



**CITY OF RIDGECREST – PLANNING DEPARTMENT**

100 West California Avenue

Ridgecrest, CA 93555-4054 (760) 499-5060

FAX (760) 499-1580

Tract #/App# \_\_\_\_\_

Applicant Name \_\_\_\_\_

Phone # \_\_\_\_\_

## APPLICATION FOR TENTATIVE PARCEL/TRACT MAP

I AM APPLYING FOR THE BELOW CHECKED APPLICATION(S) and have included payment for the required amount. **CONTACT A PLANNER PRIOR TO SUBMITTAL**

**City of Ridgecrest Review Fees:**

Tentative Tract Map \$2,980 \_\_\_\_\_

Tentative Tract Map Extension of Time \$ 760 \_\_\_\_\_

Tentative Parcel Map \$1,010 \_\_\_\_\_

Tentative Parcel Map Extension of Time \$ 760 \_\_\_\_\_

**CEQA Review Fees (Determined by Planner)**

Categorical Exemption \$ 60 \_\_\_\_\_

Initial Study & Negative Declaration \$ 500 \_\_\_\_\_

EIR (20% deposit/Full Recovery) \$ TO BE DETERMINED

Appeal of Staff Action to Planning Commission \$ 140 \_\_\_\_\_

Make Check Payable to City of Ridgecrest **TOTAL SUBMITTED** \_\_\_\_\_

Ck# \_\_\_\_\_

**Department of Fish and Game Review Fees: Collected by County Recorder**

**After project approved, Planner will request payment as needed**

Negative Declaration\*\* \$1,800 \_\_\_\_\_

EIR\*\* \$ 2,500 \_\_\_\_\_

No Effect Filing Form signed by DFG \_\_\_\_\_

**\*\*Separate Check for Posting Fee \$25 for all documents \$25** \_\_\_\_\_

Separate check Payable to Kern County **TOTAL SUBMITTED** \_\_\_\_\_

CK# \_\_\_\_\_

\*\*\*\*\* **ALL MAPS/SITE PLANS MUST BE FOLDED TO 8 1/2" X 11"** \*\*\*\*\*

\*\*\*\*\* **& INCLUDE ELECTRONIC COPY OF MAP ON A CD** \*\*\*\*\*

Date Application Received: \_\_\_\_\_ By: \_\_\_\_\_

Application Complete: \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_

APPLICANT'S ADDRESS \_\_\_\_\_

\_\_\_\_\_

PROPERTY OWNER'S NAME \_\_\_\_\_

PROPERTY OWNER'S ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PROPERTY DESCRIPTION (ADDRESS, ASSESSOR'S PARCEL NUMBER, PARCEL MAP NUMBER AND LOT, TRACT NUMBER AND LOT, OR OTHER ACCEPTABLE PROPERTY DESCRIPTION):

\_\_\_\_\_

\_\_\_\_\_

I (we), the undersigned hereby certify that I am (we are) the owners of the above described property or that I am the authorized agent of the owner. Executed under penalty of perjury this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Applicant \_\_\_\_\_  
Signature

Owner \_\_\_\_\_  
Signature

Date \_\_\_\_\_

Date \_\_\_\_\_

Telephone \_\_\_\_\_

Telephone \_\_\_\_\_

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**Planning Department Use**

**Application No:** \_\_\_\_\_

Electronic Copy Received \_\_\_\_\_

Zoning \_\_\_\_\_

General Plan Designation \_\_\_\_\_

Staff Assigned \_\_\_\_\_

Tentative PC Hearing \_\_\_\_\_

**NOTE: INCOMPLETE APPLICATION WILL BE RETURNED TO APPLICANT WITHIN 30 DAYS AND PROCESSING CEASED UNTIL SUBMITTAL OF COMPLETE APPLICATION.**

