

RESOLUTION NO. 96-29

A RESOLUTION OF THE RIDGECREST CITY COUNCIL  
ESTABLISHING A SCHEDULE OF FEES AND CHARGES  
FOR CITY SERVICES AND RESCINDING RESOLUTION NO.  
94-60

**WHEREAS**, the City has analyzed its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

**WHEREAS**, the City desires to recover the full costs reasonably borne of providing services such that general taxes are not diverted from general services of a broad nature and used to subsidize unfairly and inequitably such special services; and

**WHEREAS**, the Council has established a policy as to the recovery of costs and more particularly the percentage of costs reasonably borne to be recovered from users of City services and directing staff as to the methodology for implementing the policy; and

**WHEREAS**, a schedule of fees and charges to be paid by those requesting such special services need be adopted so the City might carry into effects its policies; and,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGECREST DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1 Fee Schedule Adoption.** The following fees and charges shall be computed by and applied by the various departments, and collected by the Finance Department for listed special services when provided by the City or its designated contractors.

**Section 2. Additional Fees.**

a. Fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service requested or required. Where fees are indicated on a per unit of measurement basis, the fee is for each identified unit or portion thereof within the indicted ranges of such units.

b. Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited monies is due, and where such charge or refund is ten dollars (\$10.00) or less, a charge or refund need not be made, pursuant to Government Code Sections 29373.1 and 29375.1 and amendments thereto.

Section 3. Community Development Fees. The following fees shall be charged and collected for the following enumerated services:

<u>REF#</u>	<u>REVENUE TITLE</u>	<u>FEE STRUCTURE</u>
S-001	CONDITIONAL USE PERMIT FEES	\$1,800
S-002	VARIANCE REVIEW FEES	\$1,210
S-003	ZONE CHANGE FEES	\$2,350
S-004	ZONING CODE AMENDMENT FEES	\$2,350
S-005	GENERAL PLAN AMENDMENT FEES	\$5,200
S-006	GENERAL PLAN MAINTENANCE CHARGES	\$100 Surcharge on new building and planning permits. (to collect 50%)
S-007	SPECIFIC PLAN REVIEW FEES	\$5,220 or cost of consultant plus fully burdened overhead and staff time.
S-008	SPECIFIC PLAN AMENDMENT FEES	\$2,620
S-009	TENTATIVE TRACT MAP REVIEW FEES	\$2,980
S-010	TENTATIVE PARCEL MAP REVIEW FEES	\$1,010
S-011	CATEGORICAL EXEMPTION REVIEW FEES	\$60
S-012	INITIAL STUDY & NEGATIVE DEC FEES	\$500
S-013	MITIGATED NEGATIVE DECLARATION FEES	\$1,575
S-014	ENVIRONMENTAL IMPACT RPT REV'W CHRGS	Actual staff time at the "fully-burdened" hourly rate charged against an initial deposit of 20% of the consultant cost. (Work stops when initial deposit is used up.)
S-015	MITIGATION MONITORING PLN SET-UP FEES	\$240
S-016	MITIGATION MONITORING FEES	Create assessment district for long-term cost recovery.
S-017	HOME OCCUPATION PERMIT FEES	\$75 - CD Review Only \$90 - All others plus any special cost for Police, Fire and Health Dept. review at "fully-burdened" hourly rate.
S-018	TIME EXTENSION REVIEW FEES	Staff - \$290 P.C. - \$760

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S-019 CONCEPTUAL PRE-APP. PLAN REVIEW FEES	\$280 or actual cost based on "fully-burdened" hourly rate whichever is greater. Imposed on large projects requiring more than usual staff time (15-20 minutes).
S-020 DEVELOPMENT AGREEMENT REVIEW FEES	\$2,640 plus any costs for special review by Police, Recreation, Legal or Building Departments at "fully-burdened" hourly rate.
S-021 DEVELOPMENT AGREEMENT AMENDMENT FEES	\$1,190 plus any costs for special review by Police, Recreation, Building, Public Works or Legal Departments at "fully-burdened" hourly rate.
S-022 TEMPORARY USE PERMIT FEES	Staff - \$140 (when approval is ministerial) P.C. - \$900
S-023 ANNEXATION/DEANNEXATION FEES	\$3980 plus any costs for special review by Police and Legal Departments at "fully burdened" hourly rate and LAFCO (fees)
S-024 APPEAL PROCESSING FEE	Council - \$200 ( with 100% refund if appeal is approved) P.C. - \$140
S-025 SIGN PERMIT REVIEW FEES (P.C./STAFF)	Staff - \$60 P.C. - \$470
S-026 CERTIFICATE OF COMPLIANCE FEES	\$180
S-027 STREET & ALLEY VACATION FEES	\$ 920 - Summary (city property and city utilities only) \$1,270 - Standard (city and other public utilities)
S-028 STREET NAME CHANGE FEES	\$470
S-029 STREET ADDRESS CHANGE FEES	\$120
S-030 LANDSCAPE PLAN CHECK/INSPECTION FEE the	\$180 plus any special cost for Park and Recreation and Building Departments at "fully-burdened" hourly rate.
S-031 SITE PLAN REVIEW FEES	Staff - \$ 680 Property; Less than 10,000 sq. ft. - \$1,275 10,000 to 25,000 sq. ft. - \$2,450 Greater than 25,000 sq. ft. - \$3,620

