$157.28
510-214-11	6740	52	2025 Wild Thorne Dr	1.00	\$274.28	\$157.28
510-214-12	6740	53	2019 Wild Thorne Dr	1.00	\$274.28	\$157.28
Totals				67.00	\$18,376.76	\$10,537.76

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Discussion And Approval Of A Resolution Of The Ridgecrest City Council And The Successor Agency to the Ridgecrest Redevelopment Agency Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended

PRESENTED BY:

Rachelle McQuiston – Director of Finance

SUMMARY:

Council has conducted budget hearings on April 25th, April 27th, May 1st and May 6th to establish the budget for Fiscal Year 2013-2014.

Staff has prepared a draft budget for Council review which represents recommendations from staff and requests from Council received during the hearings in conducting the necessary functions of the City for the upcoming Fiscal Year

It is appropriate for council to discuss the draft budget as provided and make a motion to approve the document with periodic adjustments as needed throughout the year based on policies adopted by the attached resolution.

FISCAL IMPACT:

No Fiscal Impact
Reviewed by Finance Director

ACTION REQUESTED:

Review, Discuss And Approve A Resolution Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Review, Discuss And Approve A Resolution Adopting The Annual Budget For Fiscal Year 2013-14, Establishing Appropriations, Estimating Revenues, And Establishing The Policies By Which The Budget May Be And Shall Be Amended

Submitted by:
(Rev. 02/13/12)

Rachelle McQuiston

Action Date: June 5, 2013

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RESOLUTION NO. 13-

A RESOLUTION OF THE RIDGECREST CITY COUNCIL AND THE RIDGECREST REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-14, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED.

WHEREAS, the City Council and the Redevelopment Successor Agency has received and reviewed the proposed Fiscal Year 2013-14 City of Ridgecrest/ Successor to the Ridgecrest Redevelopment Agency budget; and

WHEREAS, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

WHEREAS, final adjustments to the budget have been made.

NOW, THEREFORE, BE IT RESOLVED,

1. That the fiscal year 2013-14 City of Ridgecrest/Successor to the Ridgecrest Redevelopment Agency budget is hereby adopted.
2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City Council or the Ridgecrest Redevelopment Agency are hereby amended and appropriated for Fiscal Year 2014;
3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;
4. The purchasing limits reflected in Exhibit "B" are reaffirmed and adopted;
5. The annual appropriation limit (Gann Limit) reflected in Exhibit "C" is adopted;
6. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager written authorization prior to budget amendment or expenditure;
7. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Finance Director prior to the expenditure of any funds on said projects;

8. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated;
9. The Director of Finance and City Treasurer is herein authorized to conduct all Fiscal Year 2012-13 year-end transfers and budget adjustments as required under governmental accounting rules.
10. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "E" is hereby approved;
11. All previous and conflicting resolutions are hereby rescinded, revoked, and made null.

APPROVED AND ADOPTED this ____ Day of June 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel Clark, Mayor

ATTEST:

Rachel Ford
City Clerk

EXHIBIT 'A'
BUDGET REVISION POLICY

1. All funds are appropriated at the fund level; No expenditure, encumbrance, or contract shall be made or agreed to that exceeds total Fund Appropriations without prior Council/Agency Authorization as appropriate. All increases in appropriations shall be made by Council/Agency Resolution.
2. All Appropriations within said funds are managed at the Department level. The City Manager is herein authorized to make transfers within and between Departments as appropriate.
3. All Temporary Employment Services shall require City Manager written Authorization prior to expenditure of such funds or prior to transferring such funds to other accounts.
4. Estimated Revenues may be administratively increased in excess of the original estimate once the City Manager and Finance Director certify that such estimates at the fund and source levels have been exceeded. Notwithstanding the requirement in item 1 above, subsequent increases in appropriations stemming from the increases in estimated revenues, may be granted from increased estimated revenues administratively.
5. Un-liquidated outstanding encumbrances from the prior year are hereby appropriated.
6. Unexpended and unobligated capital projects' funds' budgets from the prior fiscal year are hereby appropriated.

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EXHIBIT 'B'

Purchasing Authority and Limits

The positions authorized to make purchases or purchasing decisions for the City are:

- Department Heads (purchases of up to \$3,000 with purchase requisitions required at \$2,000; purchasing authority, including payment requests may be delegated by the Department Head to appropriate mid-management and supervisory-level employees);
- Finance Director (authorization of purchases up to \$15,000);
- City Manager (authorization of purchases up to \$30,000, purchases above \$30,000 which have been approved within the budget);
- City Council (all public improvement contracts requiring sealed bids and approval by the City Council)
- A purchase is defined as cost of acquisition, shipping, tax, installation, and all associated ancillary costs.