**MINIMUM APPLICATION PACKAGE REQUIREMENTS  
(Additional requirements may be requested by staff)**

- |  |       |
|--|-------|
| 1. Application   | _____ |
| 2. Application Fee   | _____ |
| 3. Assessor's Parcel Number and Map  | _____ |
| 4. Environmental assessment form   | _____ |
| 5. Maps (25 copies- folded to 8 1/5" x 11") *  | _____ |
| 6. Pictures of site from all four directions   | _____ |
| 7. 1-8 1/2 " x 11" reduced map and electronic version  | _____ |
| 8. Geologic Report and review fee for city geologist review *  | _____ |
| 9. Biota Report- if property is 1 acre or greater, vacant, and has not had a biota study done within the past year * | _____ |

**\*CHECK WITH PLANNER 1ST**

**Chapter 19 (§19-2.2 and 19-2.3) of the Ridgecrest Municipal Code defines a completed application as containing the below listed information. Please provide the following information on all maps when appropriate and place a check mark next to the item upon completion.**

- \_\_\_\_\_ 1. The title, which shall contain the subdivision number obtained from the County Engineer.
- \_\_\_\_\_ 2. Names and addresses and telephone numbers for:  
 (a) Legal owner of the property.  
 (b) Subdivider, and  
 (c) Persons or person who prepared the map.
- \_\_\_\_\_ 3. A topographical contour map with approximate contours at one foot intervals and showing in their correct locations existing drainage channels, roads, culverts, overhead and underground utility lines, wells, springs, major structures, irrigation ditches, and other improvements which may affect the design of the subdivision. The map shall be drawn to an engineer's scale large enough to show all information clearly, but no smaller than 100' to the inch. Contour interval shall not be greater than one foot if the ground slope is less than 10% and at such intervals that the contour lines will not be spread more than 150 feet (ground distance) apart. The boundary lines of the subdivision shall be shown by a heavy line.
- \_\_\_\_\_ 4. The outline of existing areas subject to inundation or ponding.
- \_\_\_\_\_ 5. The edges and type of pavement of existing paved roads within public rights-of-way and easements or within private common rights-of-way.
- \_\_\_\_\_ 6. Location of existing property lines and approximate boundaries of existing easements within the subdivision with the names of the owners of record, of easements, exclusion, and the properties abutting the subdivision.
- \_\_\_\_\_ 7. The proposed lot and street layout with scaled dimensions and area of each lot.
- \_\_\_\_\_ 8. The location of all proposed easements for drainage and access.
- \_\_\_\_\_ 9. Street names, width of streets and easements, approximate grade, and radius of curves along property lines of each street, as well as intersections on the adjacent properties.

\_\_\_\_\_ 10. Typical geometric sections for streets showing pavement width, curbs, sidewalks, grading in marginal strips, slopes of cuts and fills and other construction proposed or applicable.

\_\_\_\_\_ 11. Areas to be used for public purposes.

\_\_\_\_\_ 12. Location, approximate grade direction of flow and type of facilities of existing drainage channels and storm drains.

\_\_\_\_\_ 13. A vicinity map showing roads, adjoining subdivisions, towns, creeks, railroads, and other data sufficient to locate the proposed subdivision and show its relation to community development including a legal description of the property comprising the subdivision.

\_\_\_\_\_ 14. North arrow and scales for maps and contour interval.

\_\_\_\_\_ 15. Boundary lines of existing land use zones shall be delineated.

\_\_\_\_\_ 16. Statement or plan as to proposed plans for draining the areas subject to flooding or inundation by waters flowing into or from the subdivision.

\_\_\_\_\_ 17. If to be developed in increments, the map shall indicate the approximate sequence of development by units.

\_\_\_\_\_ 18. A written statement of the general information which shall contain the following information:

- (a) Existing use or uses of the property
- (b) A description of the proposed subdivision, including the number of lots, their average and minimum size, and nature of development.
- (c) Source of water supply.
- (d) Existing sanitary sewer facilities and proposed method of providing sewer services for the entire property.
- (e) Other improvements proposed.

If the property proposed for subdivision is included in areas of identified seismic hazard as described in the Seismic Safety Element of the General Plan, the following data shall also be submitted at the time the map is filed.

