



**City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority**

AGENDA

Wednesday

Regular

**Closed Session 5:30 p.m.
Regular Session 6:00 p.m.**

November 6, 2013

**City Hall
100 West California Avenue
Ridgecrest CA 93555**

(760) 499-5000

**Daniel O. Clark, Mayor
Marshall 'Chip' Holloway, Mayor Pro Tempore
James Sanders, Council Member
Lori Acton, Council Member
Steven P. Morgan, Council Member**

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LAST ORDINANCE NO. 13-04
LAST RESOLUTION CITY COUNCIL NO. 13-84
LAST RESOLUTION FINANCING AUTHORITY NO. 13-xx
LAST RESOLUTION OF THE HOUSING AUTHORITY NO. 13-xx
LAST RESOLUTION OF THE SUCCESSOR REDEVELOPMENT AGENCY NO. 13-xx

CITY OF RIDGECREST

CITY COUNCIL REDEVELOPMENT SUCCESSOR AGENCY HOUSING AUTHORITY FINANCING AUTHORITY

AGENDA

Regular Council
Wednesday November 6, 2013

CITY COUNCIL CHAMBERS CITY HALL
100 West California Avenue
Ridgecrest, CA 93555

Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT – CLOSED SESSION

AGENDA - CITY COUNCIL - REGULAR

November 6, 2013

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CLOSED SESSION

GC54956.9(a) Conference With Legal Counsel, Existing Litigation, City Of Ridgecrest v. Matasantos

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- Closed Session
- Other

PUBLIC COMMENT

PRESENTATIONS

1. Presentation Of A Proclamation To Representatives Of The Benevolent And Protective Order Of Elks Honoring National Veterans Remembrance Month Ford
2. Presentation Of Employee Of The Month Award Clark

CONSENT CALENDAR

3. Adopt A Resolution Authorizing The City Manager, Dennis Speer, To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion, And Authorizing The Release Of Retention On The Safe Routes To School Cycle 9 Program Speer
4. Adopt A Resolution Of The City Council Of The City Of Ridgecrest Approving A Resolution For The Use Of Traffic Impact Fees To Apply For Two Grants And Conduct A Traffic Warrant And Speed Zone Study Speer
5. Approve The Use Of A Deed Restriction To Be Recorded On The Remainder Parcels Of Tract 6221 To Satisfy Condition Of Approval 16 For Street Improvements To S. Warner Ave. Culp
6. Approve A Resolution Of The Ridgecrest City Council Approving Budget Amendment #13-01 Increasing Appropriations And Estimated Revenues In The Annual Budget McQuiston
7. Approve A Resolution Authorizing A Proclamation For Cal UAS Day And Scheduling Date Of Presentation Clark

AGENDA - CITY COUNCIL - REGULAR

November 6, 2013

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8. Approval Of Draft Minutes Of The Regular Council Meeting Dated October 16, 2013 Ford
9. Approval Of Draft Minutes Of The Special Council Meeting Dated October 26, 2013 Ford

COMMITTEE REPORTS

Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Jim Sanders, Dan Clark
Meetings: 3rd Tuesday of the Month at 4:00 P.M., Kerr-McGee Center
Next Meeting: To Be Announced

Veterans Advisory Committee

Members: Dan Clark
Meetings: 1st and 3rd Monday of the Month At 6:00 p.m., Council Conference Room
Next Meeting: To Be Announced

Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Chip Holloway
Meetings: 1st Wednesday Of The Month, 8:00 A.M.
Next Meeting: To Be Announced

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

CITY MANAGER REPORT

MAYOR AND COUNCIL COMMENTS

ADJOURNMENT

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Presentation of a Proclamation Observing National Veterans Remembrance Month

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

The Ridgecrest City Council receives requests for presentation of ceremonial proclamations for various events and observations. This proclamation is presented annually to representatives of the Benevolent and Protective Order of Elks in observance of National Veterans Remembrance Month.

FISCAL IMPACT:

No Fiscal Impact

Reviewed by Finance Director

ACTION REQUESTED:

Presentation of a proclamation observing National Veterans Remembrance Month to Ken Daliapaz, Exalted Ruler and Samuel J. Brown, Veteran's Chairman for the Benevolent and Protective Order of Elks

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: present proclamation

Submitted by: Rachel J. Ford
(Rev.6/12/09)

Action Date: November 6, 2013

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***A Proclamation of
The City of Ridgecrest, California***

NATIONAL VETERANS REMEMBRANCE MONTH

WHEREAS, The Benevolent and protective Order of Elks made a solemn pledge

***"So Long as there are veterans, The Benevolent and
Protective Order of Elks will never forget them."***

***WHEREAS, the fulfillment of this pledge is the obligation of every Elk, as set forth
in Section 4.290 of the Laws of the Order; and***