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SUMMARY OF APPROPRIATIONS

Fund	Budget		FY 2012-13	FY 2013-14	% Change
	Unit	Department	Adopted Appropriations	Recommended Appropriations	From FY 2012-13
General	4110	City Council	148,405.00	109,254.00	-26%
001	4120	City Manager	184,814.00	152,390.00	-18%
	4125	Human Resources	124,125.00	101,607.00	-18%
	4130	City Clerk	147,578.00	115,862.00	-21%
	4140	Legal	200,000.00	96,000.00	-52%
	4150	Finance	679,585.00	523,968.00	-23%
	4193	Advertising	52,500.00	2,500.00	-95%
	4199	General Government	132,613.00	325,560.00	145%
	4210	Police Services	6,272,128.00	5,764,383.00	-8% including Measure L
	4260	Disaster	-	1,871.00	0%
	4280	Fire Protection	382,557.00	382,557.00	0%
	4430	Building	282,634.00	316,740.00	12%
	4460	RDA	731,760.00	141,175.00	-81% prior year in fund 9
	4480	Planning	207,159.00	198,410.98	-4%
	4492	Planning Commision	13,095.00	13,087.00	0%
46XX		Parks Combines		1,370,841.00	-18%
	4610	Parks and Rec Admin	250,803.00		
	4620	Recreation Programs	499,865.00		
	4630	Parks and Rec Maintenance	919,715.00		
	4720	Engineering	240,010.00	428,894.00	79% including Measure L
	6119	Information Technology	-	509,132.00	0% prior year in fund 111
	6510	Building Maintenance	-	348,681.00	0% prior year in fund 130
90XX				-	-100%
	9010	Transfers to other funds	738,000.00		
	9020	Transfers to Risk Management	478,257.00		
	9050	Transfer to Capital Projects	-		
	9070	Transfer to Debt Service	292,793.00		
			12,978,396.00	10,902,912.98	(2.28)
Gas Tax					
002	4270	Streetlights	250,000.00	276,000.00	10%
	4310	Traffic Signals	50,000.00	69,000.00	38%
	4340	Street Maintenance	1,016,985.00	1,492,927.00	47% including Measure L
	4346	Street Sweeping	50,000.00	5,750.00	-89%
	4350	Street Construction	426,605.00	-	-100%
	9020	Transfer to Other Funds	262,066.00	-	-100%
			2,055,656.00	1,843,677.00	
Transit					
003	4360	Transit	936,291.00	1,085,162.00	16%
	9020	Transfer to Other Funds	236,198.00	-	-100%
			1,172,489.00	1,085,162.00	
Wastewater					
005	4551	Wastewater Admin	698,145.00	450,821.00	-35%

SUMMARY OF APPROPRIATIONS

Fund	Budget		FY 2012-13	FY 2013-14	% Change
	Unit	Department	Adopted Appropriations	Recommended Appropriations	From FY 2012-13
	4552	Collection	65,150.00	931,730.00	1330%
	4554	Treatment	846,824.00	916,958.51	8%
	4556	Reclamation	16,250.00	24,553.00	51%
	9020	Transfers to GF and Risk Mgmt	446,861.00	-	-100%
	9050	Transfer to Capital Projects	-	-	0%

SUMMARY OF APPROPRIATIONS

Fund	Budget		FY 2012-13	FY 2013-14	% Change
	Unit	Department	Adopted Appropriations	Recommended Appropriations	From FY 2012-13
TDA Streets					
007	9010	Transfer to Streets	487,000.00	575,000.00	18%
Redevelopment					
009	4460	Redevelopment	731,760.00	-	-100% Moved to Fund 001, 4
Solid Waste Management					
015	4570	Solid Waste Collection	-	77,050.00	0%
Substandard Streets Improvement					
017	4354	Transportation Reconstruction	12,455.00	-	-100%
Capital Projects					
018	4191	City Hall	-	-	0%
	4660	Parks and Recreation	-	189,750.00	0%
	4760	Public Works	-	-	0%
Law Enforcement AB3229					
063	9010	Public Safety Grant	100,000.00	100,000.00	0%
Human Resources ISF					
110	6195	Self Insurance	522,530.00	723,645.00	38%
	6198	Reserve for terminal leave	322,300.00	253,000.00	-22%
	9020	Transfer to General Fund	138,675.00	-	-100%
	9030	Transfer to Workers Comp	175,000.00	-	-100% Moved to Self Insuran
Information Systems ISF					
111	6119	Information Systems ISF	563,375.00	-	-100% Moved to General Fun
	9020	Transfer to Other Funds	213,253.00	-	-100%
Printing and Repro ISF					
112	6119	Printing and Repro ISF	87,000.00	-	-100% Moved to General Fun
Self Insurance Workers Comp					
120	6195	Workers Comp Claims	175,000.00	200,000.00	14%
Building Maintenance					
130	6510	Building Maint ISF	299,185.00	-	-100% Moved to General Fun
	9020	Transfers to other funds	57,761.00	-	-100%
Fleet ISF					
140	6710	Fleet ISF	411,004.00	372,514.00	-9%
	9020	Transfers to other funds	127,528.00	-	-100%
Grant Operations					
210	5300	Disposal/Landfill Grant	-	3,220.00	0%
Special Projects					
231	4400	Community Dev Planning	-	103,500.00	0%
Parks Development Impact Fee					
263	9010	Transfers to other funds	141,000.00	189,750.00	35%
Law Enforcement Impact Fee					
264	9010	Transfers to other funds	86,000.00	90,000.00	5%