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S-032 300' NOTICE LIST (PUBLIC HEARING) FEES	\$165 - Prepare Mailing Labels \$ 85 - Mail Notice
S-033 FINAL TRACT MAP CHECK FEES	\$500 + \$125/lot
S-034 FINAL PARCEL MAP CHECK FEES	\$500 + \$100/lot
S-035 PUBLIC IMPROVEMENT PLN CHECK/INSP FEES	4% - Plan Check 6% - Inspection (Based on estimated valuation of subdivision)
S-036 ENGINEERING PLAN REVISION CHECKING FEES	\$140
S-037 ENCROACHMENT PERMIT FEES	Street Cut - \$ 90 + cost of patchback @ \$5/sq. ft. Sidewalk repair only - \$60 Curb, Gutter, Sidewalk - \$160 Sign - \$ 40
S-038 GRADING PLAN CHECK/INSP FEES-P.W.	0 - 50 c.y. - \$30 [dbl if issued separate from Bldg pmt] 51 - 100 c.y. - \$45 101 - 1,000 c.y. - \$60 1,001 - 10,000 c.y. - \$120 for 1st 1,000 c.y. + \$30 for ea. add'l 1,000c.y. or fraction thereof 10,001 - 100,000 c.y. - \$390 for 1st 10,000c.y. + \$15 for ea. add'l 10,000 c.y. or fraction thereof 100,001 or more c.y. - \$525 for 1st 100,000 c.y. + \$8 for ea. add'l 10,000 c.y. or fraction thereof
S-039 GRADING PLAN CK/INSP. FEES-BLDG.	(Per Uniform Codes and fully burdened rate x 122%)
S-040 LOT LINE/MERGER ADJUSTMENT FEES	\$210
S-041 ENGINEERING SURVEYING & STAKING FEES	\$1.50 per linear foot (\$130 minimum) \$1.00 per linear foot (\$130 minimum) - Restaking
S-042 PROPERTY OWNERSHIP I.D. SERVICE FEES	\$15 (computer accessible)
S-043 BUILDING PLAN CHECK FEES	Uniform Codes (fully burdened) + 22%
S-044 PLAN REVIEW/MODIFICATION CHK FEES	Actual Cost with a 1 hour minimum of \$60
S-045 BUILDING INSPECTION FEES	Uniform Codes plus 22%

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S-046 BUILDING DEMOLITION PERMIT FEES

\$ 60 - First Residential Unit  
\$120 - First Commercial Unit  
\$ 25 - Each Additional Unit

**Section 4. Public Safety Fees.** The following fees shall be charged and collected for the following enumerated services:

<u>REF#</u>	<u>REVENUE TITLE</u>	<u>FEE STRUCTURE</u>
S-047	SPECIAL BUSINESS REGULATION LIC. FEES	New - \$250 Renewal - \$40
S-048	CONCEALED WEAPON PERMIT REVIEW FEES	\$430 - New \$240 - Renewal
S-049	PARKING FINES	Per Council Resolution No. 94-58
S-050	VEHICLE CITE CORRECTION SIGN-OFF FEES	\$15 - Non Resident \$ 0 - Resident
S-051	V.I.N. VERIFICATION FEES	\$15
S-052	FUNERAL PROCESSION TRAFFIC CNTRL FEES	\$220
S-053	BICYCLE LICENSE FEES	\$2.50
S-054	AGENCY CLEARANCE REPORT CHARGES	Report - \$35 Letter - \$10
S-055	DISTURBANCE RESPONSE CHARGES	\$100
S-056	POLICE FALSE ALARM CHARGES	No charge - 1st - 2nd False Alarm \$35 - 3rd - 4th False Alarm \$70 - 5th - 6th False Alarm \$140 - 7th and subsequent False Alarm
S-057	BURGLAR ALARM PERMIT FEES	\$15 (to be coordinated with business license renewal process.)
S-058	VEHICLE RELEASE FEES	\$60 to all but crime victims
S-058A	VEHICLE REPOSSESSION ADM PROCESSING FEE	\$15.00
S-059	FINGERPRINTING FEES	\$10 per card (minimum of 3 cards)
S-060	POLICE REPORT REPRODUCTION CHGS	\$10 minimum to maximum allowed by Public Records Act
S-061	POLICE PHOTOGRAPH REPRODUCTION FEES	Maximum allowed by Public Records Act and/or Evidence Code