***WHEREAS, serving our nation's veterans is an expression of patriotism in its purest
sense.***

Now, therefore, be it proclaimed

***The City Council of the City of Ridgecrest does hereby proclaim the month of
November 2013 as "NATIONAL VETERANS REMEMBRANCE MONTH" and requests
all citizens to observe this month of recollection of the debt we owe to all veterans
for the freedoms we all enjoy.***

Proclaimed this 6th Day of November 2013

Daniel O Clark

Daniel O Clark, Mayor

Marshall 'Chip' Holloway

***Marshall 'Chip' Holloway
Mayor Pro Tem***

James S. Sanders

***James Sanders
Council Member***

Lori Acton

***Lori Acton
Council Member***

Steven P. Morgan

***Steven P. Morgan
Council Member***

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: Presentation Of the Employee of the Month Award
PRESENTED BY: Dan Clark - Mayor
SUMMARY: Staff recently implemented an Employee of the Month awards program, which gives the Council the opportunity to publicly recognize and extend their appreciation to employee's for exceptional service. The recipient for this month is Nathan Lloyd, Police Officer for Ridgecrest Police Department.
FISCAL IMPACT: No Fiscal Impact Reviewed by Finance Director
ACTION REQUESTED: Presentation of a Certificate from Council to the Employee of the Month
CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION: Action as requested: Present a recognition certificate to the Employee of the Month

Submitted by: Daniel Clark, Mayor
(Rev. 02/13/12)

Action Date: November 6, 2013

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT: A Resolution Authorizing The City Manager, Dennis Speer, To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion, And Authorizing The Release Of Retention On The Safe Routes To School Cycle 9 Program.

PRESENTED BY:
Dennis Speer, Director of Public Works

SUMMARY:
The project consisted of the construction of curb, gutter, sidewalk, driveway approaches, cross gutters, and ADA ramps at various locations near Theodore H. Faller Elementary School, Las Flores Elementary School, and Gateway Elementary School.

City Council awarded a contract to Cen-Cal Construction on April 17, 2013 in the amount of \$82,742.25. Work was completed by Cen-Cal Construction on June 27, 2013. The final contract amount including all change orders is \$82,379.53. The resulting change order is a cost decrease of \$362.72 under the original contract amount on the project.

The City will authorize release of retention thirty days from the filing of the Notice of Completion as long as no claims have been filed against the retained funds

The costs of these items are within the total cost of the project allocation given to the City of Ridgecrest by the State of California Safe Routes to School Program.

FISCAL IMPACT:
None
Reviewed by Finance Director

ACTION REQUESTED:
Approve A Resolution To Authorize The City Manager, Dennis Speer, To Sign The Notice Of Completion, Authorize The City Clerk To File The Notice Of Completion, And Authorize The Release Of Retention On The Safe Routes To School Cycle 9 Project.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Approve A Resolution To Authorize The City Manager, Dennis Speer, To Sign The Notice Of Completion, Authorize The City Clerk To File The Notice Of Completion, And Authorize The Release Of Retention On The Safe Routes To School Cycle 9 Project.

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RESOLUTION NO. 13-

A RESOLUTION AUTHORIZING THE CITY MANAGER, DENNIS SPEER, TO SIGN THE NOTICE OF COMPLETION, AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION, AND AUTHORIZING THE RELEASE OF RETENTION ON THE SAFE ROUTES TO SCHOOL CYCLE 9 PROGRAM

WHEREAS, the City Council awarded a contract to Cen-Cal Construction on April 17, 2013 in the amount of \$82,742.25, and

WHEREAS, Cen-Cal Construction, Inc. has completed construction of curb, gutter, sidewalk, cross gutters, driveways, and ADA ramps at various locations near Theodore H. Faller Elementary School, Las Flores Elementary School, and Gateway Elementary School, and

WHEREAS, During the course of construction some change order deletions and additions were necessary, and

WHEREAS, The final contract amount including all change orders is \$82,379.48, and

WHEREAS, The resulting change order for the final contract is a cost decrease of \$376.72 under the original contact amount, and

WHEREAS, Staff is requesting authorization to release the retained funds in the amount of \$4,118.97 (5%) thirty (30) days after the recordation of the notice of completion providing no claims have been filed against said retained funds.

