



CITY OF RIDGECREST – PLANNING DEPARTMENT
100 West California Avenue
Ridgecrest, CA 93555-4054 (760) 499-5060

FAX (760) 499-1580

APPLICATION FOR PARCEL MERGER/LOT LINE ADJUSTMENT

Parcel Merger	\$210.00 _____
Lot Line Adjustment	\$210.00 _____
Categorical Exemption (if necessary)	\$ 60.00 _____

Check for recording fees payable to : Kern County

(Call Planner before sending \$) \$ 17.00 4 pages _____

(\$8.00 first page and \$3.00 for each additional page , \$3/page more if over 8-1/2 x 11)

Applicant's name _____

Applicant's address _____

Property Owner's name _____

Property Owner's address _____

Property Description (Assessor's Parcel Number, Parcel Map Number and Lot, Tract Number and Lot, or other acceptable property description)

Existing Use of Property _____

Proposed Use of Property _____

I (we), the undersigned hereby certify that I am (we are) the owners of the above described property or that I am the authorized agent of the owner. Executed under penalty of perjury this _____ day of _____, _____

Applicant signature

Owner signature

Date

Date

Telephone

Telephone

Planning Department Use

Date Application Received: _____ By: _____

Application Complete: _____

Staff assigned _____

Present zoning _____ General plan designation _____

NOTE: Incomplete applications will be returned to applicant

All maps/site plans must be folded to 8 ½" X 11"

MINIMUM APPLICATION PACKAGE REQUIREMENTS FOR LOT MERGER OR LOT LINE ADJUSTMENTS

- 1. APPLICATION
- 2. APPLICATION FEE (\$210)
- 3. ASSESSORS PARCEL MAP with subject parcels marked.
- 4. SITE DRAWING showing existing Parcels and any existing buildings with before and after lot lines.
- 5. ONE 8 ½ X 11 REDUCED MAP (if necessary)
- 6. PROOF OF OWNERSHIP (**TITLE REPORT, PRELIMINARY TITLE REPORT, GRANT DEED or PROPERTY PROFILE less than 30 days old**)
- 11. TITLE REPORT to **verify easements.**
- 17. LETTER OF REQUEST WITH DESCRIPTION OF PROJECT
- 18. CURRENT TAX STATEMENT (PROOF TAXES ARE PAID)
- 19. CHECK MADE OUT TO **__KERN COUNTY__** IN THE AMOUNT OF **__\$17** for recording fees (typically 4 pages, check with Planning before mailing)
- 20. LEGAL DESCRIPTIONS, **Before "Exhibit A" and After "Exhibit B"**.
Lot Line Adjustment Legals must be prepared and signed by a Licensed Surveyor/Engineer. **If Lot Merger** is for recorded lots in a Tract, the legals do not have to be signed by an Engineer and Staff will prepare the legals.