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S-062 DUI COST RECOVERY	\$.81 per minute (maximum \$350, minimum \$160)
S-064 ANIMAL LICENSE AND SHELTER FEES	T.B.D.

**Section 5. Leisure & Cultural Fees.** The following fees shall be charged and collected for the following enumerated services:

<u>REF#</u>	<u>REVENUE TITLE</u>	<u>FEE STRUCTURE</u>
S-065	ADULT SPORTS PROGRAM FEES	<b>Softball</b> (Summer) \$16.40 per game/team and Registration Fee of \$7.00 per player <b>Volleyball</b> \$10.00 per match/team and Registration Fee of \$15.00 per player <b>Basketball</b> \$23.50 per game/team and Registration Fee of \$15.00 per player <b>Softball</b> (Fall) \$22.75 per game/team and Registration Fee of \$7.00 per player
S-066	YOUTH SPORTS PROGRAM FEES	<b>Soccer</b> \$20.00 1st child; \$18.00 each additional child <b>Basketball</b> \$20.00 1st child; \$18.00 each additional child <b>Volleyball</b> \$20.00 1st child; \$18.00 each additional child
S-067	ADULT CONTRACT RECREATION CLASS FEES	<b>Martial Arts</b> \$20-\$35 per month per participant <b>Aerobics</b> \$16-\$20 per month per participant; \$2.50 drop in fee <b>Cultural Arts</b> \$30.00 for 6 week classes
S-068	YOUTH CONTRACT RECREATION CLASS FEES	<b>Cultural Arts</b> \$5-\$20 per class
S-069	RECREATION PRE-SCHOOL CLASS FEES	School year \$43-\$56 per month per participant Summer \$48-\$64 six week program Registration Fee \$25.00 per child
S-070	YOUTH GYMNASTICS PROGRAM FEES	Registration \$15.00 Introductory Registration \$9.00/\$6.00 Insurance \$13.00 non-team; \$15.00 pre-Team/team Introductory (6 wks) \$57.00 Mobil \$16.00 Parent/Child \$22.50 Tiny Tot \$37.00 Dev. Level 2A 1 day \$32.00 Dev. Level 2A 2 day \$37.00 Dev. Level 2B-2C \$54.00

	Preteam	\$57.00
	Team 2 day	\$60.00
	Team 3 day	\$68.00
S-071 YOUTH SPECIAL EVENTS FEES	Junior Olympics	\$.50 per participant
	Halloween Carnival	NO CHARGE
S-072 SUMMER YOUTH DAY CAMP PROGRAM FEES		\$65.00 per week for 1st child; \$60.00 per week for each additional child
S-073 ADULT RACQUETBALL TOURNAMENT FEES		\$35-\$50 each participant per tournament
S-074 PRIVATE ADULT BALLFIELD RENTAL FEES	(Leroy Jackson Park)	\$15.00 per 1½ hour per field, plus actual cost of maintenance
S-075 PRIVATE YOUTH BALLFIELD RENTAL FEES	<b>Kerr McGee Fields - Downs</b>	\$10.00 per 1½ hour (small field) \$15.00 per 1½ hour (large field)
	<b>Leroy Jackson Park</b>	\$10.00 per 1½ hour
S-076 SENIOR NUTRITION MEALS		Donation Basis
S-077 RACQUETBALL COURT USE FEES	Kerr McGee Center	-\$3.00 per person per hour
S-078 SWIMMING LESSON FEES		\$22.00 per person, 2 week session, ½ hour per day
S-079 RECREATIONAL SWIMMING FEES		\$1.25 per child; \$2.25 per adult
S-080 CITY SWIM TEAM CHARGES		\$30.00 per child per month; \$10.00 registration fee
S-081 SWIMMING CLASS FEES	<b>Water Aerobics</b>	-\$2.00 per person/class
	<b>Lifeguard Training</b>	-\$35.00 per class
	<b>Water Safety Instruction</b>	-\$45.00 per class
S-082 SWIMMING POOL RENTAL FEES	Sierra Sands Unified School District	\$225.00 per month plus utility cost
	Private	-\$25.00 1st two hours; \$55.00 each additional hour plus \$7.00 per hour for each lifeguard