NOW THEREFORE, Be It Resolved, that the City Council of the City of Ridgecrest hereby

- 1) Approves a final contract amount of \$ 82,379.48.00
- 2) Authorizes the City Manager to sign the Notice of Completion
- 3) Authorizes the City Clerk to file the notice of completion for recordation for the project
- 4) Authorizes City Staff to release the retained funds in the amount of \$4,118.97 thirty (30) days after recordation of the notice of completion providing no claims have been filed against said retained funds

APPROVED AND ADOPTED this 6th day of November 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O. Clark, Mayor

ATTEST

Rachel J. Ford, CMC
City Clerk

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Recording Requested By:

CITY OF RIDGECREST

When Recorded Mail to:

City of Ridgecrest
City Clerk
100 West California Avenue
Ridgecrest, CA 93555

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is **OWNER** or Agent of the **OWNER** of the interest or estate stated below in the property hereinafter described.
- 2. The **FULL NAME** of the **OWNER** is City of Ridgecrest
- 3. The **FULL ADDRESS** of the **OWNER** is 100 West California Avenue, Ridgecrest, CA 93555
- 4. The **NATURE OF THE INTEREST** or **ESTATE** of the undersigned is: In Fee.

(if other than fee, Strike "In Fee" and insert, for example, "Purchaser under contract of purchase," or "Lessee.")

- 5. The **FULL NAMES** and **FULL ADDRESSES** of **ALL PERSONS**, if any, **WHO HOLD SUCH INTEREST** or **ESTATE** with the undersigned as **JOINT TENANTS IN COMMON** are:

Names

Addresses

- 6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

- 7. A work of improvement on the property hereinafter described was **COMPLETED** June 27, 2013

- 8. The work of improvement completed is described as follows: Cycle 9 Safe Routes to School Improvements, SR2SL-5385(041)

- 9. The **NAME OF THE ORIGINAL CONTRACTOR**, if any, for such work of improvement is: Cen-Cal Construction

- 10. The street address of said property is: Guam Ave and Las Flores Ave

- 11. The property on which said work of improvement was completed is in the City of Ridgecrest County of Kern, State of California, and is described as follows:

Date

Dennis Speer, City Manager

Verification for **INDIVIDUAL** owner

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Signature of Owner named in paragraph 2

Verification for **NON-INDIVIDUAL** owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **City Manager** of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Dennis Speer, City Manager

SUBSCRIBED AND SWORN TO before me on

Rachel Ford, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Approve a Resolution For the Use of Traffic Impact Fees To Apply for Two Grants and Conduct a Traffic Warrant and Speed Zone Study

PRESENTED BY:

Dennis Speer, Public Work Director

SUMMARY:

The Public Works Department wishes to apply for two Grants; the Congestion Mitigation Air Quality (CMAQ) and the Regional Surface Transportation Program (RSTP) for the Fiscal Year of 14/15 and 15/16. The CMAQ grant is a competitive grant that can be used for areas that will allow for dust control in the City. The RSTP grant is a sum of money that is distributed by Kern Council of Governments (Kern COG) and is given to the Cities that are within Kern COG. The City must complete an application that fits the requirements issued by Kern COG.

The Traffic Warrant and Speed Zone Study will be done on Downs Street between Ridgecrest Boulevard and Upjohn Avenue and also on Norma Street between Las Flores Avenue and Ridgecrest Boulevard. These are areas that have been concerns to our Traffic Engineer in the City and to our citizens in the community.

The Funds will be transferred from the Traffic Impact Fee Account and placed in account 001-4720-410-2109-PWENGR.

FISCAL IMPACT:

\$17,600.00

Reviewed by Finance Director

ACTION REQUESTED:

Adopt a Resolution For the Use of Traffic Impact Fees To Apply for Two Grants and Conduct a Traffic Warrant and Speed Zone Study

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Adopt a Resolution For the Use of Traffic Impact Fees To Apply for Two Grants and Conduct a Traffic Warrant and Speed Zone Study

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RESOLUTION NO. 13-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST APPROVING A RESOLUTION FOR THE USE OF TRAFFIC IMPACT FEES TO APPLY FOR TWO GRANTS AND CONDUCT A TRAFFIC WARRANT AND SPEED ZONE STUDY

WHEREAS, The Public Works Department wishes to apply for two Grants; the Congestion Mitigation Air Quality (CMAQ) and the Regional Surface Transportation Program (RSTP) for the Fiscal Year of 14/15 and 15/16, and

WHEREAS, The CMAQ grant is a competitive grant that can be used for areas that will allow for dust control in the City, and

WHEREAS, The RSTP grant is a sum of money that is distributed by Kern Council of Governments (Kern COG) and is given to the Cities that are within the Kern COG and the application must meet the requirements issued by Kern COG, and