\_\_\_\_\_ 19. Two copies of a geological site reconnaissance report and a soils report prepared by a registered geologist regarding existing or anticipated seismic conditions, geologic features and soil conditions within or immediately adjoining the proposed development and their effect on the design and layout of the proposed subdivision

\_\_\_\_\_ 20. Four copies of a preliminary grading and site development plan, including drainage.

\_\_\_\_\_ 21. A copy of all covenants, conditions or restrictions proposed to be attached to the property.

\_\_\_\_\_ 22. The City Engineer may require additional information or materials when necessary to accurately and adequately review a tentative map. City Engineer may waive any information described above upon determination that it is not relevant to the review. Any decisions made by the City Engineer pursuant to this subsection shall include a written justification which shall become part of the project record and accompany the application before the Planning Commission.

I have included in this application the above checked information for a tentative parcel map or tentative tract map. I understand that not all of the information is needed for each of the applications and I have provided the appropriate information for this application:

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent Signature

\_\_\_\_\_  
Date

Chapter 19 of the Ridgecrest Municipal Code regulates subdivisions. There may be pertinent sections of the ordinance that may be referenced to your project. All applicants for a tentative parcel map or tentative tract map are responsible for knowing the information within the Subdivision Ordinance.

**Environmental Information Form**  
**(To be completed by applicant)**

Date Filed: \_\_\_\_\_

**General Information**

1. Name and address of developer or project sponsor: \_\_\_\_\_  
\_\_\_\_\_
2. Address of Project: \_\_\_\_\_
3. Name, address and telephone number of person to be contacted concerning this project: \_\_\_\_\_
4. Indicate number of the permit application for the project to which this form pertains: \_\_\_\_\_
5. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies: \_\_\_\_\_
6. Existing zoning district: \_\_\_\_\_
7. Proposed use of site (Project for which this form is filed): \_\_\_\_\_

**Project Description**

8. Site Size: \_\_\_\_\_
9. Square footage: \_\_\_\_\_
10. Number of floors of construction: \_\_\_\_\_
11. Amount of off street parking provided: \_\_\_\_\_
12. Attach plans: \_\_\_\_\_
13. Proposed scheduling: \_\_\_\_\_
14. Associated projects: \_\_\_\_\_
15. Anticipated incremental development: \_\_\_\_\_
16. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents and type of household size expected: \_\_\_\_\_  
\_\_\_\_\_
17. If commercial, indicate the type, whether neighborhood, city or regionally oriented, square footage of sales area and loading facilities: \_\_\_\_\_  
\_\_\_\_\_

18. if industrial, indicate type, estimated employment per shift and loading facilities:\_\_\_\_\_
- \_\_\_\_\_
19. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities and community benefits to be derived from the project:\_\_\_\_\_
- \_\_\_\_\_
20. If the project involves a variance, conditional use or rezoning application, state this and indicate clearly why the application is required:\_\_\_\_\_
- \_\_\_\_\_

Are the following items applicable to the project or its effects? Discuss below all items checked yes (**attach additional sheets as necessary**).

YES	NO	
		21 Change in existing feature of any bays, tidelands, beaches, lakes, or hills or substantial alteration of ground contours.
		22 Change in scenic views or vistas from existing residential areas or public lands or roads.
		23 Change in pattern, scale or character of general area project.
		24 Significant amounts of solid waste or litter.
		25 Change in dust, ash, smoke, fumes or odors in vicinity.
		26 Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns.
		27 Substantial change in existing noise or vibration levels in the vicinity.
		28 Site on filled land or on slope of 10 percent or more.
		29 Uses of disposal of potentially hazardous materials such as toxic substances, flammables or explosives.
		30 Substantial change in demand for municipal services (police, fire, water, sewage, etc.)
		31 Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)
		32 Relationship to a larger project or series of projects.

## Environmental Setting

33. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site and the use of the structures. Attach photographs of the site. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
34. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects, indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certification: I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Date: \_\_\_\_\_

Signature

For \_\_\_\_\_