SUMMARY OF APPROPRIATIONS

Fund	Budget		FY 2012-13	FY 2013-14	% Change
	Unit	Department	Adopted Appropriations	Recommended Appropriations	From FY 2012-13
City Debt Service					
900	4191	City Hall	117,060.00	117,060.00	0%
	4199	General Government	152,911.00	-	-100%
	4630	Parks and Recreation	22,822.00	-	-100%
	4790	Public Works	749,036.00	751,286.00	0%
RDA Debt Service Fund					
929	4191	City Hall	634,000.00	-	-100% Transferred to 939
	4467	2002 Refunding TAB	493,700.00	-	-100% Transferred to 939
	4469	2010 TAB	3,049,461.00	-	-100% Transferred to 939
	9010	Transfer to Other Funds	100,000.00	-	-100% Transferred to 939
RDA Obligation Retirement					
939	4191	City Hall	-	634,000.00	0%
	4460	Community Development	-	1,552,570.00	0%
	4467	2002 Refunding TAB	-	3,750.00	0%
	4468	2002 Waste Water Loan	-	215,000.00	0%
	4469	2010 TAB	-	2,879,012.00	0%
	9010	Transfer to General Fund	-	250,000.00	0%
	9070	Debt Service	-	750,786.00	0%

ESTIMATED REVENUES

Fund	Account	FY 2012-13 BUDGETED	FY 2013-14 ESTIMATED	Incr/(Decr) From FY 2012-13
GENERAL				
001	3100 TAXES	8,763,605.00	7,008,126.00	-20%
	3200 INTERGOVERNMENTAL	243,800.00	417,750.00	71%
	3300 LICENSES AND PERMITS	219,500.00	263,400.00	20%
	3400 FINES AND FORFEITURES	84,650.00	59,300.00	-30%
	3500 USE OF PROPERTY AND MONEY	127,430.00	112,884.00	-11%
	3600 CURRENT SERVICE CHARGES	605,850.00	499,865.00	-17%
	3800 TRANSFER FROM OTHER FUNDS	1,741,314.00	2,358,016.00	35%
	3900 OTHER REVENUES	1,002,100.00	268,900.00	-73%
		12,788,249.00	10,988,241.00	-14%
GAS TAX FUND				
002	3100 TAXES	747,064.00	595,000.00	-20%
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS	1,325,000.00	1,185,328.00	-11%
	3900 OTHER REVENUES			
		2,072,064.00	1,780,328.00	-14%
TRANSIT				
003	3100 TAXES	838,000.00	825,000.00	-2%
	3200 INTERGOVERNMENTAL	50,000.00	62,733.00	25%
	3300 LICENSES AND PERMITS	-	-	
	3400 FINES AND FORFEITURES	-	-	
	3500 USE OF PROPERTY AND MONEY	-	750.00	0%
	3600 CURRENT SERVICE CHARGES	198,700.00	178,950.00	-10%
	3800 TRANSFER FROM OTHER FUNDS	-	-	
	3900 OTHER REVENUES	-	1,200.00	0%
		1,086,700.00	1,068,633.00	-2%
WASTEWATER				
005	3100 TAXES			
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY	40,000.00	20,000.00	-50%
	3600 CURRENT SERVICE CHARGES	1,870,700.00	1,648,500.00	-12%
	3800 TRANSFER FROM OTHER FUNDS			
	3900 OTHER REVENUES		155,000.00	0%
		1,910,700.00	1,823,500.00	-5%