WHEREAS, The Traffic Warrant and Speed Zone Study will be done on Downs Street between Ridgecrest Boulevard and Upjohn Avenue; and also on Norma Street between Las Flores Avenue and Ridgecrest Boulevard, and

WHEREAS, Funds will be transferred from the Traffic Impact Fee Account and placed in the account 001-4720-410-2109-PWENGR.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Ridgecrest Approves A Resolution For The Use Of Traffic Impact Fees To Apply For Two Grants And Conduct A Traffic Warrant And Speed Zone Study

APPROVED AND ADOPTED this 6th day of November 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O. Clark, Mayor

ATTEST

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

City Council Action To Approve The Use Of A Deed Restriction To Be Recorded On Parcels Identified As Remainder Parcels Of Tract 6221 For Street Improvements Along South Warner Avenue

PRESENTED BY:

Dennis Speer, Public Work Director

SUMMARY:

Tentative Tract Map 6221, phased into units A, B, and C, was originally approved by the Planning Commission on November 18, 2003. There have been subsequent time extensions on the Tentative Tract Units and a final map recorded for Tract 6221, Unit A. Conditions of approval numbers 7 and 8.b., called for street improvements on Warner Ave. as a part of the tract development improvements. Mr. Christman pleaded his case that the Warner Ave. improvements were not warranted at that time due to the lack of adjacent improvements. As a result, the Planning Commission added a further condition # 16 which required the City Council to determine a mechanism to develop the Warner Ave. improvements.

The City Council approved the recordation of Tract 6221 Unit A by Resolution NO. 05-28. One of the conditions of the Resolution was that the Warner Street improvements issue be resolved concurrently with the approval of the next unit. Mr. Christman is currently planning on finishing the improvements to Unit B and requesting approval of final Tract Map 6221, Unit B. It is therefore necessary to resolve the issue of the improvements to Warner Ave. prior to the approval of the final map for Unit B.

The City Council approved a deferred lien agreement for the street improvements on July 3, 2013. Mr. Christman rejected the lien agreement and its terms with his claim that the terms were onerous. The City Attorney has reviewed the issues and has rendered an opinion that the remainder parcel should be honored and that the street improvements may be secured by a deed restriction on the remainder parcels. The Planning Commission was given a verbal report on the deed restriction concept on September 24, 2013. No recommendation or action was taken but the report was received with positive comments from the Commission and Mr. Christman. It is staff's recommendation that the deed restriction be considered by City Council for use on the remainder parcels to satisfy Condition of Approval 16 dealing with future Warner Street Improvements.

FISCAL IMPACT: No impact to the city. All cost to be borne by the developer.

ACTION REQUESTED:

City Council Approve The Use Of A Deed Restriction To Be Recorded On The Remainder Parcels Of Tract 6221 To Satisfy Condition Of Approval 16 For Street Improvements To South Warner Avenue

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Loren Culp

Action Date: November 6, 2013

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RESOLUTION NO. 13-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST AUTHORIZING THE CITY MANAGER, DENNIS SPEER TO SIGN A DEED RESTRICTION AS SECURITY FOR WARNER STREET IMPROVEMENTS FRONTING THE REMAINDER PARCEL OF TENTATIVE TRACT MAP 6221

Whereas, on May 28, 2013, Mr. Neil Christman made a formal request for deferring street improvements to Warner Street as required in Tentative Tract Map 6221 conditions of approval, and

Whereas, condition #16 of the conditions of approval of Resolution 03-19 was added by the Planning Commission; requesting, *“The mechanism for development of Warner easement to be determined by the Ridgecrest City Council, and*

Whereas, The City Attorney has performed an analysis and rendered a judgment that the remainder parcels are to honored per the tentative tract map 6221 and that the Warner Street Improvements may be secured by a recorded deed restriction on the remainder parcels, and

Whereas, the recorded deed restriction will satisfy condition #16 of the conditions of approval of Resolution 03-19 and the condition of Resolution 05-28 to resolve the disposition of Warner Street prior to the recordation of Tract 6221 Unit B;

Now Therefore be it Resolved, that The City Council of the City of Ridgecrest hereby authorizes the City Manager, Dennis Speer, to sign a deed restriction to be attached to the parcel(s) identified as the remainder parcel of Tentative Tract Map 6221 for street improvements to S. Warner Ave. and direct the City Clerk to record the agreement with the County Recorder’s Office.