**Section 6. Utility & Enterprise Fees.** The following fees shall be charged and collected for the following enumerated services:

<u>REF#</u>	<u>REVENUE TITLE</u>	<u>FEE STRUCTURE</u>
S-084	SEWER SERVICE CHARGES	Per Resolution No. 94-49

S-085 STORM DRAINAGE MTCE ASSESSMENTS	T.B.D.
S-086 TRANSIT SERVICE REVENUES	Regular Fare - \$1.25 Senior/Handicapped Fare - \$.75

**Section 7. Maintenance Fees.** The following fees shall be charged and collected for the following enumerated services:

<u>REF#</u> <u>REVENUE TITLE</u>	<u>FEE STRUCTURE</u>
S-087 FRANCHISE FEES	Per Franchise Agreement
S-088 SOLID WASTE MANAGEMENT SERVICE REVENUES	T.B.D.
S-089 MEDIAN MAINTENANCE ASSESSMENTS	T.B.D.
S-090 NEIGHBORHOOD PARK MTNCE ASSESSMENTS	T.B.D.
S-091 STREET/TRAFFIC LIGHTING ASSESSMENTS	T.B.D.
S-092 COMMUNITY WALKWAY MTCE ASSESSMENTS	T.B.D.

**Section 8. Finance & Administrative Fees.** The following fees shall be charged and collected for the following enumerated services:

<u>REF#</u> <u>REVENUE TITLE</u>	<u>FEE STRUCTURE</u>
S-093 NEW/MOVED BUS.LIC.APP.RVW. FEES	\$20
S-094 BUSINESS LICENSE RENEWAL PROC. CHARGE	\$15
S-095 RETURNED CHECK CHARGES	\$20 (includes \$10 which is charged by the bank)
S-096 AGENDA/MINUTE MAILING CHARGES	\$50 per year per agency
S-097 MUNICIPAL CODE UPDATE CHARGES	Actual cost including overheads.
S-098 NOTARY PUBLIC SERVICE FEES	\$10 (maximum allowed by law)
S-099 KERR MCGEE CENTER RENTAL FEES	Single Meeting Room - \$8.00 per hour Double Meeting Room-\$13.00 per hour Half Banquet Hall-\$25.00 per hour (\$250 maximum per day) Full Banquet Hall-\$40.00 per hour (\$400 maximum per day) Half Gymnasium-\$15.00 per hour (\$100 maximum per day) Full Gymnasium-\$30.00 per hour (\$150 maximum per day) Kitchen-\$75.00 per day (Caterer); \$25.00 per hour first three hours; \$10.00 for each additional hour (others)

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S-100 SENIOR CENTER RENTAL	Regular use -\$12.00 per hour Non-regular use - \$20.00 per hour Clean-up Deposit - \$50.00
S-101 ASSESSMENT DIST. PAY-OFF CALC. FEES	\$10
S-102 SALES OF COPIES, MAPS, PHOTOS, PUBL.	\$2 for 1st page plus \$.20/page or \$.80 per oz.
S-103 RECORDS RESEARCH FEES	First 15 minutes per month, per person free, with a charge of \$10 for each quarter-hour or fraction thereof
S-104 CITY COUNCIL CHAMBERS RENTAL	\$15.00 per hour, plus maintenance cost for overtime or weekends
S-105 DANCE PROGRAM FEES	Yearly Registration - \$22.00 Yearly Insurance - \$7.00 Monthly Fee (1 class) - \$26.00 Monthly Fee (2 classes) - \$49.00

**Section 9. Interpretations.** This Resolution may be interpreted by the several City department heads in consultation with the City Administrator and, should there be a conflict between two fees, the lower in dollar amount of the two shall be applied.

A. It is the intention of the City Council to review the fees and charges as determined and set out herein based on the City's next Annual Budget and all the City's costs reasonably borne as established at that time and, if warranted, to revise such fees and charges based thereon.

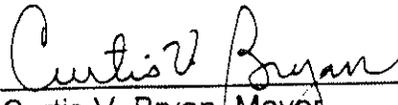
**APPROVED AND ADOPTED THIS** 15th day of May, 1996, by the following vote:

Ayes: Mayor Bryan, Council Members Auld, Bitney, Lalor and Parode.

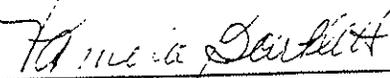
Noes: None.

Abstain: None.

Absent: None.

  
Curtis V. Bryan, Mayor

ATTEST:



Pamela Bartlett, CMC  
City Clerk