ESTIMATED REVENUES

Fund	Account	FY 2012-13 BUDGETED	FY 2013-14 ESTIMATED	Incr/(Decr) From FY 2012-13
TDA ART 8 STREET				
007	3100 TAXES	487,000.00	575,000.00	18%
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS			
	3900 OTHER REVENUES			
		487,000.00	575,000.00	18%
Solid Waste Collection				
015	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS	-	57,000.00	0%
	3900 OTHER REVENUES			
		-	57,000.00	0%
Capital Projects				
018	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS	-	190,000.00	0%
	3900 OTHER REVENUES			
		-	190,000.00	0%
Public Safety Grant				
063	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS	100,000.00	-	-100%
	3900 OTHER REVENUES			
		100,000.00	-	-100%

ESTIMATED REVENUES

Fund	Account	FY 2012-13 BUDGETED	FY 2013-14 ESTIMATED	Incr/(Decr) From FY 2012-13
Human Resources ISF				
110	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES	234,083.00	307,221.00	31%
	3800 TRANSFER FROM OTHER FUNDS	786,285.00	384,035.00	-51%
	3900 OTHER REVENUES	179,935.00	228,000.00	27%
		1,200,303.00	919,256.00	-23%
Self Insurance Workers Comp				
120	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS	175,000.00	200,000.00	14%
	3900 OTHER REVENUES			
		175,000.00	200,000.00	14%
Building Maintenance ISF				
130	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES	296,306.00		-100%
	3800 TRANSFER FROM OTHER FUNDS	-	-	
	3900 OTHER REVENUES			
		296,306.00	-	-100%
Fleet ISF				
140	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES	538,324.00	375,000.00	-30%
	3800 TRANSFER FROM OTHER FUNDS	-	-	
	3900 OTHER REVENUES			
		538,324.00	375,000.00	-30%

ESTIMATED REVENUES

Fund	Account	FY 2012-13 BUDGETED	FY 2013-14 ESTIMATED	Incr/(Decr) From FY 2012-13
Parks Development Impact Fee				
263	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS	30,000.00	30,000.00	0%
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS			
	3900 OTHER REVENUES			
		30,000.00	30,000.00	0%
Law Enforcement Impact Fee				
264	3100 TAXES	-	-	
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS	20,000.00	20,000.00	0%
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS			
	3900 OTHER REVENUES			
		20,000.00	20,000.00	0%
Debt Service				
900	3100 TAXES			
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS	1,041,829.00	867,846.00	-17%
	3900 OTHER REVENUES			
		1,041,829.00	867,846.00	-17%
RDA Obligation Retirement				
939	3100 TAXES			
	3200 INTERGOVERNMENTAL			
	3300 LICENSES AND PERMITS			
	3400 FINES AND FORFEITURES			
	3500 USE OF PROPERTY AND MONEY			
	3600 CURRENT SERVICE CHARGES			
	3800 TRANSFER FROM OTHER FUNDS			
	3900 OTHER REVENUES		6,484,080.00	0%
		-	6,484,080.00	0%

Exhibit "E"
 CITY OF RIDGECREST 2012 BUDGET
 STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	FISCAL YEAR 2014 DRAFT BUDGET	FY 13	FY 12	FY 11	FY 10	FY 09	FY 08	FY 07
	Public Works Supervisor	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Public Works Maintenance Coordinator	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	Garage Foreman	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
	Mechanic	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
	Fleet Mechanic II	1.00	1.00	2.00	2.00	1.00	0.00	0.00	0.00
	Equipment Operator	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker I	1.00	1.00	1.00	1.00	1.00	2.00	0.00	0.00
	Maintenance Worker I - Authorized but Unfunded	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
	Maintenance Worker II	3.00	3.00	3.00	3.00	3.00	2.00	3.00	3.00
	Maintenance Worker III	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
		6.00	7.00	9.00	9.00	9.00	9.00	8.00	8.00
Public Works - Transit									
	Transit Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
	Transit Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	Administrative Analyst I	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
	Administrative Analyst III	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
	Senior Bus Driver/Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Driver	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
	P/T Driver	0.50	0.50	0.50	0.50	1.50	0.50	0.50	0.00
		8.50	8.50	8.50	8.50	10.50	8.50	8.50	8.00
Public Works - Wastewater									
	Chief Plant Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Wastewater Operator I	2.00	2.00	2.00	2.00	2.00	2.00	1.00	1.00
	Wastewater Operator II	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
	Wastewater Operator III	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Wastewater Operator Trainee	2.00	2.00	2.00	2.00	3.00	3.00	1.00	1.00
	Maintenance Worker I	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
		6.00	6.00	7.00	7.00	7.00	7.00	5.00	5.00
	Total Full Time	99.00	97.90	119.50	120.25	125.75	126.00	124.00	122.00
	Total Part Time FTE	27.26	27.26	27.76	29.74	29.74	36.47	35.95	33.95
	Grand Total All Positions FTE	126.26	125.16	147.26	149.99	155.49	162.47	159.95	155.95

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