APPROVED AND ADOPTED this 6th day of November 2013, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Daniel O. Clark, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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CITY COUNCIL/REDEVELOPMENT AGENCY AGENDA ITEM

SUBJECT:
DISCUSSION AND APPROVAL OF ADJUSTMENTS TO THE FY 2013-2014

PRESENTED BY:

Rachelle McQuiston, Finance Director/Agency Treasurer

BACKGROUND:

On June 19, 2013, the City Council approved a lean proposed budget for FY 2013-2014. The Finance Department closed the books for FY 2012-2013 with a \$2 million carryover, of which \$600,000 was set aside in Contingencies. Because of higher than anticipated legal costs, this item is before the Council the request approval of the release from Contingencies of \$87,500 and increase in appropriations to:

001-4140-414.21-08	Legal Services	\$50,000
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FISCAL IMPACT:

\$50,000

Reviewed by Finance Director

ACTION REQUESTED:

Approval of the attached resolution

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Approve Resolution as submitted

Submitted by: Rachelle McQuiston Finance Director
(Rev. 6/12/09)

Action Date: 11/06/2013

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RESOLUTION NO. 13-xx

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL APPROVING
BUDGET AMENDMENT #13-01 INCREASING APPROPRIATIONS AND
ESTIMATED REVENUES IN THE ANNUAL BUDGET**

WHEREAS, the City Council of the City of Ridgecrest has duly adopted its annual budget per resolution;

WHEREAS, Resolution 13-40 outlines the circumstances whereby total fund appropriations may be and can be increased; and

WHEREAS, certain increases in annual appropriations and estimated revenues to the budget require City Council Resolution prior to implementation; and

WHEREAS, in the course of paying bills it was determined that there are expenditures not included in the final annual budget that the City is obligated to pay or if budget is not amended could caused the City to eliminate important public services; and

WHEREAS, the City has set aside \$600,000 in Contingencies;

NOW, THEREFORE, BE IT RESOLVED, The adjustment of reducing Contingencies by \$50,000 and increasing Legal Services by \$50,000 are herein approved

APPROVED AND ADOPTED, this 6th day of November 2013 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Daniel O. Clark, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT: Approve A Resolution Of The Ridgecrest City Council Announcing Proclamations Prepared For The Month Of November

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

The Ridgecrest City Council receives requests for presentation of ceremonial proclamations for various events and observations. The resolution lists proclamations that have been processed and will be presented at scheduled events.

1. Cal UAS Day – November 16, 2013

This proclamation is scheduled to be presented at 9:00am on November 16, 2013 at the Inyokern Airport Cal UAS Day event. A copy of the announcement flyer for the event is shown below.



FISCAL IMPACT: None

None

Reviewed by Finance Director

ACTION REQUESTED:

Approve resolution recognizing a proclamation for Cal UAS Day as November 16, 2013 and scheduling date and time of presentation.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Approve resolution as submitted

Submitted by: Rachel J. Ford

Action Date: November 6, 2013

(Rev.6/12/09)

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RESOLUTION NO. 13-

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL
ANNOUNCING PROCLAMATIONS PREPARED FOR THE
MONTH OF NOVEMBER 2013**

The Ridgecrest City Council receives requests for presentation of ceremonial proclamations for various event and observations. The following proclamations have been processed and will be presented:

Proclamation Titles

Cal UAS Day – November 16, 2013

This proclamation is scheduled for presentation at 9:00am on November 16, 2013 at the Inyokern Airport Cal UAS Day event.

APPROVED AND ADOPTED THIS 6th day of November 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O. Clark, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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***A Proclamation of
The City of Ridgecrest, California***

Cal UAS Day November 16, 2013

WHEREAS, Cal UAS portal has raised awareness of unmanned robotics and stem programs throughout the Indian Wells Valley; and

WHEREAS, Cal UAS portal has brought new investment opportunities to Inyokern and the surrounding area; and

WHEREAS, Cal UAS portal has built relationships with other regions to enhance development opportunities; and

WHEREAS, Cal UAS portal has the resources available to promote expanded programs that will enhance the functionality and diversity of unmanned robotics for the future.

Now, therefore, be it proclaimed

The City Council of the City of Ridgecrest does hereby proclaim the November 16, 2013 as Cal UAS Day and encourage all members of the community to attend the educational and enjoyable activities planned to raise awareness and support for Unmanned Aerial Systems at the Inyokern Airport.

Proclaimed this 6th Day of November 2013

Daniel O Clark

Daniel O Clark, Mayor

Marshall 'Chip' Holloway

*Marshall 'Chip' Holloway
Mayor Pro Tem*

James S. Sanders

*James Sanders
Council Member*

Lori Acton

*Lori Acton
Council Member*

Steven P. Morgan

*Steven P. Morgan
Council Member*

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of October 16, 2013

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of October 16, 2013

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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MINUTES OF THE REGULAR MEETING OF THE RIDGECREST CITY COUNCIL

City Council Chambers
100 West California Avenue
Ridgecrest, California 93555

October 16, 2013
5:30 pm

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council. Meetings are recorded for the purpose of preparation of minutes.

CALL TO ORDER

ROLL CALL

Council Present: Mayor Clark, Council Members Jim Sanders and Steven Morgan

Council Absent: Council Members Marshall 'Chip' Holloway and Lori Acton

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; City Attorney Keith Lemieux; and other staff

APPROVAL OF AGENDA

- Added video communication from Kevin McCarthy to presentations as item No. 3.

Motion To Approve Agenda (As Amended) Made By Council Member Morgan, Second By Council Member Sanders. Motion Carried By Voice Vote Of 3 Ayes, 0 Noes, 0 Abstain, And 2 Absent (Council Members Holloway And Acton)

PUBLIC COMMENT – CLOSED SESSION

- No closed session public comment was presented to Council.

CLOSED SESSION

GC54956.8 Real Property Negotiations – APN number 0330-060-03, 940 North China Lake Blvd – Agency Negotiators Dennis Speer, City Manager and Gary Parsons, Economic Development Programs Manager

GC54956.9 Conference With Legal Counsel – Existing Litigation – City Of Ridgecrest v. Matasantos

AGENDA - CITY COUNCIL - REGULAR

October 16, 2013

Page 2

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- Closed Session
 - Real Property Negotiations – received report, no reportable action taken
 - City of Ridgecrest v. Matasantos – received report, no reportable action taken
- Other - none

PUBLIC COMMENT opened at 6:42pm

Harris Brokke

- Successful auction fundraiser for Maturango museum and thanks community
- New gift shop opening at Maturango museum.

Jerry Taylor

- Spoke on Maturango museum gift shop and encouraged community to visit.
- Spoke on economic development conference and the 5-year measure 'L' plan.
- Encouraged council to bring information back during strategic plan meetings.

Dave Matthews

- Reinforced suggestions of Jerry Taylor
- Suggested infrastructure meetings or department reports at the council meetings.
- Street activities in community for streets that are not on the 5-year plan
- Suggested getting public input for streets projects and updating public on existing projects.

Closed Public Comment At 6:48 p.m.

PRESENTATIONS

1. Presentation Of A Proclamation Recognizing The Month Of October As Energy Awareness Month Clark
 - Council presented a proclamation to Deborah Hess for Energy Awareness Month.
 - Deborah Hess Thanked Council and announced plans for solar class.

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2. Presentation of City of Ridgecrest Parks Update

Patin

Jason Patin

- Presented PowerPoint presentation and staff report *(copy available in the City Clerk's office)*

Dave Matthews

- Asked if software is just for parks and recreation or the full city.
 - Mayor Clark - Currently looking at available programs and suggested the question be posed directly to Mr. Patin

3. Presentation Video From Kevin McCarthy

- Council had a video presentation from Congressman Kevin McCarthy aired for public viewing.
- Video topic was a message of congratulations to City of Ridgecrest on the occasion of the 50th anniversary of incorporation and to Naval Air Warfare Station China Lake on the 70th anniversary of operations.

CONSENT CALENDAR

4. Accept For Filing The Quarterly Investment Report Ending June 30, 2013

McQuiston

5. Adopt A Resolution Accepting The Other Post Employment Benefits (OPEB) Actuarial Study As Of June 30, 2013 Prepared By Nyhart Epler

McQuiston

6. Adopt A Resolution Of The Ridgecrest City Council Authorizing Application For And Acceptance Of The United States Department Of Justice, COPS Hiring Program Grant

Strand

7. Adopt A Resolution Authorizing Allocation Of Federal Asset Forfeiture Funds To The FY14 Budget To Purchase New Office Furniture For The Police Department

Strand

8. Adopt A Resolution Authorizing A Proclamations For Relay For Life And Native American Heritage Month AND Scheduling Presentation Date And Time

Ford

9. Approval Of Draft Minutes Of The Regular Council Meeting Dated October 2, 2013

Ford

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Items Pulled:

- none

Motion To Consent Calendar Made By Council Member Sanders, Second By Council Member Morgan. Motion Carried By Voice Vote Of 3 Ayes, 0 Noes, 0 Abstain, And 2 Absent (Council Members Holloway And Acton)

ORDINANCES

- 10. Ordinance No. 13-04, An Ordinance Of The City Council Of The City of Ridgecrest Adopting Zoning Text Amendment No. 12-02, By Amending Chapter XX (Zoning) Of The Municipal Code By Permitting Towers In Excess Of 35 Feet To Be Erected Subject To A Conditional Use Permit Within The Estate Residential Zone Districts,(E-1,E-2 And E-3), The Single Family Residential Zone District, (R-1), The Residential Mobile Home District, (RMH), The Agricultural Zone District, (A-5), And The Medium-Density Multi-Family Districts, (R-2,R-3 And R-4). Applicant: City Of Ridgecrest Planning Department** Alexander

Matthew Alexander

- Presented staff report to council, ordinance brought forward for second reading and adoption.

Public Comment Opened At 7:12 P.M.:

Dave Matthews

- Requested clarification of the limit changes.
 - Matthew Alexander – complied.

Motion To Waive Reading In Full And To Adopt By Title Only, Ordinance No. 13-04, An Ordinance Of The Ridgecrest City Council Amending Chapter XX Of The Municipal Code, (Zoning) To Permit Towers In Excess Of 35 Feet To Be Erected Subject To A Conditional Use Permit Within The Estate Density Zone Districts, (E-1, E-2 And E-3), The Single-Family Residential District, (R-1), The Residential Mobile Home District, (RMH), The Agricultural (A-5) District, And The Medium-Density Multi-Family Residential Districts, (R-2, R-3 And R-4). Applicant: City Of Ridgecrest Planning Department Made By Council Member Morgan, Second By Council Member Sanders. Motion Carried By Voice Vote Of 3 Ayes, 0 Noes, 0 Abstain, And 2 Absent (Council Members Holloway And Acton)

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Ordinance Continued

Motion To Adopt, By Title Only, Ordinance 13-04, An Ordinance Of The Ridgecrest City Council Amending Chapter XX Of The Municipal Code, (Zoning) To Permit Towers In Excess Of 35 Feet To Be Erected Subject To A Conditional Use Permit Within The Estate Density Zone Districts, (E-1, E-2 And E-3), The Single-Family Residential District, (R-1), The Residential Mobile Home District, (RMH), The Agricultural (A-5) District, And The Medium-Density Multi-Family Residential Districts, (R-2, R-3 And R-4). Applicant: City Of Ridgecrest Planning Department Made By Council Member Sanders, Second By Council Member Morgan. Motion Carried By Voice Vote Of 3 Ayes, 0 Noes, 0 Abstain, And 2 Absent (Council Members Holloway And Acton)

DISCUSSION AND OTHER ACTION ITEMS

11. Budget Projection Update For Fiscal Year 2013-14

McQuiston

Rachelle McQuiston

- Presented Staff Report *(copy available in the City Clerk's office)*

Steve Morgan

- Understand the early timeframe and appreciate this step in right direction so members of the public can ask questions.

Jim Sanders

- Requested in-depth discussion at next council meeting

Dan Clark

- Information will be put on the website for community access.

Public Comment opened at 7:20pm

Jerry Taylor

- Commented on format of budget attachment and suggested actual month to month projections showing where each department stands, understanding that some revenues are received later in the year.
 - Rachelle McQuiston – responded
- Understand the need for detailed tracking and commented that straight line projections can be misleading and is hard.
- Suggested graphical summaries for format purposes

Closed public comment at 7:25pm

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Dan Clark

- Requested clarification of revenue receipts and straight line items
 - Rachelle McQuiston – budgeting has considered last year’s baseline and will do a comparison from previous year.

COMMITTEE REPORTS

Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Jim Sanders
Meetings: 3rd Tuesday of the Month at 4:00 P.M., Kerr-McGee Center
Next Meeting: To Be Announced

Jim Sanders – no report

Veterans Advisory Committee

Members: Dan Clark
Meetings: 1st and 3rd Monday of the Month At 6:00 p.m., Council Conference Room
Next Meeting: To Be Announced

Dan Clark

- Approximately \$7,000 in funds from stand-down and goals and objectives are being designed for next year.

Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Chip Holloway
Meetings: 1st Wednesday Of The Month, 8:00 A.M.
Next Meeting: Time and Location To Be Announced

- No Report

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

- None

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CITY MANAGER REPORT

Dennis Speer

- CTC meeting update approved west Ridgecrest Blvd. project for \$6.2 million
- Strategic planning session rooms reserved and made council aware this interferes with community day at the base.
- Monthly reports being restored after 2 years, departments have provided articles and will be published next week. Will be made available to public and on website.

MAYOR AND COUNCIL COMMENTS

Jim Sanders

- Thankful for efficient meeting
- Thanked Mr. Patin and excited about improvements coming in the parks and recreation division
- Looking forward to monthly report and anticipate it helping people to understand what is going on at the City
- Looked thru past newsletters which had a lot of good information.

Steven Morgan

- Thanked staff who have discussed their plans and process for reports to bring before council
- Thanked Rachelle for finance report
- Believes will be beneficial
- Depending on time constraints, would be beneficial to present budget presentation by charts on a quarterly basis
- Thanked Jason for software process to streamline what parks and recreation brings in and be accountable and make staff more efficient
- Suggested inventory programs and other processes that will upgrade as money allows.
- Commented on \$500k cost for upgraded financial system.
- Appreciate staff and know they are working hard
- 50th anniversary quickly approaching
- Desert Empire fair starts tomorrow and encouraged community to support the fairgrounds and non-profit organizations.
- Mike Lemming has worked hard to bring something the community can enjoy. We can either use it or we will lose it since state funding no longer available to fairgrounds.
- If community does not support the fairgrounds they will go away
- Great family outing and promotes sense of community
- Non-profit organizations raise funds by selling foods and Kern COG will have a booth at the fair with information on what is coming down the road for Ridgecrest.

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- Council members will be available to have conversations with public.

Dan Clark

- Thanked Mr. Patin for his hard work and excited about watching things develop
- Pancake breakfast raised \$300 for parade float
- Thanked community for \$15,484.38 funds raised for the 50th activities
- Assistant secretary to navy Juan Garcia, senator fuller, and Shannon grove will be attending, past city managers, city police chiefs and council members will be attending also
- Reception after the parade sponsored by committee and put on by the Chamber of Commerce.
- Thanked Justin O'Neill for advertising and participation
- Can be proud of 50 years supporting the community and the Navy
- Encouraged public to join in the celebration
- Working on petroglyph festival for next year
- Spoke on meeting today with Supervisor Gleason and the new park connected to Jackson will be Petroglyph park
- Thanked Congressman Kevin McCarthy for his video wish of the 50th anniversary

ADJOURNMENT at 7:42 p.m.

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of October 26, 2013

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of October 26, 2013

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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**MINUTES OF THE SPECIAL MEETING OF THE
RIDGECREST CITY, SUCCESSOR AGENCY,
FINANCING AUTHORITY, AND HOUSING AUTHORITY**

City Council Chambers
100 West California Avenue
Ridgecrest, California 93555

October 26, 2013
9:00 a.m.

CALL TO ORDER

ROLL CALL

Council Present: Mayor Daniel O. Clark; Council Members Marshall 'Chip' Holloway; Jim Sanders

Council Absent: Council Members Lori Acton and Steven P. Morgan

Staff Present: City Manager Dennis Speer; City Clerk Rachel Ford; and other staff

APPROVAL OF AGENDA

Motion To Approve Agenda Made By Council Member Holloway , Second By Council Member Sanders . Motion Carried By Voice Vote Of 3 Ayes; 0 Noes; 0 Abstain; 2 Absent (Acton and Morgan).

SPECIAL SESSION – 9:00 a.m.

- Pledge Of Allegiance
- Invocation

PUBLIC COMMENT

Paul Vanderwerf

- Suggested having a flag available for meeting

DISCUSSION AND OTHER ACTION ITEMS

1. **Discussion And Approval Of A Strategic Plan Mission Statement, Vision Statement, And Core Goals For The City Of Ridgecrest** Speer

Dennis Speer

- Presented staff report
- Suggested breaking into two groups to develop mission and vision statements.
- Reviewed previous workshop discussions of council.

Council Member Morgan arrived at 10:00am

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Core Values discussion

- Paul Vanderwerf suggested core values definitions be clear
- Chip Holloway – referenced example core values from California City.

General discussion between public and Council resulted in the following recommended Core Values, Mission Statement, and Vision Statement.

Core Values

- Integrity, honor, honesty
- Transparency – open, clear, and frequent communication
- Responsiveness – City strives to be approachable and treat all customers with respect and dignity
- Fiscal Stability – City strives to administer City funds for the greatest good
- Innovation – proactive, creative and efficient responses to the needs of the community.
- Engagement – constantly seeking input, feedback and public participation
- Economic Development – support free enterprise that is compatible regional resources.
- Patriotism – apply the pursuit of the freedoms as set forth by our founding fathers.
- Partnership – collaboration with military and other agencies and organizations.

Mission Statement

- City of Ridgecrest provides exemplary fiscally responsible municipal services in a manner which promotes a safe and sustainable community.

Vision Statement

- The vision for the City of Ridgecrest is to provide cost effective municipal services, which features a clean, safe and aesthetically pleasing environment, with strong diverse economic and business opportunities mindful of military and other operations.

ADJOURNMENT at 11:40 p.m.

Rachel J. Ford, CMC, City Clerk

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